

**MINUTES OF THE REGULAR VOTING MEETING HELD ON AUGUST 15, 2024**

**I. CALL TO ORDER**

Cindy Cook, President, called the meeting to order at 7:11 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**Present:**

Cindy Cook, President  
Terri Ellinwood, Secretary  
Tom Karczewski, Member  
Michele Manno, Member  
Ronald Miller, Vice President  
Carla Schriver, Member  
Darcelle Slappy, Member  
Susan Smith, Treasurer  
Kayla Stevenson, Member  
Dr. Donna Nugent, Superintendent  
Tony Giglio, Solicitor  
Gary Ceccarelli, Business Manager  
Joyce Depenhardt, Director of Student Services  
Mary Beth Leeman, Special Education Compliance Director  
Doug Rowe, High School Principal  
Dave Woods, High School Assistant Principal  
Tom House, Middle School Principal  
Bryan Fabyanic, Central Elementary Principal  
Jonell Egan, Central Elementary Assistant Principal  
Chad Thomas, Big Beaver Principal  
John Cleckley, Technology Director  
Jim Carbone, Athletic Director

**Absent:**

Josh Ginther, Middle School Assistant Principal  
Chris Posset, Director of Physical Plant

**IV. APPROVAL OF MINUTES**

Motion was made by Michele Manno and seconded by Ron Miller that the Board approve the minutes of the Regular Voting Meeting held on June 20, 2024.

***Motion was passed unanimously***

**V. APPROVAL OF BILLS FOR PAYMENT**

Motion was made by Tom Karczewski and seconded by Terri Ellinwood that the Board approve the following bills for payment:

General Fund for June 2024 - \$1,976,771.82  
General Fund for July 2024-1,216,833.78

***Motion was passed unanimously.***

**VI. FINANCIAL REPORTS**

Motion was made by Ron Miller and seconded by Susan Smith that the Board approve the following financial reports:

- Treasurer’s Report – June and July 2024
- Budget Recap – June and July 2024
- Student Activities Fund – June and July 2024

***Motion was passed unanimously.***

**VII. CORRESPONDENCE**

The Board received an informational flyer from the Carnegie Library.

**VIII. SUPERINTENDENT’S REPORT**

**1. PERSONNEL**

**A. Resignations**

- 1. Mrs. Ronda Ortiz has submitted her letter of resignation as a Middle School ELA teacher effective June 27, 2024.

**MOTION**

*Motion was made by Terri Ellinwood and seconded by Susan Smith that the Board approve Ronda Ortiz’s resignation as a Middle School English teacher effective June 27, 2024.*

***Motion was passed unanimously.***

- 2. Mrs. Chantelle McKim has submitted her letter or resignation as a High School English teacher effective July 8, 2024.

**MOTION**

*Motion was made by Ron Miller and seconded by Michele Manno that the Board approve Chantelle McKim’s resignation as a High School English teacher effective July 8, 2024.*

***Motion was passed unanimously.***

- 3. Ms. Jennifer Baumgartel has submitted her letter of resignation as a High School Attendance Secretary effective August 13, 2024.

**MOTION**

*Motion was made by Michele Manno and seconded by Carla Schriver that the Board approve Jennifer Baumgartel’s resignation as a High School Attendance Secretary effective August 13, 2024.*

***Motion was passed unanimously.***

- 4. Mr. David Gorski has submitted his letter of resignation as a High School Science teacher effective July 29, 2024.

**MOTION**

*Motion was made by Ron Miller and seconded by Carla Schriver that the Board approve David Gorski's resignation as a High School Science teacher effective July 29, 2024.*

***Motion was passed unanimously.***

5. Mrs. Kara Lilly has submitted her letter of resignation as a High School Social Studies teacher effective upon hiring her replacement.

**MOTION**

*Motion was made by Tom Karczewski and seconded by Carla Schriver that the Board approve Kara Lilly's resignation as a High School Social Studies teacher effective upon hiring her replacement.*

***Motion was passed unanimously.***

6. Ms. Hope Bennett has submitted her resignation as Head Varsity Volleyball Coach effective immediately.

**MOTION**

*Motion was made by Ron Miller and seconded by Michele Manno that the Board approve Hope Bennett's resignation as Head Varsity Volleyball Coach effective immediately.*

