



Minutes

Excel Academy K-8 Charter School
Board of Directors Meeting
Date and Time: August 22, 2023 | 6 pm
Location: Excel Academy Library
(In person only. No virtual link available.)

*The **MISSION** of Excel Academy is to enrich the academic, social, and emotional experiences of every student through rigorous curriculum and engaging opportunities. Our **VISION** is to develop empathetic, confident, and responsible lifelong learners who see themselves as valuable contributors to their communities.*

	Purpose (FYI, Discuss, Vote)	Presenter	Time
1. Opening Items			6:00 pm
A. Welcome and call the meeting to order		Kia	(6:01) 2 min
B. Roll call/record attendance Board Members Present (P) or Absent (A): Kia Murray (Secretary) - P Lauren Johnston - P Marcie Kelley – 6:08 Arrival Craig McCoy – P virtual Joe Tassano – P Brittany Tangsrud - P Staff Present: Kresta Vuolo, Keri Lee, Rachel Anderson Number of Community Members Present: 2			1 min
C. Pledge of Allegiance			1 min
D. Read the Mission & Vision Statements		Joe	2 min
E. Approval of Agenda Motion to approve the agenda by Kia Murray Seconded by B. Tangsrud. Approved Unanimously	Vote		2 min (6:04)
F. Approve: Consent Agenda a. Minutes from June 20 Board Retreat Motion to approve the June 20 meeting minutes made by Joe Tassano	Vote		2 min (6:05)

Seconded by Lauren Johnson Approved Unanimously			
G. Administer Oath of Office	6:05PM	Kia	2 min
2. Director's Report			6:10 (6:12)
A. Director's Report Review	FYI	Kresta Vuolo	20 min
3. Finance Report			6:30PM (6:50)
A. Review of Financials	FYI	Keri Lee	15 min
4. Committee Updates			6:45 pm (7:07)
A. Committee Assignments <ul style="list-style-type: none"> a. SAC Committee Brittany Tangsrud, b. Finance Committee c. Governance Committee Kia Murray, d. Technology Committee Marcie Kelley, e. Facilities Committee Joe Tassano, f. Jeffco Charter Schools Consortium Lauren Johnston, 	Discuss	Members	15 min
5. Unfinished Business			7:00 pm (7:22)
A. Policy Review <ul style="list-style-type: none"> a. First Reading of Policies with recommended minor changes <ul style="list-style-type: none"> i. POLICY 1.1 - MISSION AND VISION STATEMENT ii. POLICY 1.2 - SCHOOL LEGAL STATUS iii. POLICY 2.6 - PUBLIC ATTENDANCE AT BOARD MEETINGS iv. POLICY 2.10 - ADVISORY COMMITTEES TO THE BOARD v. POLICY 2.11 - EXECUTIVE SESSION PROCEDURE vi. POLICY 2.14 - MANAGEMENT OF BOARD OPERATIONS vii. POLICY 2.16 - OFFICER ROLES AND RESPONSIBILITIES b. Removal of policies no longer applicable or should be moved to a school policy, not a board policy (See policy manual) <ul style="list-style-type: none"> i. 6.9 Kindergarten ii. 6.10 Before and After School Care c. Excel Academy Bylaws 	Discuss		20 min
B. Executive Director Evaluation <ul style="list-style-type: none"> a. Evaluation Process 	Discuss		15 min (7:52)

6. New Business			7:35 (7:54)
<p>A. Officer Positions</p> <p style="padding-left: 20px;">a. Appointing Officers</p> <p style="padding-left: 20px;">b. Communication</p> <p>Nominations: President: Kia Murray Vice President: Joe Tassano Secretary: Brittany Tangsrud</p> <p>Motion to appoint President: Kia Murray Vice President Joe Tassano Secretary: Brittany Tangsrud</p> <p>Made by Lauren Johnston Seconded by Joe Tassano Approved unanimously.</p>			<p>10 min</p> <p>(8:03)</p>
<p>B. Board Training</p> <p style="padding-left: 20px;">a. Annual Non-Discrimination Training</p>			<p>5 min</p> <p>(8:04)</p>
<p>C. First Reading BOD Contract w/ PTO</p>			<p>5 min</p> <p>(8:06)</p>
7. Public Comment - None	FYI		8:00
<p>Any parent, student, or staff member of Excel Academy who has registered on the public comment roster, by noon on this day, via the google sign-up form, indicating their full name, subject of their comment, and whether they speak on behalf of a group or individual, may speak. There is a 3-minute time limit per person. Within board meetings, comments from the community are limited to the Public Comment portion of the agenda. If there is a specific remedy or action being requested, the parent must follow Policy 2.6.C. to request an agenda item. Additionally, if applicable, the grievance process set forth in Policy 10.2 must be followed before seeking to place the issue before the Board: Board Policy Handbook. Excel Academy requires that all parties must communicate in a respectful and non-accusatory manner honoring the school rules; keeping the issues from becoming personal attacks and staying to the point of concern. Should any member of the board determine that comment from the public is accusatory, a personal attack, or does not honor the school rules founded on the principles of respect for others and personal responsibility, the Board will remove that public commentator from the panel and move onto the next public comment.</p>			
<p>7. Executive Session - Pursuant to C.R.S. 24-6-402(4)(f) for the purpose of discussing personnel matters.</p> <p>And Pursuant to C.R.S. 24-6-402(4)(h) to discuss a student matter.</p> <p>Motion to enter executive session Pursuant to C.R.S. 24-6-402(4)(h) to discuss a student matter made by Joe Tassano Seconded by Brittany Tangsrud,</p> <p>Approved unanimously.</p> <p>Kresta Vuolo invited by board to executive session.</p> <p>Motion to exit executive session made by Joe Tassano</p>			<p>8:10</p> <p>(8:10)</p> <p>(8:53)</p>

Seconded by Lauren Johnston Approved unanimously.			
8. Business From Executive Session No business			8:30
10. Upcoming Meeting Items A. Training with the Colorado League of Charter Schools a. Survey b. Virtual @ September Meeting			8:32
11. Adjournment Motion to adjourn made by Kia Murray Seconded by Lauren Johnston Approved unanimously.	Vote		8:35 (8:58)

Upcoming Meetings:

- Board in Recess; Next meeting September 26, 2023 - VIRTUAL, [Excel Board Calendar of Meetings](#)

Approved 8/23/23 - Kia Murray, Board President

