

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
September 9, 2024**

The Union Board of Education met in regular session on Monday, September 9, 2024, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2023 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

- CALL TO ORDER** The meeting was called to order at 7:01 p.m. by Joey Reyes, vice president.
- FLAG SALUTE** The flag salute was led by Joey Reyes, vice president.
- MEMBERS PRESENT** Mr. Joey Reyes, Dr. Chris McNeil, Ms. Heather McAdams, Mr. Steve Nguyen
- MEMBERS ABSENT** Stacey Roemerman
- OTHERS PRESENT** Superintendent Dr. John Federline, Chief Financial Officer Dr. Trish Williams; Associate Superintendent Charlie Bushyhead, Chief Communications Officer Chris Payne, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Elementary Education Theresa Kiger, Director of Operations Dr. Josh Robinson, Director of Construction Services Fred Isaacs, and others.
- ADOPTION OF THE AGENDA** Ms. McAdams moved the Board approve the agenda. Dr. McNeil seconded the motion.
- Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye; Chris McNeil - aye.
- All voted aye – motion carried.
- The agenda was adopted as posted.
- CONSENT AGENDA** Dr. McNeil moved for approval of items on the consent agenda as follows:
- Minutes of the August 12, 2024 regular board meeting;
 - Out of state travel requests for:
 - Union High School Renegade Regiment to St. Louis, MO – Oct. 25-27, 2024;
 - Union High School Renegade Regiment – Indianapolis, IN – Nov. 13-17, 2024;

- Contracts for Services with Union Band Parents Club, Union Air Force JROTC Booster Club, Union Speech and Debate Parent Teacher Assoc., Boosters of Tulsa Union Pom, Inc., Union Volleyball Booster Club and Union Highsteppers Booster Club for concession workers for UMAC events during the 2024-2025 school year and authorize the Board President, Superintendent or designee to execute the agreements;
- Revocable License Agreement with AAON, Inc. to offer GED/HiSET Preparation classes for Adult Basic Education and authorize the Board President, Superintendent or designee to execute the agreement;
- Consulting Agreement with TrailTree Consulting for Professional Development workshops for Native American teachers/counselors in the amount of \$400.00 from grant funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Agreement with The City of Tulsa for the Career Connect Automotive Program and authorize the Board President, Superintendent or designee to execute the agreement;
- Approval of members of the Gifted Local Advisory Committee (GLAC) for the 2024-2025 school year;
- Pre-Employment Transition Services Coordination, Pre-ETS Collaborative Agreement with the Board of Regents of the University of Oklahoma for students with disabilities and authorize the Director of Special Services to sign the agreement;
- Advertising agreement with Advanced Orthopedics of Oklahoma, PLLC and authorize the Board President, Superintendent or designee to execute the agreement;
- Practicum Agreement with University of Tulsa Oxley College of Health Sciences for speech and hearing practicum students and authorize the Board President, Superintendent or designee to execute the agreement;
- Contract for Services with the Union Baseball Booster Club (UBBC) for the 2024-2025 school year for game workers for Union events and authorize the Superintendent or designee to execute the agreement;
- Memorandum of Understanding with A New Leaf, Inc. to provide the Autism Works program and authorize the Director of Special Services, Lindsay Smith, as the Union School District Representative to execute the agreement;
- Agreement with Presence Learning, Inc to provide Psychoeducational assessments not to exceed \$61,632.00 from MAC funding and authorize the Board President, Superintendent or designee to execute the agreement;

- Agreement with OSU-Tulsa to rent space for UHS seniors to take part in the "Beyond U" senior conference in the amount of \$1,650.00 from grant funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Agreement with Procure for software for the "Nest" at Rosa Parks Early Childhood Center and authorize Alycia Pennington, Rosa Parks Early Childhood Education Center Director, to execute the agreement;
- Equipment Placement Agreement with Coca-Cola Southwest Beverages LLC ("CCSWB") to deliver and install equipment in the UMAC and Tuttle Stadium and authorize the Board President, Superintendent or designee to execute the agreement;
- Renewal agreement with Scenario Learning, LLC d/b/a Vector Solutions for the Vector Safety Data Sheets and Chemical Management, K12 Edition in the amount of \$3,990.00 from bond funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Memoranda of Understanding with Girl Scouts of Eastern Oklahoma, FC Tulsa Foundation, Child Evangelism Fellowship, Open Arms Foster Care, Inc., the bART Center for Music, Asbury Church, Engage Learning OK, Up With Trees, Church 3434, Gaining Ground, The Metropolitan Environmental Trust, Humble Warrior Collective, Tulsa Zoo, Tulsa Changemakers, Tulsa Regional STEM Alliance, Camp Fire Green Country, Discovery Lab, OSU Extension Tulsa County, Simply De-Lish Catering and Global Gardens, for Community School programs and authorize the Board President, Superintendent or designee to execute the agreements;
- Renewal of the two Community Care of Oklahoma (CCOK) HMO, Inc. retiree/Medicare Supplement HMO health plans for January 1, 2025-December 31, 2025 and authorize the Executive Director of Human Resources to sign the agreement and forward payments due under the agreement;
- Renewal Contract with U.S. OMNI & TSACG Compliance Services, Inc. as the District's third party administrator (TPA) for its 403(b) and 457 plans and to approve the continuation of 403(b) through Aspire and 457 through TIAA and authorize the Executive Director of Human Resources to execute the TPA contract and any associated agreements with selected vendors, (as well as information-sharing agreements with de-selected vendors, as necessary) and make payments under the approved agreements;

