



April 9, 2019

Mr. Gary Ceccarellij, Business Manger
Big Beaver Falls Area School District
1503 8th Avenue
Beaver Falls, PA 15010

RE: Child and Adult Care Food Program
Agreement No: 127-04-150-3

Dear Mr. Ceccarelli:

The Pennsylvania Department of Education is required under Title 7 of the Code of Federal Regulations to do an Administrative Review of sponsors, which participate in the Child and Adult Care Food Program (CACFP).

A review of Big Beaver Falls Area School District was performed on January 7, 2019. During the review, we looked at applications for free and reduced-price meals to ensure that they were approved correctly. We looked at menus to ensure that the meals served to children met meal pattern requirements. We looked at the meal counting system to ensure that accurate counts of meals were taken at the point of service. We verified that you had documentation that training was conducted for your staff. And, if you are a sponsor of more than one center or home, we also looked at monitoring to ensure that your sites were monitored in accordance with regulations.

At the conclusion of the review, an exit conference was conducted. At that time, any problems found during the review were discussed with you and technical assistance was provided. If problems were found, a Corrective Action Document (CAD) was available on the PEARS Review Dashboard following the exit conference. The CAD described the problem(s) and specified what actions were needed to correct them. You were asked to respond to the CAD and inform us of the actions that were taken to correct the problem(s).

Your response to the CAD has been received. The action(s) that you have taken to correct the problem(s) noted during the review are satisfactory.

Problems were found during the review, which affect the amount of reimbursement to which you are entitled. However, the regulations allow the State Agency to disregard overclaims of \$600 or less if appropriate action has been taken to correct the problems. Because the problems found resulted in a disallowance of \$600 or less, no fiscal action will be taken. See Attachment A for details.

The review has been closed. I would like to thank you and your staff for the courtesy, cooperation, and professionalism extended during our visit. Please keep a copy of this letter for your files. If you have any questions, please contact me at 717-772-2386.

Sincerely,

Steve Gaugler
Regional Supervisor
Division of Food and Nutrition
Bureau of Budget and Fiscal Management

SG

Attachment

cc: CACFP Review File

**CHILD AND ADULT CARE FOOD PROGRAM
ATTACHMENT A
SPONSOR**

Sponsor Name: **Big Beaver Falls Area School District**
Center Name: **Central Elementary School**

Sponsor #: 127-04-150-3

DAY OF REVIEW	RATES	ELIGIBILITY	MENUS	MEAL COUNTS	TOTAL MEALS	DOLLARS
1/7/2019						
BREAKFAST	FREE : 1.7900		+0	+0	+0	
	RED : 1.4900		+0	+0	+0	
	PAID : 0.3100		+0	+0	+0	
TOTAL :			+0	+0	+0	\$0.00
AM SNACK	FREE : 0.9100		+0	+0	+0	
	RED : 0.4500		+0	+0	+0	
	PAID : 0.0800		+0	+0	+0	
TOTAL :			+0	+0	+0	\$0.00
LUNCH	FREE : 3.3100		+0	+0	0	
	RED : 2.9100		+0	+0	0	
	PAID : 0.3100		+0	+0	0	
TOTAL :			+0	+0	+0	\$0.00
PM SNACK	FREE : 0.9100		+0	+0	+0	
	RED : 0.4500		+0	+0	+0	
	PAID : 0.0800		+0	+0	+0	
TOTAL :			+0	+0	+0	\$0.00
SUPPER	FREE : 3.3100		+0	+0	0	
	RED : 2.9100		+0	+0	0	
	PAID : 0.3100		+0	+0	0	
TOTAL :			+0	+0	+0	\$0.00
EV SNACK	FREE : 0.9100		+0	+0	0	
	RED : 0.4500		+0	+0	0	
	PAID : 0.0800		+0	+0	0	
TOTAL :			+0	+0	+0	\$0.00
CASH-IN-LIEU	0.2350					\$0.00
TOTAL DUE TO THE SPONSOR / (OWED TO THE COMMONWEALTH) FOR DAY OF REVIEW						\$0.00
						\$0.00

