



MINUTES

Excel Academy K-8 Charter School
 Board of Directors Meeting
 Date and Time: February 27, 2024 | 6 pm
 Location: Zoom

Zoom info

Video call link:

<https://zoom.us/j/93696931281?pwd=V0hxY010dHI5aktUZWU0bm1FaXBVZz09>


Passcode: 101720

Or Call In: +1 669 900 6833

Webinar ID: 936 9693 1281

*The **MISSION** of Excel Academy is to enrich the academic, social, and emotional experiences of every student through rigorous curriculum and engaging opportunities. Our **VISION** is to develop empathetic, confident, and responsible lifelong learners who see themselves as valuable contributors to their communities.*

	Purpose (FYI, Discuss, Vote)	Presenter	Time
1. Opening Items			6:00 pm 6:01
A. Welcome and call the meeting to order		Kia	2 min
B. Roll call/record attendance Board Members Present (P) or Absent (A): Kia Murray (President) - P Joe Tassano (Vice President) - P Brittany Tangsrud (Secretary) - P Lynne Whitney (Treasurer) - P Marcie Kelley - A Craig McCoy - P (joined at 6:29pm) Staff Present: Katie Anderson Rachel Anderson Keri Lee Number of Community Members Present: Erin McDougal Kelly Fernandez-Kroyer Linda Stilling Liya Liu		1 min	

<p>C. Pledge of Allegiance</p> 			<p>1 min</p>
<p>D. Read the Mission & Vision Statements</p>			<p>2 min 6:03</p>
<p>E. Approval of Agenda Motion to approve agenda made by Joe Tassano Seconded by Brittany Tangsrud Approved unanimously at 6:04 PM</p>	<p>Vote</p>		<p>2 min 6:03:30</p>
<p>F. Approve: Consent Agenda a. Minutes from 1/23/24</p> <p>Motion to approve Minutes from 1/23/24 made by Joe Tassano Seconded by Lynn Whitney Approved unanimously at 6:06 PM</p>	<p>Vote</p>		<p>2 min 6:05</p>
<p>2. Director's Report</p>			<p>6:10 6:08</p>
<p>A. Director's Report</p>	<p>FYI</p>	<p>Kresta Vuolo</p>	<p>20 min</p>
<p>3. Finance Report</p>			<p>6:30 6:32</p>
<p>A. Review of Financials B. 5-Year Budget Projections</p>	<p>Discuss</p>	<p>Keri Lee</p>	<p>15 min</p>
<p>4. Committee Updates</p>			<p>6:45 6:50</p>
<p>A. SAC Committee B. Finance Committee C. Governance Committee D. Technology Committee E. Facilities Committee F. Jeffco Charter Schools Consortium</p>	<p>Discuss</p>	<p>Members</p>	<p>15 min</p>
<p>5. Unfinished Business</p>			<p>7:00 6:58</p>
<p>A. Policy Review a. Second Reading of Policies i. Policy 4.1 - Staff Handbook ii. Policy 4.4 - Staff Qualifications iii. Policy 4.5 - Staff Hiring and</p>	<p>Vote</p>		<p>5 min</p>

<ul style="list-style-type: none"> iv. Termination Policy Policy 4.6 - Professional Staff Letter of Employment v. Policy 4.8 - Professional and Support Staff Evaluations vi. Policy 4.9 - Staff Conflicts of Interest vii. Policy 4.11 - Staff Ethics (remove,covered in staff handbook) viii. Policy 4.14 - Professional Staff Career Development Opportunities ix. Policy 4.15 - Staff Grievance Process (remove - make the general grievance process universal to cover all stakeholders) x. Policy 4.17 - Staff Computer/Internet Usage (remove - we follow District policy, covered in staff handbook) xi. Policy 10.2 - Parent/Student Grievance Process <p>Motion to approve policies as stated in agenda made by Joe Tassano Seconded by Brittany Tangsrud Approved unanimously at 7:00 PM</p>			
<p>6. New Business</p>			<p>7:05 7:01</p>
<p>A. Board Election Timeline</p>	<p>Discuss</p>	<p>Kia</p>	<p>5 min 7:05</p>
<p>B. Grievance Policy Summary Form</p>	<p>Discuss</p>	<p>Kia</p>	<p>10 min 7:08</p>
<p>C. Board Training - Training Module: Building an Intentional Board</p>	<p>Discuss</p>	<p>Brittany</p>	<p>15 min 7:09</p>
<p>D. Appointment of new board member</p> <p>Motion to appoint new board member, Linda Liu, to the vacant position effective at the March BOD meeting (March 26, 2024) Made by Brittany Tangsrud Seconded by Joe Tassano Approved unanimously at 7:34 PM</p>	<p>Vote</p>	<p>Kia</p>	<p>5 min 7:32</p>
<p>E. PTO Financials</p>	<p>Discuss</p>	<p>PTO Rep</p>	<p>5 min 7:35</p>
<p>F. First Reading of 23/24 Revised Budget</p>	<p>Discuss</p>	<p>Keri</p>	<p>10 min 7:46</p>
<p>G. First Reading of 24/25 Proposed Budget</p>	<p>Discuss</p>	<p>Keri</p>	<p>10 min</p>
<p>7. Public Comment No public comment</p>	<p>FYI</p>		<p>8:05 7:53</p>

Any parent, student, or staff member of Excel Academy who has registered on the public comment roster, by noon on this day, via the google sign-up form, indicating their full name, subject of their comment, and whether they speak on behalf of a group or individual, may speak. There is a 3-minute time limit per person. Within board meetings, comments from the community are limited to the Public Comment portion of the agenda. If there is a specific remedy or action being requested, the parent must follow Policy 2.6.C. to request an agenda item. Additionally, if applicable, the grievance process set forth in Policy 10.2 must be followed before seeking to place the issue before the Board: [Board Policy Handbook](#). Excel Academy requires that all parties must communicate in a respectful and non-accusatory manner honoring the school rules; keeping the issues from becoming personal attacks and staying to the point of concern. Should any member of the board determine that comment from the public is accusatory, a personal attack, or does not honor the school rules founded on the principles of respect for others and personal responsibility, the Board will remove that public commentator from the panel and move onto the next public comment.

10. Upcoming Meeting Items A. Next meeting - Mar 26, 2024 B. Board Visibility Schedule and Newsletter Blurb			8:13 7:54
11. Adjournment Motion to Adjourn BOD meeting made by Kia Murray Seconded by Lynn Whitney Approved unanimously at 7:59 PM	Vote		8:15 7:58

Upcoming Meetings:

- Board in Recess; Next meeting March 26, 2024 - In-Person, [Excel Board Calendar of Meetings](#)

Approved 3/26/24 - Kia Murray, Board President

