

**BIG BEAVER FALLS AREA SCHOOL DISTRICT
MEETING OF THE BOARD OF SCHOOL DIRECTORS
MARCH 21, 2024**

1. PERSONNEL

A. Leave of Absence

1. Jennifer McCormick is requesting unpaid leave days for February 8 & 9, 2024.

MOTION

*I move the Board **approve/disapprove** Jennifer McCormick's request for unpaid leave days for February 8 & 9, 2024.*

2. Nicole Garroway is requesting a Family and Medical Leave of Absence to be used intermittently for the remainder of the 2024 calendar year.

MOTION

*I move the Board **approve/disapprove** Nicole Garroway's request for a Family and Medical Leave of Absence to be used intermittently for the remainder of the 2024 calendar year.*

3. Tonya Romigh is requesting an unpaid leave day for February 21, 2024 and for any future days off as unpaid for the remainder of the 2023/2024 school year.

MOTION

*I move the Board **approve/disapprove** Tonya Romigh's request for an unpaid leave day for February 21, 2024 and for any future days off as unpaid for the remainder of the 2023/2024 school year.*

4. David Gorski is requesting unpaid leave days for March 6th through March 19, 2024.

MOTION

*I move the Board **approve/disapprove** David Gorski's request for unpaid leave days for March 6th through March 19, 2024.*

B. Resignations

1. Janine Sparrow has submitted her letter of resignation as a server in the Central Elementary School cafeteria effective March 8, 2024.

MOTION

*I move the Board **approve/disapprove** Janine Sparrow's resignation as a server in the Central Elementary School cafeteria effective March 8, 2024.*

2. Brian Goble has submitted his resignation as an Assistant Baseball Coach effective immediately.

MOTION

*I move the Board **approve/disapprove** Brian Goble's resignation as an Assistant Baseball Coach effective immediately.*

3. Nick Holewski has submitted his resignation as an Assistant Baseball Coach effective immediately.

MOTION

*I move the Board **approve/disapprove** Nick Holewski's resignation as an Assistant Baseball Coach effective immediately.*

4. Dan Swanson has submitted his resignation as Head Jr. High Softball Coach effective immediately.

MOTION

*I move the Board **approve/disapprove** Dan Swanson's resignation as Head Jr. High Softball Coach effective immediately.*

C. Retirement

Debbie Shee has submitted her letter of intent to retire as the high school librarian effective June 7, 2024 with 24 years of service to the District.

MOTION

*I move the Board **approve/disapprove** Debbie Shee's retirement as the high school librarian effective June 7, 2024 with 24 years of service to the District.*

D. Appointments

1. The Athletic Director recommends appointing Ingrid Godfrey as an Assistant Swimming Coach at a salary of \$1,800.00 effective the 2023/2024 school year.

MOTION

*I move the Board **approve/disapprove** appointing Ingrid Godfrey as an Assistant Swimming Coach at a salary of \$1,800.00 effective the 2023/2024 school year.*

2. The Athletic Director recommends appointing Brandon Solomon as an Assistant Baseball Coach at a salary of \$2,200.00 effective the 2023/2024 school year.

MOTION

*I move the Board **approve/disapprove** appointing Brandon Solomon as an Assistant Baseball Coach at a salary of \$2,200.00 effective the 2023/2024 school year.*

3. The Athletic Director recommends appointing Christine Waldorf as an Assistant Jr. High Softball Coach at a salary of \$1,250.00 effective the 2023/2024 school year.

MOTION

*I move the Board **approve/disapprove** appointing Christine Waldorf as an Assistant Jr. High Softball Coach at a salary of \$1,250.00 effective the 2023/2024 school year.*

4. The Athletic Director recommends appointing Hope Bennett as the Head Varsity Girls Volleyball Coach at a salary of \$3,100.00 effective the 2023/2024 school year.

MOTION

*I move the Board **approve/disapprove** appointing Hope Bennett as the Head Varsity Girls Volleyball Coach at a salary of \$3,100.00 effective the 2023/2024 school year.*

E. Addition to the 2023/2024 Cafeteria Substitute List

The Food Service Director recommends adding Joyce McCutcheon and Pauline Hyde to the 2023/2024 Cafeteria Substitute List at a rate of \$14.00 per hour and no benefits.

MOTION

*I move the Board **approve/disapprove** adding Joyce McCutcheon and Pauline Hyde to the 2023/2024 Cafeteria Substitute List at a rate of \$14.00 per hour and no benefits.*

F. Addition to the 2023/2024 Secretarial Substitute List

The Administration recommends adding Valerie Wojtkiewicz to the 2023/2024 Secretarial Substitute List at a rate of \$15.00 per hour and no benefits.

MOTION

*I move the Board **approve/disapprove** adding Valerie Wojtkiewicz to the 2023/2024 Secretarial Substitute List at a rate of \$15.00 per hour and no benefits.*

G. Addition to the Student Custodial Substitute List

The Building and Grounds Director recommends adding Frank Myers to the Student Custodial Substitute List at a rate of \$14.00 per hour and no benefits.

MOTION

*I move the Board **approve/disapprove** adding Frank Myers to the Student Custodial Substitute List at a rate of \$14.00 per hour and no benefits.*

H. Confidential Secretary Contract

The Administration recommends approving the Confidential Secretary Contract for three years beginning July 1, 2024 through June 30, 2027.