TEST MONTH/YEAR	RATES	ELIGIBILITY	MENUS	MEAL COUNTS	TOTAL MEALS	DOLLARS
November 2018						
BREAKFAST	FREE : 1.7900	+0	+0	+0	+0	
	RED : 1.4900	+0	+0	+0	+0	
	PAID : 0.3100	+0	+0	+0	+0	
TOTAL :		+0	+0	+0	+0	\$0.00
AM SNACK	FREE : 0.9100	+0	+0	+0	+0	
	RED : 0.4500	+0	+0	+0	+0	
	PAID : 0.0800	+0	+0	+0	+0	
TOTAL :		+0	+0	+0	+0	\$0.00
LUNCH	FREE : 3.3100	+0	+0	+0	+0	
	RED : 2.9100	+0	+0	+0	+0	
	PAID : 0.3100	+0	+0	+0	+0	
TOTAL :		+0	+0	+0	+0	\$0.00
PM SNACK	FREE : 0.9100	+0	+0	+0	+0	
	RED : 0.4500	+0	+0	+0	+0	
	PAID : 0.0800	+0	+0	+0	+0	
TOTAL :		+0	+0	+0	+0	\$0.00
SUPPER	FREE : 3.3100	+0	+0	-9	-9	
	RED : 2.9100	+0	+0	+0	+0	
	PAID : 0.3100	+0	+0	+0	+0	
TOTAL :		+0	+0	-9	-9	(\$29.79)
EV SNACK	FREE : 0.9100	+0	+0	+0	+0	
	RED : 0.4500	+0	+0	+0	+0	
	PAID : 0.0800	+0	+0	+0	+0	
TOTAL :		+0	+0	+0	+0	\$0.00
CASH-IN-LIEU	0.2350					(\$2.11)
TOTAL DUE TO THE SPONSOR / (OWED TO THE COMMONWEALTH) FOR REVIEW MONTH(S)						(\$31.90)

GRAND TOTAL DUE TO THE SPONSOR (OWED TO THE COMMONWEALTH)

(\$31.90)



pennsylvania
DEPARTMENT OF EDUCATION

April 10, 2019

Mrs. Melissa Chirichetti
Food Service Secretary
Big Beaver Fall Area School District
1701 8th Avenue
Beaver Falls, PA 15010

RE: National School Lunch Program
Agreement Number: 127-04-150-3

Dear Mrs. Chirichetti:

The Pennsylvania Department of Education is required under Title 7 of the Code of Federal Regulations to do an administrative review of schools and institutions, which participate in the National School Lunch and School Breakfast Programs. These reviews are performed under a system called the Administrative Review.

An Administrative Review of the Big Beaver Fall Area School District was performed on February 1, 2019. During the review, we looked at applications for free and reduced-price meals to ensure that they were approved correctly. We looked at menus, production records, and completion of a nutrient analysis to ensure that the meals served to children met meal compliance dietary requirements. We also looked at the meal counting system to ensure that accurate counts of meals were taken at the Point of Service.

At the conclusion of the review, a preliminary exit conference was conducted. At that time, problems found during the review were discussed with you and technical assistance was provided. If problems were found, a Corrective Action Document (CAD) was available on the PEARS Review Dashboard following the exit conference. The CAD described the problem(s) and specified what actions were needed to correct them. You were asked to respond to the CAD and inform us of the actions that were taken to correct the problem(s).

I am happy to inform you that no problems were found during the review. Congratulations to your staff for a job well done.

I would like to thank you and your staff for the courtesy, cooperation, and professionalism extended during our visit. Please keep a copy of this letter for your files. If you have any questions, please contact me at 717-772-2386.

Sincerely,

Krista Avillion
Regional Supervisor
Division of Food and Nutrition
Bureau of Budget and Fiscal Management

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cc: AR Review File