

**Nazareth ISD BOE  
Regular Meeting  
August 14, 2024**

The meeting was called to order by President Alan Birkenfeld at 7:30 p.m. Other members present were Vice President Jenny Schulte, Secretary Jennifer Heiman, and members Mitchell Brockman, Marty Gerber, Allison Kleman, and Maegan Rowland. Also present was Superintendent Dr. Kara Sue Garlitz, Principal Robert O'Connor, and Steve Lapp. The prayer was led by Maegan, the pledge by Mitchell and the mission statement was read by Allison.

Steve Lapp from Fairly Group was present to answer questions about the property, vehicle, and liability insurance renewal through Public Educators Association of Texas, PEAT.

A motion to approve the property, vehicle, cyber and liability insurance from Fairly Group/Public Educators Association of Texas was made by Mitchell and seconded by Marty. The motion carried 7-0.

Under the Principal's Report, Mr. O'Connor presented first-day enrollment figures, and gave an academic update of the 2023-2024 STAAR scores.

Superintendent Garlitz presented the Superintendent Report, which included the regular reports of District's current bills, financial reports, bank reconciliations, Castro CAD monthly tax collection, facilities and operations. Approval of the check lists and financial reports will be considered under the Consent Agenda.

Cash flow and investments were presented. The pledged securities with Peoples Bank were reported and presented. Castro County Appraisal District reported that 99.61% of current M&O taxes and 99.61% of current I&S taxes have been collected. The certified tax values were presented.

Dr. Garlitz gave an update on facilities and operations, transportation, personnel, and Debt Service Planning. The Board had the 2<sup>nd</sup> reading of the TASB Localized Policy Manual Update 123. Extracurricular designation and adjunct faculty status for Castro County 4-H, ATA, and AIM will be considered under the consent agenda.

The 2024-2025 Student Attendance Accounting Procedures were presented for consideration under the consent agenda as was the TASB Risk Pool for Unemployment Insurance. The preliminary School FIRST rating of 100% was presented. This was followed by board training opportunities.

A motion to approve the Consent Agenda including the July 10, 2024 regular meeting as presented, financial reports, current check payment lists as presented, extracurricular and adjunct faculty designations, the approval of the 2024-2025 Student Attendance Accounting Procedures, and renewal of the unemployment insurance policy through TASB Risk Management Fund and the TASB Localized Policy Manual Update 123 was made by Jenny. The motion was seconded by Jennifer, and the motion carried 7-0.

A motion to approve a professional contract for Carolyn Wilhelm and to approve a district certificate for Art I and Fine Arts for Nicole Schulte was made by Mitchell. The motion was seconded by Jenny, and the motion passed 7-0.

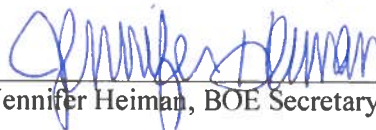
Allison made a motion to conduct a public hearing on the 2024-2025 budget and 2024 Tax Rate for Wednesday, August 28, and authorize the superintendent to take all action necessary to ensure that notices are posted and filed as required. The motion was seconded by Maegan, and the motion carried 7-0.

After discussion, Jennifer made the following motion, "I move that the board adopt an order calling a bond election to be held on November 5, 2024. It was seconded by Maegan, and the motion carried 7-0.

The board entered into closed session at 8:43 p.m. under sections 551.074 and 551.075 in accordance with the Texas Open Meeting Act. The board exited closed session at 9:51 p.m.

Allison made a motion and Jenny seconded it to adjourn. The motion passed unanimously. The meeting was adjourned at 9:53 p.m.

  
\_\_\_\_\_  
Alan Birkenfeld, BOE President

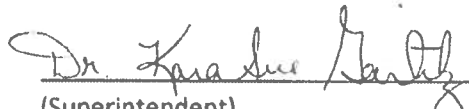
  
\_\_\_\_\_  
Jennifer Heiman, BOE Secretary

**RESOLUTION**  
**Regarding**  
**EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date the duly elected Board of Trustees of the Nazareth Independent School District meeting in public with a quorum present and certified did adopt this resolution that recognizes the Castro County Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities. Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district whose rulings shall be final.

Approved this 14 day of August, 2024

  
(For Board of Trustees)

  
(Superintendent)

## ADJUNCT FACULTY RESOLUTION

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Nazareth Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individuals as adjunct faculty members of the Nazareth Independent School District.

Upon consideration and vote of in favor, Audrey Christine Meador is hereby named as an adjunct faculty member of the Nazareth Independent School District subject to the following conditions and provisions of such appointment, to wit:

1. This appointment shall commence on the 1st day of September, 2024, and end on the 31st day of August, 2025, being the end of the 2024-2025 academic year.
2. Adjunct faculty members will receive no compensation, salary, or remuneration from Nazareth Independent School District.
3. District shall have no responsibility for any insurance, workman's compensation insurance benefits, unemployment insurance or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. This appointment is made by Nazareth Independent School District by and through the Board of Trustees of said District.

This appointment of the herein named, Audrey Christine Meador, is not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Nazareth Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this day of:

August 14, 2024

Nazareth Independent School District by:

Dr. Kara Sue Barlett

Adjunct Faculty Appointment accepted by:

Audrey Meador