

STUDENT SUCCESS PROGRAMS

DBA – AUDEO CHARTER SCHOOL · THE CHARTER SCHOOL OF SAN DIEGO

(A California Non-Profit Public Benefit Corporation)

Len Hering RADM, USN (ret) – Chairman,

Scott Barton – Member, David Crean – Member, Tim Morton – Member, Eric Schweinfurter – Member

BOARD OF DIRECTORS MEETING MINUTES

Wednesday, February 16, 2022, 8:00 a.m.

Via Video Conference and at

Clairemont RC 4340 Genesee Avenue, Suite 109, SD 92117, College Avenue RC 4585 College Drive, Suite C, SD, 9211, Downtown RC 1095 K Street Suite A, SD 92101, Euclid RC 220 Euclid Avenue, SD 92114, Lake Murray RC 8776 Lake Murray Blvd., SD 92119, Mira Mesa RC 8290 B, Mira Mesa Blvd., SD 92126, North Park RC 2940 North Park Way, SD 92104, Northgate RC 4125 Alpha Street, Suite C, SD 92113, Old Town, 2245 San Diego Avenue, Suite 115, SD 92110, Petco RC 1091 K Street, Suite A101, SD 92101, Point Loma RC 3145 Rosecrans Street, Suite D, SD 92110, Scripps Ranch RC 9910 Mira Mesa Blvd, Suite A2, SD 92131, Sorrento Mesa Office 10170 Huennekens Street, SD, 92121, Tierrasanta RC 10425 Tierrasanta Blvd, Suite 101, SD 92124, Woodman RC 2939 Alta View Drive, Suite B/C, SD 92139, and Kearny Mesa RC 7520 Mesa College Drive, SD 92111, Tierrasanta K5 Home School RC 10725 Tierrasanta Boulevard, CA 92124, La Jolla RC 7458 Girard Avenue, SD 92037, Pacific Beach RC 959 Hornblend Street, SD 92109, Mission Valley East RC 3230 Camino Del Rio North, SD 92108

Access to the live video conference was accessible prior to the start of the meeting at

CSSD: <https://charterschool-sandiego.net/board-governance/>

Audeo: <https://www.audeocharterschool.net/board-of-directors/>

1.0 OPEN SESSION

1.1 Call to Order

Hering called the meeting to order at 8:02 a.m.

1.2 Roll Call

Members present at the meeting were Scott Barton, David Crean, Len Hering, Tim Morton, and Eric Schweinfurter.

Also in attendance: Lynne Alipio, William Berry, Mary Bixby, Angela Neri, and Tim Tuter.

1.3 Approval of Adoption of the Board Findings Pursuant to Government Code Section 54953(e)(1)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

It was moved by Crean and seconded by Morton to Approve the Adoption of the Board Findings

Pursuant to Government Code Section 54953(e)(1)

Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.

1.4 Establishment of Quorum

The following directors, constituting a quorum of the board were present at the meeting:

Scott Barton, David Crean, Len Hering, Tim Morton, and Eric Schweinfurter.

1.5 Pledge of Allegiance

Hering led all in the Pledge of Allegiance.

1.6 Approval of Agenda

It was moved by Barton and seconded by Crean to Approve the Agenda.
Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.

2.0 PUBLIC COMMENT

2.1 Non-agenda Public Comment

There were no comments from the public.

2.2 Agenda Items Public Comment

There were no comments from the public.

3.0 PUBLIC HEARING – Time Certain 8:05 a.m., or soon thereafter

The Governing Board of Directors encourages participation by parents, teachers, and members of the community interested in the affairs of Audeo Charter School and The Charter School of San Diego.

The Public Hearing opened at 8:10 a.m.

3.1 Public Hearing for the A-G Completion Improvement Grant Presented by Tim Tuter

3.1.1 Audeo Charter School

Tim Tuter Presented the A-G Completion Improvement Grant Plan. There were no comments from the public.

3.1.2 The Charter School of San Diego

Tim Tuter Presented the A-G Completion Improvement Grant Plan. There were no comments from the public.

The Public Hearing closed at 8:17 a.m.

