

NOTICE TO BIDDERS  
EAST ISLIP UNION FREE SCHOOL DISTRICT  
EXTERIOR DOOR REPLACEMENT AT EAST ISLIP MIDDLE SCHOOL AND HIGH SCHOOL

Notice is hereby given that SEALED PROPOSALS for:

**EAST ISLIP UNION FREE SCHOOL DISTRICT**  
**EXTERIOR DOOR REPLACEMENT AT EAST ISLIP MIDDLE SCHOOL AND HIGH SCHOOL**  
**SED Control # 58-05-03-03-0-002-029**  
**SED Control # 58-05-03-03-0-010-036**

**CONTRACT G – GENERAL CONSTRUCTION WORK**

will be received until **10:30 a.m. on Thursday, November 14th, 2024**, at the Purchasing Department in the Business Office of the East Islip Union Free School District, located at **1 Craig B. Gariepy Ave., Islip Terrace, NY 11752**, where sealed proposals will be publicly read aloud. Entrance to the District Business Office faces the rear parking lot. All bids received after the time stated in the Notice to Bidders may not be considered and will be returned unopened to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the School District. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having its bid deposited on time at the place specified.

Complete Digital Sets of Bidding Documents, Plans and Specifications may be obtained online as a download at the following website: [melville.h2mplanroom.com](http://melville.h2mplanroom.com) for a nonrefundable fee of **One Hundred Dollars (\$100.00)** beginning **Thursday, October 17<sup>th</sup>, 2024**. Complete sets of Hard Copy Bidding Documents, Plans and Specifications, may be obtained from **REVplans, 28 Church Street, Unit 7, Warwick, New York 10990**, upon deposit of **One Hundred Dollars (\$100.00)** for each set furnished for each location. Make deposit check payable to the **EAST ISLIP UNION FREE SCHOOL DISTRICT**. Bidder's deposit will be refunded if the set is returned in good condition within thirty (30) days following the award of the contract or the rejection of the bids covered by such plans and specifications. Non-bidders shall receive partial reimbursement, in an amount equal to the amount of the deposit, less the actual cost of reproduction of the documents if the set is returned in good condition within thirty (30) days following the award of the contract or the rejection of the bids covered by such plans and specifications. Any bidder requiring documents to be shipped shall make arrangements with the printer and pay for all packaging and shipping costs.

All bid addenda will be transmitted to registered plan holders via email and will be available at [melville.h2mplanroom.com](http://melville.h2mplanroom.com). Plan holders who have paid for hard copies of the bid documents will need to make the determination if hard copies of the addenda are required for their use and coordinate directly with REVplans for hardcopies of addenda to be issued. There will be no charge of registered plan holders to obtain hard copies of the bid addenda. Requests for information (RFI) will only be received in writing or electronically. Deadline for RFI's will be **12:00 pm on Friday, November 8<sup>th</sup>, 2024**. Any question or comment received after this time will not be answered. All RFI responses will be issued through written addendum.

Bids must be made in the proposal form in the manner designated therein and as required by the specifications, including 'Instructions to Bidders' section. Bids must be enclosed in sealed envelopes bearing the name of the job and name and address of the bidder on the outside, addressed to: **EAST ISLIP UNION FREE SCHOOL DISTRICT, PURCHASING DEPARTMENT, ATTN: JENNY BEJARANO, 1 CRAIG B. GARIEPY AVENUE, ISLIP TERRACE, NY 11752, clearly marked on the outside: Bid# 111424-2 Contract G - Exterior Door Replacement at East Islip Middle School and High School.**

Each proposal submitted must be accompanied by a certified check or bid bond, made payable to the **EAST ISLIP UNION FREE SCHOOL DISTRICT**, in an amount equal to ten percent (10%) of the total amount of the bid, as a commitment by the bidder that, if its bid is accepted, it will enter into a contract to perform the work and will execute such further security as may be required for the faithful performance of the contract. **Certification of bonding company is required for this bid: See Instructions for Bidders section.** Each bidder shall agree to hold his/her bid price for forty-five (45) days after the formal bid opening.

A pre-bid walk-through is scheduled for **Monday, October 28<sup>th</sup>, 2024, at 3:30pm at 100 Redmen St, Islip Terrace, NY 11752**. **Potential bidders are asked to gather at the East Islip Middle School Main Lobby** at which time they will be escorted to the area of work. Although **not** mandatory, it is highly recommended that all potential bidders review existing project site conditions prior to submitting their bid.

It is the Board's intention to award the contracts to the lowest qualified bidder providing the required security who can meet the experience, technical and budget requirements. The Board reserves the right to reject any or all bids, waive any informality and to accept such bid which, in the opinion of the Board, is in the best interests of the School District.

**East Islip Union Free School District  
Board of Education  
1 Craig B. Gariepy Ave.  
Islip Terrace, New York 11752**