

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Community Room, Aberdeen High School
November 5, 2024

AGENDA

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Gift to the District

Comments from Board Members

1. Legislative Advocacy

Comments from Student Representatives

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Old Business

Superintendents' Report

1. Portrait of a Graduate
2. Football
3. Seismic Update
 - a. **Modeling and Structural Analysis**
 - b. **Site Investigation**

New Business

1. **Policy 3230 Student Searches and Privacy**
2. **Aberdeen Police Department MOU**
3. **Rainier Lanes Agreement**
4. **Saint Martin's MOU**

Board Meeting Agenda
November 5, 2024

5. [Grays Harbor College MOU](#)
6. [Soliant Health OT](#)
7. Next Meeting

Executive Session / Closed Session

Personnel Matters

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

November 5, 2024

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on October 15, 2024, are enclosed for your review and approval.
2. Gift to the District
 - a. McDermoth Elementary School has received a \$3,000 grant from WEA Chinook in support of a parent-mentor volunteer program.

Comments from the Board

1. Legislative Advocacy

Comments from Student Representatives

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Superintendents' Report

1. Portrait of a Graduate – Superintendents Lynn Green and Traci Sandstrom will provide an update on the implementation of the mission, vision, values and goals embedded in the Portrait of a Graduate.
2. Football – Superintendents Lynn Green and Traci Sandstrom will provide an update on Football which kicked off on Nov. 1.
3. Seismic Update – Superintendents Lynn Green and Traci Sandstrom will provide an update on the seismic planning and site review process.
 - a. Modeling and Structural Impact Study – An amendment to the contract with TCF Architecture adding a grant in the amount of \$42,100 for a

modeling and structural impact analysis as proposed is recommended for approval. [Enclosure 2](#)

- b. Site Investigation Study – A proposal from TCF Architecture to investigate two additional sites within the district for possible school construction using two state grants totaling \$166,988 as part of the seismic planning process is recommended for approval. [Enclosure 3](#)

New Business

1. Policy 3230 Student Searches and Privacy – An update to Policy 3230 directing how student searches are conducted is presented for first reading. [Enclosure 4](#)
2. Aberdeen Police Department MOU – An agreement with the City of Aberdeen to provide access to school cameras during a crisis or emergency is recommended for approval. [Enclosure 5](#)
3. Rainier Lanes Agreement – An agreement with Rainier Lanes for the 2024-2025 bowling season at Aberdeen High School is recommended for approval. [Enclosure 6](#)
4. Saint Martin's MOU – A data sharing agreement with Saint Martin's University allowing automatic admission to be offered to eligible students is presented for your review and approval. [Enclosure 7](#)
5. Grays Harbor College MOU – A data sharing agreement with Grays Harbor College allowing automatic admission to be offered to eligible students is presented for your review and approval. [Enclosure 8](#)
6. Soliant Health OT – An amendment to the contract with Soliant Health, LLC, placing Sherica Proffitt in the district as a virtual occupational therapist is recommended for approval. [Enclosure 9](#)
7. Next Meeting – The next regular meeting of the Board is scheduled for 5:30 p.m. Tuesday, Nov. 19, at Miller Junior High School.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 15 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 10](#)

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – October 15, 2024

The Board met in a work-study session at 4:30 p.m. Tuesday, October 15, 2024, for a presentation and discussion from TCF Architecture and ESD 112 Construction Services Group regarding the seismic safety planning for schools and various construction scenarios. Consultants will participate in an Oct. 22 town hall and prepare a recommendation for the Nov. 5 regular meeting.

WORK STUDY

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 5:32 p.m. Tuesday, October 15, 2024, at Stevens Elementary School. In attendance were Jessica Jurasin, Annica Mizin, Suzy Ritter and Jeremy Wright, along with Student Representative Mikyla Gunter, Superintendents Lynn Green and Traci Sandstrom, and 10 patrons and staff.

CALL TO ORDER

The meeting began with the flag salute.

On a motion by Vice President Ritter and seconded by Director Mizin, the Board approved the consent agenda, which included the minutes from the regular meeting on October 1, 2024; September payroll vouchers 836949 through 836984 totaling \$2,097,029.13; General Fund vouchers 836985 through 836986 and 837009 through 837108 totaling \$1,463,742.98, ASB Fund vouchers 836985 through 836988, 836993 through 837008 and 837109 totaling \$28,116.13, Capital Projects Fund vouchers 936987 and 836989 through 836990 totaling \$265,278.69 and Private Purpose Trust Fund vouchers 836991 through 836992 totaling \$1,300.00; a trip request for the Boys Varsity Golf team at Aberdeen High School to travel to Portland, Ore., for the district golf tournament on Oct. 20-22; a trip request for seniors in GEAR UP at Aberdeen High School to travel to Washington State University in Pullman on Nov. 15-17, and vehicle donations to the Automotive Program at Aberdeen High School from Barbara Peters of Aberdeen and Tylila Arrendale of Aberdeen.

CONSENT AGENDA

Vice President Ritter shared praise she has heard about the Thrive program at Central Park Elementary School.

COMMENTS FROM
THE BOARD

Director Jurasin discussed the legislative priorities of the Washington State School Directors' Association based on feedback from school districts and noted that the board's Legislative Advocacy meeting with various stakeholders is scheduled for Tuesday, Oct. 22.

Student Representative Mikyala Gunter shared information about upcoming activities at the Harbor Learning Center including a dance planned for Oct. 26 and the successful decorated pumpkin auction that took place during conferences as a yearbook fundraiser.

COMMENTS FROM
STUDENT
REPRESENTATIVE

Aberdeen High School students Ryker Scott and Denny Linker presented information about upcoming events for Football. The 44th annual drive kicks off

FOOTBALL

Friday, Nov. 1, with the weigh-in scheduled for 5:30 p.m. Monday, Nov. 11, at the Grays Harbor PUD.

Principal Tosha Love presented the annual report and improvement plan for Stevens Elementary School.

STEVENS SCHOOL
ANNUAL REPORT

Superintendents Lynn Green and Traci Sandstrom shared information about the Seismic Town Hall planned for 6 p.m. Tuesday, Oct. 22; a letter regarding an additional \$42,100 from the state for ongoing Seismic Phase I Planning, shared plans for the Great Shakeout on Thursday, Oct. 17, provided an update on planning for a Transitional Kindergarten class and announced that the district had been identified to participate in a Food Service survey planned by the USDA.

SUPERINTENDENT
REPORT

Elyssa Louderback, executive director of business and operations, presented the Fiscal Status Report for September. With 8.3 percent of the fiscal year elapsed, the district has received 6.9 percent of expected revenue and paid 8.4 percent of expenses. She reported fund balances of \$4,032,020.69 in the General Fund, \$122,630.25 in the Capital Projects Fund, \$997,359.29 in the Debt Service Fund, \$337,399.88 in the Associated Student Body Fund and \$345,840.05 in the Transportation Vehicle Fund. Under enrollment, the district is trending 18 average annual FTE above budget after the October enrollment count.

FISCAL STATUS
REPORT

On a motion by Director Jurasin and seconded by Vice President Ritter, the Board approved the annual agreement with the Quinault Indian Nation to provide TANF (Temporary Assistance to Needy Families) to eligible children.

On a motion by Vice President Ritter and seconded by Director Mizin, the board approved renewal of the contract with Grays Harbor County for operation of the educational program at the Juvenile Detention Center in 2024-2025.

24-25 DETENTION
CENTER
AGREEMENT

On a motion by Director Wright and seconded by Director Ritter, the board voted to declare a list of materials and equipment provided by the Business Office as surplus and no longer needed for an educational purpose.

SURPLUS

President Durney announced that the next regular meeting is scheduled for 5:30 p.m. Tuesday, Nov. 5, in the Community Room at Aberdeen High School.

NEXT MEETING

At 6:15 p.m., President Durney recessed the meeting for an executive session expected to last 10 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee). At 6:25 p.m., the session was extended for 15 minutes. The meeting reconvened in regular session at 6:40 p.m.

EXECUTIVE
SESSION

On a motion by Vice President Ritter and seconded by Director Wright, the Board approved the Personnel Report as amended. Under certificated matters, the

PERSONNEL
REPORT

Board approved the hiring of Kaye Pearse as a teacher in the Transitions program at Aberdeen High School effective Oct. 21, approved a leave of absence for Hailey Pfeifer, a teacher at Miller Junior High School, effective Aug. 28 to Nov. 22, and approved the hiring of Carinda Kingsbury, Shanna Lynch and Rocio Melin as substitutes for the district.

CERTIFICATED

Under classified matters, the Board removed a change of assignment for Maria (Lydia) Garcia Lopez, a bilingual student-family support assistant, approved the hiring of Abby Billie as a para-educator for therapy support effective Oct. 7, Linda Francisco as a Food Service worker at Aberdeen High School effective Oct. 9, Sarahi Ramirez as a bilingual Health Assistant, current year only, at Aberdeen High School effective Oct. 21, Sarahi Ramirez as a tutor in the Professional Medical Careers Program, current-year only at Aberdeen High School and the Twin Harbors Skills Center effective Oct. 21, David Bennett as an MTSS assistant at the Harbor Learning Center and Grays Harbor Academy effective Oct. 7, Jessica Brown as a para-educator, current-year only, at Robert Gray Elementary School, effective date to be determined and Shari VanBlaricom as a para-educator, current-year only, at Stevens Elementary School effective Oct. 14; approved changes of assignment for Mason Campeau, a current-year para-educator, from A.J. West Elementary School to Aberdeen High School; approved a leave of absence for Jon Lawrence, a custodian at McDermoth Elementary School, effective Oct. 16 to Nov. 27; accepted resignations from Melissa Williams, a para-educator at Aberdeen High School, effective Oct. 11 and Bryce Englund, a para-educator at Stevens Elementary School, effective Oct. 18; accepted the resignation of Pamela Erickson as choreographer for the musical at Aberdeen High School effective Oct. 9; approved the hiring of Brandyn Brooks as head coach and Robert Burton and Ryan (Buzz) Scott as assistant coaches for boys' basketball at Aberdeen High School effective Nov. 18, Curtis Eccles as head coach and Dan Brown and Brandon Knutson as assistant coaches for girls' basketball at Aberdeen High School effective Nov. 18, Rob Burns as the head coach and Anne Eisele as the assistant coach for boys' swim at Aberdeen High School effective Nov. 18, Jeff Hatton as head coach and Jeremy Roberts and Kyle Strobe as assistant coaches for boys' wrestling at Aberdeen High School effective Nov. 18, Craig Yakovich as head coach and Tamar Yakovich as assistant coach for girls' wrestling at Aberdeen High School effective Nov. 18, Breanna Gentry, Jimmy McDaniel and Larry Fleming as head coaches for girls' basketball at Miller Junior High School effective Oct. 21, Jason Garman as assistant coach for wrestling at Miller Junior High School effective Oct. 21, Trina Wallin as assistant coach for girls' soccer at Miller Junior High School effective Oct. 3, and approved the hiring of Rachael Pavon and Mirina Rayne as substitutes for the district.

CLASSIFIED

On a motion by Director Jurasin and seconded by Director Mizin, the Board approved an assignment exception for Lillianna Rayne to teach 0.2 FTE of science at Aberdeen High School.

There being no further business, the regular meeting was adjourned at 6:42 p.m.

ADJOURN

Lynn Green, Secretary

Jennifer Durney, President

Traci Sandstrom, Secretary

Old Capitol Building
PO Box 47200
Olympia, WA 98504-7200

ospi.k12.wa.us



Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

October 4, 2024

Lynn Green, Interim Superintendent
Aberdeen School District
216 North G Street
Aberdeen, WA 98520

RE: School Seismic Phase 1 Planning Grant Award

Dear Interim Superintendent Green:

Congratulations! The Aberdeen School District has been awarded a School Seismic Phase 1 Planning Grant Award in the amount of up to \$42,100 for Tsunami Modeling at Robert Gray Elementary, McDermoth Elementary, and the district owned site at 410 N I St.

The funding for the program was part of the state's capital budget (Section 5008, Chapter 113, laws of 2022) and your district should track all expenditures and reimbursements in its capital projects fund. All costs incurred by the district above the grant award allowances will be the responsibility of the district.

Please submit all documentation and requests for reimbursement to Scott Black at scott.black@k12.wa.us. You may also contact Scott at 360-742-4028.

Sincerely,

A handwritten signature in black ink that reads 'T Kelly' with a long, sweeping horizontal line extending to the right.

