

**Nazareth ISD BOE
Regular Meeting
May 13, 2020**

The meeting was called to order by President Mitchell Brockman at 7:35 p.m. Other members present were Vice President Mac Annen, Secretary Marty Gerber, Alan Birkenfeld, Jennifer Heiman Keith Hoelting, and Jenny Schulte. Also present was Superintendent Dr. Kara Sue Garlitz, with Principal Robert O'Connor connecting via Google Meet. The prayer was led by Jennifer, the pledge by Alan and the mission statement was read by Jenny.

Since the BOE Election for May 2, 2020 was cancelled, no canvassing of results was needed. President Mitchell Brockman issued a Certificate of Election for Mac Annen, Mitchell Brockman, and Marty Gerber. Each newly declared board of trustee signed a Statement of Officer. Then the Oath of Office was administered by K'Lynn Gerber, notary, becoming an active board member.

Under Principal's Reports, Mr. O'Connor presented information on enrollment and attendance, finishing the year, an introduction to the soon to be published NHS Course Guide, and an academic update which included graduation.

President Mitchell Brockman read the hours of continuing education hours for each board member during 2019. Returning board members were required 8 hours and new board members 16 hours of training. Board members were also required to conduct training related to SB1566.

Mac Annen-9.5, yes & SB1566	Alan Birkenfeld-15, yes & SB1566
Mitchell Brockman-20.75, yes & SB1566	Marty Gerber-20.75, yes & SB1566
Jennifer Heiman-16.50, yes & SB1566	Keith Hoelting-21.75, yes & SB1566
Jennifer Schulte-18.75, yes & SB1566	

Superintendent Garlitz presented the Superintendent Report, which included the regular reports of District's current bills, financial reports, bank reconciliations, Castro CAD monthly tax collection, transportation report, facilities and operations. Approval of the check lists and financial reports will be considered under the Consent Agenda.

Cash flow and investments were presented. The pledged securities with Peoples Bank were reported and presented. Castro County Appraisal District reported that 73.95% of current M&O taxes and 74.40% of current I&S taxes have been collected. She also referenced the estimated values that have been reported by Castro CAD on April 30, 2020--\$62,091,983.

Under transportation, Dr. Garlitz noted that the new superintendent of Borden County ISD, Steph Brockman Behrens, had called to see if our district might be interested in purchasing any of their used buses as they were purchasing new ones. She did not have any specific information on available vehicles. Under facilities and operations, Dr. Garlitz discussed getting quotes for a re-keying project as part of the School Safety grant received. She also pulled the file about the repainting project that was prepared and approved during the summer of 2019.

Personnel issues were discussed, and a hiring recommendation will be considered under the Personnel Action Item. Superintendent recommendations and information related to 2020-2021 transfer student approvals and PK and Kindergarten holds were presented and discussed.

The approval for the SBDM recommended School Calendar for 2020-2021 will be considered under the Consent Agenda. The Administrative Summer Hours were discussed and will be in

place for June and July, except for Graduation Day on Friday, June 5. An update on the Castro County Special Education SSA was given by Dr. Garlitz. Dimmitt ISD is currently arranging to turn over all inventoried items to be retained in the cooperative, with the exception of the items they would like to purchase at fair market value. Hart ISD and Nazareth ISD will forge ahead with the co-op and Underwood Law is changing the current contract to an Interlocal Agreement.

Dr. Garlitz then present COVID-19 updates which included working with TDEM as we progress through the system in filing for reimbursement costs through FEMA. Dr. Garlitz is in the process of getting a waiver filed for the Educator Appraisal System, and in the consent agenda the board will consider approving waivers for Missed School Day and Instructional Support Attestation, as well as the Instructional Materials Inventory waiver. An update was giving on decisions made on Class Rankings in EIC (Local) and the board will consider in an Action Item to temporarily amend that policy to pull class rankings after the fourth six weeks. Also, and update on the current graduation plans was presented. It was developed by Mr. O'Connor. It then had to be submitted to Fred Stormer with Underwood Law for his certification to meeting current guidelines before it is sent to Castro County for approval.

BOE Training Opportunities were then presented, which included TASB Virtual Spring Workshops, upcoming TASB Summer Leadership Institute, and two Board Minutes from Eichelbaum and Wardlaw: Employees Returning to Campus, and Public Comment.

A motion to approve the Consent Agenda including the April 8, 2020 regular meeting minutes, financial reports, current check payment lists as presented, the Recommended School Calendar, the Missed School Day Waiver and Instructional Support, and the Instructional Materials Inventory Waiver was made by Jenny. Motion seconded by Jennifer and motion carried 7-0.

Jenny moved that due to the closure of schools to regular instruction and the implementation of distance learning in an effort to mitigate the effects and spread of the COVID -19 virus, it's in the District's best interest to temporarily amend the EIC (LOCAL) policy for the 2019-2020 school year only, so that class rank for seniors shall be based on a weighted grade point average using semester grades earned in grades 9–12, these semester grades shall be converted to grade points according to the District's weighted grade point scale. Class rank shall be calculated at the end of the fourth six-week grading period of the senior year. The average of the first, second, third and fourth six-week grades of the senior year shall be used as the senior year 2nd semester grade for this purpose, and after graduation for the 2019-2020 school year, the EIC (LOCAL) policy shall revert to its prior form, as issued on October 7, 2002, without the need for further action by the Board. The motion was seconded by Alan and the motion carried 7-0.

The board went to closed session at 9:44 p.m. under section(s) 551 - 074 in accordance with the Texas Open Meeting Act. The board exited closed session at 10:17 p.m.

The motion to approve the hiring Whitney Bryan for a probationary dual contract made by Marty, seconded by Mac. Motion carried 7-0.

The board reviewed policy BDAA(LOCAL) and BDAA (LEGAL) regarding officers and the reorganization of the board:


Motion to name Marty as president made by Jenny and seconded by Mac. Motion carried 7-0.
Motion to name Mac vice president made by Keith. Seconded by Alan and motion carried 7-0.
Motion to name Jenny as secretary made by Keith and seconded by Alan. Motion carried 7-0.

Dr. Garlitz noted that the next regular board meeting is scheduled for Wednesday, June 10 at 7:30 pm. She also noted that we are finishing the state mandated cybersecurity training for staff and board members.

Board members were given an opportunity to make comments and ask questions.

Keith made a motion and Mac seconded it to adjourn. The motion passed unanimously.

The meeting adjourned at 10:25 p.m.



Mitchell Brockman, BOE President



Marty Gerber, BOE Secretary