

STUDENT SUCCESS PROGRAMS

DBA – AUDEO CHARTER SCHOOL · THE CHARTER SCHOOL OF SAN DIEGO

(A California Non-Profit Public Benefit Corporation)

Len Hering RADM, USN (ret) – Chairman,

Scott Barton – Member, David Crean – Member, Tim Morton – Member, Eric Schweinfurter - Member

ANNUAL BOARD OF DIRECTORS MEETING MINUTES

Wednesday, June 29, 2022, 3:00 p.m.

Via Video Conference and at

Clairemont RC 4340 Genesee Avenue, Suite 109, SD 92117, College Avenue RC 4585 College Drive, Suite C, SD, 92111, Downtown RC 1095 K Street Suite A, SD 92101, Euclid RC 220 Euclid Avenue, SD 92114, Lake Murray RC 8776 Lake Murray Blvd., SD 29119, Mira Mesa RC 8290 B, Mira Mesa Blvd., SD 92126, North Park RC 2940 North Park Way, SD 92104, Northgate RC 4125 Alpha Street, Suite C, SD 92113, Old Town, 2245 San Diego Avenue, Suite 115, SD 92110, Petco RC 1091 K Street, Suite A101, SD 92101, Point Loma RC 3145 Rosecrans Street, Suite D, SD 92110, Scripps Ranch RC 9910 Mira Mesa Blvd, Suite A2, SD 92131, Sorrento Mesa Office 10170 Huennekens Street, SD, 92121, Tierrasanta RC 10425 Tierrasanta Blvd, Suite 101, SD 92124, Woodman RC 2939 Alta View Drive, Suite B/CSD 92139, and Kearny Mesa RC 7520 Mesa College Drive, SD 92111, K5 Home School Resource Center 10725 Tierrasanta Boulevard, CA 92124 La Jolla RC 7458 Girard Avenue, SD 92037, Mission Valley East RC 3230 Camino Del Rio North, SD 92108

Access to the live video conference will be accessible prior to the start of the meeting at

CSSD: <https://charterschool-sandiego.net/board-governance/>
Audio: <https://www.audeocharterschool.net/board-of-directors/>

1.0 OPEN SESSION

1.1 Call to Order

Hering called the meeting to order at 3:00 p.m.

1.2 Roll Call

Members present at the meeting were Scott Barton, Len Hering, Tim Morton, and Eric Schweinfurter.

Members Absent: David Crean

Also in attendance: Lynne Alipio, Wade Aschbrenner, Mary Bixby, Angela Neri, Anamaria Rojas, and Tim Tuter.

1.3 Consideration and Approval of Adoption of the Board Findings Pursuant to Government Code Section 54953(e)(1)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

It was moved by Morton and seconded by Barton to Approve the Adoption of the Board Findings Pursuant to Government Code Section 54953(e)(1)

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

1.4 Establishment of Quorum

The following directors, constituting a quorum of the board were present at the meeting:
Scott Barton, Len Hering, Tim Morton, and Eric Schweinfurter.

1.5 Pledge of Allegiance

Hering led all in the Pledge of Allegiance.

1.6 Approval of Agenda

It was moved by Morton and seconded by Barton to Approve the Agenda.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

2.0 PUBLIC COMMENT

2.1 Non-Agenda Public Comment

There were no comments from the public.

2.2 Agenda Public Comment

There were no comments from the public.

3.0 PUBLIC HEARING - *Time Certain 3:05 p.m., or soon thereafter*

The Governing Board of Directors encourages participation by parents, teachers, and members of the community interested in the affairs of the Audeo Charter School and The Charter School of San Diego.

The Public Hearing opened for Audeo Charter School at 3:07 p.m.

3.1 Audeo Charter School

3.1.1 Public Hearing for the Universal Prekindergarten Planning and Implementation Grant Program – Planning Template

Tuter presented the Universal Prekindergarten Planning and Implementation Grant Program – Planning Template. There were no comments from the public.

3.1.2 Public Hearing for the 2022-2023 Local Control Accountability Plan (LCAP)

Tuter presented the 2022-2023 Local Control Accountability Plan (LCAP). There were no comments from the public.

The Public Hearing for Audeo Charter School closed at 3:25 p.m.

The Public Hearing for The Charter School of San Diego opened at 3:25 p.m.

3.2 The Charter School of San Diego

3.2.1 Public Hearing for the 2022-2023 Local Control Accountability Plan (LCAP)

Tuter presented the 2022-2023 Local Control Accountability Plan (LCAP). There were no comments from the public.

The Public Hearing for The Charter School of San Diego closed at 3:37 p.m.

4.0 CLOSED SESSION

The Closed Session opened at 3:38 p.m.