T.J. Kelly
Chief Financial Officer
Office of Superintendent of Public Instruction

August 25, 2024

Re: Aberdeen School District
OSPI School Seismic Safety Grant - Phase I Planning
TCF Project No. 2024-002
Additional Services Request – THA Modeling & Structural Impact Analysis
Attn: Mr. Andrew Twyman, Associate Director of Design, Value Engineering + Construction Project Management

Dear Andy,

I am pleased to provide you with this additional services request for the Tsunami Hazard Assessment (THA) Modeling and Structural Impact Analysis at Robert Gray Elementary School, 1516 N B St, McDermoth Elementary School, 409 N K St, and the empty lot and parking lot at 410 N I St in Aberdeen, WA. The purpose of this modeling is to better determine the hazard due to a Cascadia subduction zone earthquake and resulting tsunami at all three of these sites, which are located right on the border or partially within the inundation zone.

This fee proposal includes the cost for our Hazard Modeling Consultant to run simulations and produce reports of a CSZ_L1 event, both with and without sea-level rise, as well as to run a CSZ_M1 event for comparison against the State of Washington TDZ maps. We have also included fees for our Structural Engineer to coordinate with our Hazard Modeling Consultant, perform a code review specific to Washington State Building Codes and regulations related to tsunami design requirements, and create a resilience-based design framework for each site. They have also allocated time to participate in meetings, review their findings, and update the Design and Leadership Teams on the status of these deliverables.

TCF will oversee both consultants and participate in additional weekly meetings to provide updates on progress and project impacts based on the analysis. We will also update our seismic and site feasibility studies to incorporate these results and provide revised recommendations for each site.

Please note that the HyperNumerics proposal includes an optional extra deliverable, which has not been included in the fee summary below. This work would be required in the future if the new building site for the Harbor Learning Center is determined to be feasible.

Schedule: The modeling will take place over a three-week timeframe once approved. TCF and Degenkolb will review and incorporate the findings into the seismic and site feasibility reports during the two weeks following.

Fee: Our fee is proposed on a fixed fee basis and is broken down by consultant as follows. See attached consultant proposals for a detailed description of their services:

HyperNumerics	\$25,000.00
Degenkolb Engineers	\$11,000.00
TCF Architecture	\$2,500.00
TCF Architecture Mark-Up on consultants (10%)	\$3,600.00
ASR TOTAL	\$42,100.00



Aberdeen School District
OSPI School Seismic Safety Grant - Phase I Planning
ASR – THA Modeling & Structural Analysis
August 25, 2024, Page 2

Contract Type: We propose issuing an amendment to the existing short form Prime Agreement for this added scope.

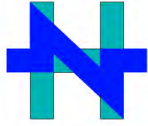
Please give me a call if you have any questions.

Respectfully,
TCF Architecture PLLC

A handwritten signature in black ink, appearing to read "Steve Wachtler".

Steve Wachtler, AIA
Principal

Attachments: HyperNumerics LLC and Degenkolb Engineers Fee Proposals



HyperNumerics LLC

11021 Durland Ave NE, Seattle, WA 98125

Proposal for Tsunami Hazard Assessment Modeling Study - Aberdeen Schools

August 19, 2024

Introduction

This proposal outlines a tsunami hazard assessment (THA) modeling study for the area surrounding the Robert Gray Elementary School at 1516 N B St, the McDermoth Elementary School at 409 N K St, and the empty lot and parking lot at 410 N I St in Aberdeen, WA. The goal is to determine the hazard due to a Cascadia Subduction Zone Earthquake and resulting tsunami at these sites. The amount of subsidence will inform where there is potential long-term flooding in the area. The maximum amount of inundation (depth of water above this subsided land) and the elevation to which it rises will be used to determine the minimum safe occupiable elevation. In addition, depths, speeds, and momentum flux are needed for engineering design purposes for a new building or as information for retrofitting existing structures.

Our work will draw on previous THA studies (e.g. [2]) performed for Vertical Evacuation Structures and other critical infrastructure in tsunami-vulnerable sites, following guidance published by the American Society of Civil Engineers (ASCE) in the 2022 publication known as ASCE 7-22 [4, 3], and the 2021 Washington State Building Code, see [1] and [5]. We understand that this report will primarily be used to inform discussions about the best path forward for the Aberdeen School District. Since the WA Building Code and ASCE 7-22 standards evolve, it is possible that their requirements will change in the future.

Base Deliverables: \$25,000

- Simulation of the CSZ_L1 (described below) without sea-level rise will be used in order to compare to the State of Washington TDZ maps.
- CSZ_L1 with sea-level rise will be used as required for a Maximum Considered Tsunami by the 2021 Washington State Building Code.
- CSZ_M1 without sea-level rise will be used to show the community the difference to CSZ_L1 without sea-level rise. The hazard is expected to be less with CSZ_M1, which is thought to be more probable in the near future than the “2500-year” CSZ_L1 event mandated in the building code.
- A source described below called L1up with sea-level rise. This source will be designed to meet both the 2021 Washington State Building Code and the ASCE 7-22 standards for building in an inundation zone. Even if one is not building a Vertical Evacuation Structure (the Aberdeen sites might use a horizontal evacuation plan), any retrofitting to standards may require information (like speed, momentum flux, inundation height and elevation) from a source like L1up.

- A final report and project webpage including plots, time series at synthetic gauge locations, animations of tsunami simulations, analysis, and conclusions.

Tasks and Discussion

1. We will work with the project team to determine the value of sea level rise (SLR) to use as required by both these building standards. In particular, the simulations will be run at some ambient sea level and we will use the Mean High Water (MHW) value for Aberdeen, as prescribed in the standards. The ambient value will be further increased using an estimate of sea level rise (SLR) over some time horizon, say 100 years for a building design lifespan. We will review the literature on projections of SLR around Aberdeen and provide some guidance on how this might be chosen.
2. We have reached consensus with the project team in our recent discussions about the choice of earthquake sources for this study: The CSZ_L1 source is a version of the “L1 scenario” which is one member of a suite of 15 tsunamigenic Cascadia Subduction Zone earthquake models frequently used for Tsunami Hazard Assessment studies in Oregon and Washington [6], and is thought to represent a “2500-year event”. Another of these 15 models is CSZ_M1 which is considered a “1000-1500 year event” and is expected to result in less inundation in Aberdeen. Results from CSZ_M1 will be useful in further understanding the hazard in Aberdeen even though they can not be used to meet the “2500-year event” building standards in the State of Washington.
3. We will develop an earthquake source model, called L1up, that is compliant with guidance published in both the ASCE 7-22 and the State of Washington building codes. This model will specify the seafloor motion resulting from the hypothetical earthquake, which in turn generates the tsunami used in the modeling study. In order to be compliant with ASCE 7-22, the tsunami produced must meet or exceed certain values specified at offshore gauge locations within a certain distance of the site. This will be tested via preliminary tsunami simulations. The offshore wave heights were developed using a probabilistic model and correspond to tsunami amplitudes that are expected with a 2500-year return time. To be compliant with the State of Washington building code, this source will also meet the State’s requirements at these same locations. This L1up will be a modified version of the CSZ_L1 source. Based on experience in previous studies, the CSZ_L1 source may have to be amplified slightly to be compliant with the ASCE 7-22 guidelines, which typically results in higher inundation values.
4. Both the Washington State Building Code and the ASCE 7-22 standards accept Manning coefficient 0.025 as the roughness parameter for the bottom friction in our models. We propose to use this value. See the Extra deliverables below for an option to also get results for Manning coefficient 0.020 – a less rough seafloor – which could result in more inundation and a few minutes earlier arrival time. The reason for considering Manning 0.020 is that Grays Harbor is thought to have a smoother seafloor than Manning coefficient 0.025 would suggest. Since Grays Harbor is very shallow and the tsunami propagates a long distance over this bay, the Manning coefficient used in this region could have a significant effect.
5. For these base deliverables we are proposing 4 job runs, all with Manning 0.025. For these simulations, we will use detailed topography (1/3 arc-second, roughly 10 meter horizontal resolution) to produce site maps showing the maximum inundation depth, maximum inundation elevation, flow velocities, and momentum flux around the sites, as well as time series of these quantities and arrival times at select synthetic gauge locations. These simulations will be performed over “bare earth”, without structures or ground cover, as is standard for much tsunami hazard assessment mapping.

6. A website and a final report summarizing the results of these 4 runs will be produced. Included will be the value of the minimum height from ground to the first occupiable level of any structure built on the site that meets the ASCE 7-22 and Washington State building code standards. Animations will also be produced to help visualize the results and explain them to stakeholders. If desired, an oral presentation can also be made.

Extra Deliverables: \$3000 (compliance report), \$5000 (Manning 0.020 runs)

1. A compliance report can be submitted with details on the modified “L1up” source, illustrating compliance with both the ASCE 7-22 and the Washington State building code. The compliance report will also show that the CSZ_L1 source is compliant with the 2021 Washington State Building Code. This report would perhaps be required as proof that the sources used to determine quantities for a building design or retrofit met the appropriate standards. The compliance report and associated results will also be posted on the website.
2. Since Grays Harbor is shallow with a smooth bottom, we can also study inundation results with a lower roughness value (Manning coefficient) within the harbor. The WA State Building Code and the ASCE 7-22 guidelines only require Manning=0.025. By also using Manning=0.020, we can see if any significant difference will be seen in Aberdeen. The expectation is that somewhat more inundation will occur, and the modeling can let us know the extra hazard due to this factor. This would involve 2 more simulations, one for CSZ_L1 and one for L1up, both with Manning 0.020 and sea-level rise. Post-processing and analysis of the simulation results will be performed and incorporated into the final report and the website.

Timeline

We would need around 3 weeks to complete all base deliverables once work is approved. So completion of these on or before the Sept 20, 2024 deadline discussed in our recent meeting is possible if we can be authorized to begin fairly soon. Any additional deliverables might time some additional time.

References

- [1] 2018 Washington State Building Code Committee. WAC 51-50-1615 Tsunami loads. <https://app.leg.wa.gov/WAC/default.aspx?cite=51-50-1615&pdf=true>, 2018.
- [2] L. M. Adams, F. I. González, and R. J. LeVeque. Modeling Study of a Proposed Vertical Evacuation Structure Site for the Shoalwater Bay Tribe. Final Report. <http://hdl.handle.net/1773/45287>, 2020.
- [3] Codes, Minimum Design Loads Standards Activity Division of the Structural Engineering Institute of ASCE, Associated Criteria for Buildings, and Other Structures Standards Committee. ASCE 7-22 Minimum Design Loads and Associated Criteria for Buildings and Other Structures (Commentary), ASCE/SEI 7-22 Standard isbn 9780784415788, 2022.
- [4] Codes and Standards Activity Division of the Structural Engineering Institute of ASCE. ASCE 7-22 Minimum Design Loads and Associated Criteria for Buildings and Other Structures, ASCE/SEI 7-22 Standard ISBN 9780784415788, 2022.
- [5] Washington State Building Code Committee. 2021 Washington State Building Code (with amendments). <https://up.codes/viewer/washington/wa-building-code-2021>, 2024.
- [6] R. C. Witter, Y. Zhang, K. Wang, G.R. Priest, C. Goldfinger, L. Stimely, J.T. English, and P.A. Ferro. Simulating tsunami inundation for a range of Cascadia megathrust earthquake scenarios at Bandon, Oregon USA. *Geosphere*, 9(6):1783–1803, 2013.

<https://up.codes/viewer/washington/wa-building-code-2021>

August 23, 2024

Steve Wachtler, AIA
Principal
TCF Architecture
steve@tcfarchitecture.com

Reference: **Proposal for Tsunami Site Assessment for Harbor Learning Center
Aberdeen School District, Aberdeen, WA
[Degenkolb Job Number C3860012.00]**

Dear Mr. Wachtler:

We understand that the Aberdeen School District is exploring sites for building a new school campus for the proposed relocation of Harbor Learning Center, as well as seeking to understand the impacts of tsunami inundation on the existing McDermoth and Robert Gray campuses. The current effort focuses on performing overall site feasibility assessments related to tsunami hazard and mitigation at the properties being studied. The Office of the Superintendent of Public Instruction is funding this project through the school seismic safety grant program. This is intended to be the initial phase of a multi-phase project, with design and construction funded in future phases.

