

UNION COUNTY EDUCATIONAL SERVICES COMMISSION
BOARD OF DIRECTORS MEETING
October 2, 2024

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.
The meeting was called to order at 7:02pm.

1. Roll Call

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine j. Aklonis
Cranford	
Elizabeth	
Garwood	Ms. Linda Koenig
Hillside	Ms. Laquana Best
Kenilworth	Ms. Michelle Panichi
Linden	
Mountainside	Dr. Dana Guidici Pietro
New Providence	Ms. Stacey Gunderman
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	Dr. Courtney Washington *
Roselle Park	
Scotch Plains/Fanwood	Ms. Debora Brody
Springfield	Mr. Hector Munoz
Summit	
Union	Ms. Elsie Mackey
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	
Winfield	Ms. Ann Marie Weiss
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

*Arrived during Executive Session

2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only - None

EXECUTIVE SESSION:

4. It was moved by Dr. Guidici Pietro and seconded by Ms. Mackey and carried by unanimous voice vote, to move into Executive Session at 7:05 pm for the purpose of discussing a legal matter.

The Board of Directors meeting returned to open session at 7:20 p.m. on motion of Mr. Munoz and seconded by Ms. Mackey, and carried, by unanimous voice vote.

END OF EXECUTIVE SESSION

MINUTES:

5. It was moved by Mr. Munoz, seconded by Ms. Moteiro, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of September 4, 2024.

(Att. 1)

Abstain: Koenig
Best
Guidici Pietro
Gunderman
Washington
Mackey
Weiss

SUPERINTENDENT REPORT:

Will Graulich, The Curriculum Director shared a presentation on HIB grades and the 23-24 Standardized Test Results

It was moved by Ms. Mackey, seconded by Ms. Gunderman, and carried by unanimous voice vote, to approve the following:

6. Motion to approve the report of the Superintendent for October 2024

(Att. 2)

FINANCE:

It was moved by Dr. Washington, seconded by Ms. Brody, and carried by roll call vote, to approve items #7-14:

7. Motion to approve the Secretary's Financial Reports:

Board Secretary Reports dated July 2024	(Att. 3)
Budget Report dated September 30, 2024	(Att. 4)
Check Registers for the month ended September 2024 totaling \$6,588,053.66	(Att. 5 & 5A)
Budget transfers for September 2024	(Att. 6)

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of September 2024

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve a stipend of \$45 per month for a cell phone for the Head Bus Driver for the 2024-2025 SY

10. Lunch report for September 2024

(Att. 7)

11. Motion to continue to provide a suitable specialized alternative education program with Elizabeth Board of Education for Hillcrest Academy South and Hillcrest Academy North for the 2024-2025 school year for a tuition per student of \$24,183 for 204 students totaling \$4,933,332. This is the fifth year of a five-year contract.

12. Motion to approve the sale of 2011 Blu BBC Bus Vin. #: 1BAKF5CPH5BF275653 to Jersey One Auto in total amount of \$5255.00 on September 10, 2024

13. Motion to approve the sale of 2010 Chevy Impala Vin. #: 2G1WA5EK5A1193999 to Jersey One Auto in total amount of \$1031.00 on September 27, 2024

14. Motion to approve a five year lease of 103 LBP Printers from Canon financed at an annual cost of \$15,795.96 through OMNIA Contract 2020002755, and per page maintenance on the printers at a cost of \$.008 cents for black & white and \$.05623 cents for color as per:

(Att. 7A)

Ayes: Aklonis, Koenig, Best, Panichi, Guidici Pietro, Gunderman, Motiero, Washington, Brody,
Munoz, Mackey, Ryan & Weiss

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Ryan, and seconded by Ms. Best, and carried by roll call vote, to
approve items #15 - 19:

