

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

Monday, September 23, 2024 – 6:00 P.M. Regular Meeting
Hilliard Administrative Building, 24365 Hilliard Blvd., Westlake, OH 44145

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mrs. Leszynski	Present
Mrs. Pirnat	Present
Mr. Finucane	Present
Mr. Kraft	Present
Mr. Lamb	Present

C. Pledge of Allegiance

D. Westlake City School District Mission Statement

We Educate for Excellence...

Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

E. Westlake City School District Vision Statement

The Westlake City School District will provide a dynamic, student-centered, learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

F. Acknowledgement of Visitors

G. Approval of Agenda

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

2. Recognitions & Informative Reports

A. Report Card Presentation

B. Superintendent's Report

C. Treasurer's Report

3. Hearing of the Public (15 Minutes) Agenda Items

A. The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

4. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Special Meeting of August 12, 2024

Regular Meeting of August 26, 2024

Voice Vote: 5 – 0

5. Treasurer's Recommendations

Resolution 24- 247

A. Resolution to Adopt the FY25 Permanent Appropriations

RESOLVED that the Westlake Board of Education adopts the FY25 permanent appropriations as submitted by the Treasurer.

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 248

B. Resolution to Authorize CFO/Treasurer to Return Advance

RESOLVED that the Westlake Board of Education Authorizes the CFO/Treasurer to return the following advances:

<u>To</u>	<u>From</u>	<u>Amount</u>
General Fund (001)	Westlake Education Foundation Grant (019-9810)	\$20,270.16
General Fund (001)	6th Grade Field Trip Fund (300-9106)	\$7,343.50
General Fund (001)	ARP ESSER (507-9022)	\$619,960.54
General Fund (001)	ARP Homeless II (507-9123)	\$149.83
General Fund (001)	TITLE VI-B (516-9024)	\$152,317.04
General Fund (001)	LEP (551-9024)	\$63.14
General Fund (001)	TITLE I (572-9024)	\$26,902.54
General Fund (001)	TITLE IV (584-9024)	\$2,635.55
General Fund (001)	TITLE IV Stronger Connections (584-9124)	\$7,867.93
General Fund (001)	IDEA Pre-K (587-9024)	\$2,854.84
General Fund (001)	TITLE II-A (590-9024)	\$35,809.71

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 249

C. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
119822	Applewood Centers Inc.	General Tuition for Students Placed Out of District	\$12,105.00

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 250

D. Resolution to Approve Transportation Agreement

RESOLVED that the Westlake City School District Board of Education approves the transportation contract, as submitted, effective August 29, 2024 through the remainder of the 2024-25 School Year:

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 251

E. Resolution Declaring Transportation Impractical for Certain Identified Students Pursuant to the Requirements of Ohio Revised Code 3327 and the Procedures Set Forth by the Ohio Department of Education.

WHEREAS, the student(s) identified, in the attachment, have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS, the following factors, as identified in Ohio Revised Code 3327.02, have been considered:

1. The time and distance required to provide the transportation;
2. The number of pupils to be transported;
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration;
4. Whether similar or equivalent service is provided to other pupils eligible for transportation;
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules;
6. Whether other reimbursable types of transportation are available.

WHEREAS, the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code; now, therefore

BE IT RESOLVED that the Board of Education of the Westlake City School District, Cuyahoga County, Ohio hereby approves the declaration that it is impractical to transport the students identified here in and offers the parent(s)/guardian(s) of students named on the attachment, payment in lieu of transportation. (Attachment on file in the Treasurer's Office)

Moved by Mr. Kraft Seconded by Mr. Lamb

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 252

F. Resolution to Approve Sports Medicine Services Agreement

RESOLVED that the Westlake City School District Board of Education approves the Sports Medicine Services Agreement with University Hospitals St. John Medical Center, as submitted, effective August 1, 2024.

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 253

G. Resolution to Approve Sponsorship Agreement

RESOLVED that the Westlake City School District Board of Education approves the Sports Medicine Services Agreement with University Hospitals Health System, Inc., as submitted, effective August 1, 2024 through July 31, 2034.

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

6. Superintendent’s Recommendations

Resolution 24- 254

A. Resolution to Approve Employment of Administrative Staff Members

RESOLVED that the Westlake Board of Education approves employment of the following administrative staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Work Days</u>	<u>Effective</u>
Adam House	Coordinator of Business Operations (HS Assistant Principal Scale)	Central Office	1	260	09/01/2024 - 07/31/2027

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 255

B. Resolution to Approve Employment of Classified Staff Members

RESOLVED that the Westlake Board of Education approves employment of the following classified staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Christine Banks	Special Education Assistant	Westlake Elementary School	5	7	5	9	08/30/2024
Nancy Blase	Supervision Assistant	Westlake High School	8	7	5	9	08/28/2024
Aida Delic	Supervision Assistant	Westlake High School	7	7	5	9	08/28/2024
Michael Held	Special Education Bus Assistant	Transportation	1	4	5	9	09/12/2024
Dallas Horvath	Special Education Assistant	Westlake Elementary School	0	7	5	9	08/26/2024
Jessica McCann	Special Education Assistant	Westlake Elementary School	7	7	5	9	09/17/2024
Mary Toth	Supervision Assistant	Westlake High School	12	6.25	6	9	08/28/2024
Joshua Willis	Cleaner	Westlake Elementary School	8	8	5	12	09/30/2024
Donna Walters	Supervision Assistant	Westlake Elementary School	0	2.5	5	9	09/16/2024