Scope of Work

The District plans to perform the needed geotechnical investigation and site assessment activities to determine the overall feasibility of the proposed school construction project at a property near the high school in Aberdeen. Additional study is also proposed to understand the extent of tsunami inundation at the existing elementary school campuses at McDermoth and Robert Gray Elementaries. Subsequent phases of the grant program will encompass the full design and construction phases. Our site assessment scope of work is limited to the following:

Building Code Review

The building code review will consist of a review of the current Washington State building codes and regulations pertaining to tsunami design requirements for the proposed sites. The 2021 Washington Building Code contains significant revisions to the tsunami design zone definition, these will be reviewed relative to development of the proposed sites to define applicability of tsunami-resistant design requirements.

Resilience-Based Design Framework

As the proposed sites are on the boundary of the code-defined tsunami design zone, we propose to assist in the development of a resilience-based design framework that addresses the probability of tsunami hazards at the three sites. This framework will consider both Extreme (Maximum Considered Earthquake / Tsunami corresponding to 2,500-year recurrence interval) and Expected (Design Basis Earthquake / Tsunami corresponding to a 1000-1500-year recurrence interval) scenarios. We will collaborate with the tsunami modeling consultant and the design team to assess the potential impacts of these hazard levels on the proposed structures and evaluate mitigation strategies for the new site

August 23, 2024

Page 2

for Harbor Learning Center. These strategies may include elevating a portion of the new site to avoid inundation for the Expected scenario or subdividing the site into one site within the inundation zone and a site outside of the inundation zone.

We will coordinate with the geotechnical engineer on site investigation scope of work at the new site for Harbor Learning Center along with an overall review of other potential geologic hazards such as liquefaction and lateral spreading.

Review Findings

We have assumed regular engagement with TCF and the District to review site plan options and review progress during the site assessment. This will include regular meetings with the project team.

At the conclusion of the site assessment, key findings and recommended next steps will be summarized in a memo format. This will include a preliminary code analysis and resilience-based design summary along with site plan exhibits developed as part of the site plan options analysis. As appropriate, we will review these findings with WA DNR, OSPI, and the Aberdeen Building Department to gain general approval for the proposed site development and construction. Next steps will be summarized to help identify open questions and provide direction for moving into future design and construction phases.

Schedule

We have assumed that this phase will focus on providing initial site feasibility input to the District by late September. As needed and under a separate scope of work, our involvement can continue to allow for further development of site development options.

Assumptions

We have made the following assumptions related to the site assessment scope of work:

- Engineering design of the tsunami hazard mitigation is not included in this phase. If the District elects to explore elevating the proposed site for Harbor Learning Center outside of the inundation depth, fill depth required to mitigate the tsunami inundation hazard will be provided but design against scour, settlement, and other effects will be by others.
- We have assumed our participation in meetings with the School District will be limited to (6) virtual meetings and one in-person public forum in Aberdeen.
- We are available to have a preliminary permitting discussion with the AHJ but formal code review or other approval processes will be completed in a future phase.



August 23, 2024

Page 3

Key Personnel

David Sommer will continue to lead this phase of the project as Project Manager. He has significant experience with the OSPI Seismic Retrofit Grant Program requirements, including the recent seismic evaluation of existing schools for the Aberdeen School District.

Cale Ash has led our previous tsunami projects including the Ocosta Replacement Elementary School and the successful FEMA grants for the City of Ocean Shores, City of Westport, Shoalwater Bay Indian Tribe, and the tsunami evacuation studies for the Aberdeen School District. He will leverage this expertise in reviewing tsunami hazard at the proposed project sites and help guide decision making for the project team

Proposed Fees, Terms & Conditions

We propose to provide our services under an extension of our existing agreement for a fixed fee of \$11,000.

If the terms of this proposal are not fully consistent with your expectations, we would appreciate the opportunity to review them with you in more detail. Please let us know if you have any questions or need further information.

Sincerely,

DEGENKOLB ENGINEERS

A handwritten signature in black ink, appearing to read "Cale Ash", with a long horizontal flourish extending to the right.

Cale Ash, PE, SE
Principal, Group Director

CRA/DGS/cra

A handwritten signature in blue ink, appearing to read "David Sommer", with a long horizontal flourish extending to the right.

David Sommer, PE, SE
Associate Principal

Old Capitol Building
PO Box 47200
Olympia, WA 98504-7200

ospi.k12.wa.us



Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

October 31, 2024

Lynn Green, Interim Superintendent
Aberdeen School District
216 North G Street
Aberdeen, WA 98520

RE: Additional Funding for School Seismic Phase 1 Planning Grant Award

Dear Interim Superintendent Green:

Congratulations! The Aberdeen School District has been awarded an additional School Seismic Phase 1 Planning Grant Award in the amount of \$166,988 for the following site work:

Site 3 North Aberdeen Site (Potential Jr/Sr High+ Elementary)

Grant Award \$125,000

- Geotechnical Investigation and Testing
- Civil/Site Feasibility including topo/contour and conceptual stormwater and utility analysis + survey
- Site Test Fit Study for new Schools
- Cost Estimating
- Hazmat Testing
- Title Report and Appraisal
- Project Management

Site 4 South Aberdeen Site (Potential Elementary)

Grant Award \$41,988

Reallocation of Site 2 Planning Grant \$63,012

Total Grant Allocation \$105,000

- Geotechnical Investigation and Testing
- Civil/Site Feasibility including topo/contour and conceptual stormwater and utility analysis + survey
- Site Test Fit Study for new Schools
- Cost Estimating
- Hazmat Testing

Interim Superintendent Lynn Green

Page 2

October 31, 2024

- Title Report and Appraisal
- Project Management

The funding for the program was part of the state's capital budget (Section 5008, Chapter 113, laws of 2022) and your district should track all expenditures and reimbursements in its capital projects fund. All costs incurred by the district above the grant award allowances will be the responsibility of the district.

Please submit all documentation and requests for reimbursement to Scott Black at scott.black@k12.wa.us. You may also contact Scott at 360-742-4028.

Sincerely,

A handwritten signature in black ink, appearing to read "TKelly", with a long horizontal flourish extending to the right.

T.J. Kelly

Chief Financial Officer

Office of Superintendent of Public Instruction

October 7, 2024

Re: Aberdeen School District
Site Feasibility Study
TCF Project No. 2024-002
Consulting Services Fee Proposal – Site Feasibility Study, Sites 3 & 4
Attn: Mr. Andrew Twyman, Associate Director of Design, Value Engineering + Construction Project Management

Dear Andy,

As previously discussed, due to the existing wetlands, the District-owned 26 acre site (Site 2) located east of Grays Harbor College has been deemed infeasible for construction. I am therefore pleased to provide you with this Design Consulting Services proposal for the Site Development Feasibility Study of two additional sites. These two new sites are being considered for the location of two new elementary schools and the relocation of Miller Jr. High School. These studies will review the viability of each site by analyzing a series of criteria, including buildable site area, proximity to student population, access and serviceability, soil composition and stability, tsunami risk, site utility infrastructure, cost to develop, and other relevant criteria.

This fee proposal aims to provide you with our latest understanding of the project scope, fee, schedule, and requirements. Our goal is to deliver the services you need while setting fees that allow us to perform a high-quality job. Our proposal is based on the understanding and assumptions outlined herein.

Site Locations: The first site, identified as Site 3, is a 99.28-acre, roughly triangular-shaped site located northwest of Basich Boulevard near its intersection with Harborview Drive in northern Aberdeen. This site is being studied for the location of a new elementary school and the relocation of Miller Jr. High School. The second site, identified as Site 4, is a 28-acre, rectangular-shaped site located in southern Aberdeen at latitude 46.9567 degrees and longitude -123.7873 degrees. This site is being considered for the relocated Stevens Elementary School.

Project Schedule: Below is a summary of the preliminary proposed project schedule, which will be reviewed and re-evaluated as we begin the site studies. The schedule assumes both sites will be studied concurrently, with deliverables applicable to both sites.

- | | |
|---|------------|
| • Contracts: | October |
| • School Board Contract Approval: | 11/5/2024 |
| • Civil GIS (Contours) to TCF: | 11/15/2024 |
| • Survey Complete: | 1/2/2025 |
| • Preliminary Building/Site Test Fit: | 11/29/2024 |
| • Geotech Preliminary Results: | 12/15/2024 |
| • Cost Estimate Complete: | 1/6/2025 |
| • Draft Site Feasibility Report Issuance: | 1/10/2025 |
| • Geotech Final Results: | 1/15/2025 |
| • Final Site Feasibility Report Issuance | 1/31/2025 |

Architectural Services: Our architecture services will include the following:

- *General Administration & Correspondence:* Correspond with CSG|ESD 112, Aberdeen School District and consultants throughout duration of project as required to support project needs.
- *Meetings:* Attend meetings twice a month to update CSG|ESD 112 on the progress of the site feasibility studies. We included time for us to attend (10-12) virtual meetings over the duration of the study, anticipated to last approximately 3 months.
- *In-Person Meetings:* Time has been included to attend one in-person board meeting and one in-person community meeting.
- *Site Visit & Documentation:* Assemble photos and site observations from site visits for inclusion in draft and final reports.
- *Agency Coordination:* We will perform a high-level land use and code study for the project as required for helping determine project feasibility. Our proposal includes a project scoping meeting with the governing jurisdiction.
- *Consultant Report Review and Analysis:* Review survey, geotechnical and environmental reports and analysis to inform the development of site concepts.
- *Program:* Create a basic program based on current student enrollment and staff count to use for test fitting the buildings being studied for replacement of the two sites.
- *Design Concept Creation:* Develop site concepts at both projects site for the replacement of an elementary school and Middle School at Site 3 and an elementary school at Site 4. The site/building design concepts will be used to generate conceptual-level pricing.
- *Cost Estimate Coordination:* Coordinate with our cost estimator to create a high-level conceptual cost estimate using the site concept design as the basis for the estimate along with schedule, project delivery, and other known applicable criteria gathered during the study phase.
- *Draft Report:* Create a draft report summarizing site feasibility findings and analysis. Assemble all narratives and documents developed throughout the process, write an executive summary, and combine them into a single PDF document. Deliver to ASD for review and comment.
- *Final Report:* Address comments, finalize report, and deliver bookmarked PDF and/or hard copy.

Consultants: The following are the proposed consultants we plan to use for this project. As we proceed further into the master planning process, if it is determined that additional consultants are needed to further refine the scope or costs, we can bring them on via an additional services request proposal:

- **Cost Control Consultant:** RC Cost Group
- **Geotech:** Haley & Aldrich
- **Civil:** LDC
- **Survey:** MTN 2 Coast

Consultants Services: See attached consultant proposal for a detailed description of their services.

Fee Type: Our fee is proposed on a fixed fee basis. Please see the attached fee calculation sheet for a breakdown of our services. Note that since the Site Development Feasibility Study of Site 2 was deemed infeasible, we are showing those unused services and fees as credits in our attached fee breakdown. Since Site 3 is much larger than Site 2 and can accommodate full middle school and elementary school programs, including site elements, our fees have been adjusted to account for the fact that we are studying two full projects on this site.

Contract Type: We anticipate that TCF will issue an amendment to the original short-form Prime Agreement for the OSPI School Seismic Safety Grant - Phase I Planning project to cover the additional scope of this study.

Reimbursable Expenses: Reimbursable expenses plus mark-ups will be charged in addition to our service fees. We have provided an estimate for expenses and will bill them as incurred plus a 10% mark-up.

Please give me a call if you have any questions.

Respectfully,
TCF Architecture PLLC



Steve Wachtler, AIA
Managing Principal

Attachments:
Fee Calculations

Site Feasibility Study Aberdeen School District



Exhibit A - Fee Calculation

Revised: 10/7/2024

SUMMARY OF WORK / ASSUMPTIONS: The following is a detailed breakdown of the scope of services and projected hours that TCF Architecture will provide for the Aberdeen School District Site Feasibility Study, Sites 3 & 4. Also reference our fee proposal letter for additional clarification on these items.