4.0 CLOSED SESSION

The Closed Session opened at 8:17 a.m.

4.1 Board Chairman Announcement Regarding Closed Session Items

4.2 Public Comment on Closed Session Items

There were no comments from the public.

MOVE TO CLOSED SESSION

- 4.2.1** Conference with Legal Counsel--Anticipated Litigation Significant Exposure to Litigation Pursuant to Paragraph (2) Or (3) Of Subdivision (d) Of Section 54956.9: (one case)

RETURN TO OPEN SESSION

Returned to Open Session at 9:31 a.m.

4.3 Report out of action taken in closed session, if any.

No actions were taken at Closed Session.

5.0 ADMINISTRATIVE ITEMS

5.1 Approval of Revised 2021-2022 Meeting Calendar to include additional Regular Meeting on Wednesday, March 16, 2022, 8:00 am

It was moved by Barton and seconded by Crean to Approve the Revised 2021-2022 Meeting Calendar to include additional Regular Meeting on Wednesday, March 16, 2022, 8:00 a.m.

Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.

5.2 California Fair Political Practices Commission Statements of Economic Interests – Form 700 Annual Filing

Every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interest, also known as the Form 700. The Form 700 provides transparency and ensures accountability in two ways:

1. It provides necessary information to the public about an official's personal financial interests to ensure that officials are making decisions in the best interest of the public and not enhancing their personal finances.
2. It serves as a reminder to the public official of potential conflicts of interest so the official can abstain from making or participating in governmental decisions that are deemed conflicts of interest.

The Board Members are reminded that the Form 700 must be filed by April 1, 2022.

5.3 Governance Parental Representatives Postings 2022 – 2023 on Respective School Webpages and RC's on January 14, 2022. Deadline to Submit Application: April 14, 2022

5.3.1 Audeo Charter School

5.3.2 The Charter School of San Diego

Hering informed the Board that we posted the Board Parent Representative position for the required 90 days. When there is a vacancy for parent board representative, the vacancy will be posted. Beginning every January, Student Success Programs shall publicize a notice of vacancy for a period of 90 days for applications to be considered for the current vacancy for the subsequent fiscal year.

5.4 Acceptance of the Audit Report Financial Statements and Supplemental Information for Year Ended June 30, 2021

It was moved by Crean and seconded by Barton to Accept the Audit Report Financial Statements and Supplemental Information for Year Ended June 30, 2021.

Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.

5.5 Approval of Terms of Lease Renewal for APN # 427-480-12-00

5.6 Approval of Terms of Lease Renewal for APN # 350-612-16-00

5.7 Approval of Terms of Lease Renewal for APN # 535-362-20-04

5.8 Approval of Terms of Lease Renewal for APN # 453-122-13-00

5.9 Approval of Terms of Lease Renewal for APN # 450-420-04-00

5.10 Approval of Terms of Lease Renewal for APN # 422-021-04-00

5.11 Approval of Terms of Lease Renewal for APN # 582-270-13-00

5.12 Approval of Terms of Lease Renewal for APN # 582-270-13-00

It was moved by Morton and seconded by Barton to approve Administrative Items 5.5 – 5.12.

Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.

5.13 President's Report

5.13.1 Midyear Retreat Update

Bixby noted that the Strategic Initiatives for the basis for developing goals, short- and long-term actions, and key performance measures. The Leadership Team met mid-year, early February, to review the progress for moving our Strategic Initiatives forward.

5.13.2 New Assignments

Bixby reported that a Human Resource Manager has been hired and will begin March 1, 2022. Moving forward we are also considering a new assignment in Compliance. That will help with keeping abreast of the rapidly changing scene in every area. This position will also provide training to our staff specifically oriented to compliance.

5.13.3 Partners and Collaborators

Bixby informed the Board that we have Partners with Memos of Understandings, and we also have Collaborators; organizations that we collaborate with that perform services for our students and their families. We are developing a master list of all Partners and Collaborators that contribute and support our organization. This will be shared with the Board annually beginning in June.