***Motion was passed unanimously.***

7. Mr. Michael Nardone has submitted his resignation as Assistant Varsity Football Coach effective immediately.

**MOTION**

*Motion was made by Ron Miller and seconded by Susan Smith that the Board approve Michael Nardone's resignation as Assistant Varsity Football Coach effective immediately.*

***Motion was passed unanimously.***

8. Mr. Devin Little has submitted his resignation as Assistant Varsity Football Coach effective immediately.

**MOTION**

*Motion was made by Ron Miller and seconded by Susan Smith that the Board approve Devin Little's resignation as Assistant Varsity Football Coach effective immediately.*

***Motion was passed unanimously.***

**A. Appointments**

1. The Administration and BOE recommends appointing Danielle Lopes as the 8<sup>th</sup> grade Science teacher at a Step 1 Bachelor salary of \$47,900.00 effective August 20, 2024.

**MOTION**

*Motion was made by Carla Schriver and seconded by Ron Miller that the Board approve appointing Danielle Lopes as the 8<sup>th</sup> grade Science teacher at a Step 1 Bachelor salary of \$47,900.00 effective August 20, 2024.*

***Motion was passed unanimously.***

2. The Administration and BOE recommends appointing Cari McCarty as the Middle School English teacher at a Step 1 Bachelor salary of \$47,900.00 effective August 20, 2024.

**MOTION**

*Motion was made by Susan Smith and seconded by Michele Manno that the Board approve appointing Cari McCarty as the Middle School English teacher at a Step 1 Bachelor salary of \$47,900.00 effective August 20, 2024.*

***Motion was passed unanimously.***

3. The Administration and BOE recommends appointing Tori Smith as the Middle School English teacher at a Step 1 Master salary of \$51,900.00 effective August 20, 2024.

**MOTION**

*Motion was made by Tom Karczewski and seconded by Susan Smith that the Board approve appointing Tori Smith as the Middle School English teacher at a Step 1 Master salary of \$51,900.00 effective August 20, 2024.*

***Motion was passed unanimously.***

4. The Administration and BOE recommends appointing Karlie Armstrong as the Elementary Special Education teacher at a Step 10 Master salary of \$58,475.00 effective August 20, 2024.

**MOTION**

*Motion was made by Ron Miller and seconded by Michele Manno that the Board approve appointing Karlie Armstrong as the Elementary Special Education teacher at a Step 10 Master salary of \$58,475.00 effective August 20, 2024.*

***Motion was passed unanimously.***

5. The Administration and BOE recommends appointing Caleb Shuler as Elementary teacher at a Step 1 Bachelor salary of \$47,900.00 effective August 20, 2024.

**MOTION**

*Motion was made by Susan Smith and seconded by Carla Schriver that the Board approve appointing Caleb Shuler as Elementary teacher at a Step 1 Bachelor salary of \$47,900.00 effective August 20, 2024.*

***Motion was passed unanimously.***

6. The Administration and BOE recommends appointing Matthew Jadlowiec as High School Biology teacher at a Step 1 Master salary of \$51,900.00 effective August 20, 2024.

**MOTION**

*Motion was made by Tom Karczewski and seconded by Michele Manno that the Board approve appointing Matthew Jadlowiec as High School Biology teacher at a Step 1 Master salary of \$51,900.00 effective August 20, 2024.*

***Motion was passed unanimously.***

7. The Administration recommends appointing Kylei Miller as the 12-month High School Attendance Secretary at a Step 1 hourly rate of \$19.00 effective August 26, 2024 pending receipt of clearances.

**MOTION**

*Motion was made by Terri Ellinwood and seconded by Darcelle Slappy that the Board approve appointing Kylei Miller as the 12-month High School Attendance Secretary at a Step 1 hourly rate of \$19.00 effective August 26, 2024 pending receipt of clearances.*

***Motion was passed unanimously.***

8. The Athletic Director recommends appointing Caitlyn Pinkerton as a Head Varsity Volleyball Coach at a salary of \$3,000.00 effective the 2024/2025 school year pending receipt of all clearances.

**MOTION**

*Motion was made by Ron Miller and seconded by Darcelle Slappy that the Board approve appointing Caitlyn Pinkerton as a Head Volleyball Coach at a salary of \$3,000.00 effective the 2024/2025 school year pending receipt of all clearances.*

***Motion was passed unanimously.***

9. The Athletic Director recommends appointing Lyndsay Krut as an Assistant Varsity Volleyball Coach at a salary of \$1,700.00 effective the 2024/2025 school year.