TASK	PROJECT TASK DESCRIPTION	TEAM MEMBER HOURS / FEES				TOTALS
		Principal	Project Architect	Job Captain	Administrative	
TASK 1 - ARCHITECTURAL SERVICES - SITE 3						
1.01	General Admin, Project Management, Coordination & Correspondence	10.0	10.0		2.0	
1.02	Owner Meetings	4.0	4.0			
1.03	Site Visit & Documentation	2.0	2.0			
1.04	Program Meeting & Coordination	8.0				
1.05	Site Concept Creation	12.0	18.0	26.0		
1.06	Cost Estimate Coordination		2.0			
1.07	Agency Coordination, Code Review & Land Use Regulatory Research & Documentation		4.0			
1.08	Report Creation	4.0	16.0	32.0		
1.09	In-person School Board & Community Meetings	16.0	8.0			
1.10	Reimbursable Expenses	\$500				
	ESTIMATED HOURS	56.0	64.0	58.0	2.0	
	HOURLY RATE	\$325	\$185	\$135	\$115	
	ESTIMATED FEES	\$18,200	\$11,840	\$7,830	\$230	
TOTAL TASK 1 ARCHITECTURAL FEE						\$38,600
TASK 2 - ARCHITECTURAL SERVICES - SITE 4						
2.01	General Admin, Project Management, Coordination & Correspondence	10.0			2.0	
2.02	Owner Meetings	2.0	2.0			
2.03	Site Visit & Documentation	2.0				
2.04	Program Meeting & Coordination	4.0				
2.05	Site Concept Creation	8.0	10.0	16.0		
2.06	Cost Estimate Coordination		2.0			
2.07	Agency Coordination, Code Review & Land Use Regulatory Research & Documentation		2.0			
2.08	Report Creation	2.0	8.0	16.0		
2.09	Reimbursable Expenses	\$500				
	ESTIMATED HOURS	28.0	24.0	32.0	2.0	
	HOURLY RATE	\$325	\$185	\$135	\$115	
	ESTIMATED FEES	\$9,100	\$4,440	\$4,320	\$230	
TOTAL TASK 2 ARCHITECTURAL FEE						\$18,590

TASK	PROJECT TASK DESCRIPTION	TEAM MEMBER HOURS / FEES				TOTALS
		Principal	Project Architect	Job Captain	Administrative	
TASK 3 - GEOTECHNICAL SERVICES - SITE 3						
3.01	Geotechnical Engineering, Fixed Fee Site 3 - Haley & Aldrich: See Attached Proposal		\$40,000			
	SUBTOTAL CONSULTANT FEES		\$40,000			
	10% MARKUP ON CONSULTANT FEES		\$4,000			
	SUBTOTAL		\$44,000			
TOTAL TASK 3 FEE						\$44,000
TASK 4 - GEOTECHNICAL SERVICES - SITE 4						
4.01	Geotechnical Engineering, Fixed Fee Site 2 - Haley & Aldrich: See Attached Proposal		\$45,500			
	SUBTOTAL CONSULTANT FEES		\$45,500			
	10% MARKUP ON CONSULTANT FEES		\$4,550			
	SUBTOTAL		\$50,050			
TOTAL TASK 4 FEE						\$50,050
TASK 5 - CIVIL & SURVEY SERVICES - SITE 3						
5.01	Civil Engineering & Survey, Fixed Fee Site 1 - LDC & Mtn 2 Coast: See Attached Proposal		\$34,735			
5.02	Reimbursable Expenses: See Attached Proposal		\$0			
	SUBTOTAL CONSULTANT FEES		\$34,735			
	10% MARKUP ON CONSULTANT FEES		\$3,474			
	SUBTOTAL		\$38,209			
TOTAL TASK 5 FEE						\$38,209
TASK 6 - CIVIL & SURVEY SERVICES - SITE 4						
6.01	Civil Engineering, Fixed Fee Site 2 - LDC & Mtn 2 Coast: See Attached Proposal		\$27,190			
6.02	Reimbursable Expenses: See Attached Proposal		\$0			
	SUBTOTAL CONSULTANT FEES		\$27,190			
	10% MARKUP ON CONSULTANT FEES		\$2,719			
	SUBTOTAL		\$29,909			
TOTAL TASK 6 FEE						\$29,909
TASK 7 - COST ESTIMATING CONSULTANT SERVICES - SITE 4						
7.01	Cost Estimating, Fixed Fee Site 4 - RC Cost Group: See Attached Proposal. Cost Estimating fee for Site 2 to be applied for Site 3 estimating fees. No additional fees or credits shown in proposal.		\$2,460			
	SUBTOTAL CONSULTANT FEES		\$2,460			
	10% MARKUP ON CONSULTANT FEES		\$246			
	SUBTOTAL		\$2,706			
TOTAL TASK 7 FEE						\$2,706
SITE 2 SERVICES CREDITS (7-3-24 proposal)						
ARCHITECTURAL						\$12,632
GEOTECH						\$38,800
CIVIL						\$7,000
ARCHITECTUAL MARK-UPS						\$4,580
TOTAL - SITE 2 CREDITS						\$63,012
TOTAL FEES - SITE 3						\$120,809
TOTAL FEES - SITE 4						\$101,255
TOTAL CREDITS						\$63,012

TASK	PROJECT TASK DESCRIPTION	TEAM MEMBER HOURS / FEES				TOTALS
		Principal	Project Architect	Job Captain	Administrative	
TOTAL FEES					\$159,052	

September 30, 2024

TCF Architecture
Attn: Steve Wachtler, AIA
124 North I Street
Tacoma, WA 98403

**RE: Add Service Request for Engineering Services
Aberdeen School District – Feasibility Studies
Aberdeen, WA**

Dear Mr. Wachtler:

Land Development Consultants, Inc. (LDC) is currently under contract to provide civil engineering services associated with the Phase 1 Planning Grant to study vulnerable public schools in high seismic risk areas. LDC is contracted to provide civil engineering and surveying services associated with preparing feasibility studies on two potential school sites. Site 1 is located at the northwest corner of East 3rd Street and North H Street (TPNs 029300600000 and TPN 029300700000). Site 2 is a 26-acre site comprising of multiple parcels and is north of Bell Drive and south of Lomax Street. It was determined that Site 2 is infeasible due to wetlands. Therefore, the following sites have been added as part of this additional services request and shall be evaluated as part of the Phase 2 scope:

- Site 3 (Northwest Site): 99.28 acres, TPNs 31317090523001 and 317090614001
- Site 4 (Southeast Site): 28 acres, TPN 317091542001

The following services are proposed as part of this additional services request:

Civil Engineering and Surveying Services

	<u>Proposed Fee</u>	<u>Fee Type</u>
Site 3 Feasibility Study	\$34,735	Fixed Fee
Site 4 Feasibility Study	\$27,190	Fixed Fee
Total Fee:	\$61,925 + Reimbursables	

This proposal is based on an email dated September 26, 2024, and previous experience at Site 1 and Site 2. The following services will be provided for each additional site:

Site 3 Feasibility Study

Site 3 is located north of Basich Boulevard and west of Herbig Avenue. A boundary survey along with civil engineering services will be provided. The following tasks will be performed:

Task 1: Civil Engineering Feasibility Study

- Obtain existing utility maps and GIS sourced topography information from the City of Aberdeen and Grays Harbor County.
- Prepare GIS map including aerial background and contours. Incorporate project boundary provided by the surveyor.
- Provide input on site plan provided by architect.
- Coordinate steep slope requirements with direction provided by the geotechnical engineer.
- Perform preliminary grading based on proposed building locations.
- Perform conceptual stormwater sizing analysis.

- Prepare conceptual water, sanitary sewer, and stormwater plan.
 - The conceptual utility plan will include any off-site utility extensions required to serve the project site.
- Prepare cost estimate for civil engineering related elements.
- Prepare project narrative summarizing civil engineering related elements.

Task 1 Fixed Fee: \$14,000

Task 2: Survey (Mtn2Coast)

Please see Attachment A for detailed scope of work from Mountain2Coast.

Task 2 Fixed Fee: \$18,850 + 10% Markup = \$20,735

Fixed Fee: \$34,735

Deliverables

- Conceptual Utility Plan
- Conceptual Grading Plan
- Preliminary Cost Estimate
- Civil Engineering Narrative
- Boundary Survey
- Title Report

Assumptions

- LDC will provide input; however, the Architect will finalize the site plan (building locations, site amenities, parking areas, etc.) and provide it in CAD format.
- All team meetings will be virtual.

Site 4 Feasibility Study

Site 4 is located to the southeast of Miller Junior High School, north of an existing residential neighborhood, and to the east of East Huntley Street and Lomax Street. A boundary survey along with civil engineering services will be provided. The following tasks will be performed:

Task 1: Civil Engineering Feasibility Study

- Obtain existing utility maps and GIS sourced topography information from the City of Aberdeen and Grays Harbor County.
- Prepare GIS map including aerial background and contours. Incorporate project boundary provided by the surveyor.
- Provide input on site plan provided by architect.
- Coordinate steep slope requirements with direction provided by the geotechnical engineer.
- Perform preliminary grading based on proposed building locations.
- Perform conceptual stormwater sizing analysis.
- Prepare conceptual water, sanitary sewer, and stormwater plan.
 - The conceptual utility plan will include any off-site utility extensions required to serve the project site.

- Prepare cost estimate for civil engineering related elements.
- Prepare project narrative summarizing civil engineering related elements.

Task 1 Fixed Fee: \$13,000

Task 2: Survey (Mtn2Coast)

Please see Attachment B for detailed scope of work from Mountain2Coast.

Task 2 Fixed Fee: \$12,900 + 10% Markup = \$14,190

Fixed Fee: \$27,190

Deliverables

- Conceptual Utility Plan
- Conceptual Grading Plan
- Preliminary Cost Estimate
- Civil Engineering Narrative
- Boundary Survey
- Title Report

Assumptions

- LDC will provide input; however, the Architect will finalize the site plan (building locations, site amenities, parking areas, etc.) and provide it in CAD format.
- All team meetings will be virtual.

We appreciate the opportunity to be a part of your project team and look forward to continue working with you on this project. If the scope and fee within this change order meets your needs, please sign below and return to us at your convenience authorizing us to proceed. If you have any questions or comments, please call me at 360.634.2065.

Regards,

LDC, Inc.



Ross Jarvis, PE
Principal Engineer

PROPOSAL ACCEPTED

Sign Name

Date

Attachment A



Professional Land Surveyors

Where Sound Practice, Innovation and Client Service Collide

2320 Mottman Road SW, Suite 106, Tumwater, WA 98512
(360) 688-1949 • www.mtn2coast.com

September 30, 2024

Ross Jarvis
LDC Corp
rjarvis@ldccorp.com
D: 360.634.2065
C: 206.778.1636

Re: Site Northwest of 1300 Basich Blvd, Aberdeen – TPN 317090614001, and 317090523001 – Boundary Survey

Dear Ross:

Thank you for the opportunity to provide professional surveying services.

Scope

Boundary Survey

MTN2COAST, LLC (M2C) will complete a Boundary Survey of the parcels and find or set markers (rebar and land surveyors cap) at the exterior corners of the parcels. M2C will show easements and other encumbrances as revealed by a Title Report provided by the client. M2C will obtain one for \$500 per parcel from a local title company. A Record of Survey drawing will be prepared and recorded with the County Auditor's office as required by law. The County recording fee and title report is included in our fee.

Deliverables

M2C will deliver the following:

- Record of Survey Map in pdf form.
- Corners found/set in field.

Fee

M2C fee for completing the survey shall be lump sum as follows:

Boundary Survey \$18,850 Lump Sum (includes recording fee)

General Conditions

M2C's General Conditions of Contract, attached, are included as part of this Agreement for professional services. Please sign a copy of this letter and return to M2C as notice to proceed. Please feel free to contact me at Seth@mtn2coast.com or by phone at 360.688.1949 if you have any questions.

Best regards,
MTN2COAST, LLC

Seth E. Prigge, PLS
Survey Manager

Proposal and General Conditions of Contract Accepted
LDC Corp

Signature

Date:

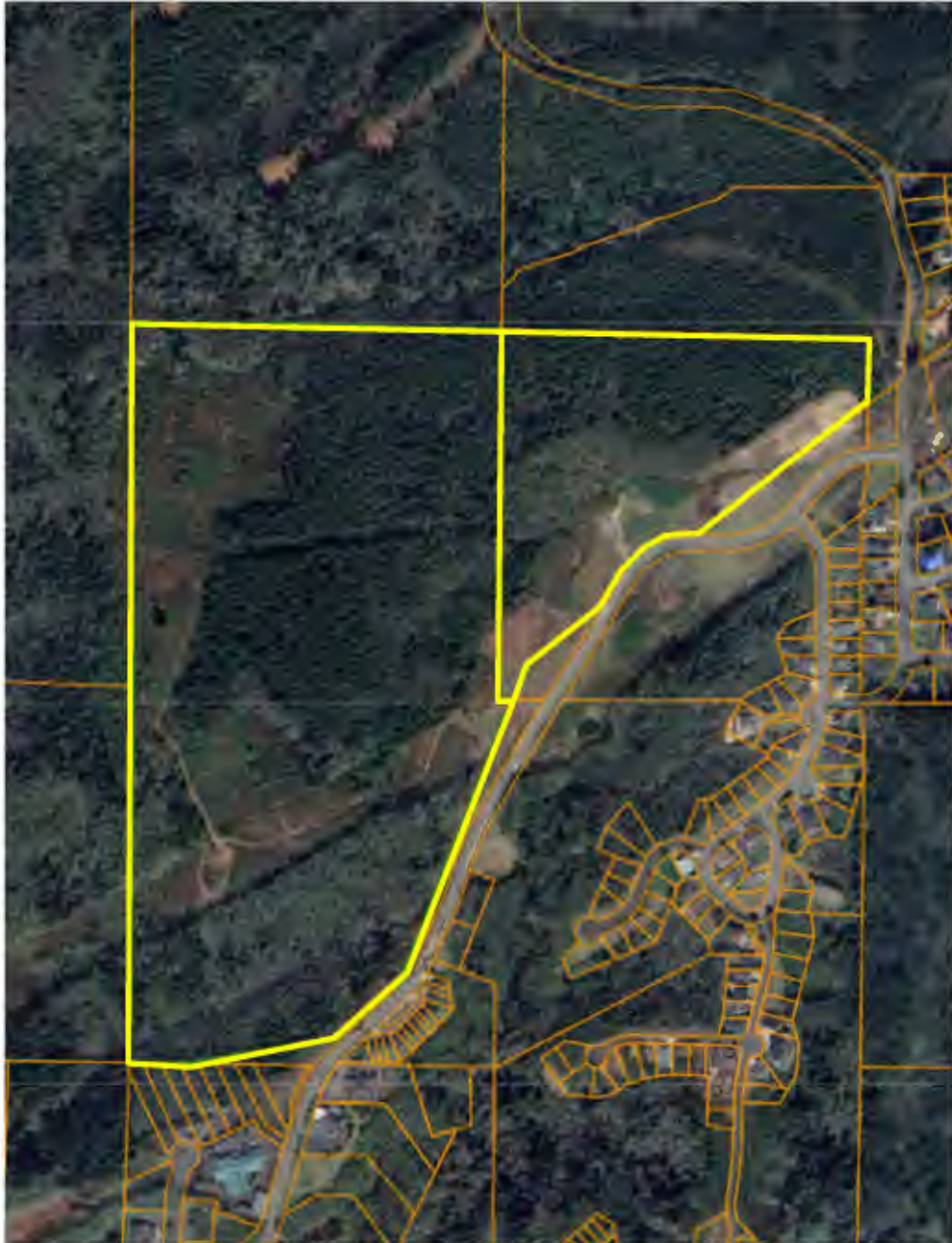


Professional Land Surveyors
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2320 Mottman Road SW, Suite 106, Tumwater, WA 98512
(360) 688-1949 • www.mtn2coast.com

Survey Limits Exhibit

Limits of Boundary Survey highlighted in yellow.



MTN2COAST, LLC (M2C)
GENERAL CONDITIONS OF CONTRACT

1.0 Fees for Professional Services:

The following fees and cost shall apply:

- 1.1 Fees. M2C services and cost are delivered into three categories: Labor, Sub-consultants, and Reimbursable Expenses. The cost of overhead and profit are reflected in the hourly labor rates. Labor consists of all efforts by M2C to accomplish the client's project.
- 1.2 Sub-consultants. In cases where M2C retains a sub-consultant to accomplish work not included as M2C scope in this Agreement, the cost for such services shall be billed at cost plus 10%. In the cases where M2C utilizes a sub-consultant to accomplish work within its scope of work, those costs are included in this Agreement amount for professional services.
- 1.3 Reimbursable Expenses. Out of pocket cost for materials and services will be billed at actual cost plus 10%. Common items billed under this heading include printing, delivery services, special equipment rental, and subsistence expenses. Vehicle mileage is billed at a rate according to the amount established by the IRS.

2.0 Standard of Performance:

M2C services shall be performed in a manner consistent with the standard of professional care, skill, and diligence that is customary for projects of the type and complexity as the project governed by this Agreement. All work shall be performed by qualified personnel under the supervision of, or performed directly by, persons licensed to practice in the state where the project is located.

3.0 Time of Performance:

Services shall be performed and delivered to the client within the time indicated in this Agreement. Any schedule delays due to factors beyond the control of M2C shall not constitute a failure to perform.

4.0 Liability and Indemnification:

The Client agrees to limit the aggregate amount of any damages and/or costs (including attorney fees) that the Client may recover against M2C (together with its officers and employees) to the amount of compensation paid by the Client to M2C for the services pursuant to this Agreement or \$100,000, whichever is less. The types of claims to which this limitation applies include claims based in tort or contract, for negligence, professional errors or omissions, breach of contract and breach of implied warranty. M2C shall not be liable for any acts, errors, or omissions by others, including but not limited to, other Surveyors, Geotechnical/Environmental Consultants, and Wetland Consultants. Other professionals are completely and solely accountable for all field measurements, calculations, and technical statements regarding the thoroughness and accuracy of all drawings, reports and documents prepared by them and M2C may rely on any documents prepared by them and provided to M2C on behalf of Client.

5.0 Insurance Coverage:

M2C shall maintain general and professional insurance coverage for the duration of this project. A certification of insurance shall be provided to the Client upon request. The Client, on its own behalf and on behalf of its insurer(s), waives all claims against M2C (and its officers and employees) for losses and damages to the extent that such losses and damages are covered by property insurance and/or liability insurance carried by or for the benefit of the Client.

6.0 Ownership of Documents:

All designs, drawings, specifications, notes, data, sample materials, reports and other tangible documents developed by M2C are instruments of service and as such remain the property of M2C. It is expressly agreed that all documents are only for use on the projects identified in this Agreement. M2C shall be held harmless against all loss, damage, liability, and claim resulting from the use of any documents not authorized by the Agreement. The Client agrees that all documents furnished to the Client or his agents and assigns, which are not paid for, will be returned upon demand and will not be used for any purpose.

7.0 Compensation and Payment:

Compensation will be in accordance with the scope of services, budgets and fee schedules described in this Agreement. M2C will render invoices monthly, either as a final or progress billing, and will be payable upon receipt. An account becomes past due thirty (30) days after receipt of an invoice. Interest will be charged at a rate of 1.5% per month on past-due accounts.

8.0 Waiver of Consequential Damages

The Consultant and Client waive consequential damages (such as lost profits, lost revenues, loss of use and loss of reputation) for claims, disputes or other matters in question arising out of or relating to this Agreement whether in tort, contract or breach of warranty.

9.0 Governing Law:

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Washington.

10.0 Severability:

If any provision of this Agreement is held to be unenforceable for any reason, it shall be adjusted rather than voided, if possible, in order to achieve the intent of the parties. In any event, all other provisions of this Agreement shall remain valid, binding and enforceable.

11.0 Agreement Revision:

This professional services agreement shall not be modified, amended, extended or changed in any manner except in writing and signed by persons authorized to represent the Client and M2C.

12.0 Agreement Termination:

Either party may terminate this professional services agreement upon seven (7) days written notice. Client shall be responsible for all fees and costs incurred by M2C and its subconsultants prior to termination.



Attachment B

Professional Land Surveyors
Where Sound Practice, Innovation and Client Service Collide

2320 Mottman Road SW, Suite 106, Tumwater, WA 98512
(360) 688-1949 • www.mtn2coast.com

September 30, 2024

Ross Jarvis
LDC Corp
rjarvis@ldccorp.com
D: 360.634.2065
C: 206.778.1636

Re: Site East of 117 Lomax St, Aberdeen – TPN 317091542001, 029106300100, and 029106400100 – Boundary Survey

Dear Ross:

Thank you for the opportunity to provide professional surveying services.

Scope

Boundary Survey

MTN2COAST, LLC (M2C) will complete a Boundary Survey of the parcels and find or set markers (rebar and land surveyors cap) at the exterior corners of the parcels. M2C will show easements and other encumbrances as revealed by a Title Report provided by the client. M2C will obtain one for \$500 per parcel from a local title company. A Record of Survey drawing will be prepared and recorded with the County Auditor's office as required by law. The County recording fee and title report is included in our fee.

Deliverables

M2C will deliver the following:

- Record of Survey Map in pdf form.
- Corners found/set in field.

Fee

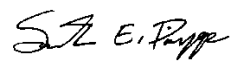
M2C fee for completing the survey shall be lump sum as follows:

Boundary Survey \$12,900 Lump Sum (includes recording fee)

General Conditions

M2C's General Conditions of Contract, attached, are included as part of this Agreement for professional services. Please sign a copy of this letter and return to M2C as notice to proceed. Please feel free to contact me at Seth@mtn2coast.com or by phone at 360.688.1949 if you have any questions.

Best regards,
MTN2COAST, LLC


Seth E. Prigge, PLS
Survey Manager

Proposal and General Conditions of Contract Accepted
LDC Corp

Signature

Date:

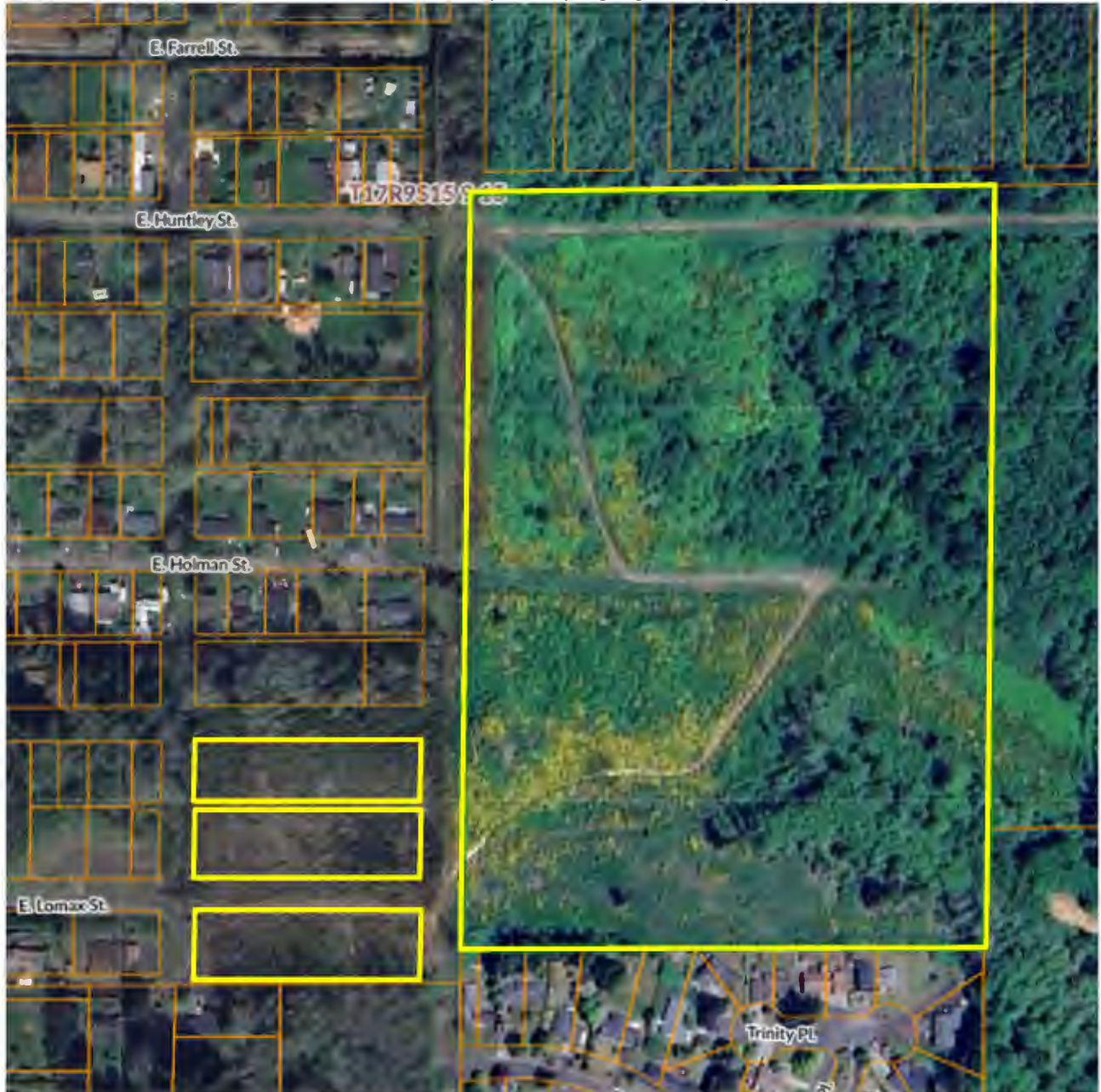


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2320 Mottman Road SW, Suite 106, Tumwater, WA 98512
(360) 688-1949 • www.mtn2coast.com

Survey Limits Exhibit

Limits of Boundary Survey highlighted in yellow.



MTN2COAST, LLC (M2C)
GENERAL CONDITIONS OF CONTRACT

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The following fees and cost shall apply:

- 1.1 Fees. M2C services and cost are delivered into three categories: Labor, Sub-consultants, and Reimbursable Expenses. The cost of overhead and profit are reflected in the hourly labor rates. Labor consists of all efforts by M2C to accomplish the client's project.
- 1.2 Sub-consultants. In cases where M2C retains a sub-consultant to accomplish work not included as M2C scope in this Agreement, the cost for such services shall be billed at cost plus 10%. In the cases where M2C utilizes a sub-consultant to accomplish work within its scope of work, those costs are included in this Agreement amount for professional services.
- 1.3 Reimbursable Expenses. Out of pocket cost for materials and services will be billed at actual cost plus 10%. Common items billed under this heading include printing, delivery services, special equipment rental, and subsistence expenses. Vehicle mileage is billed at a rate according to the amount established by the IRS.

2.0 Standard of Performance:

M2C services shall be performed in a manner consistent with the standard of professional care, skill, and diligence that is customary for projects of the type and complexity as the project governed by this Agreement. All work shall be performed by qualified personnel under the supervision of, or performed directly by, persons licensed to practice in the state where the project is located.

3.0 Time of Performance:

Services shall be performed and delivered to the client within the time indicated in this Agreement. Any schedule delays due to factors beyond the control of M2C shall not constitute a failure to perform.

4.0 Liability and Indemnification:

The Client agrees to limit the aggregate amount of any damages and/or costs (including attorney fees) that the Client may recover against M2C (together with its officers and employees) to the amount of compensation paid by the Client to M2C for the services pursuant to this Agreement or \$100,000, whichever is less. The types of claims to which this limitation applies include claims based in tort or contract, for negligence, professional errors or omissions, breach of contract and breach of implied warranty. M2C shall not be liable for any acts, errors, or omissions by others, including but not limited to, other Surveyors, Geotechnical/Environmental Consultants, and Wetland Consultants. Other professionals are completely and solely accountable for all field measurements, calculations, and technical statements regarding the thoroughness and accuracy of all drawings, reports and documents prepared by them and M2C may rely on any documents prepared by them and provided to M2C on behalf of Client.

5.0 Insurance Coverage:

M2C shall maintain general and professional insurance coverage for the duration of this project. A certification of insurance shall be provided to the Client upon request. The Client, on its own behalf and on behalf of its insurer(s), waives all claims against M2C (and its officers and employees) for losses and damages to the extent that such losses and damages are covered by property insurance and/or liability insurance carried by or for the benefit of the Client.

6.0 Ownership of Documents:

All designs, drawings, specifications, notes, data, sample materials, reports and other tangible documents developed by M2C are instruments of service and as such remain the property of M2C. It is expressly agreed that all documents are only for use on the projects identified in this Agreement. M2C shall be held harmless against all loss, damage, liability, and claim resulting from the use of any documents not authorized by the Agreement. The Client agrees that all documents furnished to the Client or his agents and assigns, which are not paid for, will be returned upon demand and will not be used for any purpose.

7.0 Compensation and Payment:

Compensation will be in accordance with the scope of services, budgets and fee schedules described in this Agreement. M2C will render invoices monthly, either as a final or progress billing, and will be payable upon receipt. An account becomes past due thirty (30) days after receipt of an invoice. Interest will be charged at a rate of 1.5% per month on past-due accounts.

8.0 Waiver of Consequential Damages

The Consultant and Client waive consequential damages (such as lost profits, lost revenues, loss of use and loss of reputation) for claims, disputes or other matters in question arising out of or relating to this Agreement whether in tort, contract or breach of warranty.

9.0 Governing Law:

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Washington.

10.0 Severability:

If any provision of this Agreement is held to be unenforceable for any reason, it shall be adjusted rather than voided, if possible, in order to achieve the intent of the parties. In any event, all other provisions of this Agreement shall remain valid, binding and enforceable.

11.0 Agreement Revision:

This professional services agreement shall not be modified, amended, extended or changed in any manner except in writing and signed by persons authorized to represent the Client and M2C.

12.0 Agreement Termination:

Either party may terminate this professional services agreement upon seven (7) days written notice. Client shall be responsible for all fees and costs incurred by M2C and its subconsultants prior to termination.



HALEY & ALDRICH, INC.
300 West 15th South
Vancouver, WA 98660
360.448.4189

2 October 2024
File No. P211414-000

TCF Architecture PLLC
124 North I Street
Tacoma, Washington 98403

Attention: Steve Wachtler, AIA, Principal

Subject: Proposal for Preliminary Geotechnical Engineering Services
Aberdeen School District No. 5
School Relocation Site Evaluations - Sites 3 and 4
Aberdeen, Washington 98520

Dear Steve Wachtler:

Haley & Aldrich, Inc. (Haley & Aldrich) is pleased to submit this proposal for preliminary geotechnical engineering services to the Aberdeen School District No. 5 (District) in connection with the proposed relocation of several District schools to two new sites in Aberdeen, Washington. This proposal presents our scope of services and estimated costs to provide geotechnical engineering design services.

This proposal is based on our conversations and correspondence with you and our work on other projects in the general site vicinity. We understand these relocations may be subject to funding from the Office of Superintendent of Public Instruction (OSPI) as part of its School Seismic Safety Retrofit Program.

Project Understanding

Haley & Aldrich recently performed geotechnical and seismic evaluations of several school campuses within the District, the results of which indicate that these campuses will be subject to significant seismic hazards and severe distress in the event of a major earthquake along the Cascadia Subduction Zone. Retrofit of the structures at these campuses may not be cost-effective, and the District is interested in performing preliminary studies concerning relocation of these schools to more geotechnically favorable sites in Aberdeen. Haley & Aldrich recently performed a geotechnical study for one such site located at the intersection of East 3rd Street and North H Street (Site 1), while investigation of a second site (Site 2), located east of Grays Harbor College, was aborted due to challenges for development because of the extensive presence of mapped wetlands. We understand that the District now intends to evaluate two new potential relocation sites designated Site 3 and Site 4.

Site 3 is a 99.28-acre, roughly triangular-shaped site located northwest of Basich Boulevard near the intersection with Harborview Drive in northern Aberdeen. Based on our review of geology maps compiled by the Washington State Department of Natural Resources (DNR), surface geology across the site is almost entirely mapped as Tertiary marine sedimentary rocks, with only a small portion of the site in the far northeast corner mapped as Quaternary Alluvium. We understand that, conceptually, the proposed school structures at the site would be located in the northern portions of the site. Electrical transmission lines supported by steel truss transmission towers cross through the southern portion of the site in a roughly east to west configuration. The site is otherwise undeveloped and largely tree-covered.

Site 4 is a 28-acre, rectangular-shaped site located in southern Aberdeen, located at latitude 46.9567 degrees and longitude -123.7873 degrees. The site is bounded by housing developments to the west and south and undeveloped forested lands to the north and east. Historical photos indicate that the site was heavily forested as recently as 2018. Site topography slopes up toward the south to southwest, from a low elevation of approximately 14 feet to a high elevation of about 120 feet. We understand that proposed school structures at the site may conceptually be located in the southern portion of the site in the higher elevation areas. Based on our review of geology maps compiled by the Washington State DNR, surface geology across the site is almost entirely mapped as Quaternary Alluvium, and the DNR considers the site to have a moderate to high susceptibility to liquefaction.

We understand that TCF Architecture PLLC (TCF) and the District are requesting a proposal from Haley & Aldrich to perform preliminary geotechnical studies at Site 3 and Site 4, including performing geologic research, subsurface exploration, laboratory testing, preliminary engineering analysis, reporting, and geotechnical project management. We will work in concert with the project team, including the District, TCF, Educational Service District #112 - Construction Services Group (ESD 112/CSG), and other consultants. Preliminary geotechnical analysis pertaining to general geotechnical conditions and potential seismic hazards at each site will be developed, as will the scope for supplemental exploration and/or analysis, which may be required to develop design-level geotechnical recommendations if the project is advanced through the OSPI program. Development of design-level foundation recommendations or other similar engineering considerations is not included in this preliminary scope.

Scope of Services

Based on our communication with TCF and our knowledge of the project area, Haley & Aldrich proposes to conduct the following scope of services:

1. Attend a 1-hour virtual Owner Kick-Off Meeting, if requested.
2. Review readily available geologic maps, water well logs, and Washington State DNR reports in the site vicinity, as well as other geotechnical reports and plans provided by others (if any) for general information regarding subsurface soil and groundwater conditions and geologic hazards.
3. Conduct a geotechnical reconnaissance of the sites, mark the sites for utility location, and notify the "One-Call" service for public utility locates. The limitations of our utility locating work are outlined at the end of this proposal.

4. Prepare a project-specific health and safety plan for the protection of our personnel during field activities.
5. Conduct a limited program of subsurface exploration and *in situ* testing to characterize subsurface conditions at the sites, including the following:
 - **Site 3 (Basich Boulevard, northwest Aberdeen):** Drilling five mud-rotary borings to depths of up to 30 feet below ground surface (bgs) or practical refusal (whichever is encountered first). If practical refusal on bedrock is encountered at depths shallower than 10 feet bgs, up to 10 feet of rock coring will be performed.
 - **Site 4 (north of Franklin Drive, southeast Aberdeen):** Drilling three mud-rotary borings, with two borings drilled up to 50 feet bgs and one boring drilled up to 75 feet bgs, or to practical refusal (whichever is encountered first).
 - Collecting standard penetration test or Dames and Moore split-spoon samples at 2.5- to 5-foot intervals in each boring. If rock coring is performed, continuous cores will be collected and stored in core boxes and photo documented.
 - Observing the explorations, logging the subsurface conditions, and transporting collected samples to our laboratory for further visual examination and testing.
 - Drumming and hauling the borehole spoils and disposing of them at an off-site location.
 - Backfilling the boreholes in accordance with Washington State Department of Ecology regulations and patching the surface with gravel in vegetated areas.
 - Cleaning the exploration locations by raking or sweeping, as appropriate.
6. Conduct a limited series of geotechnical laboratory tests on selected soil samples obtained from the explorations to characterize the engineering and index properties of the site soils. The specific tests conducted will depend upon the actual conditions encountered. For budgeting purposes, we have assumed the tests will include up to ten moisture content determinations, six sieve analyses or fines content tests, two Atterberg limits tests, and one corrosivity test suite per site.
7. Develop code-based seismic design values in conformance with ASCE 7 Section 11.4. However, this does not include conducting site-specific seismic or ground response analyses per ASCE 7 Chapter 21, which will be completed under a separate scope of services, if needed.
8. Conduct preliminary engineering analyses to evaluate seismic hazards, settlement, and preliminary geotechnical design recommendations for new construction, including:
 - Assessing liquefaction potential analysis per the method presented by Idriss & Boulanger (2014).
 - Assessing lateral spreading and seismic slope stability at the site, including an evaluation of local and regional topography. Lateral spread hazards will be evaluated using limit equilibrium stability analysis and estimation of liquefied shear strain cumulation.
 - Evaluating the potential for seismic-induced or load-induced ground settlement.

- Evaluating conceptual foundation support alternatives.
 - Identifying key geotechnical design and construction constraints.
9. Provide geotechnical project management and support services, including coordination of subcontractors and Haley & Aldrich staff, and consulting with project team members.

Deliverables

- Two draft preliminary geotechnical engineering findings memoranda (one per site) in electronic (PDF) format; and
- Two final preliminary geotechnical engineering findings memoranda (one per site) in PDF format.

Project Fee

Haley & Aldrich will provide these services on a lump sum basis. We understand that geotechnical investigation activities previously authorized for relocation Site 2 are no longer requested by TCF and the District, and the District would like to allocate funds remaining on the Site 2 budget toward the subject project. The budget for the Site 2 investigation was \$40,000, of which about \$1,200 was expended performing pre-field activities before the exploration was canceled. Therefore, a credit of \$38,800 will be applied to the requested amount for explorations at Site 3 and Site 4.

The lump sum fee for performing exploration activities at Sites 3 and 4 are presented on the attached tables. The net requested budget increase for these geotechnical explorations is **\$46,700**, as calculated below.

