

## CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

### MEETING DETAILS

<b>Date:</b> November 5, 2024	<b>Start Time:</b> 2:00pm	<b>End Time:</b> 3:30pm
<b>Location:</b> VISA MPR	<b>Minutes Prepared by:</b> Andrea Alvarez	

### 1. VOTING MEMBERS ATTENDANCE

Name	Role	Attendance (Present/Absent)
Vicky Becerra	Staff	Present ▾
Daniela Romero	Staff	Present ▾
Jennifer Robbins	Staff	Present ▾
Naomi Cordova	Staff	Present ▾
John Alami	Staff	Present ▾
Alejandro Castellanos	Staff	Present ▾
Cindy Rubio	Parent	Present ▾
Gabriel Ylo	Staff	Present ▾
		Attendance ▾

### 2. AGENDA

1. 2:00pm-2:05pm Attendance and [sign in](#)
2. 2:05 All Committee Updates & Announcements
3. C&I Committee Action Items
4. Directors of Instruction Presentation
5. Subcommittee Work Time: [Sub Committee Rosters](#)
6. 3:30pm Meeting adjournment

### AGENDA (detailed)

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### Informational:

#### 1. Board meeting Updates

- a. SPED program undergoing DVR(District Validation Review) with LAUSD Jan. 2025.
  - i. Servicing 276 students Vaughn-Wide
- b. EL Master plan
  - i. Identification, Assessment, Reclassification and Parent Involvement

#### 2. Committee Facilitators and Secretary Updates

- a. Presentation by Directors of Instruction for Charter renewal

### Sub Committee Facilitators and Meeting Minutes:

[GATE Committee Minutes](#): Alan Kodel

[EL Committee Minutes](#): Clara Haramandjian

[R&I Committee Minutes](#): Kishauna LaMotte

[School Climate Committee Minutes](#): Alex Henriquez

[SPED Committee Minutes](#): Emilia Hall

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## ANNOUNCEMENTS

1. **Committee meeting dates:** [11/5/24], [12/3/24], [2/4/25], [3/4/35], [5/6/25]
2. Please review the [Subcommittee roster](#) , if you or someone you know is missing, please notify Sadie or Heather.
3. Please include parent and student members in your sub committee emails.
4. **Governance Agenda:** You can access the Board Agenda and Minutes here. Instructions for public comments can be found in each of the meeting minutes.
  - a. Board Meeting Dates: [8/21/24], [9/25/24], [10/23/24], [11/20/24], [12/11/24], [2/26/25],[3/12/25], [4/23/25], [5/21/25], [6/25/25]
  - b. Time: 4:00pm
  - c. Join in person (Vaughn Central, First floor) or via Zoom
5. **Contact: Please reach me at:**  
Email: [aalvarez@myvaughncharter.com](mailto:aalvarez@myvaughncharter.com)  
Phone: (818)896-7461 Ext. 7843

### Norms:

- Be on time, Be present.
- Right to Pass
- Mutual Respect
- No Put-Downs/Killer Phrases
- Attentive Listening

## CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

### 3. ACTION ITEMS

#### Curriculum and Instruction Committee:

1. Approve meeting minutes from October 1, 2024.

October session minutes can be found [here](#)

motions to approve previous meetings minutes.

seconds the motion.

Roll call:

Vicky Becerra

Daniela Romero

Jennifer Robbins

Naomi Cordova

John Alami

Alejandro Castellanos

Cindy Rubio

Gabriel Ylo

Motion to

### 4. SUBCOMMITTEE WORK

#### School Climate

#### Agenda:

1. Review SEL Survey Rollout
2. Strengthening Parent Engagement
3. Identify parent engagement activities for our school sites for the academic school year.
4. Charter Renewal Data Review

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**Action Item:**

EL

**Agenda:**

1. Review ideas for creating flyer to share information about reclassification
2. Review data from ELPAC and analyzing to create areas of growth
3. Charter Renewal Data Review

**Action Item:**

GATE

**Agenda:**

1. Charter Renewal Data Review

**Action Item:**

SPED

**Agenda:**

1. Discussing ideas for the upcoming newsletter.
2. Charter Renewal Data Review

**Action Item:**

a.

Resource & Instruction

**Agenda:**

1. Review reports on state-adopted curriculum.
2. Share site-specific feedback on the proposed 25-26 calendar
3. Charter Renewal Data Review

**Action Item:**

a.

### 5. ADJOURNMENT

1. motioned to adjourn the meeting at 3:30 p.m.  
Meeting was adjourned at 3:30 p.m.



**CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES**