



MEETING MINUTES

Excel Academy K-8 Charter School
 Board of Directors Meeting
 Date and Time: November 28, 2023 | 6 pm
 Location: Zoom

Zoom info

Video call link:

<https://zoom.us/j/93696931281?pwd=V0hxY010dHI5aktUZWU0bm1FaXBVZz09>

Passcode: 101720


Or Call In: +1 669 900 6833

Webinar ID: 936 9693 1281

*The **MISSION** of Excel Academy is to enrich the academic, social, and emotional experiences of every student through rigorous curriculum and engaging opportunities. Our **VISION** is to develop empathetic, confident, and responsible lifelong learners who see themselves as valuable contributors to their communities.*

	Purpose (FYI, Discuss, Vote)	Presenter	Time
1. Opening Items			6:00 pm (6:05)
A. Welcome and call the meeting to order		Kia	2 min
B. Roll call/record attendance Board Members Present (P) or Absent (A): Kia Murray (President) - P Joe Tassano (Vice President) - P Brittany Tangsrud (Secretary) - P Lauren Johnston - A Marcie Kelley - A Craig McCoy - A Lynne Whitney - P Staff Present: Rachel Andreson, Kresta Vuolo, Keri Lee Number of Community Members Present:			1 min
C. Pledge of Allegiance			1 min (6:06)



			
D. Read the Mission & Vision Statements			2 min
E. Approval of Agenda Motion to approve with minor adjustments: Joe Tassano Seconds: Brittany Tangsrud Approved unanimously	Vote		2 min
F. Approve: Consent Agenda a. Minutes from 10/30/23 Motion to approve with attendance change made by Joe Tassano Seconded by: Brittany Tangsrud Approved unanimously	Vote		2 min (6:10)
2. Director's Report			6:15 (6:12)
A. Director's Report	FYI	Kresta Vuolo	20 min
3. Finance Report			6:35 (6:44)
A. Review of Financials	FYI	Keri Lee	15 min
4. Committee Updates			6:50 (6:47)
A. SAC Committee B. Finance Committee C. Governance Committee D. Technology Committee E. Facilities Committee F. Jeffco Charter Schools Consortium	Discuss	Members	15 min
5. Unfinished Business			7:05 (6:56)
A. Strategic Plan - Annual Board Goals	Discuss	Kia	10 min
B. Policy Review a. Second Reading of Policies i. Policy 2.5 - Board Election ii. Policy 3.2 - Executive Director Job Description iii. Policy 3.3 - Annual Evaluation of the	Vote		5 in

iv. Executive Director POLICY 2.13 - Number, Tenure AND QUALIFICATIONS (Remove because this is stated in Bylaws and not needed as a separate policy) Motion to approve changes as written: Joe Tassano Seconded by: Lynn Whitney Approved unanimously			(7:07)
6. New Business			7:20
A. School Audit - MD&A Motion to approve as written by Lynn Whitney Seconded by Joe Tassano Approved unanimously	Vote	Keri	5 min (7:18)
B. 24/25 School Calendar a. Option A b. Option B Motion to approve option A for dates as stated in option A made by Joe Tassano Seconded by Lynn Whitney Approved unanimously	Vote	Kresta	15 min (7:50)
C. Executive Director Evaluation Process	Discuss	Kia	5 min (7:53)
D. Board Training - Policy Development Module	Discuss		10 min
7. Public Comment (No public comment)	FYI		7:55 (8:02)
Any parent, student, or staff member of Excel Academy who has registered on the public comment roster, by noon on this day, via the google sign-up form, indicating their full name, subject of their comment, and whether they speak on behalf of a group or individual, may speak. There is a 3-minute time limit per person. Within board meetings, comments from the community are limited to the Public Comment portion of the agenda. If there is a specific remedy or action being requested, the parent must follow Policy 2.6.C. to request an agenda item. Additionally, if applicable, the grievance process set forth in Policy 10.2 must be followed before seeking to place the issue before the Board: Board Policy Handbook . Excel Academy requires that all parties must communicate in a respectful and non-accusatory manner honoring the school rules; keeping the issues from becoming personal attacks and staying to the point of concern. Should any member of the board determine that comment from the public is accusatory, a personal attack, or does not honor the school rules founded on the principles of respect for others and personal responsibility, the Board will remove that public commentator from the panel and move onto the next public comment.			
10. Upcoming Meeting Items A. Next meeting - Training with the Colorado League of Charter Schools moved to January B. Board Visibility Schedule and Newsletter Blurb			8:10 (8:03)
11. Adjournment	Vote		8:15 (8:17)

Upcoming Meetings:

- Board in Recess; Next meeting January 23, 2023 - In-Person, [Excel Board Calendar of Meetings](#)

Approved 1/23/24 - Kia Murray, Board President

A handwritten signature in black ink, appearing to read "Kia Murray". The signature is written in a cursive style with a large, sweeping flourish at the end.