Proposed Site 3 Geotechnical Exploration.....	\$40,000
Proposed Site 4 Geotechnical Exploration.....	\$45,500
Remaining Budget Reallocated from Site 2	\$38,800
Net Requested Budget Increase	\$46,700

Additional work beyond that described above (e.g., supplemental field exploration, laboratory testing, infiltration testing, seismic site response analysis, if required by site conditions exposed during the course of this study) will be completed for an additional cost to be negotiated.

Limiting Assumptions

In preparing our geotechnical scope of services and fee estimate, we have made the following assumptions:

- TCF or others will coordinate and provide right-of-access to the proposed exploration locations. The berm or barrier blocking the access road at Site 3 will be cleared by the owner prior to our mobilization on site.
- Explorations at Site 3 and Site 4 will be performed as separate mobilizations.
- Exploration activities at Site 3 are expected to require three days, including travel to and from the site.
- Exploration activities at Site 4 are expected to require four days, including travel to and from the site.
- No infiltration testing for stormwater disposal systems will be completed at this time.
- This scope does not include developing design parameters for shallow and/or deep foundations, including bearing capacity, lateral earth pressures, subgrade modulus (soil spring), and other soil parameters required by the structural engineer. Such services can be provided as part of an expanded geotechnical engineering report authorized under separate scope and fee.
- If seismic response analysis per ASCE 7 Chapter 21 is required based on site conditions encountered during our exploration, or if this analysis is requested by the structural engineer, these services can be provided at an additional cost in a separate phase of work.
- Per our discussions with you, we understand that the project is not subject to prevailing wage requirements. If this project is found to be subject to prevailing wage requirements in the future, TCF or the District will reimburse Haley & Aldrich the fee difference for any and all prevailing wage services and associated penalties.
- No formal restoration of the ground surface/vegetation will be required other than backfilling the boreholes and removing soil spoils from the site.
- Exploration drilling can be completed during regular business hours (Monday through Friday, 7 a.m. to 6 p.m.). In case of weekend or night work, extra costs may be applied.
- Contaminated soils will not be encountered.
- The assessment of oil and other hazardous materials or mold and other biological pollutants is not included in our scope of services. Also, the characterization of excavated soil or groundwater that will be generated as a result of the planned construction activity to assess possible requirements for managing contaminated media is excluded from this scope.
- Final design services are not included in this scope.
- Construction support services are not included in this scope.
- We will perform our work in general accordance with the standard of care of our profession, which means generally accepted professional practices in the same or similar localities related to the nature of the work accomplished at the time the services are performed.

Limitations of Utility Locates

We are required by Washington State Law to call a Utility Location Center (811) before performing subsurface explorations. This "one-call system" prompts multiple utility owners to clear exploration locations in the public right-of-way. The location of utilities on private property is the responsibility of the property owner or facility operator. The District acknowledges that the one-call system may not identify all utilities, such as plastic water and gas lines, plastic or tile sewer lines, concrete or plastic drain lines, or fiber optic lines, and that the information upon which Haley & Aldrich reasonably relies may contain errors or be incomplete. Haley & Aldrich cannot be held responsible for damages, including consequential damages, related to striking underground utilities that are not shown on plans provided by the property owner.

Authorization

This proposal is valid for a period of 60 days from the date of this letter. If acceptance and authorization to proceed are not received within that period, we reserve the right to renegotiate the estimated fee, schedule for completion, and scope of services.

If the above arrangements are satisfactory to you, please issue a contract for our review.

We appreciate the opportunity to submit this proposal and look forward to our association with you on this project. Please contact the undersigned if you wish to discuss this proposal or any aspect of the project.

Sincerely yours,
HALEY & ALDRICH, INC.



Micah D. Hintz, P.E.
Project Manager



Daniel J. Trisler, P.E.
Principal Geotechnical Engineer

Attachment:
Summary of Hours and Expenses

https://haleyaldrich.sharepoint.com/sites/AberdeenSchoolDistrictNo.5/Shared Documents/0211414.Aberdeen SD School Relocations/Deliverables/Relocations Phase 2 Proposal/2024_1002_HAI_Aberdeen_Relocations_Phase2_F.docx

SUMMARY OF HOURS AND EXPENSES
OSPI SCHOOL SEISMIC SAFETY RETROFIT PROGRAM
 SCHOOL RELOCATION SITE 3 - PRELIMINARY GEOTECHNICAL EVALUATIONS
 ABERDEEN, WASHINGTON

Task Description	Sr. Principal	Principal	Senior Project Manager	Project Manager/ Senior Technical Specialist	Technical Specialist	Project Professional	Staff Professional 2	Staff Professional 1	Project Controls	Project Technician	Project Support		Professional Staff Fees Subtotal	Reimbursables / Expenses	Total
<i>Billing Rates (2024)</i>	\$375	\$355	\$262	\$219	\$200	\$191	\$172	\$155	\$143	\$130	\$118				
Part 1 Geotechnical Field Services															
Project Kick-off Meeting		1.0	1.0				1.0						\$789		\$789
Safety Plan, Site Recon, Utility Locate			1.0	1.0			3.0						\$997	\$95	\$1,092
Subsurface Investigation			2.0				30.0						\$5,684	\$18,753	\$24,437
Laboratory Testing and Sample Review			1.0				2.0				3.0		\$960	\$1,760	\$2,720
Engineering Analysis		1.0	4.0		5.0		10.0						\$4,123		\$4,123
Geotechnical Findings Memo		2.0	4.0		5.0	6.0	10.0				4.0		\$6,096		\$6,096
Project Management			2.0								2.0		\$760		\$760
TOTAL	0.0	4.0	15.0	1.0	10.0	6.0	56.0	0.0	0.0	0.0	9.0	0.0	\$19,409	\$20,608	\$40,017

SUMMARY OF HOURS AND EXPENSES
OSPI SCHOOL SEISMIC SAFETY RETROFIT PROGRAM
 SCHOOL RELOCATION SITE 4 - PRELIMINARY GEOTECHNICAL EVALUATIONS
 ABERDEEN, WASHINGTON

Task Description	Sr. Principal	Principal	Senior Project Manager	Project Manager/ Senior Technical Specialist	Technical Specialist	Project Professional	Staff Professional 2	Staff Professional 1	Project Controls	Project Technician	Project Support		Professional Staff Fees Subtotal	Reimbursables / Expenses	Total
<i>Billing Rates (2024)</i>	\$375	\$355	\$262	\$219	\$200	\$191	\$172	\$155	\$143	\$130	\$118				
Part 1 Geotechnical Field Services															
Project Kick-off Meeting		1.0	1.0				1.0						\$789		\$789
Safety Plan, Site Recon, Utility Locate			1.0	1.0			3.0						\$997	\$95	\$1,092
Subsurface Investigation			2.0				36.0						\$6,716	\$22,325	\$29,041
Laboratory Testing and Sample Review			1.0				2.0				2.0		\$842	\$1,710	\$2,552
Engineering Analysis		1.0	5.0		5.0		10.0						\$4,385		\$4,385
Geotechnical Findings Memo		2.0	5.0		6.0	6.0	10.0				4.0		\$6,558		\$6,558
Project Management			3.0								2.0		\$1,022		\$1,022
TOTAL	0.0	4.0	18.0	1.0	11.0	6.0	62.0	0.0	0.0	0.0	8.0	0.0	\$21,309	\$24,130	\$45,439



Proposal

CLIENT	TCF Architecture	DATE	October 2 nd , 2024
CLIENT CONTACT	Steve Wachtler	PROJECT	Aberdeen School District – Stevens Elementary Replacement

Dear Steve,

Please see below our proposal for providing cost consulting services for the Aberdeen School District – Stevens Elementary Replacement. It is our understanding that the project consists of a new elementary school in Aberdeen, WA.

Provide cost consulting services at the following design stages:

- Concept/Feasibility Study

2.1 Cost Estimate

The cost estimate will be based on the measurement of quantities from drawings and provided information and priced in accordance with these drawings and descriptions of the work.

2.2 Format

The estimates will be presented in elemental format or that determined by the project team.

2.3 Exclusions

Any design work or estimating beyond the above stated services and scope and beyond the site.

2.4 Meetings / Follow Up / Estimate Review

We have assumed for this fee proposal (1) hours of meetings, conference calls and follow-up at each design stage.

2.5 Project Staffing Assignment

- Mark Richardson (30+ Years' Experience) – PIC/Senior Estimator
- Andy Cluness (25+ Years' Experience) – Senior Estimator

3a. Basic Services Fees

Our Not To Exceed Time and Materials Basis for cost estimating services are **\$2,460** for the following services:

- **Concept/Feasibility Study = \$2,460 (12 Hours x \$205/Hr.)**
 - Internal Meetings / Report Preparation: 1 Hour
 - Estimating: 8 Hours
 - Design team estimates review and incorporation into report: 1 Hour
 - Design Team Meetings, Conference Calls, Follow-Up, Modifications: 1 Hour
 - Estimate QA/QC: 1 Hour

4. Expenses

Direct reimbursable expenditures if appropriate will be charged in accordance with the prime agreement or Our Hourly rates for miscellaneous additional services will be billed as reimbursable at \$205/Hr. Flights and Accommodations will be billed at Cost + 10%. *We are not anticipating expenses for this project.*

5. Payment

We will invoice on completion of each phase for payment net thirty (30) days. This proposal remains open for acceptance for a period of three months after which time the writer should be consulted for verification of scope and fees.

6. Project Schedule

Based on our understanding of the current schedule that if successful in our proposal we would receive the documents on the following dates for the formal submittals of our service:

Documents to RC Cost Group

Per Schedule

Complete Cost Plan

Per Schedule

We look forward to the opportunity of working with you on this important project and if you have any questions regarding this proposal or the fee structure, please give us a call. Thank you.

Yours Truly,



Mark Richardson, Managing Partner

RC Cost Group, INC.

Confirmation of Agreement:

This letter correctly sets out the scope and fees for services to be provided by RC Cost Group, Inc. for this project.

SIGNATURE OF AUTHORIZED OFFICER

TITLE OF AUTHORIZED OFFICER

DATE

SEARCHES OF STUDENTS AND STUDENT PRIVACY AND SEARCHES

State law provides that at certain ages, students attain the right to decide for themselves what records will remain confidential, even from their parents, and what activities the student will participate in.

At age 18 students become legal adults and must approve any disclosure of information about themselves from school records, except directory information, if a request for confidentiality has not been filed. Students at age 18 may also sign releases, authorizations or permission slips to participate in school activities, and may sign themselves out of school and authorize their own absences.

Students between 16 and 18 who have been granted legal emancipation from their parents or guardians have the same rights as 18 year old students.

Students over 14 years of age have the right to keep private from everyone any district records indicating that they have been tested or treated for a sexually transmitted disease.

Students 13 years and older have confidentiality rights in records regarding drug, alcohol or mental health treatment. All students have confidentiality rights in family planning or abortion records.

A. Searches of Students and Personal Property

Personal privacy is a fundamental aspect of individual liberty. All students possess the constitutional right to be secure in their persons, papers, and effects against unreasonable searches and seizures. Staff will take particular care to respect student privacy.

School officials have authority to maintain order and discipline in the schools and to protect students from exposure to illegal drugs, weapons, and contraband. The superintendent, the principal, and other staff designated by the superintendent will have the authority to conduct reasonable searches on school property as provided by Board policy.

Any authorized school official will conduct searches according to the procedure associated with this policy.

A search is required when there are reasonable grounds to suspect a student has a firearm on school grounds, transportation or at school events.

