



BOARD OF EDUCATION MEETING AGENDA
November 5, 2024
6 PM - NEW YORK MILLS UFSD LIBRARY

- Kristin Hubley
- Robert Mahardy, Jr.
- Sara DeFazio
- Jacqueline Edwards
- Jeremy Fennell
- Steve King
- Abbie Taylor

| Agenda Item | Who | Information Distributed | Action | Notes |
|--|-------------|-------------------------|-------------|---|
| 1. MEETING CALL TO ORDER | | | | |
| 1.1 Pledge to the Flag | | | Procedural | |
| 1.2 Reading of the New York Mills UFSD Mission Statement. | | | Procedural | <i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i> |
| 1.3 Acceptance of Agenda | K. Hubley | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 2. PRESENTATIONS AND COMMITTEE REPORTS | | | | |
| 2.1 President’s Message | K. Hubley | | Information | |
| 2.2 BOCES Representative Report | G. Porcelli | | Information | |

| | | | | |
|--|-----------|-----|-------------|---|
| 2.3 Committee Reports | | | Information | |
| Policy Committee: <i>Steve King/Chair, Jacqueline Edwards, Abbie Taylor</i> Facilities Committee: <i>Jeremy Fennell/Chair, Sara DeFazio, Jacqueline Edwards</i> Communications Committee: <i>Abbie Taylor/Chair, Robert Mahardy</i> Safety Committee: <i>Robert Mahardy/Chair, Abbie Taylor</i> Transportation Committee: <i>Sara DeFazio/Chair, Robert Mahardy</i> Finance Committee: <i>Jacqueline Edwards/Chair, Sara DeFazio, Jeremy Fennell</i> SBI: <i>Steve King (SBI Alternate: Jacqueline Edwards)</i> | | | | |
| 3. CONSENT AGENDA | | | | |
| 3.1 Approval of 3.2 through 3.4 | K. Hubley | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 3.2 Business Office Reports | | | | |
| 3.2a Budget Transfers | | | | |
| 3.3 CSE Reports | | | | |
| 3.4 Approval of the Previous Minutes | 10.01.24 | | | |
| 4. OLD BUSINESS | | | | |
| 4.1 Capital Updates | | | Information | |
| 5. NEW BUSINESS | | | | |
| 5.1 Resolution to Approve Paid Administrative Leave | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |

| | | | | |
|---|--|-----|--------|---|
| 5.2 Resolution to Approve Paid Administrative Leave | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.3 Resolution to Approve Termination of Probationary Appointment - Eric Vollmer | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.4 Resolution to Abolish the Position of Transportation Supervisor | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.5 Resolution to Create the Position of Director of Transportation | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.6 Personnel Report | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.7 Resolution to Accept the Corrective Action Plan for Fiscal Year 2023 - 2024 | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.8 Resolution to Accept the Corrective Action Plan for Extra Curricular Activity Fund 2023 - 2024 | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.9 Approval of Community Use of Facilities Request with New York Mills Optimist Club – Biddy Basketball Program | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.10 Approval of New Hartford Ice Control Agreement | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.11 Resolution to Approve NYSPHSAA Section III Combine Contract with Notre Dame Jr./Sr. High School (Host) and NYMUFSD - Boys Varsity Ice Hockey Winter 2024-2025 | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.12 Resolution to Approve NYSPHSAA Section III Combine Contract with | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |

| | | | | |
|--|--------------|-----|-------------|---|
| NYMUFSD (Host) and Notre Dame Jr./Sr. High School - Girls Varsity/JV Volleyball Winter 2024-2025 | | | | |
| 5.13 - Policy 1100 Records Management and Access (First Read) a. – Regulation 1100.1 Public Access to Records (First Read) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 5.14 – Policy 2004 School Board Operations; Nomination and Election of Board of Education Members (First Read) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 5.15 – Policy 6404 Rights of Nursing Employees to Express Breast Milk (First Read) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 5.16 – Policy 7201 Student Medications, Allergies and Anaphylaxis – new replacing previous (First Read) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 6. K-12 REPORTS | | | | |
| 6.1 Executive Principal K-12 | M. Facci | | Information | |
| 6.2 Interim Principal K-12 | D. DiSpirito | | Information | |
| 7. SUPERINTENDENT’S REPORT | | | | |
| 7.1 Enrollment Update | M. LaGase | Yes | Information | |
| 7.2 Superintendent’s Update | M. LaGase | | Information | |

| | | | | |
|---|----------------|--|-------------------|---|
| 8. COMMUNICATIONS | | | | |
| | | | | |
| 8.1 From the Floor - | District Clerk | | Information | |
| Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item. | | | | |
| | | | | |
| 8.2 Board Discussion | BOE | | Discussion | |
| | | | | |
| 9. EXECUTIVE SESSION ** (If Needed) | BOE | | Discussion/Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 9.1 Return to General Session (time) | BOE | | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| | | | | |
| 10. ADJOURNMENT | | | | |
| | | | | |
| 10.1 Adjournment | | | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |

**§105. Conduct of executive sessions.

- 1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:**
 - a. matters which will imperil the public safety if disclosed;
 - b. any matter which may disclose the identity of a law enforcement agent or informer;
 - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
 - d. discussions regarding proposed, pending or current litigation;
 - e. collective negotiations pursuant to article fourteen of the civil service law;
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
 - g. the preparation, grading or administration of examinations; and
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**

3.2 Business Office Reports

Sep-24

CLAIMS AUDITORS LOG

| Date | Check Number | Amount | Name | Problem | Resolution |
|-------------|---------------------|---------------|--------------------------------|--------------------------|---|
| 9/27/2024 | 61190 | \$475.00 | NYSPPSAA Section III | check should be \$305.00 | NYM asked BOCES to void and reissue in correct amount |
| 9/27/2024 | 61033 | \$26.33 | Clinton Tractor & Implement Co | overpayment | BOCES voided |
| | | | | | |
| | | | | | |

New York Mills Union Free School District
Internal Claims Audit Report
September 2024

| <u>Fund</u> | <u>Check Dates</u> | <u>Amount</u> | <u>Checks Issued</u> | <u>Check #s</u> |
|-----------------------------|--------------------|---------------------|----------------------|-------------------------|
| General | 9/6/2024 | \$402.93 | 1 | 61118 |
| | 9/13/2024 | \$238,280.07 | 2 | Debit Charges 1118-1119 |
| | 9/13/2024 | \$270.28 | 1 | 61119 |
| | 9/13/2024 | \$286,354.24 | 37 | 61120-61156 |
| | 9/27/2024 | \$232,154.40 | 3 | Debit Charges 1120-1122 |
| | 9/27/2024 | \$1,875.96 | 4 | 61157-61160 |
| | 9/27/2024 | \$31,689.47 | 45 | 61161-61204 |
| Federal | 9/13/2024 | \$299.00 | 1 | 45124 |
| Capital | | | | |
| School Lunch | | | | |
| Totals for the month | | \$791,326.35 | 94 | |

I certify that these claims have been audited and paid for the month of September 2024
Christine Hurlbut 10/10/2024

Aug-24

Credit Card Statement

| Transaction | Post | | | |
|-------------|-----------|--------------------|------------|--------------------------------------|
| Date | Date | Credit Card | Amount | Comment |
| 8/2/2024 | 8/5/2024 | Staples Inc. | \$135.82 | Ink for printer |
| 8/14/2024 | 8/15/2024 | Walmart Inc. | \$169.98 | Maintenance supply (Shark vacuum) |
| 8/22/2024 | 8/23/2024 | Delmonico Utica | \$375.28 | Board of Education Dinner |
| 8/26/2024 | 8/27/2024 | Wordwall.Net | \$468.64 | academic service High School |
| 8/29/2024 | 8/30/2024 | Rochester 100 Inc. | \$145.00 | Nicky folders for 2nd and 3rd grades |
| | | total | \$1,294.72 | |
| | | | | |

Extra Curricular Activity Monthly Report

September 24 - October 28, 2024

| Name | Beginning Balance | Received | Payments | Ending Balance |
|--------------------|--------------------------|-----------------|-----------------|-----------------------|
| CLASS OF 2024 | \$128.85 | | | \$128.85 |
| CLASS OF 2025 | \$9,489.76 | | \$45.96 | \$9,443.80 |
| CLASS OF 2026 | \$8,331.55 | | | \$8,331.55 |
| CLASS OF 2027 | \$3,042.86 | | \$27.19 | \$3,015.67 |
| CLASS OF 2028 | \$3,325.25 | | \$19.85 | \$3,305.40 |
| CLASS OF 2029 | \$3,523.00 | | \$21.91 | \$3,501.09 |
| CLASS OF 2030 | \$ - | | | \$ - |
| Varsity Club | \$4,036.51 | | | \$4,036.51 |
| Student Council | \$7,762.90 | \$1,813.00 | \$887.80 | \$8,688.10 |
| Nat. Honor Society | \$327.32 | | | \$327.32 |
| Yearbook Club | \$9,695.18 | \$470.94 | | \$10,166.12 |
| Band Club | \$110.72 | | | \$110.72 |
| Elementary Drama | \$5,050.77 | | | \$5,050.77 |
| HS Drama | \$6,063.11 | | \$3,866.22 | \$2,196.89 |
| HS CHORUS | \$ - | | | \$ - |
| Model UN | \$735.21 | | | \$735.21 |
| Tech Club | \$ - | | | \$ - |
| After Prom Party | \$2,020.00 | | | \$2,020.00 |
| TOTAL | \$63,642.99 | | | \$61,058.00 |

Reconciliation

Ending Book Balance
 Returned Checks
 Outstanding Checks
 Deposits in Transit
 Reconciled Balance
 Ending M&T Balance

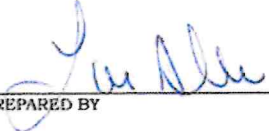
**NEW YORK MILLS UNION FREE SCHOOL DISTRICT
NEW YORKS MILLS, NY**

**TREASURER'S REPORT
September 30, 2024**

| | | |
|----------------------------------|----|--------------------|
| GENERAL FUND | A | TREASURER'S REPORT |
| GENERAL FUND MONEY MARKET | | TREASURER'S REPORT |
| GENERAL FUND RESTRICTED RESERVE | | TREASURER'S REPORT |
| NY MUNI TRUST | | TRIAL BALANCE |
| | | |
| SCHOOL LUNCH | C | TREASURER'S REPORT |
| SCHOOL LUNCH SAVINGS | | TREASURER'S REPORT |
| | | TRIAL BALANCE |
| | | |
| TRUST & AGENCY | TA | TREASURER'S REPORT |
| PAYROLL | | TREASURER'S REPORT |
| | | TRIAL BALANCE |
| | | |
| CAPITAL FUND | H | TREASURER'S REPORT |
| | | TRIAL BALANCE |
| | | |
| DEBT SERVICE | V | TREASURER'S REPORT |
| | | TRIAL BALANCE |
| | | |
| FEDERAL FUND | F | TREASURER'S REPORT |
| | | TRIAL BALANCE |
| | | |
| SCHOLARSHIP FUND | TE | TREASURER'S REPORT |
| | TN | TRIAL BALANCE |
| | | |
| ALL REVENUE STATUS REPORTS | | |
| | | |
| ALL APPROPRIATION STATUS REPORTS | | |

New York Mills Union Free Schools
September 30, 2024

| | General Fund | GF Money Market | Restricted | NY Muni Trust | School Lunch | Sch Lunch Saving | Trust & Agency | Payroll | Capital Fund | Debt Service | Federal |
|--------------------|-----------------|-----------------|-----------------|-----------------|--------------|------------------|-----------------|-----------------|--------------|-----------------|----------------|
| Beginning Balance | \$288,343.88 | \$145,197.90 | \$1,780,478.33 | \$1,618,337.29 | \$12,068.41 | \$30,918.29 | \$ - | \$ - | \$1,404.90 | \$1,410,659.17 | \$11,486.63 |
| Receipts | \$ 3,074,882.56 | \$ 330.56 | \$ 4,860.04 | \$6,651.44 | \$ 59,638.72 | \$ 84.39 | \$ 470,434.47 | \$ 331,354.43 | \$ 7.97 | \$ 3,850.56 | \$ 148,839.88 |
| Disbursements | \$ (841,400.07) | \$ (100,000.00) | \$ - | \$0.00 | \$ - | \$ - | \$ (470,434.47) | \$ (331,354.43) | \$ - | \$ - | \$ (20,542.55) |
| Balance | \$ 2,521,826.37 | \$ 45,528.46 | \$ 1,785,338.37 | \$ 1,624,988.73 | \$ 71,707.13 | \$ 31,002.68 | \$ - | \$ - | \$ 1,412.87 | \$ 1,414,509.73 | \$ 139,783.96 |
| Bank Balance | \$ 2,555,833.28 | \$ 45,528.46 | \$ 1,785,338.37 | \$ 1,624,988.73 | \$ 71,707.13 | \$ 31,002.68 | \$ 111.00 | \$ 10,694.74 | \$ 1,412.87 | \$ 1,414,509.73 | \$ 139,783.96 |
| Outstanding Checks | \$ (34,006.62) | | | \$ - | \$ - | \$ - | | \$ (10,694.74) | \$ - | \$ - | \$ - |
| Reconciling Items | \$ (0.29) | \$ - | | \$ - | \$ - | \$ - | \$ (111.00) | \$ - | | | \$ - |
| Balance | \$ 2,521,826.37 | \$ 45,528.46 | \$ 1,785,338.37 | \$ 1,624,988.73 | \$ 71,707.13 | \$ 31,002.68 | \$ - | \$ - | \$ 1,412.87 | \$ 1,414,509.73 | \$ 139,783.96 |


 PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
GENERAL FUND
ACCOUNT 6526
TREASURER'S MONTHLY REPORT

FROM: 09/01/24 For the period TO: September 30, 2024

Total available balance as reported at the end of preceding period 288,343.88

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount | |
|---------|--------------------------------------|--------------|--------------|
| SEPT 30 | Interest | 396.42 | |
| 3 | NYS Excess Cost Aid | 108,626.00 | |
| 6 | CMS Drug Subsidy | 7,816.72 | |
| 13 | Transfer from Federal for Payroll | 11,077.27 | |
| 18 | Boces Aid and Boces Receivable | 523,358.70 | |
| 18 | UCP Refund | 12,066.55 | |
| 18 | Hercules Inc Refund | 470.94 | |
| 18 | Agile Sports Refund | 78.75 | |
| 23 | Tax Collector- Whitestown | 1,105,790.16 | |
| 23 | Returned Pay | 2,667.21 | |
| 27 | Transfer from Federal for Payroll | 9,166.28 | |
| 27 | Title 1-D Receivable- Due to Federal | 48,800.00 | |
| 30 | McCraith Beverage | 85,964.13 | |
| 30 | Comp Alliance | 500.00 | |
| 30 | NYS State Aid Received | 1,136,797.82 | |
| 1-30 | Retiree Health Insurance Receipts | 21,305.61 | |
| | Total Receipts | | 3,074,882.56 |
| | Total Receipts, including balance | 3,074,882.56 | 3,363,226.44 |

DISBURSEMENTS MADE DURING MONTH

| BY CHECK | From Check No. | To Check No. | | | |
|----------|----------------|----------------------|-------|----|------------|
| | 61118 | Flex Check 9-6 | 61118 | \$ | 402.93 |
| | 61119 | Payroll Warrant 9-13 | 61119 | \$ | 270.28 |
| | 61120 | Warrant 9-13 A-21 | 61156 | \$ | 286,354.24 |
| | 61157 | Payroll Warrant 9-26 | 61160 | \$ | 1,875.96 |
| | 61161 | Warrant 9-27 A-24 | 61204 | \$ | 31,689.47 |

BY DEBIT CHARGE

| | |
|-----------------------|--------------|
| OMNI Disbursements | 10,910.80 |
| Transfer for Payrolls | \$459,523.67 |
| Credit Card Payment | 1,294.72 |
| Due to Federal | 48,800.00 |
| To Correct ERS Loan | 278.00 |

Total amount of checks issued and debit charges 841,400.07

Cash Balance as shown by records 520,807.19

\$2,521,826.37

RECONCILIATION WITH BANK STATEMENT

| | |
|--|---------------------|
| Balance given on bank statement, end of month | 2,555,833.28 |
| Less total of outstanding checks - See Attached Nvision Report | (34,006.62) |
| Bank cleared check .31 cents off | (0.29) |
| | - |
| | 2,521,826.37 |
| | <u>2,521,826.37</u> |

Net balance in bank
Total available balance

\$ 2,521,826.37

(Must agree with Cash Balance above if there is a true reconciliation)

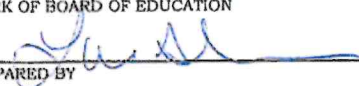
This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

Received by the Board of Education and entered as part of the minutes of the board meeting held

TREASURER OF SCHOOL DISTRICT

CLERK OF BOARD OF EDUCATION

PREPARED BY





Account: M&T GENERAL FUND CHECKING
Cash Account(s): A 200

| | | |
|---|---|--------------|
| Ending Bank Balance: | | 2,555,833.28 |
| Outstanding Checks (See listing below): | - | 34,006.62 |
| Deposits in Transit: | + | 0.00 |
| Other Credits: | + | 0.00 |
| Other Debits: | - | 0.29 |

| | | |
|-------------------------------|--|--------------|
| Adjusted Ending Bank Balance: | | 2,521,826.37 |
| Cash Account Balance: | | 2,521,826.37 |

Outstanding Check Listing

| Check Date | Check Number | Payee | Amount |
|------------|--------------|-----------------------------------|----------|
| 05/17/2024 | 60842 | SOUTHWELL, STEVEN | 164.94 |
| 08/16/2024 | 61061 | ALL PEST CONTROL | 62.70 |
| 08/30/2024 | 61095 | ASBO NEW YORK | 509.70 |
| 08/30/2024 | 61105 | FORT PLAIN CROSS COUNTRY | 160.00 |
| 08/30/2024 | 61109 | MCQUAID JESUIT | 350.00 |
| 09/13/2024 | 61120 | ALL PEST CONTROL | 62.70 |
| 09/13/2024 | 61147 | SACCOS LOCKSMITH CO., INC | 9.50 |
| 09/27/2024 | 61158 | CSEA TREASURER/PEARL CARROLL | 735.46 |
| 09/27/2024 | 61160 | NYSUT BENEFIT TRUST | 235.82 |
| 09/27/2024 | 61161 | ABC FIRE EXTINGUISHER CO. | 1,292.77 |
| 09/27/2024 | 61162 | JERRY ALBANESE JR. | 88.75 |
| 09/27/2024 | 61163 | AMAZON CAPITAL SERVICES | 1,316.13 |
| 09/27/2024 | 61164 | AMPLIFY EDUCATION INC | 2,365.06 |
| 09/27/2024 | 61165 | FRANK J. ASTON SR. | 118.75 |
| 09/27/2024 | 61166 | BURNOP, MARK | 23.00 |
| 09/27/2024 | 61167 | STEVE CAMPBELL | 88.75 |
| 09/27/2024 | 61168 | CASCADE SCHOOL SUPPLIES | 51.00 |
| 09/27/2024 | 61169 | CDWG | 706.75 |
| 09/27/2024 | 61170 | CORNISH, RYAN | 88.75 |
| 09/27/2024 | 61171 | CHRISTOPHER DOROSHEAKU | 118.75 |
| 09/27/2024 | 61172 | FIRST UNUM LIFE INSURANCE COMPANY | 24.05 |
| 09/27/2024 | 61173 | TIM GAISER | 88.75 |
| 09/27/2024 | 61174 | JEFFREY GILBERT | 88.75 |
| 09/27/2024 | 61175 | GRAINGER, INC. | 64.40 |
| 09/27/2024 | 61176 | JOEL GUALANDI | 118.75 |
| 09/27/2024 | 61177 | SHAWN HUGHES | 118.75 |
| 09/27/2024 | 61178 | JOHNSON CONTROLS FIRE PROTECTION | 5,516.00 |
| 09/27/2024 | 61179 | JW PEPPER & SON, INC. | 55.00 |
| 09/27/2024 | 61180 | TERRY KAVANAUGH | 118.75 |
| 09/27/2024 | 61181 | LEADCAR CHEVROLET YORKVILLE LLC | 232.16 |
| 09/27/2024 | 61182 | LEONARD BUS SALES INC | 391.74 |
| 09/27/2024 | 61183 | MAINTENANCE PRODUCTS AND EQUIP CO | 1,020.00 |
| 09/27/2024 | 61184 | STEVE MCNALLY | 88.75 |
| 09/27/2024 | 61185 | MCQUADE AND BANNIGAN INC | 2,834.92 |

NEW YORK MILLS UFSD



Bank Reconciliation for period ending on 9/30/2024

| Check Date | Check Number | Payee | Amount |
|---------------------------------|--------------|----------------------------------|------------------|
| 09/27/2024 | 61186 | MTE EQUIPMENT SOLUTIONS | 3,308.80 |
| 09/27/2024 | 61187 | NEW YORK BUS SALES | 19.56 |
| 09/27/2024 | 61188 | NEW YORK STATE THRUWAY AUTHORITY | 25.15 |
| 09/27/2024 | 61189 | NOLAN, DAKOTA | 88.75 |
| 09/27/2024 | 61190 | NYSPHSAA SECTION III INC | 475.00 |
| 09/27/2024 | 61191 | ONEIDA CO. MUSIC EDUC. ASSN. | 46.50 |
| 09/27/2024 | 61192 | DOUGLAS OWEN | 88.75 |
| 09/27/2024 | 61193 | OWEN, JOHN | 118.75 |
| 09/27/2024 | 61194 | POLSINELLO LUBRICANTS | 2,035.95 |
| 09/27/2024 | 61195 | PYRAMID SCHOOL PRODUCTS | 71.34 |
| 09/27/2024 | 61196 | R.G. TIMBS, INC | 717.00 |
| 09/27/2024 | 61197 | ROBINSON, JEFF | 88.75 |
| 09/27/2024 | 61198 | SACCOS LOCKSMITH CO., INC | 36.00 |
| 09/27/2024 | 61199 | STADIUM SYSTEM INC | 4,122.28 |
| 09/27/2024 | 61200 | TOWN OF NEW HARTFORD | 889.17 |
| 09/27/2024 | 61201 | UNITED SUPPLY CORP | 95.11 |
| 09/27/2024 | 61202 | VOLO'S AUTO SUPPLY | 156.15 |
| 09/27/2024 | 61203 | WATER WISE, INC. | 2,224.81 |
| 09/27/2024 | 61204 | JEFF WRIGHT | 88.75 |
| Outstanding Check Total: | | | 34,006.62 |

Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
GENERAL FUND MONEY MARKET ACCOUNT
ACCOUNT 3532
TREASURER'S MONTHLY REPORT

For the period

FROM: 09/01/24 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$145,197.90

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount | |
|-----------------------------------|----------|--------|--------------|
| SEPT 30 | Interest | 330.56 | |
| Total Receipts | | | \$330.56 |
| Total Receipts, including balance | | | \$145,528.46 |

DISBURSEMENTS MADE DURING MONTH

| | | | |
|---|-------------|------|--------------------|
| BY CHECK | | | |
| From Check No. | To Check No | 0.00 | |
| BY DEBIT CHARGE | | | |
| Transfer to Federal | 100,000.00 | | |
| (Total amount of checks issued and debit charges) | | | 100,000.00 |
| Cash Balance as shown by records | | | <u>\$45,528.46</u> |

RECONCILIATION WITH BANK STATEMENT

| | | |
|--|------------------|--------------------|
| Balance given on bank statement, end of month (M&T) | <u>45,528.46</u> | |
| Amount of transfers in transit | 0.00 | |
| Net balance in bank | 45,528.46 | |
| Amount of deposit in transit | 0.00 | |
| Total available balance | | <u>\$45,528.46</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
NY MUNI TRUST
ACCOUNT 0060
TREASURER'S MONTHLY REPORT

For the period

FROM: 09/01/24 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$1,618,337.29

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount | |
|---------|-----------------------------------|----------|----------------|
| SEPT 30 | Interest | 6,651.44 | |
| | Total Receipts | | 6,651.44 |
| | Total Receipts, including balance | | \$1,624,988.73 |

DISBURSEMENTS MADE DURING MONTH

| | | | |
|-----------------|---|------|-----------------------|
| BY CHECK | | | |
| From Check No. | To Check No | 0.00 | |
| BY DEBIT CHARGE | | 0.00 | |
| | (Total amount of checks issued and debit charges) | | \$0.00 |
| | Cash Balance as shown by records | | <u>\$1,624,988.73</u> |

RECONCILIATION WITH BANK STATEMENT

| | | |
|--|--------------|-----------------------|
| Balance given on bank statement, end of month | 1,624,988.73 | |
| Less total of outstanding checks | 0.00 | |
| Net balance in bank | 1,624,988.73 | |
| Amount of deposits in transit | 0.00 | |
| Total available balance | | <u>\$1,624,988.73</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

PREPARED BY

TREASURER OF SCHOOL DISTRICT

NEW YORK MILLS UNION FREE SCHOOLS
RESTRICTED RESERVE ACCOUNT
ACCOUNT 3540
TREASURER'S MONTHLY REPORT

For the period

FROM: 09/01/24 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$1,780,478.33

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount | |
|---------|-----------------------------------|----------|----------------|
| SEPT 30 | Interest | 4,860.04 | |
| | Transfer from General | | |
| | Total Receipts | | \$4,860.04 |
| | Total Receipts, including balance | | \$1,785,338.37 |

DISBURSEMENTS MADE DURING MONTH

Transfer to General

| | | | |
|-----------------|---|------|--------|
| BY CHECK | | | |
| From Check No. | To Check No | 0.00 | |
| BY DEBIT CHARGE | | 0.00 | |
| | (Total amount of checks issued and debit charges) | | \$0.00 |

Cash Balance as shown by records \$1,785,338.37

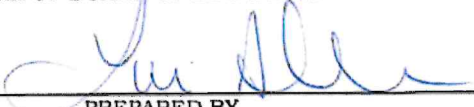
RECONCILIATION WITH BANK STATEMENT

| | | |
|--|--------------|-----------------------|
| Balance given on bank statement, end of month | 1,785,338.37 | |
| Less total of outstanding checks | 0.00 | |
| Net balance in bank | 1,785,338.37 | |
| Amount of deposits in transit | 0.00 | |
| Total available balance | | <u>\$1,785,338.37</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION



PREPARED BY

TREASURER OF SCHOOL DISTRICT

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 9/30/2024



| Account | Description | Debits | Credits |
|-----------------------|---------------------------------------|----------------------|----------------------|
| A 200 | CASH IN CHECKING | 2,521,826.37 | 0.00 |
| A 201 03 | MUNICASH INVESTMENTS-NY | 1,624,988.73 | 0.00 |
| A 201 05 | MONEY MARKET INVESTMENT | 45,528.46 | 0.00 |
| A 210 | PETTY CASH | 300.00 | 0.00 |
| A 231 01 | RESTRICTED RESERVES SAVINGS | 1,785,338.37 | 0.00 |
| A 391 | DUE FROM OTHER FUNDS | 100,535.50 | 0.00 |
| A 391F | DUE FROM FEDERAL AID FUND | 254,716.29 | 0.00 |
| A 410 | STATE & FEDERAL AID RECEIVABLE | 2,902.00 | 0.00 |
| A 510 | ESTIMATED REVENUE | 15,229,803.00 | 0.00 |
| A 521 | ENCUMBRANCES | 5,445,219.60 | 0.00 |
| A 522 | EXPENDITURES | 1,594,682.64 | 0.00 |
| A 599 | APPROPRIATED FUND BALANCE | 2,123,961.42 | 0.00 |
| A 600 | ACCOUNTS PAYABLE | 0.00 | 68,909.04 |
| A 632 | DUE TO STATE TEACHERS RETIREMENT | 0.00 | 297,001.70 |
| A 637 | DUE TO EMPLOYEES RETIREMENT SYSTEM | 0.00 | 64,116.75 |
| A 718 | NYS EE RETIREMENT | 0.00 | 167.00 |
| A 720 | GROUP HEALTH INSURANCE | 0.00 | 305,174.51 |
| A 720F | FLEX HEALTH | 0.00 | 4,005.79 |
| A 821 | RESERVE FOR ENCUMBRANCES | 0.00 | 5,445,219.60 |
| A 827 | RESERVE FOR NYSERS RETIREMENT CREDITS | 0.00 | 167,404.00 |
| A 864 | RESERVE FOR TAX CERTIORARI | 0.00 | 150,000.00 |
| A 867 | RESERVE FOR EMPLOYEE BENEFITS | 0.00 | 421,620.00 |
| A 878 | CAPITAL RESERVE | 0.00 | 714,385.90 |
| A 878 01 | CAPITAL RESERVE/TRANSPORTATION | 0.00 | 399,487.27 |
| A 882 | RESERVE FOR REPAIRS | 0.00 | 35,000.00 |
| A 909 | FUND BALANCE, UNRESERVED | 0.00 | 453,489.42 |
| A 910 | APPROPRIATED FUND BALANCE | 0.00 | 1,670,472.07 |
| A 911 | UNAPPROPRIATED FUND BALANCE | 0.00 | 676,011.00 |
| A 960 | APPROPRIATIONS | 0.00 | 17,353,764.42 |
| A 980 | REVENUES | 0.00 | 2,503,573.91 |
| A Fund Totals: | | 30,729,802.38 | 30,729,802.38 |
| Grand Totals: | | 30,729,802.38 | 30,729,802.38 |

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2024 To 9/30/2024



| Account | Description | Budget | Adjustments | Revised Budget | Revenue Earned | Unearned Revenue |
|----------------------|-------------------------------------|----------------------|-------------|----------------------|---------------------|----------------------|
| <u>A 1001</u> | TAXES RECEIVABLE | 7,615,595.00 | 0.00 | 7,615,595.00 | 1,106,290.16 | 6,509,304.84 |
| <u>A 1081</u> | PAYMENTS IN LIEU OF TAXES | 245,803.00 | 0.00 | 245,803.00 | 85,964.13 | 159,838.87 |
| <u>A 1085</u> | STAR PROGRAM | 655,920.00 | 0.00 | 655,920.00 | 0.00 | 655,920.00 |
| <u>A 1335</u> | OTHER STUDENT FEES AND CHARGES | 2,500.00 | 0.00 | 2,500.00 | 795.00 | 1,705.00 |
| <u>A 2401</u> | INTEREST AND EARNINGS | 100,000.00 | 0.00 | 100,000.00 | 39,774.23 | 60,225.77 |
| <u>A 2413</u> | RENTAL OF REAL PROPERTY/BOCES | 10,000.00 | 0.00 | 10,000.00 | 1,000.00 | 9,000.00 |
| <u>A 2450</u> | COMMISSIONS | 1,500.00 | 0.00 | 1,500.00 | 1,094.73 | 405.27 |
| <u>A 2680</u> | INSURANCE RECOVERIES | 1,000.00 | 0.00 | 1,000.00 | 1,844.80 | -844.80 |
| <u>A 2700</u> | RETIREE DRUG SUBSIDY | 20,000.00 | 0.00 | 20,000.00 | 7,816.72 | 12,183.28 |
| <u>A 2701</u> | REFUNDS FOR BOCES AIDED SERVICES | 350,000.00 | 0.00 | 350,000.00 | 15,838.74 | 334,161.26 |
| <u>A 2703</u> | REFUND OF PRIORS YRS EXPENSE | 75,000.00 | 0.00 | 75,000.00 | 71,193.98 | 3,806.02 |
| <u>A 2705</u> | GIFTS AND DONATIONS | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 |
| <u>A 2770</u> | UNCLASSIFIED OTHER REVENUE | 85,000.00 | 0.00 | 85,000.00 | 1,054.57 | 83,945.43 |
| <u>A 3101</u> | BASIC FORMULA | 2,933,535.00 | 0.00 | 2,933,535.00 | 148,861.03 | 2,784,673.97 |
| <u>A 3101.001</u> | EXCESS COST | 995,000.00 | 0.00 | 995,000.00 | 0.00 | 995,000.00 |
| <u>A 3102</u> | LOTTERY AID | 585,000.00 | 0.00 | 585,000.00 | 722,289.69 | -137,289.69 |
| <u>A 3102.00.2</u> | COMMERCIAL GAMING | 275,000.00 | 0.00 | 275,000.00 | 271,653.75 | 3,346.25 |
| <u>A 3102.001</u> | VLT LOTTERY GRANT | 150,000.00 | 0.00 | 150,000.00 | 17,326.38 | 132,673.62 |
| <u>A 3102.003</u> | CANNIBUS | 1,200.00 | 0.00 | 1,200.00 | 0.00 | 1,200.00 |
| <u>A 3103</u> | BOARDS OF COOPERATIVE EDUCATIONAL S | 995,000.00 | 0.00 | 995,000.00 | 0.00 | 995,000.00 |
| <u>A 3260</u> | TEXTBOOKS | 30,000.00 | 0.00 | 30,000.00 | 9,105.00 | 20,895.00 |
| <u>A 3262</u> | COMPUTER SOFTWARE AID | 80,000.00 | 0.00 | 80,000.00 | 0.00 | 80,000.00 |
| <u>A 3262.001</u> | HARDWARE AID | 8,500.00 | 0.00 | 8,500.00 | 0.00 | 8,500.00 |
| <u>A 3263</u> | LIBRARY A/V LOAN PROGRAM | 3,250.00 | 0.00 | 3,250.00 | 0.00 | 3,250.00 |
| <u>A 4601</u> | MEDICAID REIMBURSEMENT | 10,000.00 | 0.00 | 10,000.00 | 1,671.00 | 8,329.00 |
| A Totals: | | 15,229,803.00 | 0.00 | 15,229,803.00 | 2,503,573.91 | 12,726,229.09 |
| Grand Totals: | | 15,229,803.00 | 0.00 | 15,229,803.00 | 2,503,573.91 | 12,726,229.09 |

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2024 To 9/30/2024

| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|--------------------------------|----|-------------------|---------------|-------------------|------------------|------------------|-------------------|
| <u>A 1010.400-00-0000</u> | CONTRACTUAL | | 2,000.00 | 0.00 | 2,000.00 | 237.98 | 356.55 | 1,405.47 |
| <u>A 1010.404-00-0000</u> | CONFERENCE FEES | | 8,000.00 | 0.00 | 8,000.00 | 2,292.44 | 0.00 | 5,707.56 |
| <u>A 1010.490-00-0000</u> | BOCES | | 4,600.00 | 0.00 | 4,600.00 | 0.00 | 1,297.24 | 3,302.76 |
| 1010 | BOARD OF EDUCATION | * | 14,600.00 | 0.00 | 14,600.00 | 2,530.42 | 1,653.79 | 10,415.79 |
| <u>A 1040.160-00-0000</u> | NON-INSTRUCT. SALARIES | | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| <u>A 1040.400-00-0000</u> | CONTRACTUAL | | 3,850.00 | 0.00 | 3,850.00 | 0.00 | 0.00 | 3,850.00 |
| <u>A 1040.406-00-0000</u> | ADVERTISING | | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 3,000.00 | 2,000.00 |
| <u>A 1040.450-00-0000</u> | OFFICE SUPPLIES | | 1,000.00 | 0.00 | 1,000.00 | 28.05 | 0.00 | 971.95 |
| 1040 | DISTRICT CLERK | * | 14,850.00 | 0.00 | 14,850.00 | 28.05 | 3,000.00 | 11,821.95 |
| <u>A 1060.406-00-0000</u> | ADVERTISING | | 0.00 | 0.00 | 0.00 | 249.60 | 0.00 | -249.60 |
| <u>A 1060.408-00-0000</u> | PERSONAL SERVICES | | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 |
| 1060 | DISTRICT MEETING | * | 2,500.00 | 0.00 | 2,500.00 | 249.60 | 0.00 | 2,250.40 |
| 10 | Consolidated Payroll | ** | 31,950.00 | 0.00 | 31,950.00 | 2,808.07 | 4,653.79 | 24,488.14 |
| <u>A 1240.150-00-0000</u> | PROFESSIONAL SALARIES | | 173,056.00 | 0.00 | 173,056.00 | 46,592.00 | 0.00 | 126,464.00 |
| <u>A 1240.160-00-0000</u> | NON-INSTRUCT. SALARY | | 52,530.00 | 0.00 | 52,530.00 | 15,488.83 | 0.00 | 37,041.17 |
| <u>A 1240.403-00-0000</u> | TRAVEL-MILEAGE | | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| <u>A 1240.404-00-0000</u> | CONFERENCE FEES | | 5,000.00 | 0.00 | 5,000.00 | 1,485.00 | 0.00 | 3,515.00 |
| <u>A 1240.409-00-0000</u> | DUES | | 4,500.00 | 0.00 | 4,500.00 | 600.00 | 0.00 | 3,900.00 |
| <u>A 1240.450-00-0000</u> | OFFICE SUPPLIES | | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 1240 | CHIEF SCHOOL OFFICE | * | 236,586.00 | 0.00 | 236,586.00 | 64,165.83 | 0.00 | 172,420.17 |
| 12 | | ** | 236,586.00 | 0.00 | 236,586.00 | 64,165.83 | 0.00 | 172,420.17 |
| <u>A 1310.160-00-0000</u> | NON-INSTRUCT. SALARIES | | 92,766.00 | 0.00 | 92,766.00 | 27,236.79 | 0.00 | 65,529.21 |
| <u>A 1310.403-00-0000</u> | TRAVEL-MILEAGE | | 275.00 | 0.00 | 275.00 | 259.70 | 0.00 | 15.30 |
| <u>A 1310.404-00-0000</u> | CONFERENCE FEES | | 250.00 | 0.00 | 250.00 | 250.00 | 0.00 | 0.00 |
| <u>A 1310.450-00-0000</u> | OFFICE SUPPLIES | | 200.00 | 0.00 | 200.00 | 0.00 | 0.00 | 200.00 |
| <u>A 1310.490-00-0000</u> | BOCES SERVICES | | 70,067.00 | 0.00 | 70,067.00 | 0.00 | 73,004.28 | -2,937.28 |
| 1310 | BUSINESS ADMINISTRATION | * | 163,558.00 | 0.00 | 163,558.00 | 27,746.49 | 73,004.28 | 62,807.23 |
| <u>A 1320.408-00-0000</u> | AUDITING SERVICES | | 30,000.00 | 0.00 | 30,000.00 | 18,811.75 | 9,188.25 | 2,000.00 |
| 1320 | AUDITING | * | 30,000.00 | 0.00 | 30,000.00 | 18,811.75 | 9,188.25 | 2,000.00 |
| <u>A 1380.401-00-0000</u> | SERVICE CONTRACTS | | 20,000.00 | 750.00 | 20,750.00 | 3,372.00 | 10,088.00 | 7,290.00 |
| 1380 | FISCAL AGENT FEE | * | 20,000.00 | 750.00 | 20,750.00 | 3,372.00 | 10,088.00 | 7,290.00 |
| 13 | | ** | 213,558.00 | 750.00 | 214,308.00 | 49,930.24 | 92,280.53 | 72,097.23 |
| <u>A 1420.408-00-0000</u> | ATTORNEY SERVICES | | 45,000.00 | 21,000.00 | 66,000.00 | 1,891.50 | 23,108.50 | 41,000.00 |

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 9/30/2024



| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|--|----|-------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| 1420 | LEGAL | * | 45,000.00 | 21,000.00 | 66,000.00 | 1,891.50 | 23,108.50 | 41,000.00 |
| <u>A 1430.490-00-0000</u> | PERSONNEL SERVICES | | 45,000.00 | 0.00 | 45,000.00 | 0.00 | 33,096.00 | 11,904.00 |
| 1430 | PERSONNEL | * | 45,000.00 | 0.00 | 45,000.00 | 0.00 | 33,096.00 | 11,904.00 |
| <u>A 1460.490-00-0000</u> | RECORDS INFORMATION | | 6,800.00 | 0.00 | 6,800.00 | 0.00 | 6,800.00 | 0.00 |
| 1460 | RECORDS MANAGEMENT OFFICER | * | 6,800.00 | 0.00 | 6,800.00 | 0.00 | 6,800.00 | 0.00 |
| <u>A 1480.490-00-0000</u> | PUBLIC INFOR SPEC. | | 35,000.00 | 0.00 | 35,000.00 | 0.00 | 41,292.00 | -6,292.00 |
| 1480 | PUBLIC INFORMATION & SERVICES | * | 35,000.00 | 0.00 | 35,000.00 | 0.00 | 41,292.00 | -6,292.00 |
| 14 | | ** | 131,800.00 | 21,000.00 | 152,800.00 | 1,891.50 | 104,296.50 | 46,612.00 |
| <u>A 1620.160-00-0000</u> | NON INSTRUCT SALARIES | | 133,862.00 | 0.00 | 133,862.00 | 40,505.56 | 0.00 | 93,356.44 |
| <u>A 1620.400-00-0000</u> | CONTRACTUAL | | 62,500.00 | 2,163.36 | 64,663.36 | 0.00 | 2,163.36 | 62,500.00 |
| <u>A 1620.401-00-0000</u> | SERVICE CONTRACTS | | 20,000.00 | 0.00 | 20,000.00 | 12,125.51 | 2,880.33 | 4,994.16 |
| <u>A 1620.416-00-0000</u> | NATURAL GAS | | 85,000.00 | 0.00 | 85,000.00 | 7,196.00 | 35,980.00 | 41,824.00 |
| <u>A 1620.417-00-0000</u> | ELECTRICITY | | 95,000.00 | 0.00 | 95,000.00 | 18,123.65 | 76,876.35 | 0.00 |
| <u>A 1620.418-00-0000</u> | WATER | | 35,000.00 | 0.00 | 35,000.00 | 5,269.40 | 19,730.60 | 10,000.00 |
| <u>A 1620.450-00-0000</u> | CLEANING SUPPLIES | | 20,000.00 | 792.33 | 20,792.33 | 8,947.23 | 9,689.28 | 2,155.82 |
| 1620 | OPERATION OF PLANT | * | 451,362.00 | 2,955.69 | 454,317.69 | 92,167.35 | 147,319.92 | 214,830.42 |
| <u>A 1621.160-00-0000</u> | NON INSTRUCT SALARIES | | 176,290.00 | 0.00 | 176,290.00 | 29,019.80 | 0.00 | 147,270.20 |
| <u>A 1621.400-00-0000</u> | CONTRACTUAL | | 50,000.00 | 980.83 | 50,980.83 | 3,759.26 | 7,418.40 | 39,803.17 |
| <u>A 1621.402-00-0000</u> | REPAIRS | | 20,000.00 | 1,562.50 | 21,562.50 | 0.00 | 2,012.50 | 19,550.00 |
| <u>A 1621.450-00-0000</u> | SUPPLIES & MATERIALS | | 35,000.00 | 48.32 | 35,048.32 | 8,030.57 | 10,808.45 | 16,209.30 |
| <u>A 1621.450-00-0508</u> | GROUNDS | | 25,000.00 | 1,176.99 | 26,176.99 | 7,922.54 | 10,085.90 | 8,168.55 |
| <u>A 1621.490-00-0000</u> | BOCES SERVICES | | 55,000.00 | 0.00 | 55,000.00 | 0.00 | 52,286.40 | 2,713.60 |
| 1621 | MAINTENANCE OF PLANT | * | 361,290.00 | 3,768.64 | 365,058.64 | 48,732.17 | 82,611.65 | 233,714.82 |
| <u>A 1670.400-00-0000</u> | POSTAGE | | 15,000.00 | 2,000.00 | 17,000.00 | 6,155.03 | 8,848.46 | 1,996.51 |
| <u>A 1670.490-01-0000</u> | PRINTING | | 70,000.00 | 0.00 | 70,000.00 | 0.00 | 85,000.00 | -15,000.00 |
| 1670 | CENTRAL PRINTING & MAILING | * | 85,000.00 | 2,000.00 | 87,000.00 | 6,155.03 | 93,848.46 | -13,003.49 |
| 16 | | ** | 897,652.00 | 8,724.33 | 906,376.33 | 147,054.55 | 323,780.03 | 435,541.75 |
| <u>A 1910.414-00-0000</u> | INSURANCE | | 55,000.00 | -10.00 | 54,990.00 | 46,416.78 | 1,083.22 | 7,490.00 |
| 1910 | UNALLOCATED INSURANCE | * | 55,000.00 | -10.00 | 54,990.00 | 46,416.78 | 1,083.22 | 7,490.00 |
| <u>A 1964.400-00-0000</u> | REFUND PROP. TAX | | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 1964 | REFUND ON REAL PROPERTY TAXES | * | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| <u>A 1981.490-00-0000</u> | BOCES SERVICES | | 149,350.00 | 0.00 | 149,350.00 | 0.00 | 154,188.61 | -4,838.61 |
| 1981 | BOCES ADMINISTRATIVE COSTS | * | 149,350.00 | 0.00 | 149,350.00 | 0.00 | 154,188.61 | -4,838.61 |