**MOTION**

*Motion was made by Terri Ellinwood and seconded by Susan Slappy that the Board approve appointing Lyndsay Krut as an Assistant Volleyball Coach at a salary of \$1,700.00 effective the 2024/2025 school year.*

***Motion was passed unanimously.***

10. The Athletic Director recommends appointing Dan Wilson as an Assistant Varsity Football Coach at a salary of \$3,000.00 effective the 2024/2025 school year.

**MOTION**

*Motion was made by Ron Miller and seconded by Michele Manno that the Board approve appointing Dan Wilson as an Assistant Varsity Football Coach at a salary of \$3,000.00 effective the 2024/2025 school year.*

***Motion was passed unanimously.***

**B. Salary Adjustment**

1. The Athletic Director recommends a salary adjustment for Dwight Collins, Assistant Varsity Football Coach from \$3,000.00 to \$3,800.00 effective the 2024/2025 school year.

**MOTION**

*Motion was made by Terri Ellinwood and seconded by Darcelle Slappy that the Board approve a salary adjustment for Dwight Collins, Assistant Varsity Football Coach from \$3,000.00 to \$3,800.00 effective the 2024/2025 school year.*

***Motion was passed unanimously.***

2. The Athletic Director recommends Zach Mooney, Assistant Football Coach at a salary of \$2,600.00 effective the 2024/2025 school year.

**MOTION**

*Motion was made by Darcelle Slappy and seconded by Carla Schriver that the Board approve Zach Mooney, Assistant Football Coach at a salary of \$2,600.00 effective the 2024/2025 school year.*

***Motion was passed unanimously.***

3. The Athletic Director recommends Mark Wildes, Assistant Football Coach at a salary of \$2,600.00 effective the 2024/2025 school year.

**MOTION**

*Motion was made by Terri Ellinwood and seconded by Darcelle Slappy that the Board approve Mark Wildes, Assistant Football Coach at a salary of \$2,600.00 effective the 2024/2025 school year.*

***Motion was passed unanimously.***

4. The Athletic Director recommends Donovan Jeter, Assistant Football Coach at a salary of \$2,600.00 effective the 2024/2025 school year.

**MOTION**

*Motion was made by Susan Smith and seconded by Michele Manno that the Board approve Donovan Jeter, Assistant Football Coach at a salary of \$2,600.00 effective the 2024/2025 school year.*

***Motion was passed unanimously.***

**C. 2024/2025 Instructional Substitute List**

The Administration recommends approval of the 2024/2025 Instructional Substitute List.

**MOTION**

*Motion was made by Terri Ellinwood and seconded by Carla Schriver that the Board approve the 2024/2025 Instructional Substitute List.*

***Motion was passed unanimously.***

**D. Cafeteria Worker Substitute List**

- 1. The Food Service Director recommends adding Amanda Durr, Shawna Hart (pending receipt of clearances) and Patricia Thumm to the cafeteria worker substitute list at a rate of \$14.00 per hour and no benefits.

**MOTION**

*Motion was made by Tom Karczewski and seconded by Susan Smith that the Board approve adding Amanda Durr, Shawna Hart (pending receipt of clearances) and Patricia Thumm to the cafeteria worker substitute list at a rate of \$14.00 per hour and no benefits.*

***Motion was passed unanimously.***

**E. 2024/2025 Band Staff Salaries**

The Administration recommends approving the following band staff and salaries for the 2024/2025 school year:

- |   |            |
|---|------------|
| 1. Robert Goode, Marching Band Director                     | \$2,000.00 |
| 2. Collin McCormick, Assistant Marching Band Director       | \$2,000.00 |
| 3. Madison Miloszewski, Color Guard Director                | \$2,000.00 |
| 4. Stephen Hall, Guard Instructor/Assistant                 | \$1,000.00 |
| 5. Ryan Wesolowski, Brass Instructor                        | \$1,000.00 |
| 6. Cole Kelly, Woodwind Instructor                          | \$1,000.00 |
| 7. Mitchell Fleischman, Percussion Instructor               | \$1,000.00 |
| 8. Josiah Wilcox, Percussion Assistant (pending clearances) | \$300.00   |

**MOTION**

*Motion was made by Ron Miller and seconded by Susan Smith that the Board approve the band staff and salaries for the 2024/2025 school year as listed.*

***Motion was passed unanimously.***

**1. 2024/2025 SCHOOL BUS/VAN DRIVERS AND ROUTES**

The Administration recommends approval of the 2024/2025 school bus and van drivers and routes for the 2024/2025 school year provided by McCarter Transit.

