

WORK SCHEDULE

**10 MONTH
CLERICAL / DISTANCE LEARNING TECH**

July 31, 2023 – June 7, 2024

August 2023

S	M	T	W	T	F	S
July 31★	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
23	22	23	24	25	26	27
28	29	30	31			

July
Begin.....31

AUGUST
4-Hour Work Day.....11

SEPTEMBER
Holiday (Labor Day).....4

OCTOBER
Professional Development/Work Day:
4 Hours13

NOVEMBER
Thanksgiving Break.....20, 21, 22, 23

DECEMBER
Winter Break21, 25, 26, 27, 28

JANUARY
Winter Break1, 2, 3, 4

FEBRUARY
Professional Development/Work Day:
4 Hours.....16

MARCH
Holiday (Spring Break).....25, 26, 27, 28

APRIL

MAY
Holiday (Memorial Day).....27

JUNE
4-Hour Work Day7
End.....7

JULY

February 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7★	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
23	22	23	24	25	26	27
28	29	30	31			

- KEY**
- ★ Begin / End
 - Non-Work Day/Holiday
 - 4-Hour Day (no lunch)
 - Professional Development/Work Day:
4-Hour Day (no lunch)

WORK SCHEDULE
9.5 Hours per Day =
9 hours work + 1/2 hour unpaid lunch



WORK DAYS

July.....	1	February.....	18
August.....	20	March.....	12
September.....	15	April.....	18
October.....	19	May.....	17
November.....	14	June.....	5
December.....	11	July.....	0
January.....	15	Total.....	165