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 9/30/2024



| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|---|------------|---------------------|------------------|---------------------|-------------------|-------------------|-------------------|
| 19 | General Support | ** | 214,350.00 | -10.00 | 214,340.00 | 46,416.78 | 155,271.83 | 12,651.39 |
| 1 | | *** | 1,725,896.00 | 30,464.33 | 1,756,360.33 | 312,266.97 | 680,282.68 | 763,810.68 |
| <u>A 2010.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 25,000.00 | 0.00 | 25,000.00 | 2,187.50 | 0.00 | 22,812.50 |
| <u>A 2010.490-00-0000</u> | OTHER BOCES | | 55,000.00 | 0.00 | 55,000.00 | 0.00 | 55,091.33 | -91.33 |
| 2010 | CURRICULUM DEVEL & SUPERVISION | * | 80,000.00 | 0.00 | 80,000.00 | 2,187.50 | 55,091.33 | 22,721.17 |
| <u>A 2020.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 205,715.00 | 0.00 | 205,715.00 | 58,609.50 | 0.00 | 147,105.50 |
| <u>A 2020.160-00-0000</u> | NON INSTRUCT. SALARIES | | 85,020.00 | 0.00 | 85,020.00 | 22,327.20 | 0.00 | 62,692.80 |
| <u>A 2020.403-02-0000</u> | TRAVEL-MILEAGE | | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| <u>A 2020.403-03-0000</u> | TRAVEL-MILEAGE | | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| <u>A 2020.404-02-0000</u> | CONFERENCE | | 500.00 | 0.00 | 500.00 | 243.74 | 0.00 | 256.26 |
| <u>A 2020.404-03-0000</u> | CONFERENCE | | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| <u>A 2020.409-00-0000</u> | DUES | | 1,600.00 | 0.00 | 1,600.00 | 0.00 | 0.00 | 1,600.00 |
| <u>A 2020.450-02-0000</u> | OFFICE SUPPLIES | | 1,000.00 | 0.00 | 1,000.00 | 145.00 | 0.00 | 855.00 |
| <u>A 2020.450-03-0000</u> | OFFICE SUPPLIES | | 1,000.00 | 0.00 | 1,000.00 | 283.30 | 0.00 | 716.70 |
| 2020 | SUPERVISION-REGULAR SCHOOL | * | 296,335.00 | 0.00 | 296,335.00 | 81,608.74 | 0.00 | 214,726.26 |
| <u>A 2070.150-00-0000</u> | INSERVICE SALARIES | | 30,000.00 | 0.00 | 30,000.00 | 5,505.00 | 0.00 | 24,495.00 |
| <u>A 2070.400-00-0000</u> | CONTRACTUAL | | 3,000.00 | 2,000.00 | 5,000.00 | 4,296.50 | 0.00 | 703.50 |
| <u>A 2070.490-00-0000</u> | BOCES INSERVICE | | 20,000.00 | -2,000.00 | 18,000.00 | 0.00 | 18,500.00 | -500.00 |
| 2070 | INSERVICE TRAINING-INSTRUCTION | * | 53,000.00 | 0.00 | 53,000.00 | 9,801.50 | 18,500.00 | 24,698.50 |
| 20 | Group Insurance | ** | 429,335.00 | 0.00 | 429,335.00 | 93,597.74 | 73,591.33 | 262,145.93 |
| <u>A 2110.120-00-0000</u> | INSTRUCTIONAL SALARIES K-3 | | 864,525.00 | 0.00 | 864,525.00 | 59,757.80 | 0.00 | 804,767.20 |
| <u>A 2110.120-01-0000</u> | INSTRUCTIONAL SALARIES 4-6 | | 565,033.00 | 0.00 | 565,033.00 | 37,498.97 | 0.00 | 527,534.03 |
| <u>A 2110.130-00-0000</u> | INSTRUCTIONAL 7-12 | | 1,500,890.00 | 0.00 | 1,500,890.00 | 120,335.74 | 0.00 | 1,380,554.26 |
| <u>A 2110.130-01-0000</u> | AFTER SCHOOL PROGRAM | | 20,000.00 | 0.00 | 20,000.00 | 11,027.60 | 0.00 | 8,972.40 |
| <u>A 2110.131-00-0000</u> | HEALTH BUY-OUTS | | 22,000.00 | 0.00 | 22,000.00 | 0.00 | 0.00 | 22,000.00 |
| <u>A 2110.140-00-0000</u> | SUBSTITUTE SALARIES | | 125,800.00 | 0.00 | 125,800.00 | 18,575.67 | 0.00 | 107,224.33 |
| <u>A 2110.160-00-0000</u> | NON INSTRUCT SALARIES | | 79,353.00 | 0.00 | 79,353.00 | 24,655.83 | 0.00 | 54,697.17 |
| <u>A 2110.200-02-0000</u> | NEW EQUIPMENT | | 15,000.00 | 0.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 |
| <u>A 2110.400-02-0000</u> | CONTRACTUAL | | 9,550.00 | 0.00 | 9,550.00 | 0.00 | 0.00 | 9,550.00 |
| <u>A 2110.400-03-0000</u> | CONTRACTUAL | | 8,000.00 | 10,311.20 | 18,311.20 | 646.50 | 11,811.20 | 5,853.50 |
| <u>A 2110.403-02-0000</u> | TRAVEL-MILEAGE | | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| <u>A 2110.403-03-0000</u> | TRAVEL-MILEAGE | | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| <u>A 2110.404-02-0000</u> | CONFERENCE FEES | | 1,800.00 | 0.00 | 1,800.00 | 0.00 | 0.00 | 1,800.00 |

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 9/30/2024



| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|------------------------------------|----------------------------|-----------|-------------|-------------|----------|------------|-----------|
| A 2110.404-03-0000 | CONFERENCE FEES | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| A 2110.450-02-0001 | INST SUPPLY-GRADE 1 | 400.00 | 0.00 | 400.00 | 119.14 | 14.30 | 266.56 |
| A 2110.450-02-0002 | INST SUPPLY-GRADE 2 | 600.00 | 0.00 | 600.00 | 91.02 | 65.24 | 443.74 |
| A 2110.450-02-0003 | INST SUPPLY-GRADE 3 | 400.00 | 0.00 | 400.00 | 103.63 | 106.97 | 189.40 |
| A 2110.450-02-0004 | INST SUPPLY-GRADE 4 | 400.00 | 0.00 | 400.00 | 103.72 | 185.02 | 111.26 |
| A 2110.450-02-0005 | INST SUPPLY-GRADE 5 | 400.00 | 0.00 | 400.00 | 156.90 | 35.26 | 207.84 |
| A 2110.450-02-0006 | INST SUPPLY-GRADE 6 | 600.00 | 0.00 | 600.00 | 141.12 | 94.53 | 364.35 |
| A 2110.450-02-0007 | INST SUPPLY ESL | 200.00 | 0.00 | 200.00 | 113.32 | 12.00 | 74.68 |
| A 2110.450-02-0013 | INST SUPPLY-KNDG | 200.00 | 0.00 | 200.00 | 130.83 | 4.75 | 64.42 |
| A 2110.450-02-3000 | INST SUPPLY-ART | 2,500.00 | 0.00 | 2,500.00 | 2,296.90 | 0.00 | 203.10 |
| A 2110.450-02-3050 | STEM | 200.00 | 0.00 | 200.00 | 111.91 | 62.34 | 25.75 |
| A 2110.450-02-4000 | INST SUPPLY-MUSIC | 2,500.00 | 0.00 | 2,500.00 | 22.49 | 400.00 | 2,077.51 |
| A 2110.450-02-4100 | INST SUPPLY-PHYS ED. | 200.00 | 0.00 | 200.00 | 0.00 | 0.00 | 200.00 |
| A 2110.450-02-4200 | INST-SUPPLY-REMEDATION | 600.00 | 0.00 | 600.00 | 237.93 | 123.26 | 238.81 |
| A 2110.450-02-4700 | INST SUPPLY-GENERAL | 12,500.00 | -280.00 | 12,220.00 | 1,266.80 | 60.79 | 10,892.41 |
| A 2110.450-03-3000 | INST SUPPLY-ART | 4,200.00 | 0.00 | 4,200.00 | 742.48 | 1,243.45 | 2,214.07 |
| A 2110.450-03-3200 | INST SUPPLY-BUSINESS ED. | 200.00 | 0.00 | 200.00 | 29.49 | 4.42 | 166.09 |
| A 2110.450-03-3400 | INST SUPPLY-ENGLISH | 600.00 | 280.00 | 880.00 | 709.55 | 148.21 | 22.24 |
| A 2110.450-03-3500 | INST SUPPLY-FOR LANGUAGE | 700.00 | 0.00 | 700.00 | 273.63 | 118.83 | 307.54 |
| A 2110.450-03-3600 | INST SUPPLY-HEALTH | 200.00 | 0.00 | 200.00 | 0.00 | 0.00 | 200.00 |
| A 2110.450-03-3700 | INST SUPPLY-HOME EC. | 3,300.00 | 0.00 | 3,300.00 | 1,242.23 | 2,000.00 | 57.77 |
| A 2110.450-03-3800 | INST SUPPLY-INDUSTRIAL ART | 3,450.00 | 0.00 | 3,450.00 | 671.25 | 2,088.23 | 690.52 |
| A 2110.450-03-3900 | INST SUPPLY-MATH | 1,700.00 | 0.00 | 1,700.00 | 989.30 | 48.40 | 662.30 |
| A 2110.450-03-4000 | INST SUPPLY-MUSIC | 4,000.00 | 0.00 | 4,000.00 | 486.04 | 3,446.64 | 67.32 |
| A 2110.450-03-4100 | INST SUPPLY-PHYS ED | 400.00 | 0.00 | 400.00 | 0.00 | 0.00 | 400.00 |
| A 2110.450-03-4300 | INST SUPPLY-SCIENCE | 1,000.00 | 0.00 | 1,000.00 | 866.76 | 133.24 | 0.00 |
| A 2110.450-03-4400 | INST SUPPLY-SOCIAL STUDY | 600.00 | 0.00 | 600.00 | 207.23 | 63.62 | 329.15 |
| A 2110.450-03-4700 | INST SUPPLY-GENERAL | 12,500.00 | 222.82 | 12,722.82 | 481.58 | 222.82 | 12,018.42 |
| A 2110.470-00-0000 | TUITION-REGULAR EDUCATION | 45,000.00 | -45,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| A 2110.473-00-0000 | Charter School Tuition | 0.00 | 45,000.00 | 45,000.00 | 0.00 | 30,000.00 | 15,000.00 |
| A 2110.480-01-0000 | TEXTBOOKS-OTHER SCHOOLS | 1,000.00 | 0.00 | 1,000.00 | 43.40 | 18.75 | 937.85 |
| A 2110.480-02-0006 | TEXTBOOKS-GRADE 6 | 7,000.00 | 0.00 | 7,000.00 | 2,070.00 | 0.00 | 4,930.00 |
| A 2110.480-02-4200 | TEXTBOOKS-REMEDATION | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |

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Appropriation Status Detail Report By Function From 7/1/2024 To 9/30/2024



| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|---|----|---------------------|-------------------|---------------------|-------------------|---------------------|---------------------|
| <u>A 2110.480-02-4800</u> | WORKBOOKS-ELEMENTARY | | 40,000.00 | 0.00 | 40,000.00 | 27,009.33 | 2,419.51 | 10,571.16 |
| <u>A 2110.480-03-2270</u> | CONSUMABLE | | 9,000.00 | 0.00 | 9,000.00 | 9,076.84 | 80.93 | -157.77 |
| <u>A 2110.480-03-3200</u> | TEXTBOOKS-BUSINESS ED. | | 1,500.00 | 0.00 | 1,500.00 | 561.00 | 114.63 | 824.37 |
| <u>A 2110.480-03-3400</u> | TEXTBOOKS-ENGLISH | | 6,000.00 | 0.00 | 6,000.00 | 786.15 | 36.82 | 5,177.03 |
| <u>A 2110.480-03-4400</u> | TEXTBOOKS-SOCIAL STUDY | | 1,100.00 | 0.00 | 1,100.00 | 0.00 | 0.00 | 1,100.00 |
| <u>A 2110.480-03-4700</u> | TEXTBOOKS-GENERAL INST. | | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 |
| <u>A 2110.490-00-0000</u> | BOCES SERVICES | | 775,000.00 | 0.00 | 775,000.00 | 0.00 | 725,000.00 | 50,000.00 |
| 2110 | TEACHING-REGULAR SCHOOL | * | 4,162,601.00 | 10,534.02 | 4,173,135.02 | 323,640.08 | 780,164.16 | 3,069,330.78 |
| 21 | New York State Income Tax | ** | 4,162,601.00 | 10,534.02 | 4,173,135.02 | 323,640.08 | 780,164.16 | 3,069,330.78 |
| <u>A 2250.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 630,087.00 | 0.00 | 630,087.00 | 42,143.56 | 0.00 | 587,943.44 |
| <u>A 2250.160-00-0000</u> | NON INSTRUCT SALARIES | | 165,000.00 | 0.00 | 165,000.00 | 20,674.73 | 0.00 | 144,325.27 |
| <u>A 2250.200-00-0000</u> | NEW EQUIPMENT | | 2,500.00 | 0.00 | 2,500.00 | 628.08 | 94.21 | 1,777.71 |
| <u>A 2250.400-00-0000</u> | CONTRACTUAL | | 20,000.00 | 825.00 | 20,825.00 | 0.00 | 12,825.00 | 8,000.00 |
| <u>A 2250.404-00-0000</u> | CONFERENCE FEES | | 250.00 | 0.00 | 250.00 | 0.00 | 0.00 | 250.00 |
| <u>A 2250.450-00-0000</u> | INSTRUCT. SUPPLIES | | 3,000.00 | 0.00 | 3,000.00 | 1,077.28 | 108.28 | 1,814.44 |
| <u>A 2250.470-00-0000</u> | TUITION | | 315,498.00 | 405,503.50 | 721,001.50 | 74,784.65 | 385,718.85 | 260,498.00 |
| <u>A 2250.490-00-0000</u> | BOCES SERVICES | | 1,822,005.00 | 0.00 | 1,822,005.00 | 0.00 | 1,822,005.00 | 0.00 |
| 2250 | PROGRAMS-STUDENTS W/ DISABIL | * | 2,958,340.00 | 406,328.50 | 3,364,668.50 | 139,308.30 | 2,220,751.34 | 1,004,608.86 |
| <u>A 2280.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 104,786.00 | 0.00 | 104,786.00 | 10,099.20 | 0.00 | 94,686.80 |
| <u>A 2280.490-00-0000</u> | BOCES SERVICES | | 405,272.00 | 0.00 | 405,272.00 | 0.00 | 456,051.00 | -50,779.00 |
| 2280 | OCCUPATIONAL EDUCATION | * | 510,058.00 | 0.00 | 510,058.00 | 10,099.20 | 456,051.00 | 43,907.80 |
| 22 | Federal Income Tax | ** | 3,468,398.00 | 406,328.50 | 3,874,726.50 | 149,407.50 | 2,676,802.34 | 1,048,516.66 |
| <u>A 2330.490-00-0000</u> | BOCES-SPECIAL SCHOOL | | 65,955.00 | 0.00 | 65,955.00 | 0.00 | 61,736.00 | 4,219.00 |
| 2330 | TEACHING-SPECIAL SCHOOLS | * | 65,955.00 | 0.00 | 65,955.00 | 0.00 | 61,736.00 | 4,219.00 |
| 23 | Income Executions | ** | 65,955.00 | 0.00 | 65,955.00 | 0.00 | 61,736.00 | 4,219.00 |
| <u>A 2610.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 88,005.00 | 0.00 | 88,005.00 | 6,748.16 | 0.00 | 81,256.84 |
| <u>A 2610.160-00-0000</u> | NON INSTRUCT SALARIES | | 35,000.00 | 0.00 | 35,000.00 | 4,368.48 | 0.00 | 30,631.52 |
| <u>A 2610.460-00-0000</u> | STATE AIDED LIBRARY MATERIALS | | 3,731.00 | 0.00 | 3,731.00 | 53.05 | 40.05 | 3,637.90 |
| <u>A 2610.490-00-0000</u> | BOCES SERVICES | | 45,000.00 | 0.00 | 45,000.00 | 0.00 | 41,885.94 | 3,114.06 |
| 2610 | SCHOOL LIBRARY & AUDIOVISUAL | * | 171,736.00 | 0.00 | 171,736.00 | 11,169.69 | 41,925.99 | 118,640.32 |
| <u>A 2630.220-00-0000</u> | STATE AIDED EQUIPMENT | | 9,679.00 | 204.04 | 9,883.04 | 2.24 | 204.37 | 9,676.43 |
| <u>A 2630.450-00-0000</u> | SUPPLIES | | 8,500.00 | 590.50 | 9,090.50 | 3,147.55 | 2,173.20 | 3,769.75 |
| <u>A 2630.460-00-0000</u> | STATE AIDED SOFTWARE | | 8,943.00 | 0.00 | 8,943.00 | 5,245.23 | 0.00 | 3,697.77 |

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| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|---------------------------------------|----|-------------------|-----------------|-------------------|------------------|-------------------|-------------------|
| <u>A 2630.490-00-0000</u> | BOCES | | 635,340.00 | 0.00 | 635,340.00 | 0.00 | 700,000.00 | -64,660.00 |
| 2630 | COMPUTER ASSISTED INSTRUCTION | * | 662,462.00 | 794.54 | 663,256.54 | 8,395.02 | 702,377.57 | -47,516.05 |
| 26 | Social Security Tax | ** | 834,198.00 | 794.54 | 834,992.54 | 19,564.71 | 744,303.56 | 71,124.27 |
| <u>A 2810.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 75,000.00 | 0.00 | 75,000.00 | 11,500.82 | 0.00 | 63,499.18 |
| <u>A 2810.160-00-0000</u> | NON INSTRUCT SALARIES | | 35,500.00 | 0.00 | 35,500.00 | 2,648.48 | 0.00 | 32,851.52 |
| <u>A 2810.404-00-0000</u> | CONFERENCE FEES | | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| <u>A 2810.450-00-0000</u> | INTRUCTIONAL SUPPLIES | | 2,650.00 | 26.00 | 2,676.00 | 1,986.66 | 12.56 | 676.78 |
| <u>A 2810.490-00-0000</u> | BOCES SERVICES | | 102,525.00 | 0.00 | 102,525.00 | 0.00 | 105,622.80 | -3,097.80 |
| 2810 | GUIDANCE-REGULAR SCHOOL | * | 216,175.00 | 26.00 | 216,201.00 | 16,135.96 | 105,635.36 | 94,429.68 |
| <u>A 2815.160-00-0000</u> | NON INSTRUCT SALARIES | | 50,000.00 | 0.00 | 50,000.00 | 10,209.43 | 0.00 | 39,790.57 |
| <u>A 2815.400-00-0000</u> | CONTRACTUAL | | 2,000.00 | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| <u>A 2815.450-02-0000</u> | OFFICE SUPPLIES-ELEM | | 1,500.00 | -170.00 | 1,330.00 | 28.48 | 34.92 | 1,266.60 |
| <u>A 2815.450-03-0000</u> | OFFICE SUPPLIES-H.S. | | 3,000.00 | 170.00 | 3,170.00 | 1,788.91 | 1,293.54 | 87.55 |
| <u>A 2815.490-00-0000</u> | BOCES SERVICES | | 24,500.00 | 0.00 | 24,500.00 | 0.00 | 16,260.26 | 8,239.74 |
| 2815 | HEALTH SERVICES-REGULAR SCHOOL | * | 81,000.00 | 0.00 | 81,000.00 | 12,026.82 | 17,588.72 | 51,384.46 |
| <u>A 2820.490-00-0000</u> | BOCES SERVICES | | 50,000.00 | 0.00 | 50,000.00 | 0.00 | 44,860.80 | 5,139.20 |
| 2820 | PSYCHOLOGICAL SRVC-REG SCHOOL | * | 50,000.00 | 0.00 | 50,000.00 | 0.00 | 44,860.80 | 5,139.20 |
| <u>A 2825.150-00-0000</u> | SOCIAL WORKER | | 55,022.00 | 0.00 | 55,022.00 | 4,238.16 | 0.00 | 50,783.84 |
| 2825 | SOCIAL WORK SRVC-REG SCHOOL | * | 55,022.00 | 0.00 | 55,022.00 | 4,238.16 | 0.00 | 50,783.84 |
| <u>A 2830.400-00-0000</u> | SRO OFFICER | | 45,000.00 | 4,000.00 | 49,000.00 | 48,440.00 | 0.00 | 560.00 |
| 2830 | PUPIL PERSONNEL SRVC-SPEC SCHL | * | 45,000.00 | 4,000.00 | 49,000.00 | 48,440.00 | 0.00 | 560.00 |
| <u>A 2850.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 97,525.00 | 0.00 | 97,525.00 | 0.00 | 0.00 | 97,525.00 |
| <u>A 2850.400-00-0000</u> | CONTRACTUAL | | 2,000.00 | 0.00 | 2,000.00 | 865.00 | 0.00 | 1,135.00 |
| <u>A 2850.450-00-0000</u> | SUPPLIES | | 2,000.00 | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| 2850 | CO-CURRICULAR ACTIV-REG SCHL | * | 101,525.00 | 0.00 | 101,525.00 | 865.00 | 0.00 | 100,660.00 |
| <u>A 2855.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 152,650.00 | 0.00 | 152,650.00 | 0.00 | 0.00 | 152,650.00 |
| <u>A 2855.160-00-0000</u> | NON INSTRUCT SALARIES | | 10,000.00 | 0.00 | 10,000.00 | 163.75 | 0.00 | 9,836.25 |
| <u>A 2855.200-00-0000</u> | NEW EQUIPMENT | | 5,270.00 | 0.00 | 5,270.00 | 0.00 | 0.00 | 5,270.00 |
| <u>A 2855.400-00-0000</u> | CONTRACTUAL | | 10,000.00 | 0.00 | 10,000.00 | 69.00 | 0.00 | 9,931.00 |
| <u>A 2855.403-00-0000</u> | TRAVEL-MILEAGE | | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| <u>A 2855.409-00-0000</u> | DUES | | 5,150.00 | 0.00 | 5,150.00 | 1,525.00 | 0.00 | 3,625.00 |
| <u>A 2855.410-00-0000</u> | RENTAL | | 5,150.00 | 0.00 | 5,150.00 | 0.00 | 0.00 | 5,150.00 |
| <u>A 2855.411-00-0000</u> | OFFICIALS | | 35,000.00 | 0.00 | 35,000.00 | 1,600.00 | 0.00 | 33,400.00 |