**MOTION**

*Motion was made by Darcelle Slappy and seconded by Carla Schriver that the Board approve the 2024/2025 school bus and van drivers and routes for the 2024/2025 school year provided by McCarter Transit.*

***Motion was passed unanimously.***

**2. 2023/2024 BILLS FOR PAYMENT AND AUDIT ENTRIES**

The Business Manager recommends approval of all bills for payment and audit entries for 2023/2024 school year for the Annual Financial Report.

**MOTION**

*Motion was made by Darcelle Slappy and seconded by Michele Manno that the Board approve all bills for payment and audit entries for 2023/2024 school year for the Annual Financial Report.*

***Motion was passed unanimously.***

**3. DISTRICT HEALTH AND SAFETY PLAN**

The Administration recommends the approval of the August 8, 2024 District Health and Safety Plan that is required by the PDE in order to expend ESSERS funding.

**MOTION**

*Motion was made by Darcelle Slappy and seconded by Carla Schriver that the Board approve the August 8, 2024 District Health and Safety Plan that is required by the PDE in order to expend ESSERS funding.*

***Motion was passed unanimously.***

**4. ESL Interpreting/Translating Services Contract**

The Administration recommends approval to contract interpreting and translating services with Ms. Eleanor Cockfield for the 2024/2025 school year at a rate of \$700 per month.

**MOTION**

*Motion was made by Susan Smith and seconded by Carla Schriver that the Board approve the contract with Ms. Eleanor Cockfield for interpreting and translating services for the 2024/2025 school year at a rate of \$700 per month.*

***Motion was passed unanimously.***

5. Big Beaver Elementary Title 1 School-wide Plan

The Administration recommends approval of the Big Beaver Elementary Title 1 School-wide Plan in accordance with Federal Programs (Title 1) guidelines. The Big Beaver Elementary Plan is focused on strengthening reading and math curriculum and raising student achievement.

**MOTION**

*Motion was made by Darcelle Slappy and seconded by Carla Schriver that the Board approve the Big Beaver Elementary Title 1 School-wide Plan in accordance with Federal Programs (Title 1) guidelines. The Big Beaver Elementary Plan is focused on strengthening reading and math curriculum and raising student achievement.*

***Motion was passed unanimously.***

6. Central Elementary Title 1 School-wide Plan

The Administration recommends approval of the Central Elementary Title 1 School-wide Plan in accordance with Federal Programs (Title 1) guidelines. The Central Elementary Plan is focused on strengthening reading and math curriculum and raising student achievement.

**MOTION**

*Motion was made by Darcelle Slappy and seconded by Carla Schriver that the Board approve the Central Elementary Title 1 School-wide Plan in accordance with Federal Programs (Title 1) guidelines. The Central Elementary Plan is focused on strengthening reading and math curriculum and raising student achievement.*

***Motion was passed unanimously.***

7. High School Spanish Materials

The High School Administration and Spanish teacher is recommending approval of the following materials for the High School Spanish courses. The total cost of these materials, to include district online licenses for Somos 1 Novice bundle in the amount of \$560.00, Somos 2 Intermediate bundle in the amount of \$280.00, 100 Somos Student Workbook Novice Spanish Unit 1-9 in the amount of \$2500.00, and Garbanzo in the amount of \$418.60, is \$3758.60.

**MOTION**

*Motion was made by Darcelle Slappy and seconded by Carla Schriver that the Board approve the following materials: for the High School Spanish courses. The total cost of these materials, to include district online licenses for Somos 1 Novice bundle in the amount of \$560.00, Somos 2 Intermediate bundle in the amount of \$280.00, 100 Somos Student Workbook Novice Spanish Unit 1-9 in the amount of \$2500.00, and Garbanzo in the amount of \$418.60, is \$3758.60.*

***Motion was passed unanimously.***

**IX. SOLICITOR’S REPORT**

An Executive Session was held on August 8, 2024, after Discussion Meeting, to discuss personnel matters.

**X. BVIU AND CTC UPDATES**

Ron Miller gave an update on the CTC and BVIU.

**XI. ADJOURNMENT**

Motion was made by Terri Ellinwood and seconded by Darcelle Slappy that the Board adjourn at 7:25 p.m.

***Motion was passed unanimously.***

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**Terri Ellinwood, Secretary**

**TE/pal**