4.1 Board Chairman Announcement Regarding Closed Session Items

4.2 Public Comment on Closed Session Items

There were no comments from the public.

MOVE TO CLOSED SESSION

4.2.1 Conference with Legal Counsel--Anticipated Litigation Significant Exposure to Litigation Pursuant to Paragraph (2) Or (3) Of Subdivision (d) Of Section 54956.9: (one case)

4.2.2 Public Employment

4.2.2.1 Title: Founder, President, and Chief Executive Officer

4.2.2.2 Title: Chief Business Officer, Chief Financial Officer/Treasurer and Founding Director

Bixby and Alipio recused themselves from Closed Session Items 4.2.2 – 4.2.2.2

RETURN TO OPEN SESSION

The Board returned to open session at 4:26 p.m.

4.3 Report out of action taken in closed session, if any.

No actions were taken at Closed Session.

5.0 ADMINISTRATIVE ITEMS

5.1 Approval of Len Hering Board Term VI Renewal for July 1, 2022 – June 30, 2024

It was moved by Barton and seconded by Morton to Approve Len Hering's Board Term VI Renewal for July 1, 2022 – June 30, 2024.

Ayes – 3, Nays- 0, Absent – 1, Abstain – 1, Motioned Approved.

Abstain: Hering

5.2 Approval of David Crean Board Term II Renewal July 1, 2022 – June 30, 2024

It was moved by Barton and seconded by Morton to Approve David Crean's Board Term II Renewal July 1, 2022 – June 30, 2024.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

Absent: Crean

5.3 Approval of Eric Schweinfurter Board Term II Renewal July 1, 2022 – June 30, 2024

It was moved by Barton and seconded by Morton to Approve Eric Schweinfurter's Board Term II Renewal July 1, 2022 – June 30, 2024

Ayes – 3, Nays- 0, Absent – 1, Abstain – 1, Motioned Approved.

Abstain: Schweinfurter

5.4 Oral Report of Executive Compensation Paid to the Founder, President & Chief Executive Officer
Chairman Hering presented and read out loud the Oral Report of Executive Compensation Paid to the Founder, President, and Chief Executive Officer.

Bixby and Alipio recused themselves from the room while the Board Members discussed the Public Employment for both Founder, President, and Chief Executive Officer and the Chief Business Officer, Chief Financial Officer/Treasurer and Founding Director in Closed Session.

Chairman Hering declared that to comply with the provisions of the law, all compensation amounts to be paid and benefits must be announced publicly. Further, the agreement for this position is not changed in any way from the existing SSP employment agreement rather, the amendment to the agreement solely updates the Full-Time Equivalent (“FTE”) status of the position from 0.90 FTE to 0.60 FTE for the remaining year in the term of five (5) years from July 1, 2018, to June 30, 2023. Chairman Hering also declared that the annual salary is wholly in keeping with the compensation comparability study the SSP Board approved that was previously received in 2018 when the SSP Board initially approved the underlying agreement.

5.5 Approval of Employment Agreement Amendment for the Founder, President & Chief Executive Officer Presented in Item 4.2.2.1.

It was moved by Morton and seconded by Schweinfurter to Approve the Employment Agreement Amendment for the Founder, President & Chief Executive Officer Presented in Item 4.2.2.1
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.6 Oral Report of Executive Compensation Paid to the Chief Business Officer, Chief Financial Officer/Treasurer & Founding Director

Bixby and Alipio recused themselves from the room while the Board Members discussed the Public Employment for both Founder, President, and Chief Executive Officer and the Chief Business Officer, Chief Financial Officer/Treasurer and Founding Director in Closed Session.

Chairman Hering presented and read out loud the Oral Report of Executive Compensation Paid to the Chief Business Officer, Chief Financial Officer/Treasurer and Founding Director.

Chairman Hering declared that to comply with the provisions of the law, all compensation amounts to be paid and benefits must be announced publicly. Further, the agreement for this position is not changed in any way from the existing SSP employment agreement rather, the amendment to the agreement solely updates the Full-Time Equivalent (“FTE”) status of the position from 1.00 FTE to 0.60 FTE for the remaining year in the term of five (5) years from July 1, 2018, to June 30, 2023. Chairman Hering also declared that the annual salary is wholly in keeping with the compensation comparability study the SSP Board approved that was previously received in 2018 when the SSP Board initially approved the underlying agreement.