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Appropriation Status Detail Report By Function From 7/1/2024 To 9/30/2024



| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|--------------------------------------|-----|---------------------|-------------------|----------------------|-------------------|---------------------|---------------------|
| <u>A 2855.413-00-0000</u> | TOURNAMENT FEES | | 5,000.00 | 0.00 | 5,000.00 | 1,355.00 | 0.00 | 3,645.00 |
| <u>A 2855.450-00-0000</u> | INSTRUCT. SUPPLIES | | 28,840.00 | 349.73 | 29,189.73 | 6,075.00 | 3,303.59 | 19,811.14 |
| <u>A 2855.450-00-0014</u> | UNIFORMS | | 13,102.00 | 0.00 | 13,102.00 | 4,122.28 | 9,228.85 | -249.13 |
| 2855 | INTERSCHOL ATHLETICS-REG SCHL | * | 270,662.00 | 349.73 | 271,011.73 | 14,910.03 | 12,532.44 | 243,569.26 |
| 28 | New York City Income Tax | ** | 819,384.00 | 4,375.73 | 823,759.73 | 96,615.97 | 180,617.32 | 546,526.44 |
| 2 | | *** | 9,779,871.00 | 422,032.79 | 10,201,903.79 | 682,826.00 | 4,517,214.71 | 5,001,863.08 |
| <u>A 5510.160-00-0000</u> | NON INSTRUCT SALARIES | | 305,850.00 | 0.00 | 305,850.00 | 40,569.20 | 0.00 | 265,280.80 |
| <u>A 5510.161-00-0000</u> | NON INSTRUCT SALARIES | | 90,000.00 | 0.00 | 90,000.00 | 21,037.79 | 0.00 | 68,962.21 |
| <u>A 5510.210-00-0000</u> | NEW BUSES | | 152,256.00 | 0.00 | 152,256.00 | 0.00 | 152,255.96 | 0.04 |
| <u>A 5510.400-00-0000</u> | CONTRACTUAL | | 9,800.00 | 0.00 | 9,800.00 | 335.15 | 724.85 | 8,740.00 |
| <u>A 5510.414-00-0000</u> | INSURANCE | | 26,500.00 | 10.00 | 26,510.00 | 26,510.00 | 0.00 | 0.00 |
| <u>A 5510.450-00-0000</u> | BUS REPAIR SUPPLIES | | 24,250.00 | 744.10 | 24,994.10 | 4,094.50 | 19,508.72 | 1,390.88 |
| <u>A 5510.450-00-0509</u> | DIESEL | | 58,655.00 | 0.00 | 58,655.00 | 1,558.20 | 38,441.80 | 18,655.00 |
| <u>A 5510.490-00-0000</u> | BOCES SERVICES | | 2,000.00 | 0.00 | 2,000.00 | 0.00 | 400.00 | 1,600.00 |
| 5510 | DISTRICT TRANSPORT-MEDICAID | * | 669,311.00 | 754.10 | 670,065.10 | 94,104.84 | 211,331.33 | 364,628.93 |
| <u>A 5530.414-00-0000</u> | INSURANCE | | 9,500.00 | 0.00 | 9,500.00 | 9,500.00 | 0.00 | 0.00 |
| <u>A 5530.416-00-0000</u> | NATURAL GAS | | 16,850.00 | 0.00 | 16,850.00 | 3,392.40 | 13,457.60 | 0.00 |
| <u>A 5530.417-00-0000</u> | ELECTRICITY | | 25,000.00 | 0.00 | 25,000.00 | 3,198.29 | 14,801.71 | 7,000.00 |
| <u>A 5530.418-00-0000</u> | WATER | | 10,000.00 | 0.00 | 10,000.00 | 1,999.98 | 8,000.02 | 0.00 |
| <u>A 5530.450-00-0000</u> | BUS GARAGE SUPPLIES | | 1,000.00 | 0.00 | 1,000.00 | 820.88 | 0.00 | 179.12 |
| <u>A 5530.450-00-0515</u> | SUPPLIES&MATERIALS | | 0.00 | 45.50 | 45.50 | 45.50 | 0.00 | 0.00 |
| <u>A 5530.450-00-0516</u> | TOOLS-MECHANICS | | 100.00 | -11.00 | 89.00 | 0.00 | 0.00 | 89.00 |
| 5530 | GARAGE BUILDING | * | 62,450.00 | 34.50 | 62,484.50 | 18,957.05 | 36,259.33 | 7,268.12 |
| 55 | | ** | 731,761.00 | 788.60 | 732,549.60 | 113,061.89 | 247,590.66 | 371,897.05 |
| 5 | | *** | 731,761.00 | 788.60 | 732,549.60 | 113,061.89 | 247,590.66 | 371,897.05 |
| <u>A 9010.800-00-0000</u> | EMPLOYEE RETIREMENT | | 295,187.00 | 0.00 | 295,187.00 | 278.00 | 0.00 | 294,909.00 |
| 9010 | STATE RETIREMENT | * | 295,187.00 | 0.00 | 295,187.00 | 278.00 | 0.00 | 294,909.00 |
| <u>A 9020.800-00-0000</u> | TEACHER RETIREMENT | | 615,888.00 | 0.00 | 615,888.00 | 0.00 | 0.00 | 615,888.00 |
| 9020 | TEACHERS' RETIREMENT | * | 615,888.00 | 0.00 | 615,888.00 | 0.00 | 0.00 | 615,888.00 |
| <u>A 9030.800-00-0000</u> | SOCIAL SECURITY | | 526,555.00 | 0.00 | 526,555.00 | 54,669.93 | 0.00 | 471,885.07 |
| 9030 | SOCIAL SECURITY | * | 526,555.00 | 0.00 | 526,555.00 | 54,669.93 | 0.00 | 471,885.07 |
| <u>A 9040.800-00-0000</u> | WORKERS COMP. | | 48,500.00 | 0.00 | 48,500.00 | 31,680.45 | 0.00 | 16,819.55 |
| 9040 | WORKERS' COMPENSATION | * | 48,500.00 | 0.00 | 48,500.00 | 31,680.45 | 0.00 | 16,819.55 |

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2024 To 9/30/2024

| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|---|----------------------|-------------------|----------------------|---------------------|---------------------|----------------------|
| <u>A 9050.800-00-0000</u> | UNEMPLOYMENT INS. | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 9050 | UNEMPLOYMENT INSURANCE | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| <u>A 9055.800-00-0000</u> | DISABILITY INSURANCE | 2,000.00 | 203.70 | 2,203.70 | 72.15 | 131.55 | 2,000.00 |
| 9055 | DISABILITY INSURANCE | 2,000.00 | 203.70 | 2,203.70 | 72.15 | 131.55 | 2,000.00 |
| <u>A 9060.800-00-0000</u> | HEALTH INSURANCE | 1,974,509.00 | 0.00 | 1,974,509.00 | 399,827.25 | 0.00 | 1,574,681.75 |
| 9060 | HOSPITAL, MEDICAL & DENTAL INS | 1,974,509.00 | 0.00 | 1,974,509.00 | 399,827.25 | 0.00 | 1,574,681.75 |
| 90 | | 3,472,639.00 | 203.70 | 3,472,842.70 | 486,527.78 | 131.55 | 2,986,183.37 |
| <u>A 9711.600-00-0000</u> | SERIAL BOND-PRINCIPAL-CONSTRUCTION | 730,000.00 | 0.00 | 730,000.00 | 0.00 | 0.00 | 730,000.00 |
| <u>A 9711.700-00-0000</u> | SERIAL BOND-INTEREST-CONSTRUCTION | 215,824.00 | 0.00 | 215,824.00 | 0.00 | 0.00 | 215,824.00 |
| 9711 | SERIAL BOND | 945,824.00 | 0.00 | 945,824.00 | 0.00 | 0.00 | 945,824.00 |
| <u>A 9789.600-00-0000</u> | OTHER DEBT-EPC PRINCIPAL | 74,771.00 | 0.00 | 74,771.00 | 0.00 | 0.00 | 74,771.00 |
| <u>A 9789.700-00-0000</u> | OTHER DEBT-EPC INTEREST | 61,013.00 | 0.00 | 61,013.00 | 0.00 | 0.00 | 61,013.00 |
| 9789 | Other Debt (Specify) | 135,784.00 | 0.00 | 135,784.00 | 0.00 | 0.00 | 135,784.00 |
| 97 | Endowment, Scholarship and Gift Fund | 1,081,608.00 | 0.00 | 1,081,608.00 | 0.00 | 0.00 | 1,081,608.00 |
| <u>A 9901.950-00-0000</u> | TRANSFER-SPECIAL AID | 8,500.00 | 0.00 | 8,500.00 | 0.00 | 0.00 | 8,500.00 |
| 9901 | TRANSFER TO SPECIAL AID | 8,500.00 | 0.00 | 8,500.00 | 0.00 | 0.00 | 8,500.00 |
| <u>A 9950.900-00-0000</u> | TRANSFER-CAPITAL FUND | 100,000.00 | 0.00 | 100,000.00 | 0.00 | 0.00 | 100,000.00 |
| 9950 | TRANSFER TO CAPITAL | 100,000.00 | 0.00 | 100,000.00 | 0.00 | 0.00 | 100,000.00 |
| 99 | | 108,500.00 | 0.00 | 108,500.00 | 0.00 | 0.00 | 108,500.00 |
| 9 | | 4,662,747.00 | 203.70 | 4,662,950.70 | 486,527.78 | 131.55 | 4,176,291.37 |
| Fund ATotals: | | 16,900,275.00 | 453,489.42 | 17,353,764.42 | 1,594,682.64 | 5,445,219.60 | 10,313,862.18 |
| Grand Totals: | | 16,900,275.00 | 453,489.42 | 17,353,764.42 | 1,594,682.64 | 5,445,219.60 | 10,313,862.18 |

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH
ACCOUNT 6559
TREASURER'S MONTHLY REPORT

For the period

FROM: 09/01/24 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$12,068.41

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|---------|--------------------|-----------|
| SEPT 30 | Interest | 38.29 |
| 6 | Boces Rental 23/24 | 59,600.43 |

Total Receipts 59,638.72

Total Receipts, including balance \$71,707.13

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. To Check No

BY DEBIT CHARGE

(Total amount of checks issued and debit charges) \$0.00

Cash Balance as shown by records \$71,707.13

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month 71,707.13

Less total of outstanding checks 0.00

Net balance in bank 71,707.13

Amount of deposits in transit

Total available balance \$71,707.13

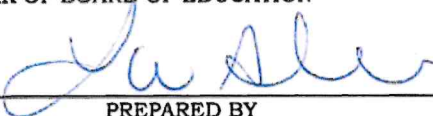
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT



PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 9/30/2024



Account: M&T SCHOOL LUNCH CHECKING
Cash Account(s): C 200

| | | |
|---|---|-----------|
| Ending Bank Balance: | | 71,707.13 |
| Outstanding Checks (See listing below): | - | 0.00 |
| Deposits in Transit: | + | 0.00 |
| Other Credits: | + | 0.00 |
| Other Debits: | - | 0.00 |

| | |
|-------------------------------|-----------|
| Adjusted Ending Bank Balance: | 71,707.13 |
| Cash Account Balance: | 71,707.13 |

Outstanding Check Listing

| <u>Check Date</u> | <u>Check Number</u> | <u>Payee</u> | <u>Amount</u> |
|---------------------------------|---------------------|--------------|---------------|
| Outstanding Check Total: | | | 0.00 |

Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH SAVINGS
ACCOUNT 3566
TREASURER'S MONTHLY REPORT

For the period

FROM: 09/01/24 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$30,918.29

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|-----------------------------------|----------|-------------|
| SEPT 30 | Interest | 84.39 |
| Total Receipts | | 84.39 |
| Total Receipts, including balance | | \$31,002.68 |

DISBURSEMENTS MADE DURING MONTH

| | | |
|----------------------------------|---|---------------------------|
| BY CHECK | | |
| From Check No. | To Check No | 0.00 |
| BY DEBIT CHARGE | | |
| | (Total amount of checks issued and debit charges) | \$0.00 |
| Cash Balance as shown by records | | <u><u>\$31,002.68</u></u> |

RECONCILIATION WITH BANK STATEMENT

| | |
|--|---------------------------|
| Balance given on bank statement, end of month | 31,002.68 |
| Less total of outstanding checks | 0.00 |
| Net balance in bank | 31,002.68 |
| Amount of Transfers in transit | 0.00 |
| Total available balance | <u><u>\$31,002.68</u></u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 9/30/2024



| Account | Description | Debits | Credits |
|-----------------------|-----------------------------|-------------------|-------------------|
| C 200 | CASH IN CHECKING | 71,707.13 | 0.00 |
| C 201 | CASH IN TIME DEPOSITS | 31,002.68 | 0.00 |
| C 210 | PETTY CASH | 20.00 | 0.00 |
| C 909 | FUND BALANCE, UNRESERVED | 15,206.16 | 0.00 |
| C 911 | UNAPPROPRIATED FUND BALANCE | 0.00 | 58,008.35 |
| C 980 | REVENUES | 0.00 | 59,927.62 |
| C Fund Totals: | | 117,935.97 | 117,935.97 |
| Grand Totals: | | 117,935.97 | 117,935.97 |

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2024 To 9/30/2024



| Account | Description | Budget | Adjustments | Revised Budget | Revenue Earned | Unearned Revenue |
|------------------------|-----------------------|-------------|-------------|----------------|------------------|-------------------|
| C 2401 | INTEREST AND EARNINGS | 0.00 | 0.00 | 0.00 | 327.19 | -327.19 |
| C 2770 | MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 59,600.43 | -59,600.43 |
| C Totals: | | 0.00 | 0.00 | 0.00 | 59,927.62 | -59,927.62 |
| Grand Totals: | | 0.00 | 0.00 | 0.00 | 59,927.62 | -59,927.62 |

NEW YORK MILLS UNION FREE SCHOOLS
TRUST & AGENCY
ACCOUNT 6567
TREASURER'S MONTHLY REPORT

For the period

FROM: 09/01/24 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$0.00

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount | |
|-----------------------------------|------------------------------------|------------|--------------|
| SEPT 13 | Transfers from General for Payroll | 238,280.07 | |
| 27 | Transfers from General for Payroll | 232,154.40 | |
| Total Receipts | | | \$470,434.47 |
| Total Receipts, including balance | | | \$470,434.47 |

DISBURSEMENTS MADE DURING MONTH

| | | | |
|---|--|------------|---------------|
| BY DEBIT CHARGE | Transfers for Payroll Checks and Direct Deposits | 331,354.43 | |
| | Federal Taxes | 107,261.61 | |
| | State Taxes | 19,191.53 | |
| | OMNI | 10,910.80 | |
| | Sept ERS | 1,716.10 | |
| (Total amount of checks issued and debit charges) | | | 470,434.47 |
| Cash Balance as shown by records | | | <u>\$0.00</u> |

RECONCILIATION WITH BANK STATEMENT

| | | |
|--|---------------|---------------|
| Balance given on bank statement, end of month | 111.00 | |
| | <u>111.00</u> | |
| ERS Outstanding | 111.00 | |
| | <u>111.00</u> | |
| Amount of transfers in transit | <u>111.00</u> | |
| Total available balance | | <u>\$0.00</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
PAYROLL ACCOUNT
ACCOUNT 6542
TREASURER'S MONTHLY REPORT

For the period

FROM: 09/01/24 TO: September 30, 2024

Total available balance as reported at the end of preceding period

\$.

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|---------|-------------|------------|
| SEPT 13 | Net Payroll | 169,614.28 |
| 27 | Net Payroll | 161,740.15 |

Total Receipts 331,354.43

Total Receipts, including balance 331,354.43

DISBURSEMENTS MADE DURING MONTH

BY CHECK
From Check No. 96012 To Check No. 96281 39,317.21

BY DEBIT CHARGE Direct Deposits 292,037.22

(Total amount of checks issued and debit charges) 331,354.43

Cash Balance as shown by records

RECONCILIATION WITH BANK STATEMENT

| | |
|--|-----------|
| Balance given on bank statement, end of month | 10,694.74 |
| Less total of outstanding checks (See attached Nvision report) | 10,694.74 |
| Returned Direct Deposit | |
| Net balance in bank | |

Total available balance
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD
Bank Reconciliation for period ending on 9/30/2024



Account: M&T PAYROLL CHECKING
Cash Account(s): A 710

| | | |
|---|---|-----------|
| Ending Bank Balance: | | 10,694.74 |
| Outstanding Checks (See listing below): | - | 10,694.74 |
| Deposits in Transit: | + | 0.00 |
| Other Credits: | + | 0.00 |
| Other Debits: | - | 0.00 |

| | | |
|-------------------------------|--|------|
| Adjusted Ending Bank Balance: | | 0.00 |
| Cash Account Balance: | | 0.00 |

Outstanding Check Listing

| Check Date | Check Number | Payee | Amount |
|---------------------------------|--------------|--------------------|------------------|
| 07/01/2022 | 90187 | MARY CLEMENTS | 1,146.44 |
| 01/06/2023 | 91396 | MARY CLEMENTS | 1,173.33 |
| 09/27/2024 | 96177 | Micayla Alvarez | 92.35 |
| 09/27/2024 | 96228 | MICHAEL C. KEATING | 1,943.27 |
| 09/27/2024 | 96230 | KRISTIN J. KOHN | 2,216.51 |
| 09/27/2024 | 96249 | JOYCE BATES | 1,597.49 |
| 09/27/2024 | 96264 | JUSTIN MAHANNA | 10.25 |
| 09/27/2024 | 96266 | Bonnie Milone | 2,515.10 |
| Outstanding Check Total: | | | 10,694.74 |

Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
CAPITAL FUND
ACCOUNT 6575
TREASURER'S MONTHLY REPORT

For the period

FROM: 09/01/24 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$1,404.90

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|-----------------------------------|----------|------------|
| SEPT 30 | Interest | 7.97 |
| Total Receipts | | \$7.97 |
| Total Receipts, including balance | | \$1,412.87 |

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. To Check No.

BY DEBIT CHARGE

(Total amount of checks issued and debit charges) \$0.00

Cash Balance as shown by records \$1,412.87

RECONCILIATION WITH BANK STATEMENT

| | |
|--|-------------------|
| Balance given on bank statement, end of month | 1,412.87 |
| Less total of outstanding checks | 0.00 |
| Net balance in bank | 1,412.87 |
| Total available balance | <u>\$1,412.87</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 9/30/2024



Account: M&T CAPITAL FUND CHECKING
Cash Account(s): H 200, H5003 200, HB00 200, HB03 200, HB04 200, HB99 200

| | | |
|---|---|----------|
| Ending Bank Balance: | | 1,412.87 |
| Outstanding Checks (See listing below): | - | 0.00 |
| Deposits in Transit: | + | 0.00 |
| Other Credits: | + | 0.00 |
| Other Debits: | - | 0.00 |

| | |
|-------------------------------|----------|
| Adjusted Ending Bank Balance: | 1,412.87 |
| Cash Account Balance: | 1,412.87 |

Outstanding Check Listing

| Check Date | Check Number | Payee | Amount |
|---------------------------------|--------------|-------|--------|
| Outstanding Check Total: | | | 0.00 |

Prepared By

Approved By

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 9/30/2024



| Account | Description | Debits | Credits | Balance | |
|-----------|---------------------------------------|-------------------|-------------------|-------------------|----|
| H 002600 | ACCOUNTS PAYABLE - ENERGY PERFORMANCE | 0.00 | 0.50 | 0.50 | CR |
| | 002600 Totals: | 0.00 | 0.50 | -0.50 | |
| H 200 | CASH IN CHECKING | 153.99 | 48,595.31 | 48,441.32 | CR |
| H5003 200 | CASH BUS GARAGE EMERGENCY | 49,854.19 | 0.00 | 49,854.19 | |
| | 200 Totals: | 50,008.18 | 48,595.31 | 1,412.87 | |
| H 521 | ENCUMBRANCES | 1,120.00 | 0.00 | 1,120.00 | |
| | 521 Totals: | 1,120.00 | 0.00 | 1,120.00 | |
| H 599 | APPROPRIATED FUND BALANCE | 1,120.00 | 0.00 | 1,120.00 | |
| | 599 Totals: | 1,120.00 | 0.00 | 1,120.00 | |
| H 630 | DUE TO OTHER FUNDS | 0.00 | 383.57 | 383.57 | CR |
| | 630 Totals: | 0.00 | 383.57 | -383.57 | |
| H 821 | RESERVE FOR ENCUMBRANCES | 0.00 | 1,120.00 | 1,120.00 | CR |
| | 821 Totals: | 0.00 | 1,120.00 | -1,120.00 | |
| H5003 909 | Fund Balance, Unreserved | 0.00 | 49,854.19 | 49,854.19 | CR |
| | 909 Totals: | 0.00 | 49,854.19 | -49,854.19 | |
| H 911 | UNAPPROPRIATED FUND BALANCE | 49,945.39 | 1,120.00 | 48,825.39 | |
| | 911 Totals: | 49,945.39 | 1,120.00 | 48,825.39 | |
| H 960 | APPROPRIATIONS | 0.00 | 1,120.00 | 1,120.00 | CR |
| | 960 Totals: | 0.00 | 1,120.00 | -1,120.00 | |
| | Grand Totals: | 102,193.57 | 102,193.57 | 0.00 | |

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 9/30/2024



| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|----------------|----------------------------------|-------------|-----------------|-----------------|-------------|-----------------|-------------|
| H 0002.019-245 | CAPITAL OUTLAY 2023/24 ARCHITECT | 0.00 | 1,120.00 | 1,120.00 | 0.00 | 1,120.00 | 0.00 |
| 0002 | * | 0.00 | 1,120.00 | 1,120.00 | 0.00 | 1,120.00 | 0.00 |
| 00 | ** | 0.00 | 1,120.00 | 1,120.00 | 0.00 | 1,120.00 | 0.00 |
| 0 | *** | 0.00 | 1,120.00 | 1,120.00 | 0.00 | 1,120.00 | 0.00 |
| | Fund HTotals: | 0.00 | 1,120.00 | 1,120.00 | 0.00 | 1,120.00 | 0.00 |
| | Grand Totals: | 0.00 | 1,120.00 | 1,120.00 | 0.00 | 1,120.00 | 0.00 |

NEW YORK MILLS UNION FREE SCHOOLS
DEBT SERVICE ACCOUNT
ACCOUNT 3558
TREASURER'S MONTHLY REPORT

For the period

FROM: 09/01/24 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$1,410,659.17

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|---------|----------|----------|
| SEPT 30 | Interest | 3,850.56 |