- Personnel resignations and terminations of certified and/or support staff for the 2022-2023, 2023-2024 and 2024-2025 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2023-2024 and 2024-2025 school years;
- Revisions to Provisional Pay Table;
- Payment of the State-required, State-funded stipend for special education and alternative education teachers.
- Authorization of payment, after services are rendered, of a stipend to selected retired teacher(s)/administrator(s) for Credit Recovery Outreach Services;
- Authorization of payment, after services are rendered to certified employees for attendance, presentation, and/or preparation for/at District-Sponsored professional development events at rates on the provisional pay table when the event and/or work preparing for the event occurs outside of the regular workday;
- Payment of a flat stipend of \$80.00 for attendance at the New Teacher Induction;
- Monetary donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- New School Activity Fund Sub-Account;
- Crowdfunding donations;
- Resolution authorizing the CFO/Director of Treasury and Financial Reporting/Director of Accounting to issue, transfer and purchase non-payable warrants and/or investments as necessary during the 2024-2025 fiscal year to pay the District's current obligations, including payroll, on a timely basis and to purchase said warrants as investments from other District funds and investments;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22501676 through #22502178 in the amount of \$2,892,405.82, and the release of payroll encumbrances;
- Master Memoranda of Understanding with Kids in Motion Academy, Firefly Pediatric Center, LLC, Communication Station Speech Therapy, CJC Architets, Inc., BKL, Inc., Redeemer Church, Siren Curl Studio, FOX BROERMANN Pediatric Dentistry of Tulsa, Beam Dental PLLC, Glisten Dental Care of Tulsa, City of Broken Arrow and Battlecreek Church for Career Connect Programs and authorize the Board President, Superintendent or designee to execute the agreements.

Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil - aye.

All voted aye – motion carried.

USPA REPORT

None

UCTA REPORT

UCTA President Kerri Gunter reported that they had a great start to the school year. Their membership is higher than it has been in several years. They look forward to continuing their productive relationship with Administration this year.

**HEARINGS AND
CORRESPONDENCE**

None.

COMMUNICATIONS

None.

**COMMENTS FROM THE
AUDIENCE REGARDING
THE AGENDA**

None

BUSINESS AGENDA

**COLLEGE REMEDIATION
RATES**

Dr. Moore presented to the Board the Remediation Report from the Oklahoma State Regents for Higher Education.

**2024-2025 PROFESSIONAL
DEVELOPMENT BUDGET
AND PLAN**

Chasity Gray, Director of Professional Learning, recommended the Board approve the 2024-2025 Professional Development Plan and Budget.

Dr, McNeil moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

TEXTBOOKS & SOFTWARE

Dr. Nelson recommended the Board approve the additional expenditure of \$1,844,557.52 from the general funds to purchase textbooks and software for the 2024-2025 school year.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen– aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

**MEDICAID SCHOOL-
BASED HEALTH SERVICES**

Dr. Smith recommended that the Board approve an agreement with the Oklahoma State Department of Education (OSDE) and Public Consulting Group, Inc. (PCG) for Medicaid school-based Health Services, blanket purchase orders in the amounts of \$60,000.00 (Oklahoma Health Care Authority) and \$25,000.00 (PCG), and authorize the Board President, Superintendent or designee to execute the contract.

Mr. Nguyen moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Heather McAdams – aye; Chris McNeil – aye; Steve Nguyen - aye.

All voted aye – motion carried.

CAPACITY LEVELS

Dr. Nelson recommended the Board approve the capacity levels and the calculated open transfer capacity amounts as recommended.

