



**Student Programs CA BOCES Instructional Support Services
Authorization for Participation**

Complete this form and send with lesson plan and vendor invoice billed to 'CA BOCES'
6-8 weeks prior to the date of the event to mary_morris@caboces.org

☐

CoSer 402 – Exploratory Enrichment

☐

CoSer 403 –Arts in Education

School District Requesting Approval			
*District Personnel Responsible for <u>Supervising</u> Students at this Event			
District Contact Person for Coordinating Event		Phone Number	
Name of Performance or Event			
Name of Vendor to be Paid			
Performance or Event Location			
Date(s) of Performance or Event			
Number of Students Participating		Number of Chaperones	
Total Number of People Attending		Grade Level(s)	
Lesson Plan Completed and Attached			
Total Cost of the Event			
District Administrator Name			
Administrator Signature			
Date Submitted <small>* 6-8 weeks required for BOCES board approval</small>			



EXPLORATORY ENRICHMENT COSER 402

Lesson Plan

To secure state aid reimbursement through Coser 402, you must submit this lesson plan, indicating how this experience/event will address the New York State Learning Standards.

DISTRICT	
TEACHER(S) NAME	
PERFORMANCE TITLE	
DATE	
WHAT LEARNING STANDARDS WILL BE MET?	
WHAT ARE YOUR GOALS FOR THIS EXPERIENCE/EVENT?	
WHAT WILL STUDENTS UNDERSTAND AS A RESULT OF THIS EXPERIENCE/EVENT?	



ARTS IN EDUCATION COSER 403

Lesson Plan

To secure state aid reimbursement through CoSer 403, you must submit this lesson plan, indicating how this experience/event will address the Learning Standards for the Arts.

DISTRICT	
TEACHER(S) NAME	
PERFORMANCE TITLE	
DATE	
WHAT ARTS STANDARDS WILL BE MET?	
WHAT ARE YOUR GOALS FOR THIS EXPERIENCE/EVENT?	
WHAT WILL STUDENTS UNDERSTAND AS A RESULT OF THIS EXPERIENCE/EVENT?	



Student Programs, CA BOCES Instructional Support Services Guidelines 2021-2022

	Exploratory Enrichment - CoSer 402	Arts in Education - CoSer 403
CoSer Guidelines	<p>The event/experience must be a 'program' that "exceeds or is different from content offerings found in standard courses" and align to Learning Standards.</p> <p>Activities may NOT be scheduled on weekends.</p> <p>Food, lodging and transportation costs are NOT eligible for BOCES aid.</p> <p>Admission tickets are NOT eligible for BOCES aid.</p> <p>Activities may NOT generate school or college credit.</p> <p>There must be a share between at least two districts.</p> <p>Costs of using specialized facilities are eligible for aid.</p>	<p>Activities must align to Learning Standards for the Arts.</p> <p>Activities may be scheduled on weekends.</p> <p>Food, lodging and transportation costs are NOT eligible for BOCES aid.</p> <p>Any travel involved must be considered a 'school event', requiring the district responsible for transportation.</p> <p>No share between districts is required.</p>
Some Usage Examples	<p>Challenger Learning Center</p> <p>Ed Gerety Workshops</p> <p>Sweethearts & Hero's</p> <p>Young Entrepreneurs Association</p> <p>Buffalo Zoo and Programs</p> <p>Character Education and Anti-Bullying Programs</p> <p>Adventure and Ropes Courses</p> <p>Educational Tours to various destinations</p>	<p>Shea's Performing Arts Center events</p> <p>Cattaraugus County Art Council programs</p> <p>Wellsville Creative Arts Center programs</p> <p>Author/Artist visits or performances</p> <p>Houghton String Festival</p> <p>Corning Museum of Glass</p> <p>Holiday Performances</p> <p>Creative Writing workshops</p>
Approval Checklist	<p>District representative plans event with the vendor/artist (date of event; program details).</p> <p>Vendor/artist provides an invoice or booking confirmation made out to CA BOCES for costs that are CA BOCES aid able according to the guidelines above, submit to mary_morris@caboces.org</p> <p>Complete the Authorization form, it <u>must be signed</u> by an administrator, submit to mary_morris@caboces.org</p> <p>Submit a completed lesson plan indicating how the event or experience aligns to the Standards.</p> <p>Please provide at least 6 weeks of time before the date of the event for processing paperwork.</p> <p>Events hosted within districts must be approved by the Cattaraugus-Allegany BOCES Board of Education.</p>	

If you require additional support or have questions, please contact us:

Student Programs at CA BOCES

Mary Morris	Program Manager	716-376-8284	mary_morris@caboces.org
Maggie Redmond	Support Specialist	716-376-8292	maggie_redmond@caboces.org