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 256

C. Resolution to Approve Employment of Exempt Staff Members

RESOLVED that the Westlake Board of Education approves employment of the following exempt staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Catherine Eason	Administrative Assistant to the Superintendent	District Office	2	7.5	5	12	09/03/2024
Monica Verchick	Administrative Assistant to Academic Services / Registrar	District Office	2	7.5	5	12	09/24/2024

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 257

D. Resolution to Approve Employment of Licensed Staff Members for ESY

RESOLVED that the Westlake Board of Education approves the following licensed staff members for the 2023-2024 extended school year:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>	<u>Dates</u>
Jennifer Campbell	ESY Tutor	Curriculum Rate	120 hours	06/07/2024 - 8/12/2024
Alexandra Walsh	ESY Tutor	Curriculum Rate	110 hours	06/07/2024 - 8/21/2024

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 258

E. Resolution to Approve Stipend for Certified Staff Member

RESOLVED that the Westlake Board of Education approves the following certified staff member to be paid at the curriculum rate for work outside of contracted hours:

<u>Name</u>	<u>Purpose</u>	<u>Not to Exceed</u>
Lisa Broschk	Attending Preschool IEP/ETR Meetings and PBAs (4/19/2024-5/10/2024)	9 Hours

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 259

F. Resolution to Approve Stipend for Classified Staff Members

RESOLVED that the Westlake Board of Education approves a stipend to be paid at the hourly rate for the following classified staff member for work performed outside of contracted hours:

<u>Name</u>	<u>Not to Exceed</u>	<u>Purpose</u>	<u>Effective Date</u>
Jen Romoga	3 hours	Special Education Aide Support for Homecoming Dance	10/05/2024
Linda Worthington	3 hours	Special Education Aide Support for Homecoming Dance	10/05/2024
Karen Jones	3 hours	Special Education Aide Support for Homecoming Dance	10/05/2024
Shannon Satink	3 hours	Special Education Aide Support for Homecoming Dance	10/05/2024
Alison Smith	7 hours	Preparing Braille Materials	08/22/2024

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 260

G. Resolution to Approve LPCD Members

RESOLVED that the Westlake Board of Education approves the following licensed staff members for the Local Professional Development Committee (LPDC) for the 2024-2025 school year:

<u>LPDC Members - P-6</u>
Jenny Clark
Shelley Gedeon
Amanda Kelber

<u>LPDC Members - 7-12</u>
Melissa Barth
Paul Hammond
Christina Mars

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 261

H. Resolution to Approve WHS Detention Monitors

RESOLVED that the Westlake Board of Education approves the following staff members as Friday evening detention monitors at Westlake High School for the 2024-2025 school year:

<u>Name</u>
Melissa Barth
Tim Clark
Katherine McGlynn
Jacy Nichols

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 262

I. Resolution to Approve DIS Detention Monitors

RESOLVED that the Westlake Board of Education approves the following staff members as after school detention monitors at Dover Intermediate School for the 2024-2025 school year:

<u>Name</u>
Kerry Brickman
Jenny Clark
Judy Dubil
Darlene Fossesco
Marianne Fouts
Terry Janmey
Elisabeth Kaiser
Samantha Lahoud
Kristen Pado
Laurie Skvarek

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 263

J. Resolution to Approve LBMS Study Table Monitors

RESOLVED that the Westlake Board of Education approves the following staff members to serve as after school academic and at risk study table monitors at Lee Burneson Middle School for the 2024-2025 school year:

<u>Name</u>
Matt Mayforth
MaciAnn Balduff
Kathleen Esarove
Lela Bakos
Michael Hrusch
Caitlin Shea
Todd Milkie
Brianne Huber
Susan Dvorak
Betsy Kaiser

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 264

K. Resolution to Approve Activity/Club Supplemental Contract

RESOLVED that the Westlake Board of Education approves the following activity/club supplemental contracts for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>
Erin Baesel	LBMS Science Olympiad Advisor	0	N

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 265

L. Resolution to Approve Athletic Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following athletic supplemental contracts for the 2024-2025 school year.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>
Zachary Abaie	WHS Soccer Assistant Girls Coach	0	N
Victoria Gumuscian	WHS Tennis Assistant Girls Coach	0	N
Scott Wargo	WHS Cross Country Head Boys Coach	0	N
William Primrose	LBMS Football Head 8th Grade Coach	15	Y
Kyle Yake	WHS Football Assistant Coach	0	N

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 266

M. Resolution to Approve Athletic Event Game Workers

RESOLVED that the Westlake Board of Education approves the following athletic event game workers for the 2024-2025 school year:

<u>Names</u>
Kelly Carroll
Michelle Costilow
Rebecca Monteleone
Zane Morgan
Megan Moutoux

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 267

N. Resolution to Approve Athletic Supplemental Contract for Classified Staff Member

RESOLVED that the Westlake Board of Education approves employment for the following classified staff member for coaching contracts as hourly employees, based upon the coaching stipend listed in the WTA Negotiated Agreement, for the 2024-2025 school year: .