Dr. McNeil moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye, Heather McAdams – aye.

All voted aye – motion carried.

**UNION PPO EMPLOYEES
CLINIC SERVICES**

Mr. Loegering recommended the Board approve the fourth renewal agreement with CareATC to provide national shared site clinic services to Union PPO employees and authorize the Executive Director of Human Resources to execute the agreements and to forward any payments due under the agreements.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

**INSURANCE MANAGEMENT
SERVICES**

Mr. Loegering recommended the Board approve an agreement for insurance management services with Rooney Insurance Agency, for employee benefit consulting services beginning January 1, 2025, and authorize the Executive Director of Human Resources to execute the agreement and authorize payments pursuant to this agreement.

Dr. McNeil moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

EMPLOYEE HEALTH PLAN

Mr. Loegering recommended the Board approve the administrative services agreement with United Health Care (UMR) to become the health plan third party administrator, approval of the monthly premium rates for employee/retiree, Board members, and COBRA participants for the District's self-insured PPO Medical Indemnity Plans and to approve the plans, plan changes, other coverages, and administrative services, including all associated agreements/contracts, effective January 1, 2025 and authorize the Executive Director of Human Resources, as the Superintendent's designee, to sign the associated contracts and authorize the issuance of P.O.'s and payment thereof.

Dr. McNeil moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

EXTRA DUTY PAY SCHEDULE AMENDMENT

Mr. Loegering recommended the Board approve a Memorandum of Understanding with UCTA to amend the Extra Duty Pay schedule for the 2024-2025 fiscal year under UCTA 4019.

Dr. McNeil moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

AIR HANDLER UNIT (AHU) REPLACEMENT AT THE EIGHTH GRADE CENTER

Dr. Robinson recommended the Board approve the bid for the AHU Replacement at the 8th Grade Center and award the contract to Shoemaker Mechanical, in the amount of \$312,393.00 from bond funds.

Dr. McNeil moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

JOB ORDER CONTRACT

Dr. Robinson recommended the Board approve future purchases using the current Job Order Contract, previously approved, with 357 Inc., dba Reco Construction in the amount of \$250,000.00 from various funds.

Mr. Nguyen moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

ESTIMATE OF NEEDS

Dr. Williams recommended the Board approve the Estimate of Needs document for the 2024-2025 fiscal year as required by state law for submission to the County Excise Board and authorize the Board president or designee to sign the final documents.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

OPERATIONAL BUDGETS

Dr. Williams recommended the Board approve the General, Building, and Child Nutrition Fund operational budgets for the 2024-2025 fiscal year as outlined on the Statements of Revenues, Expenditures, and Fund Balances.

Dr. McNeil moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

NEW BUSINESS

None.

COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS

None

EXECUTIVE SESSION

Ms. McAdams moved the Board adjourn to Executive Session to discuss terrorism/safety issues. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye; Heather McAdams – aye.

All voted aye – motion carried.

The Board entered into executive session at 7:55 p.m. pursuant to Okla. Stat. tit. 25, Section 307(B)(11), to discuss terrorism/safety issues. Those present in executive session were Heather McAdams, Joey Reyes, Steve Nguyen and Chris McNeil, all Board members; Dr. John Federline, Superintendent; Charlie Bushyhead, Associate Superintendent; and Ty Wardlow, Director of Safety & Security.

RETURN TO OPEN SESSION

Mr. Reyes acknowledged that the Board had returned to Open Session at 8:51 p.m.

STATEMENT OF EXECUTIVE SESSION MINUTES

Mr. Reyes stated that, during Executive Session, the Board discussed only terrorism/safety issues. Those present in executive session were Heather McAdams, Joey Reyes, Chris McNeil and Steve Nguyen, all Board members; Dr. John Federline, Superintendent; Charlie Bushyhead, Associate Superintendent; and Ty Wardlow, Director of Safety & Security.

No decisions were made, and no action was taken.

EMERGENCY PROCEDURES GUIDE

Mr. Bushyhead recommended the Board approve the updated Emergency Procedures Guide.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil - aye.

All voted aye – motion carried.

ADJOURNMENT

Dr. McNeil moved to adjourn the meeting. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil - aye.

All voted aye – motion carried.

The meeting adjourned at 8:52 p.m.

Michelle Hinkle, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **September 9, 2024**, regular meeting were approved by a majority vote of the Union Board of Education on **October 14, 2024**.



Chris McNeil, Clerk
Union Board of Education