15. Motion to approve the 2023-2024 NJSLA, DLM and NJGPA Score Summary Report
(Att. 8)
16. Motion to approve the submission of the School Self-Assessment for Determining Grades
under the Anti-Bullying Bill of Rights Act for the 2023-2024 school year to the New Jersey
Department of Education
(Att. 9)
17. Motion to approve a contract for Patrick Cerria of Tumble Jam, Inc. to provide music
enrichment at Westlake School for 7 hours per week, Crossroads School for 7 hours per week
and Lamberts Mill Academy for 1 hour per week at the rate of \$125 per hour from October 2,
2024 to June 30, 2025.
18. Motion to enter into an agreement with the Cranford Movie Theater to lease their premises in
Cranford at rate of \$150 to \$200 per hour not to exceed 6 hours per week for the 2024-2025
school year for a community-based instruction program for students at Crossroads and
Westlake schools
(Att. 10)
19. Motion to approve the use of The Interlocal Purchasing System, better known as TIPS
Purchasing Cooperative to improve procurement process efficiencies and assist in achieving
best value for the participating public entities through cooperative purchasing for the 2024-
2025 school year.

Ayes: Aklonis, Koenig, Best, Panichi, Guidici Pietro, Gunderman, Motiero, Washington, Brody,
Munoz, Mackey, Ryan & Weiss

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Mr. Munoz, and seconded by Dr. Washington, and carried by roll call vote, to approve items #20-23:

20. Motion to approve the Emergency Contract payments for the month of September to the listed contractors at the costs indicated (Att. 11)
21. Motion to approve the attached Emergency/Negotiated Contracts (Att. 12)
22. Motion to approve Amendments to Existing Transportation Contracts dated October 2, 2024, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 13)
23. Motion to approve the attached penalty deductions (Att. 14)

Ayes: Aklonis, Koenig, Best, Panichi, Guidici Pietro, Gunderman, Motiero, Washington, Brody, Munoz, Mackey, Ryan & Weiss

Nays: None

Abstain: None

POLICIES AND REGULATIONS:

It was moved by Dr. Washington, and seconded by Dr. Guidici Pietro, and carried by roll call vote, to approve items #24 & 25:

24. Motion to approve the following new and/or revised policy and regulations for a second reading and adoption:
P 4433 Vacation Policy for 12-Month Support Staff
25. Motion to approve the following new and/or revised policy and regulations for a first reading:
R 5530 SUBSTANCE ABUSE

Ayes: Aklonis, Koenig, Best, Panichi, Guidici Pietro, Gunderman, Motiero, Washington, Brody, Munoz, Mackey, Ryan & Weiss

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Best, and seconded by Ms. Mackey, and carried by roll call vote, to approve item #26:

26. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 15)

Ayes: Aklonis, Koenig, Best, Panichi, Guidici Pietro, Gunderman, Motiero, Washington, Brody, Munoz, Mackey, Ryan & Weiss

Nays: None

Abstain: None

PERSONNEL:

It was moved by Dr. Guidici Pietro, and seconded by Dr. Washington, and carried by roll call vote, to approve item #27:

27. Motion to approve the Personnel Agenda dated October 2, 2024 as recommended by the Superintendent (Att. 16)

Ayes: Aklonis, Koenig, Best, Panichi, Guidici Pietro, Gunderman, Motiero, Washington, Brody, Munoz, Mackey, Ryan & Weiss

Nays: None

Abstain: None

SUSPENSION/HIB REPORT:

It was moved by Ms. Gunderman, seconded by Ms. Ryan, and carried by voice vote, to approve the following:

28. Motion to approve the Suspension/HIB Report for September 2024

(Att. 17)

Abstain: Koenig
Guidici Pietro

OLD BUSINESS: Linda Koenig mentioned how the board election date regulations make Superintendent evaluations challenging and that if elections were in June it would be more beneficial.

NEW BUSINESS: The Westfield Rep., Julie Steinberg, would like it stated for the record that having a meeting after dark today interferes with the Rosh Hashanah holiday.

RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be November 6, 2024, at 7:00 pm. in the second-floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT:

On the motion of Ms. Keonig, seconded by Ms. Mackey and carried by unanimous voice vote, the meeting was adjourned at 7:48 p.m.


Eric Larson, Board Secretary