

**Nazareth ISD BOE
Regular Meeting
May 11, 2022**

The meeting was called to order by President Marty Gerber at 7:31 p.m. Other members present were Secretary Jenny Schulte, Alan Birkenfeld, Jennifer Heiman, Keith Hoelting, and Mitchell Brockman. Also present was Principal Robert O'Connor and Superintendent Dr. Kara Sue Garlitz. The prayer was led by Jennifer, the pledge by Alan and the mission statement was read by Jenny. Guests included K'Lynn Gerber, Audrey Meador, and the Robotics Team: Luke Schulte, Tell Bagley, Brett Heitschmidt, Tagan Ramsey, Tanner Birkenfeld, Chloe Birkenfeld, Harrison Meador, Adrian Rios, and Alejandro Guerrero.

Dr. Garlitz asked President Mary Gerber to read the hours of continuing education hours for each board member during 2021-2022. Returning board members were required to receive 10 hours after a legislative session. All board members' SB1566 training is still current.

Mac Annen-10, yes	Alan Birkenfeld-10, yes
Mitchell Brockman-10, yes	Marty Gerber-15, yes
Jennifer Heiman-15, yes	Keith Hoelting-10, yes
Jennifer Schulte-15.00, yes	

Since the BOE Election for May 7, 2022 was cancelled, no canvassing of results was needed. President Marty Gerber issued a Certificate of Election for Jennifer Heiman and Alan Birkenfeld. Each newly declared board of trustee signed a Statement of Officer. Then the Oath of Office was administered by K'Lynn Gerber, notary, becoming an active board member.

Under the Principal's Reports, Mr. O'Connor included enrollment/attendance information, a calendar of upcoming events, and an academic update. He also presented this year's NHS Course Guide. The Nazareth School Recognition was the Robotics Teams and their State Championship and their performance at Worlds.

Dr. Garlitz presented the Superintendent Report, which included the regular reports of District's current bills, financial reports, cash flow and investment report, Pledged Securities, Castro CAD monthly tax collection, facilities and operations, transportation, and personnel. It also included the 2022-2023 Transfer Students, a COVID-19 update, and upcoming training opportunities.

Approval of the check lists and financial reports will be considered under the Consent Agenda. Cash flow and investments were presented. The pledged securities with Peoples Bank were reported and presented. Castro County Appraisal District reported that 98.03% of current M&O taxes and 98.04% of current I&S taxes have been collected.

Dr. Garlitz gave an update on facilities and operation, transportation, and personnel. Superintendent recommendations and information related to 2022-2023 transfer student approvals and PK and Kindergarten holds were presented and discussed.

The Administrative Summer Hours were discussed and will be in place for June and July. A donation was received from Cobalt Cattle Company. It will be considered under the consent agenda. BOE Training Opportunities were then presented, which included the TASB spring Workshop at WTAMU and the TASB Summer Leadership Institute.

A motion to approve the Consent Agenda including the April 13, 2022 regular meeting minutes, financial reports, current check payment lists, approving the NHS Course Guide for 2022-2023, and approving the donation from Cobalt Cattle Company was made by Mitchell. The motion was seconded by Jenny, and the motion carried 6-0.

Keith made a motion to approve Dr. Garlitz's recommendation to approve the contract of the Katy Schulte for the Castro County Special Education SSA as presented. The motion was seconded by Jennifer, and the motion carried 6-0.

Jennifer made a motion to approve Dr. Garlitz's recommendation that the band uniforms, instruments, and equipment be declared surplus and sold, as applicable, or disposed of properly. The motion was seconded by Jenny, and the motion carried 6-0.


The board reviewed policy BDAA(LOCAL) and BDAA (LEGAL) regarding officers and the reorganization of the board:


A motion to appoint Jenny Schulte as president, Alan as vice president, and Jennifer as secretary was made by Keith and seconded by Mitchell. Motion carried 6-0.

Time was provided for closing comments or further questions.

Alan made a motion and Marty seconded it to adjourn. The motion passed unanimously.

The meeting adjourned at 9:10 p.m.


Marty Gerber, BOE President


Jenny Schulte, BOE Secretary