



**Hector Montes**  
High School Principal

**Robert Presuto**  
Superintendent of Schools

School Year 2024-2025

Dear Parent/Guardian:

New Jersey Law requires each student with an allergy that requires the administration of an EpiPen for anaphylactic reaction must have an Individualized Emergency Plan completed by your physician. This plan will be utilized in the event your child has a reaction in school.

You can find the required forms on the [scvths.org](http://scvths.org) website. Go to Pupil Services, Health Office. Then go to Health Office forms and download the EpiPen delegate form for you to sign, and then the Medication Order form for SCVTHS to be completed by yourself and your physician. If the delegate form has been signed in previous, there is no need to sign a new one.

If your child is a share-time student and your form is on file at their sending district, you can have a copy of it forwarded to our office via fax, 908-252-3465 or a copy can be hand delivered by your child to our office.

A doctor note is required if the student has outgrown the allergy and there is no longer a need for an EpiPen.

Students will not be allowed to go on any class trips or participate in sports until the doctor's EpiPen orders are on file in the health office.

If you have any questions, please give us a call.

Thank you,

Seohyun Lee / Sara Webb, School Nurses 908-526-8900 x 7222 or x7347