

**Nazareth ISD BOE  
Regular Meeting  
January 11, 2023**

The meeting was called to order by President Jenny Schulte at 7:32 p.m. Other members present were Vice President Alan Birkenfeld, Secretary Jennifer Heiman, Mac Annen, Marty Gerber, and Keith Hoelting. Also present were Principal Robert O'Connor and Superintendent Dr. Kara Sue Garlitz. Guests included Kevin Telchik. The prayer was led by Alan, the pledge by Mac and the mission statement was read by Keith. Mitchell entered the meeting at 7:52 p.m.

Kevin Telchik with Stephens, Stephens & Telchik presented the annual audit report for 2021-2022. Alan made a motion to accept the report as presented. Mac seconded the motion and it passed 6-0. Mr. Telchik exited the meeting at 7:55 p.m.

President Jenny Schulte opened the Public Hearing at 7:55 p.m. Dr. Garlitz presented information concerning Elementary and Secondary School Emergency Relief, ESSER II & III, grants, how the money has been designated to be spent through input gathered from staff, students, parents, and community. There was no public comment. The ESSER II & III Hearing was closed at 8:35 p.m.

Under the Principal's Reports, Mr. O'Connor included enrollment/attendance information, a calendar of upcoming events, and an academic update. The Nazareth School recognition was the Robotics program who put on a demonstration of this year's challenge.

Dr. Garlitz presented the Superintendent Report, which included the regular reports of District's current bills, financial reports, bank reconciliations, budget amendments, Castro CAD monthly tax collection, transportation, facilities and operations, and personnel. It also included the upcoming BOE election in May 2023, and upcoming training opportunities.

Approval of the check lists and financial reports will be considered under the Consent Agenda. Cash flow and investments were presented. The pledged securities with Peoples Bank were reported and presented. Castro County Appraisal District reported that 45.10% of current M&O taxes and 45.61% of current I&S taxes have been collected.

Dr. Garlitz gave an update on facilities and operation, transportation, and personnel. Important dates for the upcoming School Board Election for May 6, 2023 were discussed. Three positions or terms currently held by Mac Annen, Mitchell Brockman, and Marty Gerber are up for election. Application packets will be available beginning January 18.

Dr. Garlitz went over the West Texas Food Service Cooperative Interlocal Agreement for 2023-2024 that will be considered under the consent agenda. Upcoming board training opportunities were presented.

A motion to approve the Consent Agenda including the December 12, 2022 regular meeting minutes, financial reports, current check payment lists, budget amendments, and approval of the WTFS Coop Interlocal Agreement for 2023-2024 was made by Mitchell. The motion was seconded by Marty, and the motion carried 7-0.

The board entered closed session at 8:54 p.m. under section(s) 551.074 in accordance with the Texas Open Meeting Act. The board came out of executive session at 10:21 p.m.

Board discussed Dr. Garlitz's evaluation. Mitchell made a motion to extend Dr. Garlitz's contract one additional years to June 30, 2026 and increased her salary \$2,500 to \$102,000. The motion was seconded by Keith and the motion carried 7-0.

Time was provided for closing comments or further questions. Alan made a motion and Mac seconded it to adjourn. The motion passed unanimously. The meeting adjourned at 10:25 p.m.



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Jenny Schulte, BOE President



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Jennifer Heiman, BOE Secretary