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
Gretchen Harris	WHS Assistant Cheer Coach	\$32.65	64.5 Coaching Hours	08/01/2024

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 268

O. Resolution to Approve Employment of Classified Substitutes

RESOLVED that the Westlake Board of Education approves the following classified substitutes for the 2024-2025 school year:

Gayle Anderson	Mary Kay Auger	Joan Barrus
Jackeline Colan	Jacqueline DelMonte	Deborah Delzeith
Deidra Delzeith	Rasheeda Doleh	Sara DuVall
Mayy Elkhatab	Kelly Harrish	Amy Hoy
Daniel Hunt	Ashley Ingham	Owen Jones
Evan Kaiser	Alexei Krystynak	Tanya Langermeier
Judy Logue	Michael Logue	Daniel Mather
Lawrence Matus	Kelly Primrose	Muna Saleh
Sara Seybold	John Shipacasse	Cynthia Sims
Mary Spoth	Donna Stephenson	Nikki VanHoose
Beth Warner	Lola Wenham	Nancy Whittington

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 269

P. Resolution to Approve Overnight Field Trips

RESOLVED that the Westlake Board of Education approves the following overnight field trips:

<u>Science Olympiad</u>
Hawk Hornet Invitational
Departure Date: Friday, November 15, 2024 3:00 pm
Return Date: Saturday, November 16, 2024 10:00 pm
Location: Saline, Michigan 48176
Transportation: Students will be driven by parent volunteers
Funds: Self Pay or Scholarship

<u>Science Olympiad</u>
Raymond Park Invitational
Departure Date: Friday, December 13, 2024 11:15 am
Return Date: Saturday, December 14, 2024 11:00 pm
Location: Indianapolis, Indiana 46239
Transportation: TBD Precious Cargo or Baron Bus
Funding: Self Pay or Scholarship

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 270

Q. Resolution to Approve 2024-25 Student-Parent Handbook

RESOLVED that the Westlake Board of Education approves the 2024-2025 Title I District Plan :

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 271

R. Resolution to Amend Resolution 24-234

RESOLVED that the Westlake Board of Education amends Resolution 24-234 changing Julie Wagner to a Mentor for Evie Tsigas RE Year 2 Mentee and changing Trina Powers to a Mentor for Bryan Mackenzie RE Year 1 Mentee:

Mentors / Mentees

<u>Mentee</u>	<u>Mentors</u>	<u>Building</u>	<u>RE Year</u>
Mark Bender	Amanda Caunter	Westlake Elementary School	1
Catherine Cirincione	Laura Behanic	Westlake High School	2
Mikala Eckert	Jeff Short	Dover Intermediate School	1
Samantha Glass	Hannah Ahrens	Westlake Elementary School	1
Madeleine Heimlich	Brooke Kindell	Westlake Elementary School	1
Meredith Heldt	Lindsey Anderson	Westlake Elementary School	1
James McDermott	Joseph Fudale	Dover Intermediate School	2

Building Buddies

<u>New Staff Member</u>	<u>Building Buddy/Non-RE Mentor</u>	<u>Building</u>
Julia Doubrava	Cara Santora	Westlake Elementary School
Jaime Fischer	Kaitlin Soltis	Westlake Elementary School
Tess Gallagher	Erin Blahnik	Lee Burneson Middle School
Meghan Hogan	Karen Kane	Westlake Elementary School
Meghan Jeffers	Tracy Scully	Westlake Elementary School
Max Lackner	Nora Dick	Westlake Elementary School
Mackenzie Leggett	Kim d'Acunzo	Westlake Elementary School
Bryan Mackenzie	Trina Powers	Westlake High School
Anna Schatschneider	Amy Schillinger	Westlake Elementary School
Jamie Schober	Sarah Moennich	Westlake Elementary School
Robert Sedlak	Ray Mohr	Westlake High School
Evie Tsigas	Julie Wagner	Westlake Elementary School
Katherine Vecchio	Dawn Dawson	Dover Intermediate School
Kristine Verlie	Jen Campbell	Westlake Elementary School

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

7. Hearing of Public (15 Minutes)

A. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

8. Board Comments

9. Board Items

10. Executive Session

A. Adjourn to Executive Session to discuss matters required to be kept confidential by federal or state law or rules.

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Enter Executive Session at 7:36 P.M.

B. Adjourn Executive Session and Return to Regular Session

Adjourn Executive Session and Return to Regular Session at 8:20 P.M.

11. Closing

A. Adjournment

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Meeting Adjourned at 8:20 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.