

VISITING AND VOLUNTEERING IN FCS: A Guide to Access Requirements

VISITOR



SUPERVISED ACCESS TO STUDENTS:

Examples include lunch with a student, conferences, community-partner presentations, or school-wide or classroom special events. (i.e. play, parade, award ceremony).

CLEARANCE LEVEL:

Sign in at the front office with valid identification and wear an appropriate locally produced badge while on site. All visitors are subject to being searched on the sex offender database.

SUPERVISED VOLUNTEER



UNDER THE DIRECT SUPERVISION AND GUIDANCE OF SCHOOL STAFF:

Examples include assisting district staff in a classroom or other specific areas of the school such as cafeteria duty, media center, carpool station, or field trips.

CLEARANCE LEVEL:

Complete and receive an approved Supervised Volunteer Registration Application and Child Abuse Reporting Protocol training prior to the first date of volunteering. Before each visit to the school, supervised volunteers must sign in at the front office with valid identification and wear an appropriate locally produced badge while on site. All visitors are subject to being searched on the sex offender database.

UNSUPERVISED VOLUNTEER



MAY WORK INDEPENDENTLY WITH STUDENTS, WITHOUT SCHOOL STAFF PRESENCE:

Examples include but are not limited to, community/fine arts coaches, student teachers/interns, tutors/mentors, afternoon enrichment activities/programs, extracurricular/club sponsors, SGC members/PTO/PTA/PTSA board members, or overnight chaperones.

CLEARANCE LEVEL:

Complete all clearance requirements for Supervised Volunteers as well as the Unsupervised Volunteer Waiver Form. A background check including fingerprinting is required to ensure the safety and security of the school environment and its students. Complete the Fulton County badging process and wear the district issued badge while on site for each volunteer opportunity.