Total Receipts \$3,850.56

Total Receipts, including balance \$1,414,509.73

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. To Check No

BY DEBIT CHARGE 0.00

(Total amount of checks issued and debit charges) \$0.00

Cash Balance as shown by records \$1,414,509.73

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month 1,414,509.73

Less total of outstanding checks

Net balance in bank 1,414,509.73

Amount of transfers in transit

Total available balance \$1,414,509.73

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF THE BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD



Trial Balance Report From 7/1/2024 - 9/30/2024

| Account | Description | Debits | Credits | Balance |
|-----------------------|-------------------------------|---------------------|---------------------|-----------------|
| V 200 | CASH IN CHECKING | 907.80 | 0.00 | 907.80 |
| V 231 | CASH IN TIME-SPECIAL RESERVES | 1,413,601.93 | 0.00 | 1,413,601.93 |
| V 391 | DUE FROM OTHER FUNDS | 383.57 | 0.00 | 383.57 |
| V 909 | FUND BALANCE, UNRESERVED | 0.00 | 48,460.13 | 48,460.13 CR |
| V 911 | UNAPPROPRIATED FUND BALANCE | 0.00 | 1,354,067.24 | 1,354,067.24 CR |
| V 980 | REVENUES | 0.00 | 12,365.93 | 12,365.93 CR |
| V Fund Totals: | | 1,414,893.30 | 1,414,893.30 | 0.00 |
| Grand Totals: | | 1,414,893.30 | 1,414,893.30 | 0.00 |

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2024 To 9/30/2024



| Account | Description | Budget | Adjustments | Revised Budget | Revenue Earned | Unearned Revenue |
|---------------|----------------------|-------------|-------------|----------------|------------------|-------------------|
| <u>V 2401</u> | INTERST AND EARNINGS | 0.00 | 0.00 | 0.00 | 12,365.93 | -12,365.93 |
| | V Totals: | 0.00 | 0.00 | 0.00 | 12,365.93 | -12,365.93 |
| | Grand Totals: | 0.00 | 0.00 | 0.00 | 12,365.93 | -12,365.93 |

NEW YORK MILLS UNION FREE SCHOOLS
FEDERAL FUND
ACCOUNT 6534
TREASURER'S MONTHLY REPORT

For the period

FROM: 09/01/24 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$11,486.63

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|-----------------------------------|----------------------------|--------------|
| SEPT 30 | Interest | 39.88 |
| | Transfer from Money Market | 100,000.00 |
| | Title 1-D Receivable | 48,800.00 |
| Total Receipts | | \$148,839.88 |
| Total Receipts, including balance | | \$160,326.51 |

DISBURSEMENTS MADE DURING MONTH

| | | | | |
|---|--------------|--------------|-------|---------------------|
| BY CHECK | | | | |
| From Check No. | 45124 | To Check No. | 45124 | 299.00 |
| BY DEBIT CHARGE | | | | |
| | Payroll 9/13 | | | 11,077.27 |
| | Payroll 9/27 | | | 9,166.28 |
| (Total amount of checks issued and debit charges) | | | | \$20,542.55 |
| Cash Balance as shown by records | | | | <u>\$139,783.96</u> |

RECONCILIATION WITH BANK STATEMENT

| | |
|--|---------------------|
| Balance given on bank statement, end of month | 139,783.96 |
| Less total of outstanding checks | 0.00 |
| Net balance in bank | 139,783.96 |
| Reconciling Items: | 0.00 |
| Total available balance | <u>\$139,783.96</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

**LIST OF OUTSTANDING CHECKS
FEDERAL FUND**

| CHECK NO. | AMOUNT | CHECK NO. | AMOUNT |
|-----------|--------|-----------|--------|
| | | | |
| TOTAL | \$0.00 | TOTAL | |

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 9/30/2024



| Account | Description | Debits | Credits | Balance |
|--------------------|--|-------------------|-------------------|--------------------|
| F022 200 | CASH - TITLE I PT A 21/22 | 355,251.31 | 0.00 | 355,251.31 |
| F023 200 | CASH - TITLE I PART A 22/23 | 0.48 | 0.00 | 0.48 |
| F024 200 | CASH TITLE I A 23/24 | 0.00 | 44,468.00 | 44,468.00 CR |
| F025 200 | CASH IN CHECKING | 0.00 | 10,611.02 | 10,611.02 CR |
| F034 200 | CASH - IDEA PART B, SEC #611 23/24 | 0.00 | 75,119.00 | 75,119.00 CR |
| F035 200 | CASH IN CHECKING 611 IDEA | 39,765.92 | 17,246.76 | 22,519.16 |
| F044 200 | CASH TITLE IIA 23/24 | 0.00 | 13,120.00 | 13,120.00 CR |
| F054 200 | CASH IDEA PART B, SEC #619 23/24 | 0.00 | 1,348.00 | 1,348.00 CR |
| F055 200 | CASH IN CHECKING 619 IDEA | 354.00 | 0.00 | 354.00 |
| F074 200 | CASH TITLE IV 23/24 | 0.00 | 8,000.00 | 8,000.00 CR |
| F075 200 | CASH IN CHECKING | 1,888.15 | 321.84 | 1,566.31 |
| F084 200 | CASH 23/24 SUMMER DISAB PGM #4408 | 21,273.42 | 21,272.07 | 1.35 |
| F085 200 | CASH IN CHECKING SUMMER DISAB 4408 | 264.26 | 87,506.89 | 87,242.63 CR |
| 200 Totals: | | 418,797.54 | 279,013.58 | 139,783.96 |
| F024 410 | AID RECEIVABLE TITLE IA 23/24 | 44,468.00 | 0.00 | 44,468.00 |
| F034 410 | AID RECEIVABLE IDEA 611 | 75,119.00 | 0.00 | 75,119.00 |
| F044 410 | AID RECEIVABLE TITLE IIA 23/24 | 13,120.00 | 0.00 | 13,120.00 |
| F054 410 | STATE & FEDERAL AID RECEIVABLE - IDEA PART B, SEC #619 | 1,348.00 | 0.00 | 1,348.00 |
| F074 410 | AID RECEIVABLE TITLE IV 23/24 | 8,000.00 | 0.00 | 8,000.00 |
| 410 Totals: | | 142,055.00 | 0.00 | 142,055.00 |
| F015 510 | ESTIMATED REVENUE | 129,885.00 | 0.00 | 129,885.00 |
| F025 510 | ESTIMATED REVENUE | 112,386.00 | 0.00 | 112,386.00 |
| F035 510 | ESTIMATED REVENUE | 170,087.00 | 0.00 | 170,087.00 |
| F045 510 | ESTIMATED REVENUE | 16,996.00 | 0.00 | 16,996.00 |
| F055 510 | ESTIMATED REVENUE | 1,770.00 | 0.00 | 1,770.00 |
| F075 510 | ESTIMATED REVENUE | 10,000.00 | 0.00 | 10,000.00 |
| F085 510 | ESTIMATED REVENUE | 137,340.00 | 0.00 | 137,340.00 |
| 510 Totals: | | 578,464.00 | 0.00 | 578,464.00 |
| F025 522 | EXPENDITURES | 10,611.02 | 0.00 | 10,611.02 |
| F035 522 | EXPENDITURES | 11,497.84 | 0.00 | 11,497.84 |
| F075 522 | EXPENDITURES | 321.84 | 0.00 | 321.84 |
| F085 522 | EXPENDITURES | 87,506.89 | 2,152.41 | 85,354.48 |
| 522 Totals: | | 109,937.59 | 2,152.41 | 107,785.18 |
| F022 630 | DUE TO OTHER FUNDS - TITLE I PT A | 0.00 | 355,251.31 | 355,251.31 CR |
| F023 630 | DUE TO OTHER FUNDS | 0.00 | 0.48 | 0.48 CR |
| F075 630 | DUE TO OTHER FUNDS | 22.84 | 1,910.99 | 1,888.15 CR |
| F085 630 | DUE TO OTHER FUNDS SUMMER 4408 | 8,131.15 | 6,243.00 | 1,888.15 |
| 630 Totals: | | 8,153.99 | 363,405.78 | -355,251.79 |
| F084 909 | FUND BALANCE, UNRESERVED | 0.00 | 1.35 | 1.35 CR |
| 909 Totals: | | 0.00 | 1.35 | -1.35 |
| F015 960 | APPROPRIATIONS | 0.00 | 129,885.00 | 129,885.00 CR |
| F025 960 | APPROPRIATIONS | 0.00 | 112,386.00 | 112,386.00 CR |
| F035 960 | APPROPRIATIONS | 0.00 | 170,087.00 | 170,087.00 CR |
| F045 960 | APPROPRIATIONS | 0.00 | 16,996.00 | 16,996.00 CR |
| F055 960 | APPROPRIATIONS | 0.00 | 1,770.00 | 1,770.00 CR |

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 9/30/2024



| Account | Description | Debits | Credits | Balance | |
|----------------------|----------------|---------------------|---------------------|--------------------|----|
| F075 960 | APPROPRIATIONS | 0.00 | 10,000.00 | 10,000.00 | CR |
| F085 960 | APPROPRIATIONS | 0.00 | 137,340.00 | 137,340.00 | CR |
| 960 Totals: | | 0.00 | 578,464.00 | -578,464.00 | |
| F035 980 | REVENUES | 0.00 | 34,017.00 | 34,017.00 | CR |
| F055 980 | REVENUES | 0.00 | 354.00 | 354.00 | CR |
| 980 Totals: | | 0.00 | 34,371.00 | -34,371.00 | |
| Grand Totals: | | 1,257,408.12 | 1,257,408.12 | 0.00 | |

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 9/30/2024



| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|-------------------------------|---------------------------------------|-------------------|-------------|-------------------|-------------------|-------------|-------------------|
| F015 2110.150 | INSTRUCTIONAL SALARIES TITLE ID 24/25 | 107,911.00 | 0.00 | 107,911.00 | 0.00 | 0.00 | 107,911.00 |
| F015 2110.800 | BENEFITS | 21,974.00 | 0.00 | 21,974.00 | 0.00 | 0.00 | 21,974.00 |
| Fund F015Totals: | | 129,885.00 | 0.00 | 129,885.00 | 0.00 | 0.00 | 129,885.00 |
| F025 2110.150 | INSTRUCTIONAL SALARIES | 111,419.00 | 0.00 | 111,419.00 | 10,611.02 | 0.00 | 100,807.98 |
| F025 2110.450 | SUPPLIES & MATERIALS | 967.00 | 0.00 | 967.00 | 0.00 | 0.00 | 967.00 |
| Fund F025Totals: | | 112,386.00 | 0.00 | 112,386.00 | 10,611.02 | 0.00 | 101,774.98 |
| F035 2250.150 | INSTRUCTIONAL SALARIES 611 IDEA | 149,429.00 | 0.00 | 149,429.00 | 11,497.84 | 0.00 | 137,931.16 |
| F035 2250.400 | PURCHASE SERVICES 611 IDEA | 20,614.00 | 0.00 | 20,614.00 | 0.00 | 0.00 | 20,614.00 |
| F035 2250.450 | SUPPLIES & MATERIALS 611 IDEA | 44.00 | 0.00 | 44.00 | 0.00 | 0.00 | 44.00 |
| Fund F035Totals: | | 170,087.00 | 0.00 | 170,087.00 | 11,497.84 | 0.00 | 158,589.16 |
| F045 2110.400 | PURCHASE SERVICES | 16,996.00 | 0.00 | 16,996.00 | 0.00 | 0.00 | 16,996.00 |
| Fund F045Totals: | | 16,996.00 | 0.00 | 16,996.00 | 0.00 | 0.00 | 16,996.00 |
| F055 2250.400 | PURCHASE SERVICES 619 IDEA | 1,726.00 | 0.00 | 1,726.00 | 0.00 | 0.00 | 1,726.00 |
| F055 2250.490 | BOCES SERVICES 619 IDEA | 44.00 | 0.00 | 44.00 | 0.00 | 0.00 | 44.00 |
| Fund F055Totals: | | 1,770.00 | 0.00 | 1,770.00 | 0.00 | 0.00 | 1,770.00 |
| F075 2110.160 | NONINSTRUCTIONAL SALARIES | 3,199.00 | 0.00 | 3,199.00 | 22.84 | 0.00 | 3,176.16 |
| F075 2110.400 | PURCHASE SERVICES | 6,275.00 | 0.00 | 6,275.00 | 0.00 | 0.00 | 6,275.00 |
| F075 2110.450 | SUPPLIES & MATERIALS | 526.00 | 0.00 | 526.00 | 299.00 | 0.00 | 227.00 |
| Fund F075Totals: | | 10,000.00 | 0.00 | 10,000.00 | 321.84 | 0.00 | 9,678.16 |
| F085 2253.472 | TUITION-OTHER SUMMER 4408 | 113,000.00 | 0.00 | 113,000.00 | 62,910.00 | 0.00 | 50,090.00 |
| F085 5511.160 | TRANSP NON-INSTR SSH#4408 SALARIES | 5,715.00 | 0.00 | 5,715.00 | 3,826.33 | 0.00 | 1,888.67 |
| F085 5511.400 | CONTRACTUAL SUMMER 4408 | 18,625.00 | 0.00 | 18,625.00 | 18,618.15 | 0.00 | 6.85 |
| Fund F085Totals: | | 137,340.00 | 0.00 | 137,340.00 | 85,354.48 | 0.00 | 51,985.52 |
| Grand Totals: | | 578,464.00 | 0.00 | 578,464.00 | 107,785.18 | 0.00 | 470,678.82 |

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2024 To 9/30/2024



| Account | Description | Budget | Adjustments | Revised Budget | Revenue Earned | Unearned Revenue |
|---------------------------|---------------------------------|-------------------|-------------|-------------------|------------------|-------------------|
| F015 4129 | TITLE IV | 129,885.00 | 0.00 | 129,885.00 | 0.00 | 129,885.00 |
| | F015 Totals: | 129,885.00 | 0.00 | 129,885.00 | 0.00 | 129,885.00 |
| F025 4126 | TITLE I | 112,386.00 | 0.00 | 112,386.00 | 0.00 | 112,386.00 |
| | F025 Totals: | 112,386.00 | 0.00 | 112,386.00 | 0.00 | 112,386.00 |
| F035 4256 | SECTION #611 | 170,087.00 | 0.00 | 170,087.00 | 34,017.00 | 136,070.00 |
| | F035 Totals: | 170,087.00 | 0.00 | 170,087.00 | 34,017.00 | 136,070.00 |
| F045 4289 | TITLE II | 16,996.00 | 0.00 | 16,996.00 | 0.00 | 16,996.00 |
| | F045 Totals: | 16,996.00 | 0.00 | 16,996.00 | 0.00 | 16,996.00 |
| F055 4256 | SECTION #619 | 1,770.00 | 0.00 | 1,770.00 | 354.00 | 1,416.00 |
| | F055 Totals: | 1,770.00 | 0.00 | 1,770.00 | 354.00 | 1,416.00 |
| F075 2770 | TITLE IV | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 |
| | F075 Totals: | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 |
| F085 3289 | SUMMER DISAB PGM 4408 | 128,840.00 | 0.00 | 128,840.00 | 0.00 | 128,840.00 |
| F085 5031 | INTERFUND TRANSFERS SUMMER 4408 | 8,500.00 | 0.00 | 8,500.00 | 0.00 | 8,500.00 |
| | F085 Totals: | 137,340.00 | 0.00 | 137,340.00 | 0.00 | 137,340.00 |
| | Grand Totals: | 578,464.00 | 0.00 | 578,464.00 | 34,371.00 | 544,093.00 |

**NEW YORK MILLS UFSD
2024-2025 SCHOLARSHIPS
PRIVATE PURPOSE TRUST AND PERMANENT FUNDS
PRORATION OF INTEREST EARNINGS**

| NAME | | OPENING BAL | JULY | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | ENDING BAL |
|----------------|-----|-------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| BEEKMAN | A | 2,137.53 | 2,143.91 | 2,150.29 | 2,156.16 | 2,156.16 | 2,156.16 | 2,156.16 | 2,156.16 | 2,156.16 | 2,156.16 | 2,156.16 | 2,156.16 | 2,156.16 | 2,156.16 |
| HERTHUM FUND | R | 5,788.09 | 5,805.32 | 5,822.60 | 5,838.49 | 5,838.49 | 5,838.49 | 5,838.49 | 5,838.49 | 5,838.49 | 5,838.49 | 5,838.49 | 5,838.49 | 5,838.49 | 5,838.49 |
| KIWANIS CLUB | H | 4,086.40 | 4,098.56 | 4,110.76 | 4,121.98 | 4,121.98 | 4,121.98 | 4,121.98 | 4,121.98 | 4,121.98 | 4,121.98 | 4,121.98 | 4,121.98 | 4,121.98 | 4,121.98 |
| MIGA MENTORING | M | 2,023.28 | 2,029.30 | 2,035.34 | 2,040.90 | 2,040.90 | 2,040.90 | 2,040.90 | 2,040.90 | 2,040.90 | 2,040.90 | 2,040.90 | 2,040.90 | 2,040.90 | 2,040.90 |
| D & G HERTHUM | DGH | 4,283.80 | 4,296.55 | 4,309.34 | 4,321.10 | 4,321.10 | 4,321.10 | 4,321.10 | 4,321.10 | 4,321.10 | 4,321.10 | 4,321.10 | 4,321.10 | 4,321.10 | 4,321.10 |
| ETUDES | X | 7.05 | 7.07 | 7.09 | 7.11 | 7.11 | 7.11 | 7.11 | 7.11 | 7.11 | 7.11 | 7.11 | 7.11 | 7.11 | 7.11 |
| KARUZAS | Y | 21,220.35 | 21,283.52 | 21,346.88 | 21,405.15 | 21,405.15 | 21,405.15 | 21,405.15 | 21,405.15 | 21,405.15 | 21,405.15 | 21,405.15 | 21,405.15 | 21,405.15 | 21,405.15 |
| LAVIER | TL | 92.32 | 92.59 | 92.87 | 93.12 | 93.12 | 93.12 | 93.12 | 93.12 | 93.12 | 93.12 | 93.12 | 93.12 | 93.12 | 93.12 |
| | | 39,638.82 | 39,756.82 | 39,875.17 | 39,984.01 | 39,984.01 | 39,984.01 | 39,984.01 | 39,984.01 | 39,984.01 | 39,984.01 | 39,984.01 | 39,984.01 | 39,984.01 | 39,984.01 |

INTEREST EARNED

| | | | JULY | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | TOTAL |
|----------------|-----|------|--------|--------|--------|------|------|------|------|------|------|------|------|------|--------|
| BEEKMAN | A | 0.00 | 6.38 | 6.38 | 5.87 | - | - | - | - | - | - | - | - | - | 18.63 |
| HERTHUM FUND | R | 0.00 | 17.23 | 17.28 | 15.89 | - | - | - | - | - | - | - | - | - | 50.40 |
| KIWANIS CLUB | H | 0.00 | 12.16 | 12.20 | 11.22 | - | - | - | - | - | - | - | - | - | 35.58 |
| MIGA MENTORING | M | 0.00 | 6.02 | 6.04 | 5.56 | - | - | - | - | - | - | - | - | - | 17.62 |
| D & G HERTHUM | DGH | 0.00 | 12.75 | 12.79 | 11.76 | - | - | - | - | - | - | - | - | - | 37.30 |
| ETUDES | X | 0.00 | 0.02 | 0.02 | 0.02 | - | - | - | - | - | - | - | - | - | 0.06 |
| KARUZAS | Y | 0.00 | 63.17 | 63.36 | 58.27 | - | - | - | - | - | - | - | - | - | 184.80 |
| LAVIER | TL | 0.00 | 0.27 | 0.28 | 0.25 | - | - | - | - | - | - | - | - | - | 0.80 |
| INTEREST | | | 118.00 | 118.35 | 108.84 | | | | | | | | | | 345.19 |
| | | 0.00 | 118.00 | 118.35 | 108.84 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 345.19 |

INTEREST JOURNAL ENTRY

| | | | | |
|--------------|--------|----------|--------|--|
| | | TE201 | 108.84 | |
| BEEKMAN | TE2401 | TE092A | 5.87 | |
| HERTHUM FUND | | TE092R | 15.89 | |
| KIWANIS | | TE092H | 11.22 | |
| MIGA | | TE092M | 5.56 | |
| D&G HERTHUM | | TE092DGH | 11.76 | |
| ETUDES | | TE092X | 0.02 | |
| KARUZAS | | TE092Y | 58.27 | |
| LAVIER | | TE092TL | 0.25 | |
| | | | 108.84 | |

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 9/30/2024



| Account | Description | Debits | Credits |
|------------------------|-------------------------------------|------------------|------------------|
| TE 092A | BEEKMAN SCHOLARSHIP | 0.00 | 156.16 |
| TE 092DGH | DONNA & GEORGE HERTHUM | 0.00 | 4,321.10 |
| TE 092H | KIWANIS CLUB SCHOLARSHIP | 0.00 | 301.98 |
| TE 092M | MIGA MENTORING | 0.00 | 2,040.90 |
| TE 092R | HERTHUM FUND & COMMUNITY FOUNDATION | 0.00 | 838.49 |
| TE 092TL | TIMOTHY LAVIER SCHOLARSHIP | 0.00 | 93.12 |
| TE 092X | ETUDES MUSIC CLUB | 0.00 | 7.11 |
| TE 092Y | KARUZAS SCHOLARSHIP | 0.00 | 21,405.15 |
| TE 201 | EXPENDABLE TRUST SAVINGS | 29,164.01 | 0.00 |
| TE Fund Totals: | | 29,164.01 | 29,164.01 |
| TN 097A | BEEKMAN SCHOLARSHIP | 0.00 | 2,000.00 |
| TN 097H | KIWANIS CLUB SCHOLARSHIP | 0.00 | 3,820.00 |
| TN 097R | HERTHUM FUND & COMMUNITY FOUNDATION | 0.00 | 5,000.00 |
| TN 201 | NON-EXPENDABLE SAVINGS | 10,820.00 | 0.00 |
| TN Fund Totals: | | 10,820.00 | 10,820.00 |
| Grand Totals: | | 39,984.01 | 39,984.01 |



NEW YORK MILLS UNION FREE SCHOOL DISTRICT

October 2024 Budget Transfers in Excess of \$5,000

| Account | Description | Debit (out) | Credit (in) |
|--------------------|------------------------------|-------------|-------------|
| A 1480.490-00-0000 | BOCES Public Information | 0.00 | 6,292.00 |
| A 1670.490-01-0000 | BOCES Printing | 0.00 | 15,000.00 |
| A 2280.490-00-0000 | BOCES Occupational Education | 0.00 | 50,779.00 |
| A 2630.490-00-0000 | BOCES Technology | 0.00 | 64,600.00 |
| A 1621.490-00-0000 | BOCES Maintenance | 2,700.00 | 0.00 |
| A 1430.490-00-0000 | BOCES Personnel | 10,000.00 | 0.00 |
| A 2330.490-00-0000 | BOCES Special Schools | 4,200.00 | 0.00 |
| A 2820.490-00-0000 | BOCES Psychological Services | 5,000.00 | 0.00 |
| A 9060.800-00-0000 | Health Insurance | 114,771.00 | 0.00 |

