



# MINUTES

Excel Academy K-8 Charter School  
 Board of Directors Meeting  
 Date and Time: September 13 2022 | 6 pm  
 Location: Zoom

Zoom info

Video call link:

<https://zoom.us/j/93696931281?pwd=V0hxY010dHI5aktUZWU0bm1FaXBVZz09>

Passcode: 101720

Or Call In: +1 669 900 6833

Webinar ID: 936 9693 1281

The **MISSION** of Excel Academy is to enrich the academic, social, and emotional experiences of every student through rigorous curriculum and engaging opportunities. Our **VISION** is to develop empathetic, confident, and responsible lifelong learners who see themselves as valuable contributors to their communities.

	Purpose (FYI, Discuss, Vote)	Presenter	Time
<b>1. Opening Items</b>			<b>6:00 pm (6:00 pm)</b>
A. Welcome and call the meeting to order		T. Antill	2 min
B. Roll call/record attendance: Board Members in Attendance: Tish Antill*, Matt Bruno, Ken Cope, Lauren Johnston, Craig McCoy*, Kia Murray, Alicia O'Herron *Until 8:15 power outage; Others in Attendance: Susan-Marie Farnen, Keri Lee, Vince Yanker,		T. Antill	1 min
C. Pledge of Allegiance		A. O'Herron	1 min
D. Read the Mission & Vision Statements		K. Cope	2 min
E. Approval of Agenda Motion to Approve Agenda made by K. Cope, seconded by A. O'Herron and approved unanimously	Vote	T. Antill	2 min
F. Approve: Consent Agenda: Motion to Approve Consent Agenda made by Alicia O'Herron, seconded by Ken Cope, and approved unanimously a. 08/23/22 Minutes <a href="#">08/23/22 Minutes</a>	Vote	T. Antill	2 min
<b>Charter Renewal Discussion</b> Charter application due to the District by November 1, 2022, will likely go before Jeffco Board in mid February 2023 for review.		Tom McMillan	<b>6:10 (6:09)</b>
<b>2. Director's Report</b>			<b>6:30 pm</b>

A. Director's Report Review <a href="#">Director's Reports 2022-23</a>	FYI	Dr. Farmen	30 min (7:04)
<b>3. Finance Report</b>			<b>7:09 pm</b>
A. Review of <a href="#">August Financials</a>	FYI	Keri Lee	15 min
<b>4. Committee Updates</b>			<b>7:55 pm</b>
A. Finance Committee Update	FYI	Ken Cope	5 min
B. Facilities Committee - <a href="#">DBIA Agreement for the Design Build</a> - First Reading	FYI	Vince Yanker	15 min (7:13 pm)
C. Committee Updates	FYI	Members	5 min
<b>5. Unfinished Business</b>			<b>8:20 pm (7:42 pm)</b>
A. Sign BOD Code of Conduct and Conflict of Interest <a href="#">Board Code of Conduct</a> <a href="#">Conflict of Interest Form</a>		Tish Antill	5 min
B. Renew BOD Contract with PTO - 2nd reading <a href="#">PTO Annual Agreement</a> <b>Motion to Approve BOD Contract with PTO made by Alicia O'Herron, seconded by Ken Cope and approved unanimously;</b>		Tish Antill	5 min
C. Schedule BOD Governance Training; Training <a href="#">League Training Module 1</a> ; <a href="#">League Training Module 2</a>	Discuss	Kia/Alicia	5 min
D. Charter School Governance <a href="#">DRAFT Charter School Governance Messaging</a>	Discuss	Kia Murray	5 min
E. Strategic Plan Next Steps	Discuss	Tish Antill	5 min (8:03 pm)
F. Excel Building Corporation <a href="#">Excel Academy Building Corporation Bylaws</a>	Discuss	Tish Antill	5 min
G. Timing of Executive Director Evaluation <b>Brief review of information presented by T. McMillen as to the charter league recommended timing. O'Herron and McCoy to review current standards and compare with current Excel ED Eval to ensure continuity and present timelines for completion of all surveys, contract presentation, and changes to Board work calendar to align with League recommendations.</b>	Discuss	Alicia O'Herron	10 min
H. Board Policy Update (Gina Schlieman/Denise Mund) <b>Tabled</b>	Discuss	T. Antill <b>A.O'Herron took over after power outage</b>	5 min
I. Role Clarification Admin/Bod Liaison (Trina Maull) - <b>Tabled</b>	Discuss	T. Antill	10 min

<b>4. Public Comment</b>	FYI	None requested	<b>9:15 (8:18 pm)</b>
<p>Any parent, student, or staff member of Excel Academy who has registered on the public comment roster, by noon on this day, via the google sign-up form, indicating their full name, subject of their comment, and whether they speak on behalf of a group or individual, may speak. There is a 3-minute time limit per person. Within board meetings, comments from the community are limited to the Public Comment portion of the agenda. If there is a specific remedy or action being requested, the parent must follow Policy 2.6.C. to request an agenda item. Additionally, if applicable, the grievance process set forth in Policy 10.2 must be followed before seeking to place the issue before the Board: <a href="#">Board Policy Handbook</a>. Excel Academy requires that all parties must communicate in a respectful and non-accusatory manner honoring the school rules; keeping the issues from becoming personal attacks and staying to the point of the concern. Should any member of the board determine that comment from the public is accusatory, a personal attack, or does not honor the school rules founded on the principles of respect for others and personal responsibility, the Board will remove that public commentator from the panel and move onto the next public comment.</p>			
<b>5. Upcoming Meeting Items</b>			<b>9:30</b>
a. Charter Renewal with Tom McMillan <b>Dr. Farnen will provide some dates/times to meet with team including 2 board members (K. Murray, A. O'Herron and alternates T. Antill &amp; L. Johnston) to finalize the application</b>		A.O'Herron	
b. Board Policy Review		T. Antill/A. O'Herron	
<b>6. Adjournment</b> <b>Motion to Adjourn made by K. Cope, seconded by M. Bruno and approved unanimously</b>	Vote	<b>A.O'Herron</b>	<b>(8:20 pm)</b>

**Upcoming Meetings:**

- Board in Recess; Next meeting September 27, 2022, calendar posted [HERE](#)