MOTION

*I move the Board **approve/disapprove** the Confidential Secretary Contract for three years beginning July 1, 2024 through June 30, 2027.*

2. FIELD TRIP REQUESTS

- A. Mrs. McKim is requesting permission to take approximately 6 students to Western Beaver High School on Friday, April 5, 2024 to attend the Beaver County Schools Poetry Slam Competition.
- B. Mrs. Hill, Mrs. Pyle, and Mrs. Hawthorne are requesting permission to take 20 students to Penn State Beaver on Wednesday, May 8 & Thursday May 9, 2024 to participate in the "Battle of the Books".
- C. Mr. House is requesting permission to take the 8th grade class to Waldameer Park in Erie, PA on Thursday, June 6, 2024.
- D. Mr. Maruca and Mr. Lutzic are requesting permission to take 7 students to the Museum of Illusions in Pittsburgh on Wednesday, April 10, 2024.
- E. Mr. Verba, Ms. Halligan, Mrs. Schwartz, and Ms. Miller are requesting permission to take their 5th grade classes to CCBC and BCCTC on Tuesday, May 14, 2024 to learn about fields of study accessible in high school.
- F. Ms. Miller, Ms. Janectic, Mrs. Henney, and Mrs. Schwartz are requesting permission to take their 4th grade classes to Junior Achievement's Biztown in Bridgeville, PA on Friday, April 12, 2024.
- G. Ms. Sudano, Mrs. Peterson, Mrs. Rogers, and Mrs. House are requesting permission to take their 1st grade classes to Keystone Safari in Grove City on Thursday, May 23, 2024.
- H. Mr. Sheffield and Mrs. Miller are requesting permission to take 20 students in the gifted program to Atlanta, GA, April 18–23, 2024 to attend the 2024 AGLOA National Tournament.
- I. Mrs. Markle, Mrs. Gossett, and Mrs. Nero are requesting permission to take 50 students in the FBLA Club to Cedar Point, Sandusky, Ohio on Friday, June 7, 2024.

- J. Mrs. Markle and Mrs. Gossett are requesting permission to take 20 students to the Nationality Rooms at Pitt University in Pittsburgh on Wednesday, May 8, 2024.
- K. Mrs. Tomak and Mrs. Matsook are requesting permission to take 24 students to Acrisure Stadium in Pittsburgh on Tuesday, April 16, 2024 to attend the Steelers STEM Day.
- L. Mrs. Pyle is requesting permission to take 2 students to Western Beaver School District on Wednesday, May 15, 2024 to participate in the 32nd Annual Beaver County Sixth Grade Spelling Bee.

MOTION

*I move the Board **approve/disapprove** the above field trip requests on dates and at locations as listed.*

3. POLICY REVISIONS

The Administration recommends approving the revisions to Policy #916 Volunteers, Policy #222 Tobacco/Nicotine, Policy #830 Security of Computerized Personal Information/Breach Notification, and Policy #903 Public Comment in Board Meetings.

MOTION

*I move the Board **approve/disapprove** the revisions to Policy #916 Volunteers, Policy #222 Tobacco/Nicotine, Policy #830 Security of Computerized Personal Information/Breach Notifications, and Policy #903 Public Comment in Board Meetings.*

4. FIRST READING OF POLICY #254 EDUCATIONAL OPPORTUNITY FOR MILITARY CHILDREN

The Administration recommends approving the first reading of the new policy for adoption, Policy #254 Educational Opportunity for Military Children.

MOTION

*I move the Board **approve/disapprove** the first reading of the new policy for adoption, Policy #254 Educational Opportunity for Military Children.*

5. SCHOOL CALENDAR

The Administration recommends approval of the 2024/2025 school district calendar.

MOTION

*I move the Board **approve/disapprove** the 2024/2025 school district calendar.*

6. BEAVER VALLEY INTERMEDIATE UNIT 2024/2025 BUDGET

The Administration recommends adoption of the Beaver Valley Intermediate Unit 2024/2025 Budget in the amount of \$2,313,189.00.

MOTION

*I move the Board **approve/disapprove** adoption of the Beaver Valley Intermediate Unit 2024/2025 Budget in the amount of \$2,313,189.00.*

7. TECHNOLOGY CONSULTANT CONTRACT

The Board of Education and Administration recommends approving the technology consultant proposal with Rodney Bobin commencing July 1, 2024 through June 30, 2025 in the amount of \$1,667.00 per month.

MOTION

*I move the Board **approve/disapprove** the technology consultant proposal with Rodney Bobin commencing July 1, 2024 through June 30, 2025 in the amount of \$1,667.00 per month.*

8. BBFASD COMPREHENSIVE PLAN AND REQUIRED REPORTS

The Administration recommends approval to submit the Big Beaver Falls Area School District Comprehensive Plan 2024-2027 and the other state required reports (Academic Standards and Assessment Requirements – Chapter 4, Gifted Education Plan Assurances – Chapter 16, Student Services Assurances – Chapter 12, Induction Plan – Chapter 49, and Professional Development Plan – Act 48) to the Pennsylvania Department of Education (PDE). The BBFASD Comprehensive Plan has been on public view for the past 28 days, which ends March 14, 2024.

MOTION

*I move the Board **approve/disapprove** the Big Beaver Falls Area School District Comprehensive Plan 2024-2027.*