**3.4 Approval of the
Previous Minutes**



BOARD OF EDUCATION MEETING AGENDA
October 1, 2024
6 PM - NEW YORK MILLS UFSD LIBRARY

- Kristin Hubley
- Robert Mahardy, Jr.
- Sara DeFazio
- Jacqueline Edwards
- Jeremy Fennell
- Steve King
- Abbie Taylor

| Agenda Item | Who | Information Distributed | Action | Notes |
|---|-------------|-------------------------|-------------|---|
| 1. MEETING CALL TO ORDER | | | | |
| 1.1 Pledge to the Flag | | 6:00pm | Procedural | |
| 1.2 Reading of the New York Mills UFSD Mission Statement. | | | Procedural | <i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i> |
| 1.3 Acceptance of Agenda | K. Hubley | Yes | Action | 1 st J.Fennell 2 nd R. Mahardy / Yes 5 No 0 Abstain ___ |
| 2. PRESENTATIONS AND COMMITTEE REPORTS | | | | |
| 2.1 President's Message | K. Hubley | | Information | <i>K. Hubley: I want to thank the Board members. We have been busy this month, starting with open house and a priority meeting before that. Thank for rearranging your schedules. At open house Officer Chase was our grill master and members served up hotdogs. We also had the Blue Ribbon Commission Forum on graduation requirements and SBI Legal updates –(S. King will speak about that later on) Trunk or Treat is coming up. Thank you for all your dedication.</i> |
| 2.2 BOCES Representative Report | G. Porcelli | | Information | |

| | | | | |
|--|--------------------|-----|-------------|---|
| 2.3 Presentation – Bonadio Group | | | | Greg Evans presented the Audit and Extra Classroom Activities Fund Audit for the fiscal year of July 1, 2023 - June 30, 2024. He noted the highest level of assurance opinion. "NYMUFSD is exactly where you want to be in accordance to New York State." |
| 2.4 Committee Reports | | | Information | |
| <p>Policy Committee: <i>Steve King/Chair, Jacqueline Edwards, Abbie Taylor</i> – S. King: The committee met 9/26, there after we are going to be meeting every other month for the rest of the year going through current policies and those recommended by Policy Service office as well as some identified by the Board.</p> <p>Facilities Committee: <i>Jeremy Fennell/Chair, Sara DeFazio, Jacqueline Edwards</i> – M. LaGase: We will be meeting with Architects and Competitive Bid Contractors to have a better idea of where we are with the SED submission/approval.</p> <p>Communications Committee: <i>Abbie Taylor/Chair, Robert Mahardy</i> – R. Mahardy: The committee met 9/30. The committee is working with the MORIC on our ParentSquare platform. We will be putting together some information on the new system for parents. Soft launch is scheduled for January.</p> <p>Safety Committee: <i>Robert Mahardy/Chair, Abbie Taylor</i> – Nothing at this time</p> <p>Transportation Committee: <i>Sara DeFazio/Chair, Robert Mahardy</i> – S. Defazio: The committee met 10/1 to discuss transportation, the supervisor position and driver shortage. We have an action item set for the floor today.</p> <p>Finance Committee: <i>Jacqueline Edwards/Chair, Sara DeFazio, Jeremy Fennell</i> – Slated to meet 11/4 to start the budget development process and timeline.</p> <p>SBI: <i>Steve King (SBI Alternate: Jacqueline Edwards)</i> – S. King: 9/30 discussed the general membership meeting, legal overview presentation on student discipline, school management and updates including student cell phone policies, collective bargaining. SBI meeting materials were handed out. Hope all can attend at some point throughout the year.</p> | | | | |
| | | | | |
| | | | | |
| 3. CONSENT AGENDA | | | | |
| 3.1 Approval of 3.2 through 3.4 | K. Hubley | Yes | Action | 1 st S. King 2 nd S. DeFazio / Yes 5 No 0 Abstain ____ |
| 3.2 Business Office Reports | | | | |
| 3.3 CSE Reports | | | | |
| 3.4 Approval of the Previous Minutes | 9.10.24 9.19.24 | | | |
| | | | | |

| | | | | |
|--|--------------|-----|-------------|--|
| 4. OLD BUSINESS | | | | |
| 4.1 Capital Updates | | | Information | <i>M. LaGase: no new updates at this time.</i> |
| 5. NEW BUSINESS | | | | |
| 5.1 Personnel Report | | Yes | Action | 1 st S. DeFazio 2 nd R. Mahardy / Yes 5 No 0 Abstain ___ |
| 5.2 Resolution to Approve the 2023-2024 Audit from the Bonadio Group | | Yes | Action | 1 st S. King 2 nd J. Fennell / Yes 5 No 0 Abstain ___ |
| 5.3 Resolution to Approve the 2023-2024 ECA Audit from the Bonadio Group | | Yes | Action | 1 st S. DeFazio 2 nd J. Fennell / Yes 5 No 0 Abstain ___ |
| 6. K-12 REPORTS | | | | |
| 6.1 Executive Principal K-12 | M. Facci | | Information | |
| <i>M. Facci: We had a busy first couple of weeks. Thank you for the help with open house, it was very successful and we had good parent turnout. Next week is Homecoming – fun events scheduled each day for students. Thursday is Orange and Blue day and the pep rally. Classes will be creating banners in the hallways, later moving them out to the fence line for the game, the Homecoming game is Saturday at noon against Cooperstown. The Homecoming Dance is also scheduled for Saturday evening from 7-10 pm. Student Council will participate in the “Community Fall Clean-up” on Sunday, October 20th encouraging all Seniors who need additional volunteer hours to attend. Drama Club meeting was held on this year’s musical with a vote of 12 yes to 9 no, for, “You’re A Good Man Charlie Brown.” Friday starts auditions and call backs. The Optimus Club continues to support Student of the Month. Students selected from grades 7-11 will receive a coupon for 1 free pizza at Trio’s, the Senior Students of the Month gets a monetary award and plaque. 5-week process reports are scheduled to go home 10/15.</i> | | | | |
| 6.2 Interim Principal K-12 | D. DiSpirito | | Information | |
| <i>DiSpirito: We to have been quite bus with Pretesting, IST meetings etc. Interventions groups have been established and as a faculty we have honed in on small group instruction to really hit the skills students are struggling with. We have been in discussions about medical allergies and held conversations with parents and although we have a peanut free area, we now need to create a “Tree Nut” free table in the cafeteria because they are 2 very different allergies. We want to welcome our new music teacher Maurice Williams, he has been with us for about a week and already has a concert agenda planned, concert music and choir rehearsal was today. He is egar to bring a lot of enthusiasm, energy and excitement to the program. PTSO will be providing one field trip each for all grade levels K-5, School Photos are complete, Trunk or Treat will be 10/25, we are preparing our first Student of the Month Ceremony 10/30 at 9:00 am. We will have our grades K-3 Costume Parade on 10/31 between 1 -2pm before high school dismissal, and finally the “Teddy Bear Toss Raffle” will be collected</i> | | | | |

through the Elementary office this year. Veterans Day Card messages and templates have been distributed to teachers, and we will collect them by 10/22, so we can collaborate with Assemblywomen Marianne Buttenschon's Office to be send out by November 1 to nursing homes. We are also coordinating with the Comet's Hockey team on an Anti-Bullying Presentation. We are very excited for this upcoming month.

7. SUPERINTENDENT'S REPORT

| | | | | |
|------------------------------|-----------|-----|-------------|---|
| 7.1 Enrollment Update | M. LaGase | Yes | Information | M. LaGase: We continue to monitor enrollment as families move in and out of the District. |
|------------------------------|-----------|-----|-------------|---|

| | | | | |
|------------------------------------|-----------|--|-------------|--|
| 7.2 Superintendent's Update | M. LaGase | | Information | |
|------------------------------------|-----------|--|-------------|--|

M.LaGase: I just want to touch base on the Transportation Committee dialog because there has been some work on the administrative level. We encountered a need for some expanded transportation services both for some special education students with program placements outside of the District and new enrollments, who qualify for McKinney-Vento, and have been placed by Oneida County in Rome. As a result, we have added runs to fulfill these needs. Also, a lot of discussion has been held regarding the recommendations of the Blue Ribbon Commission and what the Portrait of a Graduate looks like for a New York Mills student. We will continue that work.

| | | | | |
|---|--|--|--------|--|
| 7.3 Motion to Approve Memorandum of Agreement between the CSEA and New York Mills Union Free School District | | | Motion | 1 st R. Mahardy 2 nd S. King / Yes 5 No 0 Abstain ____ |
|---|--|--|--------|--|

8. COMMUNICATIONS

| | | | | |
|-----------------------------|----------------|--|-------------|--|
| 8.1 From the Floor - | District Clerk | | Information | |
|-----------------------------|----------------|--|-------------|--|

Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.

| | | | | |
|-----------------------------|-----|--|------------|--|
| 8.2 Board Discussion | BOE | | Discussion | |
|-----------------------------|-----|--|------------|--|

S. King: First of all, kudos to L. Stamboly for the great audit we had, it takes great leadership and she has shown that during this process. And secondly, I would like to piggyback on Mrs. LaGase and the new Blue Ribbon Commission Forum. It was interesting to attend the public session but a concern I have is it sounds like a pile of money to implement and a lot of it is based on sending students out into the community for workplace learning, which is a great idea but I'm not sure we are going to find enough jobs to support all those thousands of students in the Region to go out and get that kind of experience. I'm interested to see how it rolls out. I like the idea of multiply pathways and not a one size fits all.

S. DeFazio: I too attended the BRC, I'm hoping New York Mills can offer some in house work-based learning so that it doesn't necessarily have to be out in the community. Just thinking outside of the box, hopefully. Also, I am a big advocate for Libraries' and Mid-York Library System has a wonderful program called

Tutor.com,- free tutoring. It is 1 hour long, if you need longer just relog in for additional time with certified teachers across the nation. All you need is a library card. I can forward the information.

R. Mahardy: I agree in terms of the Blue Ribbon Commission and I am scared in a sense of unfunded mandates and for how New State rolls things out, sounds like it will be a lot of work but is going to be interesting. On the plus side Homecoming and all the fun things involved with that is coming up.

K.Hubley: I had attended the BRC Educator 3 hour session. It was well attended, I have a lot of the same concerns as my fellow Board members but I can also see it, I'm just not sure how we are going to get to it. It will be A LOT of work, though I do believe it is a good thing because not all kids are the same. They learn differently, they experience life differently. It is a good concept, but still a lot of intricacies not fully thought out yet. A lot is subjective to different points of view. I also want to Thank the Bus Drivers for stepping up and taking on runs in the morning and in the afternoon between the 8 of them. As well as the Administrative team for acting as Transportation Supervisors, it has been a difficult time and they have been going above and beyond exhausting all resources and contacts to pull together shared bus schedules. It is not just our District but across the region.

| | | | | |
|--|-----|--------|-------------------|--|
| 9. EXECUTIVE SESSION ** (If Needed) | BOE | | Discussion/Action | 1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___ |
| 9.1 Return to General Session (time) | BOE | | Action | 1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___ |
| 10. ADJOURNMENT | | | | |
| 10.1 Adjournment | | 6:46pm | Action | 1 st S.King 2 nd J. Fennell / Yes 5 No 0 Abstain ___ |

**§105. Conduct of executive sessions.

- 1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:**
 - a. matters which will imperil the public safety if disclosed;
 - b. any matter which may disclose the identity of a law enforcement agent or informer;
 - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
 - d. discussions regarding proposed, pending or current litigation;
 - e. collective negotiations pursuant to article fourteen of the civil service law;
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
 - g. the preparation, grading or administration of examinations; and
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**

5.1 Resolution to Approve Paid
Administrative Leave



**RESOLUTION
PAID ADMINISTRATIVE LEAVE**

RESOLVED, the Board approves of the Superintendent's placement of a probationary teacher on paid administrative leave effective October 10, 2024, and authorizes the Superintendent to return the employee to active employment at the Superintendent's discretion.

Motion _____

Second _____

Yes ____ **No** ____

DATED: November 5, 2024
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

5.2 Resolution to Approve Paid
Administrative Leave



**RESOLUTION
PAID ADMINISTRATIVE LEAVE**

RESOLVED, the Board approves of the Superintendent’s placement of a probationary school nurse on paid administrative leave effective October 10, 2024, and authorizes the Superintendent to return the employee to active employment at the Superintendent’s discretion.

Motion _____

Second _____

Yes ____ **No** ____

DATED: November 5, 2024
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

5.3 Resolution to Approve Termination of
Probationary Appointment - Eric Vollmer



Termination of Probationary Appointment

Resolved, upon recommendation of the Superintendent of Schools, that the New York Mills Union Free School District Board of Education terminates the probationary appointment of teacher Eric Vollmer effective the close of business on December 31, 2024. The Superintendent or her designee shall notify the teacher of this decision.

Motion_____

Second_____

Yes ____ **No** ____

DATED: November 5, 2024
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

5.4 Resolution to Abolish the
Position of Transportation Supervisor



**Resolution to Abolish the Position of
Transportation Supervisor**

Resolved, upon recommendation of the Superintendent of Schools, that the New York Mills Union Free School District Board of Education Abolish the position of Transportation Supervisor.

Motion _____

Second _____

Yes ____ **No** ____

DATED: November 5, 2024
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

5.5 Resolution to Create the
Position of Director of Transportation



**Resolution to Create the Position of
Director of Transportation**

Resolved, upon recommendation of the Superintendent of Schools, that the New York Mills Union Free School District Board of Education create the position of Director of Transportation.

Motion _____

Second _____

Yes _____ No _____

DATED: November 5, 2024
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

New York Mills Union Free School District - Personnel Report School Yr. 2024-2025

Board of Education Meeting:

11/5/2024

| NAME | TENURE AREA/CIVIL SERVICE TITLE | ASSIGNMENT | CERTIFICATION | SALARY/RATE OF PAY | EMPLOYEE REPLACING | EFFECTIVE DATE | END OF PROBATIONARY APPOINTMENT |
|------|---------------------------------|------------|---------------|--------------------|--------------------|----------------|---------------------------------|
|------|---------------------------------|------------|---------------|--------------------|--------------------|----------------|---------------------------------|

The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Department".

| | | | | | | | |
|---|---------------|--|--------------|------------------------|-------------------|-----------------------|--|
| I. Administrative Leave - Instructional | | | | | | | |
| Eric Vollmer | | Art Teacher | | | | 10/9/2024 | |
| II. Administrative Leave - Non-Instructional | | | | | | | |
| Shawn Chase | | School Nurse RN | | | | 10/10/2024 | |
| III. Termination | | | | | | | |
| Eric Vollmer | | Art Teacher - Probationary | | | | 12/31/2024 | |
| IV. Resignation | | | | | | | |
| Shawn Chase | | School Nurse RN | | | | 10/24/2024 | |
| V. Instructional Appointment | | | | | | | |
| Andrea Dziekan | | Substitute Teacher K-12 | certified | \$120/day | | Retro 11/4/2024 | |
| Laura Malagese | | Substitute Teacher K-12 | uncertified | \$100/day | | 11/6/2024 | |
| Brooke Smith | | Substitute Teacher K-12 | uncertified | \$100/day | | 11/6/2024 | |
| VI. Non-Instructional Appoinment | | | | | | | |
| Cyntha Reed | | Director of Transportation | probationary | \$56,500 (prorated) | Jennifer Goritski | 11/18/2024 | |
| Yelena Verenich | Civil Service | School Nurse RN | probationary | \$47,412.64 (prorated) | Shawn Chase | 12/2/2024 | |
| Lynn Crowley | Civil Service | Substitute Nurse | RN | \$18.10/hr | | Retro 10/24/2024 | |
| Dan Gimelli | Civil Service | Bus Driver - 3.0 hours AM run and 2.5hours PM run M-F for a total of 30 hours weekly | probationary | per CSEA contract | | 11/25/2024 | |
| VII. Coaching Appointment | | | | | | | |
| Cory Jarosz | | Basketball - Boys Modified | TCL | \$3,172.00 | | School Year 2024-2025 | |
| Logan Murphy | | Basketball - Boys Junior Varsity | TCL | \$5,536.00 | | School Year 2024-2025 | |
| Ryan Sharpe | | Basketball - Boys Varsity | C | \$8,053.00 | | School Year 2024-2025 | |
| Douglas Rehm | | Basketball - Girls Modified | TCL | \$3,172.00 | | School Year 2024-2025 | |
| Sarah Sharpe | | Indoor Track - Girls | TCL | \$4,021.00 | | School Year 2024-2025 | |
| Deanna Vanderwood | | Indoor Track - Girls | TCL | volunteer | | School Year 2024-2025 | |
| Douglas Rehm | | Volleyball - Modified | TCL | \$2,115.00 | | School Year 2024-2025 | |
| Alexa Mahserjian | | Volleyball - Girls Junior Varsity | C | \$3,081.00 | | School Year 2024-2025 | |
| Jennifer Smith | | Volleyball - Girls Varsity | C | \$5,231.00 | | School Year 2024-2025 | |

Teacher Key: Certification Listed or 'N' Uncertified

Teacher Assistant Key 'C' Certified Teacher, 'CTA I' Certified Teaching Assistant Level I, 'CTA II' Certified Teaching Assistant Level II, 'CTAIII' Certified Teaching Assistant Level III,

TAP' Pre-Professional ^see attachment

Coaches 'CPE' Certified Physical Education Teacher 'C' Certified Teacher 'TCL' Temporary Coaching License, 'PCL' Professional Coaching License

*Represents 80% payment for an individual who is placed in charge of two sports programs in a given season

5.1

5.7 Resolution to Accept the Corrective
Action Plan for Fiscal Year 2023 - 2024



**Resolution of Corrective Action Plan for
Fiscal Year 2023-2024**

Whereas: the New York Mills Board of Education has received the Corrective Action Plan for the fiscal year 2023-2024 at the recommendation of the Superintendent of schools, directed to the New York State Office of Audit Services.

Whereas: the New York Mills Board of Education has had the opportunity to review said audit response:

Therefore: the New York Mills Board of Education accepts the audit response.

Motion _____

Second _____

Yes _____ No _____

DATED: November 5, 2024
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

Michele D. LaGase
Superintendent
(315) 768.8127
mlagase@newyorkmills.org

Mary Facci
K-12 Executive Principal
(315) 768.8124
mfacci@newyorkmills.org

Denise DiSpirito
Interim K-12 Principal
(315) 768.8129
ddispirito@newyorkmills.org



1 Marauder Boulevard
New York Mills, NY 13417

BOARD OF EDUCATION

Kristin Hubley
President
Robert Mahardy, Jr.
Vice President
Sara DeFazio
Jacqueline Edwards
Jeremy Fennell
Steve King
Abbie Taylor

New York State Education Services
Office of Audit Services
89 Washington Ave, Room 524EB
Albany New York 12234

October 8, 2024

Dear Sir or Madam:
Please find below New York Mills Union Free School District's Plan of Corrective Action for the fiscal year ended June 30, 2024 as pertains to the annual independent audit's Management Letter filed with your office:

1. Finding:

NONE

Response:

NONE

If you have any questions, please feel free to contact me a (315) 768-8127.

Thank you,

A handwritten signature in blue ink that reads "Lisa Stamboly".

Lisa Stamboly
School Business Official

5.8 Resolution to Accept the Corrective
Action Plan for Extra Curricular Activity
Fund 2023 - 2024



Extra Classroom Fund Corrective Action Plan Resolution

Whereas: the New York Mills Board of Education has received the Extra Classroom Fund Audit Corrective Action Plan for the fiscal year 2023-2024 at the recommendation of the Superintendent of schools, directed to the New York State Office of Audit Services.

Whereas: the New York Mills Board of Education has had the opportunity to review said audit response:

Therefore: the New York Mills Board of Education accepts the audit response.

Motion _____

Second _____

Yes ____ No ____

DATED: November 5, 2024
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

Michele D. LaGase
Superintendent
(315) 768.8127
mlagase@newyorkmills.org

Mary Facci
K-12 Executive Principal
(315) 768.8124
mfacci@newyorkmills.org

Denise DiSpirito
Interim K-12 Principal
(315) 768.8129
ddispirito@newyorkmills.org



1 Marauder Boulevard
New York Mills, NY 13417

BOARD OF EDUCATION

Kristin Hubley
President
Robert Mahardy, Jr.
Vice President
Sara DeFazio
Jacqueline Edwards
Jeremy Fennell
Steve King
Abbie Taylor

New York State Education Services
Office of Audit Services
89 Washington Ave, Room 524EB
Albany New York 12234

October, 16, 2024

Dear Sir or Madam:

Please find below New York Mills Union Free School District's Extra Classroom Activity Fund Plan of Corrective Action for the fiscal year ended June 30, 2024 as pertains to the annual independent audit's Management Letter filed with your office:

1. Finding: ECA:

It was observed that in three instances out of 15 cash receipts that were selected for testing, the date of collection of money was not documented or logged, and therefore it could not be determined if the money was deposited timely.

Response ECA:

The date of collection of money pertaining to cash receipts will be documented and maintained by the Activity Treasurer, in order to determine that cash is being safeguarded and deposited in a timely manner, as defined within 72 hours of collections.

2. Finding: ECA:

It was observed that in twelve instances out of 15 cash receipts selected for testing, the supporting documentation for cash receipts and what money collected was for, was not maintained. Therefore, it could not be determined when the money was collected, what it was collected for, or if the money was deposited in a timely manner.

Response ECA:

All supporting documentation of money received for club activity, i.e., check copies, logs of ticket sales, other support for money collected, will be documented and maintained with cash receipts.

3. Finding: ECA:

It was observed that in one instance out of 15 cash receipts selected for testing, the Deposit Transmittal Form was missing the signature of the Activity Treasurer.

Response ECA:

All necessary signatures will be included on each Deposit Transmittal Form.

4. Finding: ECA:

It was observed that in one instance out of 15 cash disbursements selected for testing, the Disbursing Order Form was missing the signature of the Activity Treasurer.

Response ECA:

All necessary signatures will be included on each Disbursing Order Form.

5. Finding: ECA:

It was observed that in one instance out of 15 cash disbursements selected for testing, there was no invoice or supporting documentation attached to the disbursing order to support what the check paid was for.