5.14 Strategic Plan Update

5.14.1 Audeo Charter School

5.14.1.1 School Participation Report for the Period of 2020- 2021
Months 12-13: 05/3/2021 – 06/25/2021

5.14.1.2 School Participation Report for the Period of 2021- 2022
Months 1-6: 07/1/2021 – 12/10/2021

Tuter reviewed the School Participations Reports.

5.14.2 The Charter School of San Diego

5.14.2.1 School Participation Report for the Period of 2020- 2021
Months 12-13: 05/3/2021 – 06/25/2021

5.14.2.2 School Participation Report for the Period of 2021- 2022
Months 1-6: 07/1/2021 – 12/10/2021

Tuter reviewed the School Participations Reports.

6.0 CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President recommends approval of all consent agenda items.

6.1 Consent Action Items for the Audeo Charter School and The Charter School of San Diego for Each School

6.1.1 Approval of Meeting Minutes for December 9,2021

6.1.2 Approval of 2020-2021 School Accountability Report Card

6.1.2.1 Audeo Charter School

6.1.2.2 The Charter School of San Diego

- 6.1.3 Approval of the Comprehensive School Safety Plan 2021-2022
 - 6.1.4 Approval of Independent Study Policy 3200 AB167 Compliant Amendment
 - 6.1.5 Approval of Internal Fiscal Internal Control Policy 4600 Amendment
- It was moved by Morton and seconded by Crean to approve the Consent Agenda Items 6.1.1 - 6.1.5.
Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.

7.0 ACTION ITEMS

7.1 Action Items for Audeo Charter School and The Charter School of San Diego for Each School

- 7.1.1 Local Control and Accountability Plan (LCAP) Update Presentation by Tim Tuter
 - 7.1.1.1 2021-2022 LCAP Supplement to the Annual Update
 - 7.1.1.1.1 Audeo Charter School
 - 7.1.1.1.2 The Charter School of San Diego
 - 7.1.1.2 2021–2022 LCAP Outcome Data
 - 7.1.1.3 2021-2022 Mid-Year Expenditure and Implementation Data

Tuter presented the Local Control Accountability Update for each School. Included in the presentation was the Supplement to the Annual Update, Outcome Data and the Mid-Year Expenditure and Implementation Data.

7.2 Action Items for Audeo Charter School

- 7.2.1 Approval of Unaudited Actuals FY July 1, 2020 – June 30, 2021
It was moved by Crean and seconded by Morton to Approve the Unaudited Actuals FY July 1, 2020 – June 30, 2021.
Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.
- 7.2.2 Approval of the First Interim Report 2021-2022
It was moved by Barton and seconded by Morton to Approve the First Interim Report 2021-2022.
Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.
- 7.2.3 Review the February Revised Operational Budget Assumptions FY 2021-2022 and Approval of February Revised Operational Budget FY 2021-2022
The Board Reviewed the February Revised Operational Budget Assumptions FY 2021-2022. It was moved by Crean and seconded by Morton to Approve the February Revised Operational Budget FY 2021-2022.
Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.

7.3 Actions Items for The Charter School of San Diego

- 7.3.1 Approval of Unaudited Actuals FY July 1, 2020 – June 30, 2021
It was moved by Barton and seconded by Crean to Approve the Unaudited Actuals FY July 1, 2020 – June 30, 2021.
Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved
- 7.3.2 Approval of the First Interim Report 2021-2022
It was moved by Morton and seconded by Barton to Approve the First Interim Report 2021-2022.
Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.

7.3.3 Review the February Revised Operational Budget Assumptions FY 2021-2022 and Approval of February Revised Operational Budget FY 2021-2022

The Board Reviewed the February Revised Operational Budget Assumptions FY 2021-2022. It was moved by Morton and seconded by Barton to Approve the February Revised Operational Budget FY 2021-2022.

Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.

8.0 BOARD ANNOUNCEMENTS AND COMMENTS

Barton and Morton indicated that they are impressed with all the reports and noted that the organization is doing a great job.

Hering thanked everyone for their hard work.

9.0 ADJOURNMENT

It was moved by Crean and seconded by Morton to adjourn the meeting.

Ayes – 5, Nays- 0, Absent – 0, Abstain – 0, Motioned Approved.