

ECS District English Learner Advisory Committee (DELAC)

Eureka City Schools District Office

2100 J Street, Room 114

September 26, 2023

6:00-7:00 PM

[DELAC Bylaws \(English\)](#)

[DELAC Bylaws \(Spanish\)](#)

Minutes

1. Call the meeting to order/introductions at 6:18pm by Pam Brittenburg
2. Roll call observed

Pam announces that no quorum could be achieved for this meeting because ELAC's have not yet voted in their site DELAC representatives. Pam also announced that 5 members minimum are required to vote in new members.

a. Members:

- Pam Brittenburg, term expires September 27, 2024
- Bris Lares, Alice Birney Parent Representative, term expires September 21, 2025
- Clayaton Bennett, Alice Birney Parent Representative, term expires September 21, 2025

3. Present: *Jeanette Todd, Fernanda Delgado, Pam Brittenburg, Omar Khattab, Harmony Pelren, Hallyanne Roper, Kristin Sobilo, Maribel Bennett-Silva (AB), Dora García (AB), Mariana Mendoza (LAF), María Lopez Diaz, Sharon Rivas*

4. District Update Report from EL Coordinator, Pam Brittenburg

In the district this year, we have started strong by ordering a lot of curriculum for grades TK- 12th grade. Teachers are learning how to use the new curriculum, and Pam will become a lead trainer in the district.

We have also completed the beginning of the year initial ELPAC testing that is required by law to be completed in the first 30 days of school. English Learner students have a lot of rights and laws protecting them, we together will make sure that students get what they need.

5. New Business

- a. Review DELAC bylaws, presented by Pam Brittenburg, District EL Coordinator
Pam reads important information regarding the roles and responsibilities of the DELAC aloud to the group from the Bylaws document.

- b. Confirming DELAC Voting Membership for 23-24 School Year, presented by Pam Brittenburg, District EL Coordinator -Tabled to November meeting-

- c. Considering Parent Institute for Quality Engagement (PIQE) programming options for the 23-24 school year, *presented by Jeanette Todd, Administrative Assistant for Educational Services*

Pam outlines the options for those present, and asks them to vote on the options they most prefer.

Bris Lares (AB) would like to reach out to more families, she has taken 2 of the programs in the past and they super helped her to learn to engage the school community and she got her questions answered. She feels the outreach could be better to reach more families at ECS.

Kristin Sobilo clarifies that the program is 16 languages, she points out that the outreach from the program may not do enough to let parents/guardians know that there are many options available. Perhaps we could make a video or do a survey. Clayton, they get a call from PIQE and think it's spam calls.

Kristin Sobilo, Pam Brittenburg and Fernanda Delgado are agreeing that they are going to work on the survey going out. They will also commit to letting the families know the timeline of when they need to respond.

- d. EL Master Plan, *presented by Pam Brittenburg, District EL Coordinator*
Pam summarizes the slide deck she provides.

- e. Vote on a time, place and date for future meetings, *presented by Pam Brittenburg, District EL Coordinator*

23-24 School Year Proposed Meeting Dates: 11/14/23, 1/23/24, 3/19/24 and 5/14/24 -Tabled to November meeting-

6. Public comment (speakers are limited to three minutes each):

7. Action Items:

- a. Review and approve [minutes from November 15, 2022](#)
- b. Review and approve [minutes from January 24, 2023](#)
- c. Review and approve [minutes from March 21, 2023](#)
- d. Review and approve [minutes from May 16, 2023](#)

8. Adjournment at 7:17pm