Response ECA:

All receipts, invoices, and necessary supporting documentation will be retained to support each transaction.

6. Finding: ECA:

It was observed that in seven instances out of 15 cash disbursements selected for testing, there was only one signature on the copy of the check that was paid for the club disbursement.

Response ECA:

All checks paid for club disbursements will have two authorized signatures before payment, both the Activity Treasurer and the Executive Principal will sign checks prior to payment.

If you have any questions, please feel free to contact me a (315) 768-8124.

Thank you,

A handwritten signature in blue ink that reads "Kaylyn Clark". The signature is written in a cursive style with a large initial 'K' and a long, sweeping underline.

Kaylyn Clark
Activity Treasurer

5.9 Approval of Community Use of Facilities
Request with New York Mills Optimist Club
– Biddy Basketball Program

COMMUNITY RELATIONS

New York Mills Union Free School District
Use of Facilities Request Form

Organization: New York Mills Optimist Club
Contact Person: Stephanie Robinson
Phone Number: 315-796-3661
Mailing Address: 13 Blitzen Circle New York Mills NY 13417
Event Date
Application Date 10/17/2024
Email Address: nymbiddyball@gmail.com

Fill out all applicable items below. Include all dates. Be specific. Use separate sheet if necessary.
Building/Area Requested High School Gym / Beekman Gym
Date(s) requested Jan 2025 - Feb 2025 Hours: 2-3 hours 1x/wk
The premises will be used for Biddy Basketball for 1st-6 graders
Admission will/will not be charged. Proceeds will be used for \$20 reg fee per child
Anticipated number of participants 40-90
Set-Up requirements and/or special equipment needed (ie. Projector, Microphone, Gym use, etc)
Gym use

Insurance Requirements: A CURRENT Certificate of Insurance for your organization, listing our school district as an additional insured, must accompany this application. Permits will not be issued until the district received the proper insurance form. The certificate of insurance is not needed if the organization is a recognized school group or team of the NY Mills Union Free School District.

I agree, on behalf of the above indicated organization, that all members and guests will observe all regulations and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to NY Mills Union Free School District property during the above indicated period of use. To the fullest extent permitted by law, the group shall defend, indemnify, and hold harmless the NY Mills Union Free School District, their officers, and employees from and against any and all claims, demands, suits, or causes of action that result from injury to any person, including death, or damage to or loss of tangible property arising from negligent or intentional acts or omissions of the group, its employees, participants or agents.

I have received, carefully read, and fully understand the Community Use of School Facilities Policy 1001 for use of the NY Mills Union Free School District facilities.

You must keep a copy of the approved Facility Use Form with you while using the facility.

Signature of Organization Representative (Contact Person) Stephanie Robinson

For Office Use Only:

Fees Assigned:

Approvals: Building Maintenance Staff Date:

Athletic Director Date:

Superintendent Date:

Board of Education Approval (if admission charged) Date:

**New York Mills Union Free School District
Use of Facilities Request Form**

**COMMUNITY USE OF SCHOOL FACILITIES
APPLICATION GUIDELINES FOR USE OF SCHOOL FACILITIES AND PROPERTY**

School functions will take precedence over all activities by non-school groups. **Facilities should be requested at least thirty (30) days before the next scheduled Board of Education Meeting.**

CONDITIONS AND RULES:

It is understood and agreed that the requester will:

1. Not pay any school employee wages, tips, gratuities, or gifts for work in connection with such use. The school district will compensate for such work.
2. Immediately make a written report of any and all accidents, breakage, or damage and report such to the Superintendent of Schools or designee. It is understood that any damage occurring to school property that results in repair, will be reimbursed to the district.
3. Be admitted by a member of the custodial staff whose basic responsibility will be neither to police or supervise the area.
4. Provide ticket sellers, ticket takers, and ushers, as well as all incidental labor.
5. Not move pianos, furniture, etc. without prior approval and under the supervision of custodial staff.
6. Maintain an orderly behavior in the group and assembled public.
7. Prevent smoking or vaping in/on school property.
8. Prevent the sale or use of intoxicating beverages or drugs in the building or on the premises.
9. Leave school property in an orderly and neat condition. Any furniture or equipment that had been moved will be returned to its original location.
10. Remain only in the area specified by the request and only that portion of the facilities needed to fulfill the request
11. Agree that only authorized members of the group shall be allowed to use facilities. No one else is allowed to use the facilities.

FACILITIES USE CHECKLIST

Requester must check each item and sign at the bottom. The application will not be processed without this completion of form.

- I have submitted and signed a Request for Use of School Facilities by Non-School Group form.
- I have provided a certificate of insurance to the school district.
- I understand that any changes incurred by the school district as a result of my request shall be paid within 15 days of billing.
- I have read School District Policy 1001 and agree to comply with the policy.
- I understand that the use of school facilities is specifically designed for residents of the district.
- I understand that if a fee is charged to participants, a facilities fee will be charged to the organization.
- I understand that if additional work or cleaning is required to be completed by the district to re-establish pre-use conditions, the cost will be borne by my organization.

Date 10/17/2024

Signature Stephanie Robinson

New York Mills Union Free School District

Approved by the Superintendent: 02/04/14, 04/25/22

Adopted: 6/4/24



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/28/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|--|-----------------------------|
| PRODUCER AMBA In CA dba Assn Member Benefits & Insurance Agency PO Box 14542 Des Moines, IA 50306 | CONTACT NAME: PHONE 800-503-9227 (A/C, No, Ext): EMAIL: Sr. Vice President CA License #0G07163 ADDRESS: | FAX (A/C, No): 515-365-3005 |
| | INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |

INSURED
 Optimist International
 New York Mills Optimist Club
 John Meagher - President
 69 Young Ave
 New York Mill, NY 13417

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-------------------------------------|--------------------------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | PHPK2679423 | 05/01/2024 | 05/01/2025 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| A | AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | <input type="checkbox"/> | <input type="checkbox"/> | PHPK2679423 | 05/01/2024 | 05/01/2025 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$ | <input type="checkbox"/> | <input type="checkbox"/> | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | <input type="checkbox"/> | N/A | | | | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| | OTHER | | | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Effective 05/27/2024 include New York Mills Union Free School as additional insured: Certificate Holder (CG2011) but only with respects to the named insured's negligence with regards to the Bidly Basketball Summer Program event to be held at New York Mills Union Free School 1 Marauder Blvd New York Mills, NY 13417 on 05/27/2024 through 06/30/2024 .

CERTIFICATE HOLDER

CANCELLATION

New York Mills Union Free School
 1 Marauder Blvd
 New York Mills, NY 13417

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Stephen Miller

5.10 Approval of New Hartford
Ice Control Agreement

ICE CONTROL AGREEMENT

This AGREEMENT, made this 1st day of November, 2024 between the TOWN OF NEW HARTFORD, a municipal corporation organized under the laws of the State of New York, party of the first part, and the NEW YORK MILLS UNION FREE SCHOOL DISTRICT, a district organized under the laws of the State of New York, party of the second part.

WHEREAS, the party of the first part does purchase and store pure salt for application of ice control on the street within the Town of New Hartford; and WHEREAS, the party of the second part does have need for such ice control pure salt and desires to purchase said ice control from the party of the first part; the parties hereto agree as follows:

That the party of the first part will provide ice control mix and/or pure salt on an as needed basis to the party of the second part for its utilization on school district property and that the party of the second part does hereby agree to make payment on a monthly basis for said ice control utilized the month preceding that monthly billing. The agreed compensation for the purchase of said Pure Salt by the party of the second part, shall be sixty three dollars and sixty eight cents (\$63.68) per ton, as provided and as delivered to a stockpile location within the district limits of the party of the second part.

This AGREEMENT shall be for a period commencing on the 1st day of November 2024 and terminated on the last day to of October 2025 unless sooner terminated for cause, and if cause shall be the reason for termination, such cause shall be advised to the party of the second part by ten (10) days notice in writing.

Both party of the first part and party of the second part have hereby been authorized to enter this Agreement by appropriate Resolutions or authority of its respective boards.

TOWN OF NEW HARTFORD

By: *Richard Sherman*
Highway Superintendent

NEW YORK MILLS UNION
FREE SCHOOL DISTRICT

By: *Lisa Stamboly*
Signature

LISA STAMBOLY
Name (Print)

SBO
Title

| LOT | County | OGS Item # | Bid Price/Ton | Bidder Name | Product Source | Stockpile Location | Finished Product Name |
|-------------------|------------|------------|---------------|--|-----------------------------|--|-----------------------|
| LOT 1 - Road Salt | Lewis | 24 | \$65.91 | American Rock Salt Company LLC | US mined/hand-harvested | Hampton Corners, NY | N/A |
| LOT 1 - Road Salt | Lewis | 24 | \$66.18 | Cargill, Incorporated- Salt, Road Safety | US mined/hand-harvested | WESTMORELAND / LANSING | N/A |
| LOT 1 - Road Salt | Lewis | 24 | no bid | Apalachee, LLC | US mined/hand-harvested | Port of Coeymans, NY-Indoor Storage | N/A |
| LOT 1 - Road Salt | Lewis | 24 | no bid | Atlantic Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Lewis | 24 | no bid | Morton Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Lewis | 24 | no bid | Compass Minerals America Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Livingston | 25 | \$56.36 | American Rock Salt Company LLC | US mined/hand-harvested | Hampton Corners, NY | N/A |
| LOT 1 - Road Salt | Livingston | 25 | \$70.86 | Cargill, Incorporated- Salt, Road Safety | US mined/hand-harvested | LANSING | N/A |
| LOT 1 - Road Salt | Livingston | 25 | no bid | Apalachee, LLC | non-US mined/hand-harvested | Port of Coeymans, NY-Indoor Storage | N/A |
| LOT 1 - Road Salt | Livingston | 25 | no bid | Atlantic Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Livingston | 25 | no bid | Morton Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Livingston | 25 | no bid | Compass Minerals America Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Madison | 26 | \$65.47 | Cargill, Incorporated- Salt, Road Safety | US mined/hand-harvested | LANSING | N/A |
| LOT 1 - Road Salt | Madison | 26 | \$65.50 | American Rock Salt Company LLC | US mined/hand-harvested | Hampton Corners, NY | N/A |
| LOT 1 - Road Salt | Madison | 26 | no bid | Apalachee, LLC | non-US mined/hand-harvested | Port of Coeymans, NY-Indoor Storage | N/A |
| LOT 1 - Road Salt | Madison | 26 | no bid | Atlantic Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Madison | 26 | no bid | Morton Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Madison | 26 | no bid | Compass Minerals America Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Monroe | 27 | \$61.23 | American Rock Salt Company LLC | US mined/hand-harvested | Hampton Corners, NY | N/A |
| LOT 1 - Road Salt | Monroe | 27 | no bid | Apalachee, LLC | non-US mined/hand-harvested | Port of Coeymans, NY-Indoor Storage | N/A |
| LOT 1 - Road Salt | Monroe | 27 | no bid | Atlantic Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Monroe | 27 | no bid | Morton Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Monroe | 27 | NO BID | Cargill, Incorporated- Salt, Road Safety | US mined/hand-harvested | NO BID | N/A |
| LOT 1 - Road Salt | Monroe | 27 | no bid | Compass Minerals America Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Montgomery | 28 | \$60.36 | Morton Salt, Inc. | non-US mined/hand-harvested | Albany, NY | N/A |
| LOT 1 - Road Salt | Montgomery | 28 | \$62.03 | Cargill, Incorporated- Salt, Road Safety | US mined/hand-harvested | FORT PLAIN / LANSING | N/A |
| LOT 1 - Road Salt | Montgomery | 28 | \$66.11 | American Rock Salt Company LLC | US mined/hand-harvested | Hampton Corners, NY | N/A |
| LOT 1 - Road Salt | Montgomery | 28 | \$67.00 | Apalachee, LLC | non-US mined/hand-harvested | Port of Coeymans, NY-Indoor Storage | N/A |
| LOT 1 - Road Salt | Montgomery | 28 | \$78.25 | Atlantic Salt, Inc. | non-US mined/hand-harvested | 2170 New York Rte 144, Coeymans, NY | N/A |
| LOT 1 - Road Salt | Montgomery | 28 | no bid | Compass Minerals America Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Nassau* | 29 | \$88.42 | Atlantic Salt, Inc. | non-US mined/hand-harvested | 561 Richmond Ter, SI, NY & 184 Marsh St, F | N/A |
| LOT 1 - Road Salt | Nassau* | 29 | \$95.00 | Apalachee, LLC | US mined/hand-harvested | Port of Coeymans, NY-Indoor Storage | N/A |
| LOT 1 - Road Salt | Nassau* | 29 | \$96.18 | Morton Salt, Inc. | non-US mined/hand-harvested | Port Newark, NJ | N/A |
| LOT 1 - Road Salt | Nassau* | 29 | No Bid | American Rock Salt Company LLC | US mined/hand-harvested | NO BID | N/A |
| LOT 1 - Road Salt | Nassau* | 29 | NO BID | Cargill, Incorporated- Salt, Road Safety | US mined/hand-harvested | NO BID | N/A |
| LOT 1 - Road Salt | Nassau* | 29 | no bid | Compass Minerals America Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Niagara | 30 | \$47.85 | American Rock Salt Company LLC | US mined/hand-harvested | Hampton Corners, NY | N/A |
| LOT 1 - Road Salt | Niagara | 30 | \$50.31 | Cargill, Incorporated- Salt, Road Safety | US mined/hand-harvested | BUFFALO / LANSING | N/A |
| LOT 1 - Road Salt | Niagara | 30 | no bid | Apalachee, LLC | non-US mined/hand-harvested | Port of Coeymans, NY-Indoor Storage | N/A |
| LOT 1 - Road Salt | Niagara | 30 | no bid | Atlantic Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Niagara | 30 | no bid | Morton Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Niagara | 30 | no bid | Compass Minerals America Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Oneida | 31 | \$59.05 | American Rock Salt Company LLC | US mined/hand-harvested | Hampton Corners, NY | N/A |
| LOT 1 - Road Salt | Oneida | 31 | \$63.68 | Cargill, Incorporated- Salt, Road Safety | US mined/hand-harvested | WESTMORELAND / LANSING | N/A |
| LOT 1 - Road Salt | Oneida | 31 | no bid | Apalachee, LLC | non-US mined/hand-harvested | Port of Coeymans, NY-Indoor Storage | N/A |
| LOT 1 - Road Salt | Oneida | 31 | no bid | Atlantic Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Oneida | 31 | no bid | Morton Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Oneida | 31 | no bid | Compass Minerals America Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Onondaga | 32 | \$49.87 | American Rock Salt Company LLC | US mined/hand-harvested | Hampton Corners, NY | N/A |
| LOT 1 - Road Salt | Onondaga | 32 | \$55.27 | Cargill, Incorporated- Salt, Road Safety | US mined/hand-harvested | LANSING | N/A |
| LOT 1 - Road Salt | Onondaga | 32 | no bid | Apalachee, LLC | non-US mined/hand-harvested | Port of Coeymans, NY-Indoor Storage | N/A |
| LOT 1 - Road Salt | Onondaga | 32 | no bid | Atlantic Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Onondaga | 32 | no bid | Morton Salt, Inc. | Choose from the dropdown | NO BID | N/A |
| LOT 1 - Road Salt | Onondaga | 32 | no bid | Compass Minerals America Inc. | Choose from the dropdown | NO BID | N/A |

5.11 Resolution to Approve NYSPHSAA Section III
Combine Contract with Notre Dame Jr./Sr.
High School (Host) and NYMUFSD -
Boys Varsity Ice Hockey Winter 2024-2025



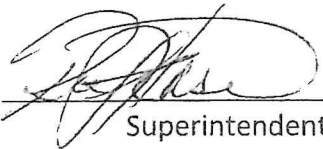
Combining Contract

- The athletic director of the host school is responsible for completing this form, gathering the appropriate signatures, and submitting it to the League President, Sport Coordinator (if needed) and the Section III office, for Executive Committee approval, prior to the first contest.
- All schools in a combination must have approval of the league. Sports conducted by Section III require the approval of the Sport Committee and league approval.

Host School District , NOTRE DAME JR/SR HIGH SCHOOL , would like to combine with
 New York Mills UFSD School District(s), for the 24-25 school year, in the
 sports indicated below:

| Sport | Level(s): Varsity, JV, Freshman, Modified | Gender: Boys / Girls |
|------------|---|----------------------|
| ICE HOCKEY | VARSITY | BOYS |
| | | |
| | | |

_____ Date of League Approval _____ Date Sport Committee Approval (if required)

| | | | |
|-------------------------|-------------------------|--|-----------------------|
| Host School Approval: | <u>NDJSHS</u> School |  Superintendent | <u>9/4/24</u> Date |
| Merged School Approval: | _____ School | _____ Superintendent | _____ Date |
| Merged School Approval: | _____ School | _____ Superintendent | _____ Date |
| Merged School Approval: | _____ School | _____ Superintendent | _____ Date |

OFFICE USE ONLY: Received _____ EC Approval _____ NYSPHSAA Notification _____

5.12 Resolution to Approve NYSPHSAA
Section III Combine Contract with
NYMUFSD (Host) and
Notre Dame Jr./Sr. High School -
Girls Varsity/JV Volleyball Winter 2024-2025

5.13 Policy 1100 Records Management
and Access (First Read)
a. – Regulation 1100.1
Public Access to Records (First Read)

COMMUNITY RELATIONS

RECORDS MANAGEMENT AND ACCESS

I. Records Retention

- A. The New York Mills Union Free School District (the District) retains records in accordance with *Article 57-A of the Arts & Cultural Affairs Law*. To ensure that these records are properly preserved, the Board of Education (the Board) adopts the Records Retention and Disposition Schedule for New York Local Government Records (LGS-1). ~~promulgated by the Commissioner of Education.~~
- B. The District's Records Management Officer is:
 - Mandy Mroz, District Clerk
 - 1 Marauder Blvd.
 - New York Mills, NY 13417
 - 315) 768-8127
 - mmroz@newyorkmills.org
- C. The Board of Education authorizes the Superintendent to establish procedures for the retention and disposition of records that are not governed by LGS-1.

II. Public Access to Records

- A. The District makes records available to the public in accordance with the *New York State Freedom of Information Law*.
- B. The District's Records Access Officer is:
 - Mandy Mroz, District Clerk
 - 1 Marauder Blvd.
 - New York Mills, NY 13417
 - (315) 768-8127
 - mmroz@newyorkmills.org
- C. The Superintendent or their designee shall ~~promulgate~~ develop regulations or internal procedures that define the duties of the Records Access Officer, a procedure to notify an employee when a FOIL request for their disciplinary records has been received, and to establish any additional regulations or procedures to ensure that the District/BOCES complies with the requirements of the *Freedom of Information Law*.

New York Mills Union Free School District

Legal Ref: NY Arts & Cultural Affairs Law Article 57-A; NY Public Officers' Law §87Article 6; NYS Education Law §§2116 & 2116-a; 8 NYCRR 185.12, Appendix I 185.15 Appendix L.

Adopted: 03/13/75

COMMUNITY RELATIONS

RECORDS MANAGEMENT AND ACCESS

Revised: 02/08/82, 12/13/88, 02/05/02, 09/03/13, 11/03/2020, _____

Regulation

Draft 10/31/24
1100.1

COMMUNITY RELATIONS

PUBLIC ACCESS TO RECORDS

I. Purpose

The Superintendent of Schools approves this regulation to ensure compliance with the *Freedom of Information Law* (Article 6 of the Public Officers' Law) and the related Rules of the *Committee on Open Government*.

II. Duties of Records Access Officer

- A. Ensure that the New York Mills Union Free School District (the District) appropriately responds to public requests for access to records.
- B. Assist persons seeking records to identify the records sought, if necessary, and when appropriate, indicate the manner in which the records are filed, retrieved or generated to assist persons in reasonably describing records.
- C. Contact persons seeking records when a request is voluminous or when locating the records sought involves substantial effort, so that agency personnel may ascertain the nature of records of primary interest and attempt to reasonably reduce the volume of the records requested.
- D. Certify that a record is a true copy, if requested.
- E. Post in a conspicuous location:
 1. the place where records will be made available for inspection and copying and times during which they can be accessed,
 2. the Records Access Officer's name, title, business address, business telephone number, and business e-mail address;
 3. the right to appeal a denial of access to a record, including the name and business address of the Superintendent of Schools, to whom appeals are directed.
- F. Maintain a reasonably detailed subject matter list, by subject, of all records in possession of the District, whether or not records are available to the public under subdivision two of ~~section eighty-seven~~ §87 of the Public Officers' Law. The subject matter list shall be sufficiently detailed to permit identification of the category of the record sought. The subject matter list will be updated annually, and the date of the most recent update shall be conspicuously indicated on the list.

PUBLIC ACCESS TO RECORDS

III. Requests for Access to Records

- A. All written requests to obtain or inspect copies of district records shall be submitted to the Records Access Officer. Requests will be accepted by mail, email or in person during all hours the District is regularly open for business. ~~A form for requesting records by e-mail is available at the website of the Committee on Open Government, <http://www.dos.ny.gov/coog/emailrequest.html>~~
- B. A request shall reasonably describe the record(s) sought, including whenever possible, dates, file designations or other information that may help to describe the records sought.

IV. Response to Requests for Access

- A. Within five business days of receipt of the request, the Records Access Officer shall respond to the request by taking one of the following actions:
1. Making the requested record(s) available for inspection and photocopying; in which case the Records Access Officer or another designated District employee shall be physically present while such records are being examined or copied, or
 2. Providing a copy of the requested record(s) on the medium requested (if that technology is available), or
 3. Denying access to the requested record(s), in whole or in part, in which case the requester will be notified in writing of the reason for denial and ~~his/her~~ their rights as to appeal to the individual or body established to hear appeals. The denial will include the name, title, business address and business telephone number of the individual designated to hear appeal, or
 4. Acknowledging receipt of the request in writing, including the approximate date when the request will be granted or denied in whole or in part, which shall be reasonable under the circumstances (and in most cases, shall not exceed 20 business days), or
 5. Certifying that the record(s) have not been located because the District is not the custodian of the record(s), or because the record(s) cannot be found after diligent search.
- B. If the District maintains requested records on the internet, the District's response to the requester shall inform the requester that the records are accessible via the internet and in printed form either on paper or other information storage medium.