5.7 Approval of Employment Agreement Amendment for the Chief Business Officer, Chief Financial Officer/Treasurer & Founding Director Presented in Item 4.2.2.2

It was moved by Morton and seconded by Schweinfurter to Approve the Employment Agreement Amendment for the Chief Business Officer, Chief Financial Officer/Treasurer & Founding Director Presented in Item 4.2.2.2
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

- 5.8** Approval of the Resolution Commending The Charter School Of San Diego’s Exceptional Leadership, Faculty, And Staff For Its Recognition By The Malcolm Baldrige Program, A National Award Presented By The Office Of The President And The Secretary Of Commerce And Resolution Of The Board Of Directors Of The Student Success Programs (“SSP”) In Recognition And Profound Appreciation Of Distinguished Service By Mary Searcy Bixby – Chief Executive Officer, Lynne Alipio – Chief Business Officer And Tim Tuter – Executive Director (“Senior Leaders”)
It was moved by Morton and seconded by Schweinfurter to Approve the Resolution Commending The Charter School Of San Diego’s Exceptional Leadership, Faculty, And Staff For Its Recognition By The Malcolm Baldrige Program, A National Award Presented By The Office Of The President And The Secretary Of Commerce And Resolution Of The Board Of Directors Of The Student Success Programs (“SSP”) In Recognition And Profound Appreciation Of Distinguished Service By Mary Searcy Bixby – Chief Executive Officer, Lynne Alipio – Chief Business Officer And Tim Tuter – Executive Director (“Senior Leaders”).
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.9 Approval of 2022-2023 Board Meeting Dates

Wednesday, August 31, 2022, 8:00 am
Wednesday, December 7, 2022, 8:00 am
Wednesday, March 1, 2023, 8:00 am
Thursday, June 22, 2023, 4:30 pm

It was moved by Morton and seconded by Schweinfurter to Approve the 2022-2023 Board Meeting Dates.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.10 Approval of Memorandum of Understanding Between Audeo Charter School and Student Success Programs Regarding Operations

It was moved by Schweinfurter and seconded by Morton to Approve the Memorandum of Understanding Between Audeo Charter School and Student Success Programs Regarding Operations.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.11 Approval of Pupil Attendance Calendar

5.11.1 Audeo Charter School
5.11.2 The Charter School of San Diego

It was moved by Morton and seconded by Schweinfurter to Approve the Pupil Attendance Calendar Agenda Items 5.11.1 – 5.11.2.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.12 Approval of Email Policy 1945

It was moved by Morton and seconded by Barton to Approve the Email Policy 1945.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.13 Approval of Immunization Policy 1960

It was moved by Barton and seconded by Morton to Approve the Immunization Policy 1960.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.14 Approval of Support for Research Policy 1970

It was moved by Barton and seconded by Morton to Approve the Support for Research Policy 1970.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.15 Approval of Confidentiality Policy 1975

It was moved by Morton and seconded by Barton to Approve the Confidentiality Policy 1975.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.16 Approval of Salary Apportionment Policy 1980

It was moved by Barton and seconded by Morton to Approve the Salary Apportionment Policy 1980.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.17 Approval of Board Meeting Time Policy 2197

It was moved by Barton and seconded by Schweinfurter to Approve the Board Meeting Time Policy 2197.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.18 President’s Report

5.18.1 Email from The Charter School of San Diego Teacher, Laura Liedblad

Bixby noted that Laura Liedblad received the Presidential Award for Exceptional Service. Bixby informed the Board that she wanted to share Laura Liedblad’s letter of thanks.

5.18.2 Graduation Ceremony Update

Bixby reported that Graduation was held a Liberty Station and was exceptional.

5.18.3 Partners and Collaborators Presentation by Debbie Giaquinta

Giaquinta presented our Partners and Collaborator report to the Board. Giaquinta indicated that often times, our students and families need alternative resources that are in addition to the academic side. We look at options throughout the County that are easily accessible for students/families. We work with different organizations to partner with to offer these support services.

5.18.4 Fellows Program Update Presented by Wade Aschbrenner

This has been tabled to the next Board Meeting.

5.19 Strategic Plan Update

5.19.1 Audeo Charter School

5.19.1.1 School Participation Report for the Period of 2021- 2022

Months 9-11: 2/07/2022 – 4/29/2022

5.19.2 The Charter School of San Diego

5.19.2.1 School Participation Report for the Period of 2021- 2022

Months 9-11: 2/07/2022 – 4/29/2022

Tuter reviewed the School Participation Reports.

