

**Nazareth ISD BOE
Regular Meeting
November 11, 2020**

The meeting was called to order by President Marty Gerber at 7:31p.m. Other members present were Vice President Mac Annen, Secretary Jenny Schulte, Jennifer Heiman Keith Hoelting, and Mitchell Brockman. Alan Birkenfeld was absent. Also present Superintendent, Dr. Kara Sue Garlitz. Guests included Gary Brown. The prayer was led by Jennifer, the pledge by Mitchell and the mission statement was read by Jenny.

Gary Brown with Brown, Graham & Company presented the annual audit report for 2019-2020. Mr. Brown commended the work of the staff with the administrative protocols implemented last year in the areas of credit card usage and activity accounts. There were marked improvements and the new procedures provided evidence of sufficient internal controls to clear the negative findings from the previous two years. Following the presentation, Keith made a motion to approve the audit report as presented with a second from Mac. The motion was approved 6-0. Mr. Brown exited the meeting at 7:58 p.m.

Under Principal's Reports, the FFA LDE District results were reported as well as the Regional Cross Country results.

Dr. Garlitz presented the Superintendent's Report, which included the regular reports of District's current bills, financial reports, bank reconciliations, Castro CAD monthly tax collection, transportation report, facilities and operations report. Approval of the check lists, financial reports, and quarterly report will be considered under the Consent Agenda.

Cash flow and investments were presented. The pledged securities with Peoples Bank were reported and presented. Castro County Appraisal District reported that 30.81% of current M&O taxes and 31.52% of current I&S taxes have been collected.

Dr. Garlitz updated on facilities and operations on the leak in the cafeteria roof after the snow. There was nothing to report for transportation or for personnel.

The 2020-2021 School Calendar administrative changes were presented reflecting the late start and school cancellation due to bad weather as well as the consideration of moving the holidays in February to reflect the change in dates of the San Antonio stock show. Results of the 2017-2020 School Safety Audit were presented. These will be considered under the Consent Agenda.

As part of the COVID-19 update, Dr. Garlitz shared how Nazareth is taking care of the UIL requirement of maintaining below 50% gym capacity for basketball games.

The *Board Minutes* guidance from Eichelbaum related *Additional Disclosures and Certificates of Interested Parties* was included for brief discussion and reference.

A motion to approve the Consent Agenda including the October 14 regular meeting minutes, the November 4 special training minutes, the November 4 special meeting minutes, financial reports, current check payments lists, and the 2020-2021 School Calendar changes and the 2017-2020 School Safety Audit as presented was made by Jenny. The motion was seconded by Jennifer and motion carried 6-0.

Keith made a motion and Jennifer seconded it to adjourn. The motion passed unanimously.

The meeting adjourned at 9:55 p.m.


Marty Gerber, BOE President


Jenny Schulte, BOE Secretary