

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Brookside High School

Regular Meeting
September 12, 2024

I. OPENING ITEMS

- A. Call to Order 5:35 PM
- B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda.

24-157 Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS

Transportation Report – Justin Lopez

IV. TREASURER'S BUSINESS

- A. Reports
- B. Approval of Minutes

24-158 Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – August 22, 2024

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

C. FINANCIAL STATEMENTS

24-159 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached Financial Statements.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

D. ACTIVITIES PURPOSE/BUDGET STATEMENTS

24-160 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the Activities Purpose/Budget Statements for the 2024-25 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

E. VFW POST 8686 DONATION

24-161 Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education accept and acknowledge a donation from VFW Post 8686 in the amount of \$ 4,000, to the District Video Club for the purchase of clothing, equipment, and other needed supplies.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

F. FY25 PERMANENT APPROPRIATIONS

24-162 Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached permanent appropriations for fiscal year 2025.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

G. PURCHASE OF 2023 FORD TRANSIT VAN

24-163 Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the purchase of a 2023 Ford transit van from Nick Mayer Ford West in the amount of \$ 43,800.00 with funds from the Permanent Improvement Fund.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

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H. SAFETY TOWN PAYMENT

24-164 Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached for payment to Safety Town 2024 staff.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

I. SUMMER PROJECT AWARE PAYMENT

24-165 Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached for payment to participants in the summer project AWARE program.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

V. SUPERINTENDENT’S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

24-166 Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves Items A through G.

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Bryan Evans**, BHS History Teacher, requesting FMLA effective August 21, 2024-February 28, 2025.
- b. **Barbara Hobart**, BIS Noon Aide, resigning effective September 13, 2024.
- c. **Phil Rawlings**, BMS 8th Grade Boys Basketball coach, retiring , effective August 27, 2024

B. CERTIFIED SALARY ADJUSTMENT

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to the first workday of the 2024-25 school year.

		<u>FROM</u>	<u>TO</u>
a.	Shannon Brennan	BA+24	MA
b.	Brenna Demers	MA	MA+12
c.	Lisa Demian	MA+12	MA+24

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d.	Rachel Feimer	MA	MA+12
e.	Thomas Fries	MA+12	MA+24
f.	Rebecca Guerico	BA	BA+12
g.	Mary Guliano	MA	MA +24
h.	Michelle Jarvis	MA	MA+12
i.	Alison Macke	MA+12	MA+24
j.	Mary Olesick	MA	MA+12
k.	Michelle Rector	BA+12	MA
l.	Morgan Traine	BA	BA+12
m.	Linda Wozniak	MA+12	MA+24

C ADMINISTRATIVE SALARY ADJUSTMENT

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Administrative Contract effective for the 2024-25 school year.

		<u>FROM</u>	<u>TO</u>
a.	Brenda Svec	MA+10	MA+20

D. CLASSIFIED SALARY ADJUSTMENT

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retroactive to the first workday of the 2024-25 school year.

a.	Brandy Bauers	Base Salary+4%
b.	Denise Edwards	Base Salary+8%
c.	Savannah Forcier	Base Salary+6%
d.	Barbara Hobart	Base Salary +6%
e.	Brittani Houpt	Base Salary +4%
f.	Michelle Ryan	Base Salary +8%
g.	Denise Signor	Base Salary +6%
h.	Jennifer Smith	Base Salary +6%
i.	Jeremy Smith	Base Salary +4%

E. CLASSIFIED

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

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- a. **Rachel Morgan**, BIS Noon Monitor, Step 0, 2.5 hrs./day, 189 days/yr. includes 8 holidays (pro-rated), effective September 13, 2024

F. CERTIFIED

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Teressa Grega**, BHS Long Term Substitute, Step 0, BA, effective September 13, 2024.

G. SUPPLEMENTAL

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Brenna Demers**, BIS Young Authors Advisor, Class VII, Step 0, effective September 13, 2024.
- b. **Lillian Vandenberg**, Director of Hummingbirds, Class V, Step 0, effective September 13, 2024.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

VI. Business Operations

VII. Comments from the Public

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. Standing Committee Report

- A. Joint Vocational School – Sandy Jensen**
The JVS had a few school threats. Students worked online.
- B. Athletic Counsel – Sheila Lopez**
Mrs. Lopez shared the current records of fall sports teams.

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Boys basketball Night at the Races is September 28th. It was suggested that Mr. Adkins share all the Senior Nights for all fall sports teams.

C. Legislative Liaison – Amy DeLuca

HB147 – changes were made to allow students to participate in another district's athletics if the students were bullied or threats of violence were made.

HB33 – states that cash payment for school events must be made available and the only difference in price can be a processing fee.

ORC 3313.6021 – AED's

D. Endowment Fund – Lisa Miller

Endowment applications are online and approved the same amount of \$650.

\$500 per grade level for PBIS \$7000.

October 3rd is the raffle drawing.

E. S.A.L.T. – Student Achievement Leadership Team- Pat Czech

The Sheffield-Sheffield Lake City Schools are partnering with the Cleveland Browns "Stay in the Game" to promote regular school attendance for our students and families. Throughout the year, our district will participate in a variety of simple activities that encourage school attendance and its positive impact on learning.

FELC – Principal Kozic is the reader for the September read aloud, "If you take a Mouse to School" posted on the FELC Facebook page.

Kindergarten families and community members came out to the "Welcome to the Class of 2037 Night" prior to the Brookside vs. Huron football game on August 30th.

Knollwood – Cardinal Pride Day is the third Wednesday of the month throughout the district. Students are encouraged to wear their Cardinal Pride colors on the following day: 9/20, 10/18, 11/15, 12/20, 1/17, 2/21, 3/21, and 5/15.

Boys and Girls Club starts on September 9th. Knollwood students will be bussed to the BIS this year.

Students wore red, white and blue on Patriot's Day, September 11th.

Cardinal PTO Trunk or Treat will be on October 23rd from 6:30-8 PM at Sevits Stadium.

BIS – The BIS would like to announce the launch of the new House Program, designed to foster a stronger sense of community and support our students' social and emotional development. Beginning this school year, each student at BIS will be assigned to one of six Houses named in honor of individuals who had significant roles in shaping Sheffield Village and Sheffield Lake.

BMS – The Fall Cardinal Dance will be on Friday, September 20th from 3-5 PM in the Nest.

BHS – Make sure to check out the Cardinal gear at the BHS Cardinal Shoppe located on our website.

F. Finance – Sheila Lopez

No report.

G. Centennial Committee

BHS Cardinal 1st Annual Cruise is September 14th. The next meeting will be Tuesday, September 17th.

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IX. EXECUTIVE SESSION

24-167 Mrs. DeLuca moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 7:00 PM

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at **7:19 p.m.**

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X. ADJOURNMENT

24-168

Mrs. DeLuca moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourn.

Time: 7:20 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller (left at 7:15 PM)

No: None

Motion Carried: 4-0



Adam Hines, Treasurer

Sheila Lopez, President

SQL Vice president

The next regular meeting will be on October 10, 2024, at Forestlawn ELC at 5:30 PM