



Committee Minutes

Community Financial Review Committee			
4.10.2018		6:30 – 8:30 PM	Brandywine Springs Teachers' Lounge
Meeting called by		Jane Rattenni, Chair	
Type of meeting		Monthly Financial Review	
Facilitator		Jane Rattenni, Community Member	
Minutes		Laura Palombo, Red Clay	
Timekeeper		Jane Rattenni, Community Member	
Attendees		Monica Henry, Lynne McIntosh, Larry Miller, Jane Rattenni and	
		Fairlight Zimmerman, Community Members; Cathy Thompson, BOE Member;	
		Robert Chase, RCEA Member; Jill Floore, Red Clay CFO;	
		Marcin Michalski, Red Clay Manager of Facilities & Maintenance; and	
		Selina Hill, Community Attendee	
Minutes			
		Jane Rattenni, Community Member	
Discussion:		The February 2018 meeting minutes and transcript were reviewed.	
Ms. McIntosh moved to accept the minutes and Mr. Miller seconded. The motion carried. The March			
Meeting was canceled due to low attendance availability.			
Action Items		Person Responsible	Deadline
Facilities & Maintenance Presentation			
Discussion:		Marcin Michalski, Manager of Facilities & Maintenance	
Mr. Michalski gave a presentation on Major & Minor Capital projects as well as the Maintenance Department.			
Action Items		Person Responsible	Deadline
Reassessments			
		Jill Floore, Red Clay CFO	
Discussion:		Ms. Floore reported on the reassessments of Red Clay taxed properties.	
Action Items		Person Responsible	Deadline
Hotel DuPont Reassessment		Jill Floore	May 8, 2018
Revenue increase/how much is one-time		Jill Floore	May 8, 2018
Monthly Reports			
		Jill Floore, Red Clay CFO	
Discussion:		Ms. Floore presented the March 2018 monthly expenditure reports.	
Action Items		Person Responsible	Deadline



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Announcements		
	Jill Floore, Red Clay CFO	
Discussion:	The next meeting will be held May 8, 2018 in the Brandywine Springs School Teachers' Lounge at 6:30 PM.	
Action Items	Person Responsible	Deadline