PUBLIC ACCESS TO RECORDS

- C. When a request is made for the electronic production of electronic records, the District will respond in a manner substantially similar to the model response appearing on the website of the Committee on Open Government, <http://www.dos.ny.gov/coog/emailresponse.html> <https://opengovernment.ny.gov/agency-response-email-request-records-sample>.
- V. Notification to Employee(s) for Disciplinary Records
- A written notification shall be sent to a current or former employee via regular mail or email when their disciplinary records are included in a response to a FOIL request.
- V. Appeal of Denial of Access
- A. An applicant denied access to a public record may file an appeal by delivering a written letter of appeal with a copy of the request and denial to the District Clerk or Superintendent of Schools, within thirty (30) days after the denial from which appeal is taken.
- B. An appeal for denial of access to records will be determined by Superintendent or Board of Education.
- C. The individual designated to hear appeals shall transmit to the Committee on Open Government copies of all appeals and ensuing determinations. Such copies shall be addressed to:
- Committee on Open Government
Department of State
One Commerce Plaza
99 Washington Avenue, Suite 650
Albany, New York 12231
- D. The person designated to hear appeals shall inform the person making the appeal and the Committee on Open Government of ~~his/her~~ their determination in writing within ten (10) business days of receipt of an appeal, identifying:
1. The date and location of the requests for records;
 2. A description, to the extent possible, of the records that were denied; and
 3. The name and return address of the appellant.
- VI. Fees
- A. Except when a different fee is otherwise prescribed by statute:

COMMUNITY RELATIONS

PUBLIC ACCESS TO RECORDS

1. There shall be no fee charged for a search for records, the inspection of records, or the certification of records.
 2. The fee for photocopying records is twenty-five (.25) cents for each page not exceeding nine (9) by fourteen (14) inches.
 3. The fee for copies of records not covered by above paragraph 2 shall not exceed the actual cost of reproducing a record. The actual cost may include only:
 - The amount equal to the hourly salary attributed to the lowest paid employee who has the necessary skill to copy the record. However, the fee shall not include search time or administrative costs, and no fee shall be charged unless at least two hours of employee time is needed to prepare the copies.
 - The actual cost of the storage devices or media provided to the person making the request in complying with the request;
 - The actual cost of engaging an outside professional service to prepare a copy (if the District's technology equipment is inadequate to prepare a copy); and
 - The requester shall be informed of the estimated cost of preparing a copy if more than two (2) hours of employee time is needed, or if an outside professional service would be retained to prepare a copy of the record.
 4. If an identical record has been prepared for a previous record request within the past six (6) months and an electronic copy of the record(s) is available, a fee shall not be charged for reproducing the record, except for the actual cost of a storage device or media if one is provided to the requester in complying with the request.
- B. Copying and billing will be handled by a secretary in the District Office at the request of the Records Access Officer. No records shall be reproduced until payment is tendered in cash, check or money order, payable to District.
- C. Copies of agendas or minutes of previous School Board of Education (Board) meetings ~~are available electronically on District website. Printed copies will be available upon request.~~ will be available in limited quantities at the time of the meeting at no charge.

PUBLIC ACCESS TO RECORDS

VII. Records Unavailable for Inspection or Copying

- A. To prevent unwarranted invasions of personal privacy, the following are not available for public inspection and copying:
1. Matters of a personal nature as may have been reported in confidence to the Board of Education and which are not relevant or essential to the ordinary work of the Board of Education;
 2. Employment, medical, credit histories or personal references of applicants for employment, except such records will be disclosed when the applicant provides a written release permitting such disclosure;
 3. Items involving the medical or personal records of employees or students;
 4. Lists of names and addresses in the possession of the Board of Education, if such lists are to be used for private, commercial or fund-raising purposes;
 5. Items of a personal nature when disclosure would result in economic or a personal hardship to the subject party and such records are not relevant or essential to the ordinary work of the Board of Education.
- B. Also exempted from disclosure under this Policy are records that:
1. are specifically exempted by statute;
 2. if disclosed would impair present or imminent contract awards or collective bargaining negotiations;
 3. are trade secrets or are submitted to the District by a commercial enterprise or derived from information obtained from a commercial enterprise and which if disclosed would cause substantial injury to the competitive position of the subject enterprise;
 4. are compiled for law enforcement purposes and which, if disclosed, would:
 - a. interfere with law enforcement investigations or judicial proceedings;
 - b. deprive a person of a right to a fair trial or impartial adjudication;

COMMUNITY RELATIONS

PUBLIC ACCESS TO RECORDS

- c. identify a confidential source or disclose confidential information relating to a criminal investigation; or
 - d. reveal criminal investigative techniques or procedures, except routine techniques and procedures;
5. if disclosed could endanger the life or safety of any person;
 6. are inter-agency or intra-agency materials which are not:
 - a. statistical or factual tabulations or data;
 - b. instructions to staff that affect the public;
 - c. final agency policy or determinations; or
 - d. external audits, including but not limited to audits performed by the comptroller and the federal government;
 7. are examination questions or answers which are requested prior to the final administration of such questions, or
 8. if disclosed, would jeopardize the capacity of an agency or an entity that has shared information with the agency to guarantee the security of its information technology assets, such assets encompassing both electronic information systems and infrastructures.

VIII. General Rules Governing Access to Records

- A. No one other than an employee of the District authorized by the Superintendent shall enter the records room or be given direct access to District records in storage. The Records Access Officer or other authorized District employee will retrieve records and provide them to the requestor.
- B. The FOIL request form will serve as a record of who inspected the records and when they were inspected. Personal identification may be requested before documents are provided for inspection.
- C. In order to preserve District records, a person examining District records shall be advised that no food or beverages may be present and no pens may be used while records are being examined.

REGULATION

COMMUNITY RELATIONS

Draft 10/31/24
1100.1

PUBLIC ACCESS TO RECORDS

New York Mills Union Free School District

Approved by the Superintendent: 11/03/2020, _____

Adopted: 02/05/02

Revised: 09/03/13, 10/08/14

5.14 Policy 2004 School Board Operations;
Nomination and Election of
Board of Education Members (First Read)

SCHOOL BOARD OPERATIONS

NOMINATION AND ELECTION OF BOARD OF EDUCATION MEMBERS

- I. Candidates for the office of member of the Board of Education (the Board) shall be nominated by a petition directed to the Clerk of the New York Mills Union Free School District (the District) which is signed by at least twenty-five (25) qualified voters of the district, or by two percent (2%) of the number of voters who voted in the previous annual election, whichever is greater. Petitions must state the residence of each signer, the name and residence of each candidate.
- II. The notice of the Annual District Meeting must state that petition nominating candidates for the Board of Education must be filed with the Clerk of the district no later than 30 days before the annual or special District Meeting at which the school board election will occur, between 9 a.m. and 5 p.m.
- III. Voting will be by machine and/or paper ballot, and provision shall be made for the election by “write-in-vote” of any candidate not previously nominated. The position of candidates on ballots shall be determined by lot at a drawing conducted by the District Clerk on the day after the last filing. Candidates or their proxies may be present for the drawing.
- IV. The hours of voting shall be as indicated by Board resolution.
- V. Only qualified voters as determined by Education Law (Section 2012) may vote at any District meeting or election.
- VI. No electioneering will be allowed within one hundred (100) feet of the polling place.
- VII. At least ten (10) days prior to the election, the Board shall appoint at least two (2) inspectors of election ~~for each voting machine, and set their salary.~~
- VIII. The candidates receiving the largest number of votes shall be declared elected in accordance with Education law.
- IX. The District Clerk shall oversee the election. The Clerk shall give notice immediately to each person declared elected to the Board, informing him/her of the election and his/her term of office.
- X. When a term of office expires at the end of a school year and the office has become vacant at the time of election, the person elected to fill the new full term vacancy also fills the remaining days of the previous term, beginning his/her term of office immediately upon election and the taking and filing of the oath of office.

NOMINATION AND ELECTION OF BOARD OF EDUCATION MEMBERS

New York Mills Union Free School District

Legal Ref: NYS Education Law §§2004, 2018, 2025, 2029, 2031-a, 2032, 2034(7)(d),
2105(14), 2121,

Adopted: 12/07/10

Reviewed: 04/01/14

Revised: 4/27/2021, _____

5.15 Policy 6404 Rights of
Nursing Employees to
Express Breast Milk (First Read)

PERSONNEL

RIGHTS OF NURSING EMPLOYEES TO EXPRESS BREAST MILK

I. Statement of Policy

In accordance with applicable laws and regulations set in place by New York State, the New York Mills Union Free School District (the District) shall provide ~~reasonable unpaid~~ thirty (30) minutes of paid breaks time or permit each time an employee has reasonable need to express breast milk for up to three (3) years following childbirth.

An employee may also use other paid break time(s) or mealtime as available under District/BOCES policies or collective bargaining agreements, to express breast milk each time such employee has a reasonable need to do so if the employee is in need of additional time beyond thirty (30) minutes.

II. Definition

For the purposes of this Policy, '*privacy*' means that the room or other location shall not be open to other individuals. To further ensure privacy, the District shall ensure that the door of the designated room/location is equipped with a functioning lock; if such room/location does not have a functional lock, then the District will place a sign advising the room/location is in use.

III. Request by Employee

A. ~~If a request to express breast milk is made by an employee of the District~~ requests a break to express breast milk, the Board of Education (the Board) shall designate the Superintendent or designee to designate a location to be made available for the employee.

B. Such request shall be in writing and made by an employee in advance to the Superintendent or designee. The written request can be sent through email, text message, written correspondence or any chat-based app regularly used by the organization for correspondence that allows for the retention of messages.

C. The District must provide a response to the employee within five (5) days.

IV. Designated Location Requirements

A. The designated room or other location shall be:
1. in close proximity to the work area;

POLICY

Draft 09/11/24
6404

PERSONNEL

RIGHTS OF NURSING EMPLOYEES TO EXPRESS BREAST MILK

2. well lit;
 3. shielded from view; and
 4. free from intrusion from other individuals.
- B. The designated location/room shall include:
1. a chair;
 2. a working surface;
 3. nearby access to clean running water;
 4. an electrical outlet; and
 5. have a functional lock.
- C. The room will not be a restroom or a toilet stall within a restroom.
- D. Access to refrigeration for the storage of breast milk shall be provided to the requesting employee(s).

V. Complaints

If an employee of the District is subjected to any conduct that they believe violates this policy, a report should be made to the Superintendent or designee immediately after such conduct has occurred. An investigation will be conducted pursuant to this, and any other applicable, Board Policy.

VI. Notification by District

- A. The District shall provide notice to all employees when a location/room has been designated for the use of expressing breast milk.
- B. The District shall distribute this Policy and a copy of the [New York State Department of Labor Policy on Breast Milk Expression in the Workplace](#) to employees annually, upon hire, and whenever an employee returns to work following the birth of a child.

New York Mills Union Free School District

Legal Ref: NYS Labor Law § 206-c; Fair Labor Standards Act (FLSA); Title VII of the Civil Rights Acts of 1964, as amended by the Pregnancy Discrimination Act (PDA); Pregnant Workers Fairness Act

Adopted: 10/03/23

Revised: _____

5.16 Policy 7201 Student Medications,
Allergies and Anaphylaxis –
new replacing previous (First Read)

Policy

Draft 9/26/2024

7201

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

ALL NEW

I. Statement of Policy

The Board of Education and/or New York Mills Union Free School District (the District) provides for the administration of prescribed medication, including rescue medications for allergies, to a student during school hours when the failure to take such medicine would jeopardize the health of the student, or the student would not be able to attend school or school-sponsored activities (e.g. field trips, athletics) if the medicine were not made available, or where it is administered pursuant to law requiring accommodation of a student's special medical needs.

For the purposes of this Policy, the term “medication” refers to both prescription and non-prescription drugs.

II. Administering Medications

A. Administration of Medication, Including Rescue Medications for Allergies

1. Prerequisites for administration of medication in school:
 - a. The original written order from the student's physician stating the name of the medication, precise dosage, frequency, and time of administration;
 - b. A written, signed consent from the student's parent or legal guardian requesting the administration of the medication, as prescribed by the physician, to the student in school;
 - c. The medication, properly labeled in its original container, must be delivered to the School Health Office by the student's parent or legal guardian. All medication orders must be reviewed at the beginning of each school year or whenever there is a change in dosage;
2. No medication should be brought into school without the knowledge of the health office.
3. No student is to have any other type of medication in school under any circumstances.
4. Excepting students who are permitted to self-administer pursuant to this Policy, medications shall not be transported daily to and from school.

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

B. Requirements for Off-Campus or After-Hours Administration

1. District's procedures governing the administration of medication to a student after school hours and/or off school grounds during a school-sponsored activity will be in accordance with NYSED and NYSDOH guidelines and Section II(A) above, of this Policy.
2. Oversight of medication self-administration for supervised and/or self-directed student(s) under these circumstances may be delegated to trained unlicensed school personnel. Such personnel must be appropriately instructed by the School Nurse. (Regulation 7201.3)
3. The School Nurse may prepare oral medication for administration during short out-of-school experiences.
4. A student's Emergency Care Plan (ECP) and epinephrine auto-injectors (EAI) can be given to a designated individual (parent/guardian, parent/guardian designee or trained school personnel) who is familiar with the student's health needs and will be readily available to the student.
5. Plans shall be in place to ensure students' emergency care plans are provided to school personnel at the event, and that a trained staff member is present to administer a student's prescribed emergency epinephrine if needed in accordance with Commissioner's regulation §136.7. When planning events regarding risk to certain students, teachers and coaches should consult with school health personnel regarding health treatment or medication needs to ensure appropriate time is given to parents/guardians to obtain healthcare provider orders, consents, etc.

C. Nurse Dependent Students

Protocols and procedures for nurse dependent students will be conducted in accordance with all legal requirements, including NYSED Medication Management guidance and NYSED Allergies and Anaphylaxis guidance.

D. Supervised Students

1. Students who have been determined to need supervision by the School Nurse or the student's provider may be assisted by trained unlicensed personnel to self-administer their own medication.

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STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

2. Assistance from unlicensed personnel is limited to assistance with needed tasks at the direction of the student and as further detailed in NYSED's Guidelines for Medication Management.

E. Independent Students

1. Students will be permitted to carry and self-administer their own prescribed medication, including rescue medications for allergies, upon presenting the following to the Health Office:
 - a. A written statement from parent/guardian in support of a licensed health care provider's order that the student be permitted to carry and self-administer medication in school. (Regulation 7201.1)
 - b. A physician or a duly authorized health care provider statement permitting the student to carry and use a prescribed medication, including rescue medications for allergies, during the school day. (Regulation 7201.2)
2. Students capable of self-administering their (EAI) must be permitted to carry and use their own emergency epinephrine during the school day, on school property, and at any school function pursuant to Education Law §916-a. Such students must have written parent/guardian consent and a written healthcare provider order. The written healthcare provider order must include an attestation including:
 - a. The student has been diagnosed with an allergy for which an EAI is needed;
 - b. The student has demonstrated that they can effectively self-administer the prescribed EAI; and
 - c. The circumstances which may warrant the use of the EAI.
3. Maintain regular contact with parent/guardian to monitor the effectiveness of such self-medication.
 - a. Require the student to report to the Health Office on a periodic basis as determined by the School Nurse to maintain an ongoing evaluation of the student's management of the self-medication and to work with the parent/guardian and the student regarding such management.

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

- b. Refer for counseling any student who self-administers medication without proper authorization and notify school administration and parents of the student's unauthorized use.

III. Allergies and Anaphylaxis

- A. Students with a known diagnosed allergy who are at risk for anaphylaxis should have emergency medication prescribed for use in school. All student-specific medication given to or taken by a student at school must comply with the requirements listed in II, above.
- B. Written protocols will be developed by the Medical Director/Director of School Health Services on anaphylaxis, including the responsibilities of School Nurses (i.e., RNs), other school health professions, and other appropriate school personnel responding to anaphylaxis.

IV. Albuterol

- A. A student may have an extra asthma inhaler in the care and custody of the School Nurse upon the written request of a parent/guardian in accordance with the requirements of Section II(A).

V. Blood Glucose Monitoring

- A. Students with diabetes have the right to care for their diabetes at school in accordance with the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973 which provide protection against discrimination for children with disabilities, including diabetes.
- B. Blood glucose monitoring shall be allowed in school for anyone needing such testing. Students must receive assistance if needed with the procedure.
- C. The School Nurse shall oversee any arrangements that need to be made for testing and reporting the results.

VI. Emergency Medication, Including Rescue Medications for Allergies

- A. When emergency use of medication has been prescribed by a licensed prescriber, a school staff member responding to an emergency may administer emergency medication (including EAI's and/or oral antihistamine) to a student.

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STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

- B. The Persons authorized to use EAI's in the event of an emergency are:
 - 1. RNs or LPNs under the direction of an RN under a nonpatient specific order(s) written by the Medical Director may administer anaphylactic agents to treat anaphylactic symptoms in any person in school, on school property, or at a school sponsored event.
 - 2. School personnel directed in a specific instance to use an EAI device by a health care practitioner as defined in Public Health Law 3000-c.

VII. Implementation and Responsibilities of the Health Office

The School Nurse and other school health professionals shall stay informed on the latest guidance from NYSED and NYSDOH regarding student medications (including requirements regarding storing and disposing of medication), allergies, and anaphylaxis and revise District protocols and procedures to align with the guidance. The School Nurse shall advise their supervisor if a change to this Policy is needed.

VIII. Student Privacy

The District shall protect the privacy rights of students as required by the Family Education Rights and Privacy Act of 1974, Education Law §2-d, and, where applicable, the Health Insurance Portability and Accountability Act of 1996 as amended.

New York Mills Union Free School District

Legal Ref: NYS Education Law §§902, 907, 916, 921, 6909; 8 NYCRR 64.7, 136.6; Public Health Law §3000c; State Education Department’s “Guidelines for Medication Management in Schools” 2022; State Education Department’s “Guidelines for Managing Allergies and Anaphylaxis in Schools”, 2024.

Adopted: 11/05/02

Revised: 01/07/14, 09/10/19, _____

Detailed Census 2024-25 9/24/2024

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | |
|---|----------------|---------------|---------------|---------------|--|------------------|--|--------------|----------|-----|-----------|----|----------|------------|-----------|----------|-------------|--------------------|----------|------------|----------|--------------|
| Grade | | New Visions | BOCES CTE AM | BOCES CTE PM | tutored | MSA | PTECH | grade | UCP | HGS | Middle | NH | Sauquoit | Waterville | Kelberman | unplaced | Special Ed. | grade | Heritage | Notre Dame | UAS | Homeschooled |
| K | 32 | | | | | | | K | | | 2 | | 1 | | 2 | | 5 | K | 1 | | | |
| 1 | 34 | | | | | | | 1 | | | 1 | | 2 | 1 | | | 4 | 1 | | | | 4 |
| 2 | 44 | | | | | | | 2 | | | 1 | | 1 | | | | 2 | 2 | | | | 2 |
| 3 | 33 | | | | | | | 3 | 1 | | | | | | | | 1 | 3 | | | | 1 |
| 4 | 35 | | | | | | | 4 | 1 | | 1 | | | | | | 2 | 4 | | | 2 | 1 |
| 5 | 39 | | | | | | | 5 | | | | | | 1 | | | 1 | 5 | | 1 | | |
| 6 | 47 | | | | | | | 6 | 1 | | | | | | | | 1 | 6 | | 3 | | 1 |
| Total | 264 | | | | | | | Total | 3 | | 5 | | 4 | 2 | 2 | | 16 | Total | 1 | 4 | 2 | 9 |
| 7 | 62 | | | | | | | 7 | | | 1 | | | | | 1 | 2 | 7 | | | | |
| 8 | 53 | | | | | | | 8 | 1 | | 1 | | 1 | | | | 3 | 8 | | | | 1 |
| 9 | 31 | | | | | | 4 | 9 | | 1 | | | | | | | 1 | 9 | | 1 | | 1 |
| 10 | 41 | | | | | | 3 | 10 | 1 | | | | 1 | | | | 3 | 10 | | | | |
| 11 | 35 | | | 12 | | | 4 | 11 | | | 2 | | | 1 | | | 3 | 11 | | | | 1 |
| 12 | 37 | | 10 | | | | 1 | 12 | | | 3 | | | | | | 3 | 12 | | 1 | | 2 |
| Total | 259 | | 10 | 12 | | | 12 | Total | 2 | | 8 | | 2 | 1 | | 2 | 15 | Total | | 2 | | 5 |
| Total | 523 | | | | | | 12 | Total | 5 | | 13 | | 6 | 3 | 2 | 2 | 31 | Grand Total | 1 | 6 | 2 | 14 |
| Column C,D,E,F are included in Column B | | | | | Columns J,K,L,M,N,O,P,Q total column R | | | | | | | | | | | | | | | | | |
| | June 24 | Jul 24 | Aug 24 | Sep 24 | Oct. 24 | Nov. 2024 | | | | | | | | | | | | | | | | |
| K | 38 | 24 | 27 | 30 | 32 | 32 | | | | | | | | | | | | | | | | |
| 1 | 47 | 38 | 37 | 36 | 36 | 34 | | | | | | | | | | | | | | | | |
| 2 | 39 | 47 | 44 | 43 | 45 | 44 | BOCES: Career Tech: Special Education | | | | | | | | | | | | | | | |
| 3 | 37 | 39 | 37 | 33 | 33 | 33 | | | | | | | | | | | | | | | | |
| 4 | 41 | 36 | 34 | 34 | 35 | 35 | AM: 10 | Elem: 16 | | | | | | | | | | | | | | |
| 5 | 49 | 40 | 39 | 39 | 39 | 39 | PM: 12 | Sec: 15 | | | | | | | | | | | | | | |
| 6 | 59 | 49 | 49 | 48 | 47 | 47 | | | | | | | | | | | | | | | | |
| Elem Total | 310 | 273 | 267 | 263 | 267 | 264 | PTECH: 12 | | | | | | | | | | | | | | | |
| 7 | 56 | 59 | 60 | 61 | 62 | 61 | | | | | | | | | | | | | | | | |
| 8 | 36 | 56 | 55 | 55 | 54 | 53 | | | | | | | | | | | | | | | | |
| 9 | 44 | 36 | 31 | 34 | 31 | 31 | | | | | | | | | | | | | | | | |
| 10 | 37 | 43 | 40 | 42 | 42 | 41 | | | | | | | | | | | | | | | | |
| 11 | 38 | 37 | 36 | 36 | 35 | 35 | | | | | | | | | | | | | | | | |
| 12 | 38 | 39 | 39 | 39 | 40 | 37 | | | | | | | | | | | | | | | | |
| Sec Total | 249 | 270 | 261 | 267 | 264 | 258 | | | | | | | | | | | | | | | | |
| Grand Total | 559 | 543 | 528 | 530 | 531 | 523 | | | | | | | | | | | | | | | | |
| | 5/29 | 7/2 | 7/30 | 9/3 | 9/24 | 10/29 | | | | | | | | | | | | | | | | |