

Career and Technical Education (CTE) Advisory Committee  
Fairbanks North Star Borough School District

Thursday, September 21, 2023  
4:00 – 5:00 pm

520 Fifth Avenue  
School District Administrative Center  
Meeting By Zoom

## MEETING NOTES

### 1. Welcome and Introductions

- a. CTE Director, Andrea Wade called the meeting to order at 4:03 p.m. at the FNSBSD Administrative Center, 520 Fifth Avenue, Fairbanks, AK 99701. The meeting took place via Zoom.

#### Committee Members Present:

Andrea Wade, CTE Director  
Chrya Sanderson, School Board Representative  
Peter Daley, FEA Representative  
Anna Sprague, Counselor WVH  
Tara DeVaughn, Secondary Curriculum Coordinator (Parent)

Robyn Taylor, FPA Representative  
Rodney Wolcott, Plumbers & Pipefitters Local 375  
Keith Swarner, UAF/CTC Faculty  
Cathy Winfree, UAF/CTC Representative

#### Committee Members Absent:

Andrea Gelvin, Gelvin Professional Training  
John Denny, Fairbanks Pipeline Training Center  
Dawn Murphy, Explore Fairbanks  
Missy Lizotte, Department of Labor  
Karen Lapp, Foundation Health Partners

Miranda Hacker, Student Representative  
Georgia Sandgren, Military Student Support  
Kate Hall, Special Education  
Virva Elliott, English Language Learners  
Christine Schut, McKinney-Vento/ Foster Care

#### Invited Guests Present:

Michelle Spillane, Principal NPH  
Melissa Sawchuk, Teacher WVH

#### Staff Present:

Julie Luddington, CTE Technician  
Audra Forsman, Work-based Learning Coordinator

### A. Meeting Discussion

#### 1. Andrea Wade shared the state of CTE

- **Certifications**

- The goal for the district is to make sure students are graduating with certifications.
- Looking at programs to make sure they have internships or dual credit opportunities for students.
- We are working with instructors to make sure they are also up to date on their certifications.
- Working with HR to have certifications added to job descriptions.

- **Curriculum**

- We are looking for advice from our business and industry partners on how to align the district CTE curriculum with industry standards.
- Tara and Andrea have been working on updating the curriculum.
  - Year One is an exploration year.
    - ❖ Education
    - ❖ Agriculture
  - Year Two revision
    - ❖ Engineering
    - ❖ Architecture & Construction

Keith Swarner shared that UAF is working on expanding its construction program.

- Working on program alignment between middle schools and high schools.

- **Comprehensive Local Needs Assessment (CLNA)**

- The CTE department will begin working on our CLNA in October
- Looking to our business and industry partners, teachers, and UAF to get as many voices as possible on what our community needs are.
- We will report the results of the CLNA at our spring CTEAC meeting.

- **Carl Perkins V four year plan is due in June**

- **Program Highlights**

- Girls Who Weld – Pete Daley shared that the class was held at North Pole High this summer and would likely rotate each year between Hutchison and North Pole. The class went very well. They made flower planter boxes for the North Pole Library. The previous year the class made several bicycle racks which are located all around Fairbanks. The next project will be a “Take and Leave” Book Stand. Pete likes to have them do community projects.
- CTE/Special Education Construction class – Tools of Tech and Trades held during the summer. Small group. Steve Ratzlaff taught the class at Hutch.

- **Industry Partnerships**

- Focus on building good business and industry partnerships.
- Adding more internships for students.
- Audra will be working with our partners to get speakers and presentations in schools. Her focus for this year is Health Science and working with teachers, CTC, and Foundation Health Partners to create a good pipeline for our students into careers.

**B. New Business**

1. A survey will be sent to CTEAC members regarding meetings. What works best for the majority? In-person or Zoom? Time? Meetings will be held in the fall and spring unless members would like to meet more frequently.

**C. Member Comments**

1. Peter Daley – Sent out survey for his Welding Advisory meeting. Thirty-two Hutch welding students went to Fort Knox Goldmine. The field trip was an eye-opener. Fort Knox has a summer internship for seniors with a starting wage of \$27.50 an hour.
2. Chrya Sanderson – Eye doctor is very interested in offering an internship. Wanted to know what the protocol is for internships. Asked doctor to send her a proposal of what his internship might look like.
3. Robyn Taylor – Welcomed Audra to her new position. Stated that the Pharmacy Technician class is now a full year long. Class is going very well!
4. Rodney Wolcott - Welcomed Audra. Plumbers & Pipefitters has been accepting ITC apprentices for about thirteen years. Will be looking at adding 20 apprentices per year. They also have a welder helper position that is not part of an apprenticeship and will be hiring about 200 this year.

**D. Adjournment** Andrea closed the meeting at 4:33 pm.

Submitted by Julie Luddington, CTE Technician