

Daily Cleaning Expectations

Classrooms	
Empty Trash, Clean Container if Needed	
Dust Surfaces	
Disinfect Sinks and Counters	
Spot Clean Glass	
Disinfect Doorknobs and High Touch Surfaces	
Straighten Student Desks and Chairs	
Clean Student Desks, Tables and Chairs	
Vacuum Carpet Daily	
Dust Mop Daily	
Spot Mop As Needed	
Spray Disinfect Room Mon., Wed., & Fri.	
Restrooms	
Empty Trash	
Clean/Disinfect Sinks, Toilets, and Surfaces	
Clean Mirrors Daily	
Stock Paper Towels and Toilet Paper Daily	
Use Bath Machine Weekly	
Hallways, Stairways, and Entryways	
Pick Up and Empty Trash	
Dust Mop Daily	
Vacuum Daily if Applicable	

These items are to be completed DAILY. Thanks!