

**Nazareth ISD BOE
Regular Meeting
December 13, 2017**

The meeting was called to order by President Alan Birkenfeld at 8:05 p.m. Other members present were Vice President Mitchell Brockman, Secretary Marty Gerber, Mac Annen, Jennifer Heiman Keith Hoelting, and Joe Kleman. Also present was Principal Jeanie Birkenfeld and Superintendent Glen Waldo. Recognition of boys and girls state LDE teams by Mr. Heck. The prayer was led by Mr. Waldo, the pledge by Alan and the mission statement was read by Joe.

Under Principal's Reports, Mrs. Birkenfeld a calendar of events and enrollment/attendance report. She also recognized students

Superintendent Waldo presented the Superintendent Report, which included the regular reports of District's current bills, financial reports, bank reconciliations, Castro CAD monthly tax collection, transportation report, facilities and operations report, turbine report, fundraiser report, and cafeteria report. Approval of the check lists and financial reports will be considered under the Consent Agenda.

Cash flow and investments were presented. The pledged securities with Peoples Bank were reported and presented. Castro County Appraisal District reported that 51.78% of current M&O taxes and 50.80% of current I&S taxes have been collected.

Under transportation, Waldo discussed the ag pickup currently in body shop in Hereford for hail damage from April. Thought we were having starter problems, but two lose bolts on PU.

Under facilities and operations, Waldo gave an update TAPS Bankruptcy and copies of email correspondence with Javier Delgado with Merlin Law Firm. An update Fortenberry progress on the roof and guttering along with a tentative date during December 18-22 for meeting with architect for punch list. Monthly turbine report, cafeteria report and fund raiser reports were presented. The turbine report did record the estimated savings of each tower.

Information/comparison of November 2016 cafeteria expenditures/revenues were presented along with November 2107. Additionally claims history including the month of November 2017 was presented. The district will have an Administrative Review on January 23, 2018 in the cafeteria. Information related to that audit and upcoming Procurement Audit were presented with reading one of local policy/administrative regulations related to Procurement.

The Fund Raiser Report beginning with August 2017 has been included for your reference. Summary of student transfer applications from October/November were included with a report. Important dates regarding the BOE Election for May 5, 2018 including the first posting notice were presented to the board. Two positions are up for the election including the seats held by Keith Hoelting and Joe Kleman.

Unofficial Bond Election and TRE results from November 7, 2017 election were included for reference in the board packet. Cut-off numbers and enrollment numbers related to UIL Realignment for 2018-2020 were presented.

The second reading of Policy Update 109, affecting local policies BBE, CDA, CKC, CAN, CO, DF, DH, EHBAF, EJ, FEA, FFAA, FFF, FFI, GBAA, GKA, GKC and GKE was conducted

referencing TASB Vantage Points for information. One change noted to CO(LOCAL) is establishing a grade period for unpaid lunches at 15 days. Letter from TEA regarding the 2017 Financial Audit Report (AFR) was included along with an update on the movement of booster club off NISD tax ID. A copy of email and letter from Jessica Moore regarding ALICE Training was shared with the board along with possible dates for NISD to possibly participate.

Invitation and tentative agenda for Appreciation Banquet, NHS Induction Ceremony and TAPR Hearing on December 21, 2017 was included for board reference and information.

The board went to closed session at 9:20 p.m. under section 551.074 in accordance with the Texas Open Meeting Act. The board exited closed session at 10:29 p.m.

Waldo gave each board member a copy of Superintendent Information and other information including the Commissioner-Recommended Student Performance Domain report for upcoming Superintendent evaluation. A copy of the Team of Eight Self-Evaluation completed on November 15, 2017 was also included for discussion.

Two training opportunities are coming soon. TASB Winter Governance & Legal Seminar in Galveston on March 1-3, 2018. PAASB will be at Region 16 on April 12, 2018 with agenda to be determined. Meal will be served at 6:30 PM with meeting set to begin at 7:00 PM.

A motion to approve the Consent Agenda including the November 8, 2017 regular meeting minutes, the November 15, 2017 special meeting minutes, financial reports, current check payment lists, quarterly report, budget amendments as presented, appoint of Glenn Ramaekers to Castro CAD Board of Directors, and Local Policy Update 109 made by Keith. Seconded by Mitchell and motion carried 7-0.

The motion to approve Randall Extension Agent, Tina Hick, as adjunct staff member made by Mitchell. Seconded by Joe, motion carried 7-0.

Jennifer made a motion approve changes to DEC (LOCAL) regarding the recording of leave in hourly increments for nonexempt employees. Mitchell seconded the motion that carried 7-0.

Transportation discussed with no action taken.

Classroom doors and locks with no action taken.

Gym seating discussed with no action taken

Board members were given an opportunity for closing comments or further questions.

Marty made a motion and Jennifer seconded it to adjourn. The motion passed unanimously.

The meeting adjourned at 11:10 p.m.


Alan Birkenfeld, BOE President


Marty Gerber, BOE Secretary