6.0 CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President recommends approval of all consent agenda items.

6.1 Consent Action Items for the Audeo Charter School and The Charter School of San Diego for Each School

- 6.1.1 Approval of Meeting Minutes for May 9, 2022
- 6.1.2 Approval of the Amended Board Resolution Regarding Compensation Committee
- 6.1.3 Approval of Code of Ethics Policy 1300 Amendment
- 6.1.4 Approval of Presidential Authorization of District, State and Federal Agency Documents; Specified Real Estate Transactions; Human Resources Action Policy 1500 Amendment
- 6.1.5 Title IX, Harassment, Intimidation, Discrimination, And Bullying Policy 3361 Amendment 3361
- 6.1.6 Approval of Travel and Expense Reimbursement Policy 4510
- 6.1.7 Approval of the Employee Manual Amendment
- 6.1.8 Approval of Student and Parent Handbook 2022-2023 Amendment
 - 6.1.8.1 *Audeo Charter School*
 - 6.1.8.2 *Charter School of San Diego*

It was moved by Morton and seconded by Schweinfurter to Approve the Consent Actions Items 6.1.1 – 6.1.8.2. Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

7.0 ACTION ITEMS

7.1 Action Items for Audeo Charter School and The Charter School of San Diego for Each School

7.1.1 Audeo Charter School

7.1.1.1 Approval of Dashboard Alternative School Status (DASS) Charter School Renewal Criteria for San Diego Unified School District

It was moved by Morton and seconded by Schweinfurter to Approve the Dashboard Alternative School Status (DASS) Charter School Renewal Criteria for San Diego Unified School District.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved

7.1.2 The Charter School of San Diego

7.1.2.1 Approval of Dashboard Alternative School Status (DASS) Charter School Renewal Criteria for San Diego Unified School District

It was moved by Barton and seconded by Morton to Approve the Dashboard Alternative School Status (DASS) Charter School Renewal Criteria for San Diego Unified School District.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved

7.2 Action Items for Audeo Charter School

7.2.1 Approval of the Universal Prekindergarten Planning and Implementation Grant Program – Planning Template

It was moved by Barton and seconded by Morton to Approve the Universal Prekindergarten Planning and Implementation Grant Program – Planning Template.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved

- 7.2.2** Approval of the 2022-2023 Local Control and Accountability Plan with Budget Overview for Parents and Presentation of Dashboard Local Indicators
It was moved by Barton and seconded by Morton to Approve the 2022-2023 Local Control and Accountability Plan with Budget Overview for Parents and Presentation of Dashboard Local Indicators.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved
- 7.2.3** Review and Discuss the May Revised Operational Budget Assumptions for FY 2021-2022 and Approval of the May Revised Operational Budget for FY 2021-2022
The Board reviewed the May Revised Operational Budget Assumptions for FY 2021-2022. It was moved by Barton and seconded by Schweinfurter to Approve the May Revised Operational Budget for FY 2021-2022.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved
- 7.2.4** Review and Discuss the Preliminary Operational Budget Assumptions for FY 2022-2023 and Approval of the Preliminary Operational Budget for FY 2022-2023
The Board reviewed the Preliminary Operational Budget Assumptions for FY 2022-2023. It was moved by Barton and seconded by Schweinfurter to Approve the Preliminary Operational Budget for FY 2022-2023.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved
- 7.2.5** Approval of the 2022-2023 Educational Protection Account (EPA) Resolution and Expenditure Plan
It was moved by Barton and seconded by Schweinfurter to Approve the 2022-2023 Educational Protection Account (EPA) Resolution and Expenditure Plan.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved

7.3 Actions Items for The Charter School of San Diego

- 7.3.1** Approval of the 2022-2023 Local Control and Accountability Plan with Budget Overview for Parents and Presentation of Dashboard Local Indicators
It was moved by Schweinfurter and seconded by Barton to Approve the 2022-2023 Local Control and Accountability Plan with Budget Overview for Parents and Presentation of Dashboard Local Indicators.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved
- 7.3.2** Review and Discuss the May Revised Operational Budget Assumptions for FY 2021-2022 and Approval of the May Revised Operational Budget for FY 2021-2022
The Board reviewed the May Revised Operational Budget Assumptions for FY 2021-2022. It was moved by Schweinfurter and seconded by Barton to Approve the May Revised Operational Budget for FY 2021-2022.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved

- 7.3.3 Review and Discuss the Preliminary Operational Budget Assumptions for FY 2022-2023 and Approval of the Preliminary Operational Budget for FY 2022-2023
The Board reviewed the Preliminary Operational Budget Assumptions for FY 2022-2023. It was moved by Schweinfurter and seconded by Barton to Approve the Preliminary Operational Budget for FY 2022-2023.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved
- 7.3.4 Approval of the 2022-2023 Educational Protection Account (EPA) Resolution and Expenditure Plan
It was moved by Schweinfurter and seconded by Barton to Approve the 2022-2023 Educational Protection Account (EPA) Resolution and Expenditure Plan.
Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved

8.0 BOARD ANNOUNCEMENTS AND COMMENTS

From time to time, the Board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.

Baton noted that he is impressed with the comprehensive write-ups of the policies and procedures included in the board meeting materials.

9.0 ADJOURNMENT

It was moved by Barton and seconded by Schweinfurter to Adjourn the Meeting at 5:28 p.m.

Ayes – 4, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved