

Board of Education Agenda
Wichita Public Schools · USD 259
November 4, 2024 · 6 p.m.
Wichita High School North Lecture Hall
1437 Rochester · Wichita KS



Wichita Public Schools will be the premier district of choice, and inspire each student and staff member to thrive and become future ready within the greater community.

I. Roll Call

- A. Moment of Silence
- B. Pledge of Allegiance – Wichita East High School JROTC Cadets

II. Reports

A. Good News

- 1. Kansans Can STAR Recognition Award

Contact(s): Shannon Benoit, Tim Hamblin

Summary: Wichita Public Schools has achieved recognition in the 2024 Kansans Can Star Recognition Program, demonstrating our commitment to the state's vision for education - Kansas leads the world in the success of each student. This year, we have earned a Bronze Star for Kindergarten Readiness and a Copper Star for our Individual Plan of Study (IPS) initiative. The Bronze Star reflects our high-quality early childhood education program, which emphasizes family engagement, a safe learning environment, a developmentally appropriate curriculum, and qualified staff. The Copper Star recognizes our ongoing efforts to ensure that all 8th graders have a five-year plan in place by May 2025, supporting their academic and career readiness.

- B. United Teachers of Wichita
- C. Service Employees International

III. Public Communications

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item. Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at 973-4553 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning district employees and/or matters that

would violate the privacy of students. Speakers will provide twelve (12) copies of any handouts to the Clerk of the Board's table for distribution at the Board table. For more information and restrictions, please see BOE Policy 0200 - BOE Agendas and Meetings.

1. Courtney Vanek, 482 E. Cheyenne, Kechi, KS 67067. Topic: Isely mixed abilities program.
2. Jana Price, 1047 N. Stratford Lane, Wichita, KS 67206. Topic: Changes at Isely.
3. Rodney Price, 1047 N. Stratford Lane, Wichita, KS 67206. Topic: Mixed abilities class.
4. David Edleston, 6126 Quail Ridge St., Bel Aire, KS 67220. Topic: Isley transition.
5. Kevin Yale, 3801 W. 13th Apt. 406, Wichita, KS 67203. Topic: Safety guidance.

IV. Education

- A. Strategic Plan Goal 1 – Graduation Rate Progress Monitoring Report [Appendix 1](#)

Contact(s): Loren Hatfield

Funding Source: N/A

Purpose: As part of our Future Ready Strategic Plan, we will present regular progress monitoring reports. This report will review the Strategic Plan Goal 1 graduation rate baseline data, a Class of 2024 update, and strategies employed to continue making academic progress in Wichita Public Schools.

Recommendation: This progress monitoring report is for the Board's information.

- B. Strategic Plan Goal 1 – Elementary and Middle School Interim Goal Data [Appendix 2](#)

Contact(s): Holly Ingram, Amanda Sharshel

Funding Source: N/A

Purpose: As part of our Future Ready Strategic Plan to increase academic success and graduation rate, we will present updates to the elementary and middle school interim goals. This report will provide the data we will progress monitor for elementary and middle school due to changes in the state assessment happening this year.

Recommendation: This strategic plan update that is for the Board's information

V. Consent

- A. Human Resources

1. Human Resources Report [Appendix 3](#)

Contact(s): Sean Hudspeth

Purpose: Report.

Recommendation: Board approval.

Note: The Human Resources report is not published on the district's website. The report is available from the Clerk of the Board's office before noon on Board meeting dates, or in the display rack outside the North High Lecture Hall before Board meetings.

- B. Finance

1. Financial Resolutions [Appendix 4](#)

Contact(s): Addi Lowell

Funding Source: NA

Non-Budgeted Item

Purpose: Financial resolutions are presented for Board action.

Recommendation: It is recommended the Board approve the following resolutions:

- 1) Resolution – Depository Banks
- 2) Resolution – Municipal Investment Pool
- 3) Resolution – Activity Funds
- 4) Resolution – Credit Card Authorization
- 5) Resolution – Commerce Bank Credit Card Accounts
- 6) Resolution – Authorization to Transfer
- 7) Resolution – Certification of Authorization to Transfer
- 8) Resolution – Home Rule No 1 – Donations
- 9) Resolution – Information Management: Destruction of Certain District Documents

2. Appointment of Trustee for USD 259 Early Retirement Incentive Plan and Retiree Health Benefits Trust Appendix 5

Contact(s): Addi Lowell

Funding Source: NA

Purpose: On August 8, 2016, Susan Willis was appointed by the Board to serve as trustee for the USD 259 Early Retirement Incentive Plan and Retiree Health Benefits Trust. Mrs. Willis served as trustee in her capacity of Chief Financial Officer for the district. It is necessary to replace Mrs. Willis as trustee of these trusts with the new Chief Financial Officer of the district, Addi Lowell.

Recommendation: It is recommended the Board appoint Addi Lowell, Chief Financial Officer, as the trustee of the USD 259 Early Retirement Incentive Plan and Retiree Health Benefits Trust.

3. Treasury Warrants: October 2024 Appendix 6

Contact(s): Addi Lowell

Purpose: Monthly report.

Recommendation: Board approval.

4. Monthly Finance Report: September 2024 Appendix 7

Contact(s): Addi Lowell

Funding Source: NA

Purpose: This is a monthly report to the Board on the budget and finances of the district.

Recommendation: The report is provided for the Board's information. No action is requested.

C. Bids

1. Purchasing Consent Appendix 8

Purpose: Report.

Recommendation: Board approval.

Summary

Description of products/services	Amount	Responsible Party
1. CTE Equipment – Aidex PLC Learning System	\$62,200.00	Loren Hatfield, Tim Hamblin
2. Budget Reporting Support	\$100,000.00	Addi Lowell
3. Postage Metering Machine	\$29,332.20	Fabian Armendariz
4. Food – September 2024	\$383,954.50	Fabian Armendariz

D. Programs/Grants – None submitted.

E. Miscellaneous

1. Legal Services: Fleeson, Goong, Coulson & Kitch, LLC and McDonald Tinker PA

Appendix 9

Contact(s): Sean Hudspeth, Dan Lawrence

Funding Source: 47 Fund – Risk Management Reserve Fund, 42 Fund – Special Liability, 52 Fund – Workers’ Compensation Reserve Fund

2024-25 Budget

Purpose: Fleeson, Goong, Coulson & Kitch, LLC have submitted a statement for August 2024 legal services and expenses for Civil Litigation in the amount of \$5,755.50.

McDonald Tinker PA have submitted a statement for September 2024 legal services and expenses for Workers’ Compensation in the amount of \$17,900.12.

This brings the 2024-25 fiscal year-to-date total to \$12,275.00 for Civil Litigation services and \$52,769.84 for Workers’ Compensation services.

Recommendation: It is recommended that the Board authorize payment for legal services and expenses for Civil Litigation and Workers’ Compensation under the school district’s self-insured programs for September 2024 in the amount of \$5,755.50 to Fleeson, Goong, Coulson & Kitch, LLC and the amount of \$17,900.12 to McDonald Tinker PA

2. Design Services – Heights High School Structural Repairs

Contact(s): Luke Newman

Funding Source: Capital Outlay

2024-25 Budget

Purpose: Design services are required to address structural deficiencies at Heights High School. The scope includes exterior stairs and courtyard of the 1975 addition that were later converted to interior space.

The now enclosed concrete stairs and surrounding areas are showing signs of concrete spalling and water intrusion, which is causing structural weakness. If not addressed, these issues will expand and may lead to the future failure of structural components.

Recommendation: It is recommended that the Board enter into a contract with Alloy Architecture for architecture, engineering, and structural design services to address structural deficiencies at Heights High School in an amount not to exceed \$40,154.

3. Design Services – Buckner Elementary School Playground Reconstruction

Contact(s): Luke Newman

Funding Source: Capital Outlay

2024-25 Budget

Purpose: Design services are needed to reconstruct and expand the Buckner Elementary School playground. This scope will improve drainage and accessibility and provide new play equipment and surfacing.

Recommendation: It is recommended that the Board enter into a contract with Baughman

Company, P.A., for engineering services to reconstruct and expand the Buckner Elementary School playground, in an amount not to exceed \$48,000.

4. Resolution to Adopt Kansas Region G Hazard Mitigation Plan

Appendix 10

Contact(s): Terri Moses

Funding Source: N/A

2024-25 Budget

Purpose: This Multi-Jurisdictional Natural Hazard Mitigation Plan (HMP) was prepared to provide sustained actions to eliminate or reduce risk to people and property from the effects of natural and man-made hazards. This plan, which has been reviewed by Safety Services' staff, documents the Kansas Region G and its participating jurisdictions planning process and identifies applicable hazards, vulnerabilities, and hazard mitigation strategies. Local and regional officials can refer to the plan when making decisions regarding regulations and ordinances, granting permits, and in funding capital improvements and other community initiatives.

Recommendation: It is recommended the Board approve and sign the Kansas Region G Hazard Mitigation Plan. For the plan to be valid it must be adopted by all the taxing entities in the county, including school districts.

5. Isely K-8 Transition Plan and Boundary Change

Contact(s): Loren Hatfield, Michele Ingenthron, Fabián Armendariz,

Funding Source: N/A

Purpose: On August 26, 2024, the Board of Education approved the final draft of the Facilities Master Plan – Step 1. As part of step 1, it was proposed that Isely Traditional Magnet elementary school be transitioned to a K-8 Traditional Magnet. Since Stucky middle school is located inside the current Isely elementary boundary, it is necessary to make a boundary adjustment. An internal study was conducted to determine the appropriate placement of the boundaries to accommodate this transition, while minimizing impact on surrounding schools.

Recommendation: It is recommended the Board approve splitting the current Isely boundary using Oliver Street as the dividing line. Students residing east of Oliver inside in the current Isely boundary will be assigned there moving forward. Students residing west of Oliver Street will be assigned to Chisholm Trail for elementary and will continue to attend Stucky for middle school. Since Isely will remain a traditional magnet, current Isely students residing in the impacted area west of Oliver will be allowed to remain there and be magnetized for the remainder of their K-8 school experience. Isely will transition to K-6 for the 2025-2026 school year, K-7 in 2026-2027, and will become a full K-8 in 2027-2028.

6. Energy Service Contract (ESCO) Selection – United States Department of Energy Renew America Grant

Contact(s): Luke Newman and Holly Wilson

Funding Source: Capital Outlay and Renew America Department of Energy Federal Grant

2024-25 Budget

Purpose: On October 8, 2024, interviews were conducted with companies that had submitted responses to the District's Request for Proposal and Qualifications (RFP/Q) for

the Energy Service Company (ESCO) for the U.S. Department of Energy's Renew America Grant project. This project will implement energy-saving measures across as many as thirty selected schools that met the Department of Energy requirements for grant funds.

In the first phase of this project with the United States Department of Energy, the ESCO company will be responsible for conducting Investment Grade Audits (IGA) to develop a detailed scope of energy-saving measures, which include lighting upgrades, HVAC improvements, building envelope enhancements, and solar photovoltaic installations.

Recommendation:

It is recommended that the Board approve the selection of Navitas, LLC, as the Energy Service Company (ESCO) for the United States Department of Energy's Renew America Grant project.

It is further recommended the Board approve entering into a contract with Navitas, LLC, for the first phase of the project (Investment Grade Audit) in a total amount not to exceed \$1,052,632.

7. BOE Meeting Minutes for October 7, 2024

Appendix 11

Contact(s): Litona Hoyt

Purpose: The BOE Meeting Minutes for October 7, 2024 are attached in the Appendix.

Recommendation: Board approval.

8. Appointment of Clerk, Treasurer, and Assistant Treasurer

Contact(s): Litona Hoyt

Funding Source: NA

Purpose: It is recommended the Board approve the following appointments for the remainder of the 2024-25 fiscal year or until further order of the Board:

Litona Hoyt, Clerk of the Board of Education, USD #259

Addi Lowell, Treasurer of the Board of Education, USD #259

Nancy Iverson, Assistant Treasurer of the Board of Education, USD #259

In addition, the Superintendent shall have the authority to appoint an acting clerk who will serve during periods when the clerk is away from the office or otherwise unavailable.

Recommendation: Board approval.

9. Freedom of Information Officer Appointment (Annual)

Contact(s): Kelly Bielefeld

Funding Source: NA

Purpose: BOE Policy 2115 – Access to Public Records requires the Board of Education to appoint a local Freedom of Information Officer. The Freedom of Information Officer's responsibilities include:

- a) Prepare and provide to district staff educational material and information concerning the Open Records Act;
- b) Assist district employees and members of the general public to resolve disputes related to the Open Records Act;
- c) Respond either directly or through an employee/custodian to inquiries related to the Open Records Act; and

- d) Establish requirements for a brochure to be displayed, distributed, or otherwise available to the public under the Open Records Act.

Recommendation: It is recommended the Board appoint Litona Hoyt, Clerk of the Board, as the district's Freedom of Information Officer to serve effective immediately for the remainder of fiscal year 2024-25 or until further order of the Board.

- VI. Operations** – None submitted.
- VII. Finance** – None submitted.
- VIII. Policy** – None submitted.
- IX. Miscellaneous**
 - A. Superintendent's Report
 - B. New Business and Board of Education Requests
 - C. Executive Session – Personnel matters for non-elected personnel
- X. Adjournment**