Prior to conducting a search, school officials will ask that the student consent to be searched by removing all items from pockets or other personal effects. If the student refuses to consent to the search, school officials may proceed to search the student, the student's personal

belongings, and the student's locker, as follows:

-

- a. ~~Any search of a student conducted by a school district employee must be reasonably related to the discovery of contraband or other evidence of a student's violation of the law or school rules.~~

~~For the purpose of this policy, "contraband" means items, materials, or substances the possession of which is prohibited by law or district policy, including but not limited to, controlled substances, alcoholic beverages, tobacco products, or any object that can reasonably be considered a firearm or a dangerous weapon.~~

-

- b. ~~Staff will conduct searches in a manner that is not excessively intrusive in light of the age and sex of the student and the nature of the suspected infraction.~~

-

~~No student will be subject to a strip search or body cavity search by school staff.~~

-

~~School officials may consult with local law enforcement officials regarding the advisability of a search on school premises by a law enforcement officer if evidence of criminal activity is likely to be seized.~~

-

~~The superintendent will develop procedures regulating searches of students and their personal property.~~

2. ~~Locker Searches~~

~~Students may be assigned lockers for storing and securing their books, school supplies, and personal effects. Lockers, desks, and storage areas are the property of the school district. No right or expectation of privacy exists for any student as to the use of any space issued or assigned to a student by the school. Lockers and other spaces are subject to search in accordance with district policy.~~

~~No student may use a locker, desk, or storage area to store any substance or object which is prohibited by law or school rules or which poses a threat to the health, safety or welfare of the occupants of the school building or the building itself.~~

~~Any student's locker, desk, or other storage area will be subject to search if reasonable grounds exist to suspect that the search will yield evidence of the student's violation of the law or school rules. Any search of an individual student's locker will be conducted according to board policy governing personal searches.~~

~~All student lockers may be searched at any time without prior notice and without reasonable suspicion that the search will yield evidence of any particular student's violation of the law or school rules. If the school official conducting such a search~~

~~develops a reasonable suspicion that any container inside the locker, including but not limited to a purse, backpack, gym bag, or an article of clothing, contains evidence of a student’s violation of the law or school rules, the container may be searched according to~~

~~Board policy governing personal searches.~~

~~The superintendent will establish procedures for conducting searches of lockers, desks, or storage areas.~~

B. Student Privacy

Adult Students, Emancipated Minors, and Confidential Health Information

State law provides that at certain ages, students attain the right to decide for themselves what records will remain confidential, even from their parents, and what activities the student will participate in. At age eighteen, students become legal adults and must approve any disclosure of information about themselves from school records, except directory information if a request for confidentiality has not been filed. Students at age eighteen may also sign releases, authorizations, or permission slips to participate in school activities, and may sign themselves out of school and authorize their own absences.

Students between sixteen and eighteen who have been granted legal emancipation from their parents or guardians have the same rights as eighteen-year-old students.

Students over fourteen years of age have confidentiality rights in records indicating that they have been tested or treated for a sexually transmitted disease. Students thirteen years and older have confidentiality rights in records regarding drug, alcohol, or mental health treatment.

All students have confidentiality rights in family planning or abortion records.

Cross References:	Policy 3414	Infectious Diseases
	Policy 3245	Students and Telecommunication Devices
	Policy 3231	Student Records
Legal References:	34 CFR § 99.5	What are the rights of students?
	42 CFR §2.14	Minor patients
	RCW 9.02.100	Reproductive privacy – Public policy
	RCW 13.64.060	Power and capacity of emancipated

	minor
RCW 28A.320.040	Bylaws for board and school government
RCW 28A.600.020	Exclusion of student from classroom — Written disciplinary procedures — Long-term suspension or expulsion
RCW 28A.600.210-240	School locker searches — Findings — <u>No expectation of privacy – Authorization – Limitations – Notice and reasonable suspicion requirements</u>
<u>RCW 70.02.220</u>	<u>Sexually transmitted diseases – Permitted and mandatory disclosures</u>
<u>RCW 70.02.240</u>	<u>Mental health services – Minors – Permitted disclosures</u>
<u>RCW 70.02.265</u>	<u>Adolescent behavioral health services – Disclosures of treatment information and records – Restrictions and requirements</u>
RCW WAC 392-400-215	Student rights

Adoption Date: 10/2/95
Revised Dates: 04/19/16; _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) sets forward the terms and understanding between the Aberdeen School District and the Aberdeen Police Department governed by the City of Aberdeen for the sharing of information needed in the event of an emergency and/or a police investigation involving school district facilities.

Purpose

The purpose of this agreement is to prioritize student and staff safety in the event of an emergency situation. The purpose is not to reveal student education or disciplinary information.

The Aberdeen School District agrees to:

- Provide access to district cameras when there is an active emergency or threat on school district grounds and property.
- Maintain district camera equipment but does not guarantee that every school interior, exterior or school bus will be equipped with a security camera; that the security camera in a specific area will be in operation at a specific time; or that a security camera will record specific conduct or expression; or that security camera resolution will be sufficient to capture images with clarity in all circumstances.

The Aberdeen Police Department agrees to:

- Utilize the district camera access and content only for the purpose of reacting to crimes in progress and other reported safety issues on school district grounds and property;
- Only officers actively employed by the Aberdeen Police Department will have access to or be allowed access to district cameras;
- Notify the Aberdeen School District Superintendent's office when cameras are accessed for the purpose of reacting to crimes in progress and other reported safety issues on school district grounds and property;
- The acknowledgement that the cameras give access to information that may be confidential on the part of students, including potentially FERPA protected and student information, particularly if there is audio on the cameras; and
- Confirmation that the Aberdeen Police Department will treat the information as confidential and not reveal information unless necessary to maintain safety and order in the schools unless required by law.

Hold Harmless and Indemnification

Each party shall be responsible for the actions and inactions of itself, and its own officers, employees and agents acting within the scope of their authority.

Duration

This MOU is at-will and may be terminated upon notice to the Aberdeen Police Department or modified by mutual consent of authorized officials. This MOU shall become effective upon signature by the authorized officials and will remain in effect until modified or terminated by any one of the parties by mutual consent. In the absence of mutual agreement by the authorized officials this MOU shall end on August 31, 2025.

Signed:

Aberdeen School District No. 5
Co-Superintendent Lynn Green

Aberdeen School District No. 5
Co-Superintendent, Traci Sandstrom

City of Aberdeen, Aberdeen Police Department
Chief Dale Green



BOWLING ALLEY USE AGREEMENT

THIS AGREEMENT, between **Rainier Lanes Inc.**, herein called the "Bowling Alley," and **Aberdeen School District No. 5**, herein called the "School District", is effective as of **November 6, 2024**. It is agreed as follows:

PREMISES: The Bowling Alley hereby agrees to allow the School District the use of the Bowling Alley's facilities for the purpose of allowing students of the School District to bowl.

TERM: The term of the School District's use of the Bowling Alley shall be for the **2024-2025** academic school year. This Agreement is renewable annually upon the written agreement of both the School District and the Bowling Alley. During each such term, usage by the School District may be Wednesday through Friday, from the hours of 1:45 p.m. to 4:45 p.m. The School District and the Bowling Alley agree to communicate with regard to the School District's intended times of use.

USE: The premises shall be used for the purpose of allowing students of the School District to bowl. The School District shall not use the premises for other purposes. Under no circumstances will the School District or the Bowling Alley permit or condone the use of alcohol, drugs, or tobacco products by the students at the Bowling Alley's property.

USE FEE: The Bowling Alley shall charge the School District, and the School District agrees to pay to the Bowling Alley, the following Fees for use of the Bowling Alley's facilities: \$175 per day flat fee for all practice days (including shoe rentals, price is exclusive of sales tax); for competitions \$3.50 per game bowled, per student, and \$1.00 for rental of a pair of shoes, per student (price is inclusive of sales tax). Example: Twenty-five students each rent a pair of shoes, and each student bowls two games that day. The Fee for that day would be $(3.50 + 3.50 + 1.00) \times 25$ students = \$200.00. There is no charge for the use of bowling balls. There shall be no other fees of any kind charged to the School District for the use of the Bowling Alley except as described in the following paragraph.

OTHER USES: If the School District desires to use the Bowling Alley's facilities for purposes other than bowling, such as putt-putt golf, the School District and the Bowling Alley shall first agree on a Fee for such uses, and such uses shall then also be subject to the terms and conditions of this Agreement.

MINIMUM FEE AND USE: There is no minimum amount of usage or Fee under this Agreement. Other than communicating to the Bowling Alley the School District's intended times of usage, the School District is under no obligation to use the Bowling Alley's facilities.

OPTION TO EXTEND: Either party may request renewal of this agreement, with any proposed changes to the terms or conditions provided in this Agreement to be negotiated at that time. If the other party agrees to the extension, this Agreement shall automatically be renewed for another year.

MAINTENANCE: The Bowling Alley agrees to maintain its facilities in a satisfactory and usable condition for the time period specified above. Any and all costs associated with such maintenance shall be borne by the Bowling Alley. This includes any damage incurred through accidents by teachers or students.

NOTICES: Notices to the Bowling Alley shall be addressed to Rob Shaver, 415 W. Heron Street, Aberdeen, Washington, 98520. All notices to the School District shall be addressed to Elyssa Louderback, Executive Director of Business & Operations, Aberdeen School District, 216 N. "G" Street, Aberdeen, Washington, 98520.



BOWLING ALLEY USE AGREEMENT

INSURANCE: The School District and the Bowling Alley each agree to carry, at their own expense, their typical liability insurance coverages. The Bowling Alley shall add the School District as a named insured to the Bowling Alley's liability policy(s). Either party may request evidence of such insurance from the other.

LIABILITIES: The School District will be liable for the negligent acts and omissions of the School District and the School District's agents and employees. The Bowling Alley will be liable for the negligent acts and omissions of the Bowling Alley and the Bowling Alley's agents and employees.

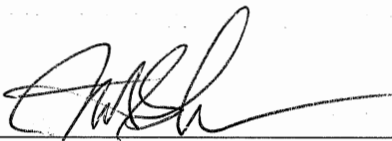
TERMINATION: Termination of this agreement may be made by either party upon thirty (30) days written notice, with or without cause. In case it is necessary to bring action for the enforcement of the terms of this agreement, the prevailing party shall be entitled to recover from the non-prevailing party its reasonable attorneys' fees and costs.

IN WITNESS WHEREOF, the parties have executed this Agreement on the 17th day of October, 2024. The terms and conditions of this Agreement are effective as of the School District's initial use of the Bowling Alley's facilities, which will be November 6, 2024.

ABERDEEN SCHOOL DISTRICT NO. 5

RAINIER LANES INC.

BY: Elyssa Louderback
Its: Exec. Director of Business &
Operations



BY: Rob Shaver
Its: Owner

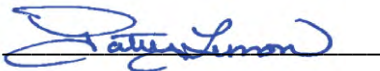
**Memorandum of Understanding (MOU) Between
Aberdeen School District and Saint Martin's University (SMU)**

Whereas Saint Martin's University and Pope John Paul II High School are both interested in furthering access to postsecondary educational opportunities, it is agreed as follows:

- 1) In order to facilitate communication to 11th grade students about post-secondary opportunities and 12th grade students an offer of direct admissions from to Saint Martin's University data must be shared.
 - a. Complete a Data Sharing Agreement (DSA)
- 2) That the high school college and career counselor agrees to inform their current students who qualify for direct admissions the many opportunities at SMU.
- 3) That Saint Martin's agrees to grant direct admissions to qualified students
 - a. **(Nursing Program** may impose additional requirements including required nursing essay)
- 4) That SMU agrees to define qualified students as those who have:
 - a. Completed or will complete high school graduation requirements. (CADRS)
 - b. Maintained a cumulative college-level GPA of 3.0 or better.
 - c. Have no prior history of academic or social misconduct that led to disciplinary action such as suspension during high school
- 5) That SMU agrees to automatically award the Academic Merit Scholarship to high school students who meet the GPA requirement. Students may also apply for other institutional scholarships offered after admissions to SMU.
- 6) That SMU agrees to mail a formal admission letter packet with merit scholarship to all newly-admitted high school student who have indicated interest in Saint Martin's University.
- 7) That SMU agrees to mail an SMU award letter with Federal and/or state aid including institutional awards
- 8) That SMU will help facilitate completion of FAFSA/WASFA by enrollment.

This agreement shall become valid when it is signed by both the SMU representative and the representative.

Saint Martin's University



Patty Lemon

Dean of Admissions and Enrollment

Date: September 27, 2024

Aberdeen School District

Print Name:

Title:

Date:

Email Address:

Phone Number:

Records Manager Contact Information:

Name:

Email Address:

Phone:

District Representative Alternate Contact:

Name:

Email Address:

Phone:

Direct Admissions Program DATA SHARING AGREEMENT

Aberdeen School District
&
Saint Martin's University

Purpose of Agreement

*The purpose of the data sharing agreement between **Aberdeen School District** and Saint Martin's University is to create a seamless solution to post-secondary opportunities with Direct Admission Application protocol.*

*This data sharing initiative is necessary to enable Saint Martin's University to create student records from student data provided by **Aberdeen School District**. The objective is to create a streamlined process for a student to apply and gain admission to Saint Martin's University with minimal work on the part of the student.*

Duration of Agreement

This agreement will remain in place until terminated by either party.

Description of Data

This data will be required of student record that is shared between Providing Organization and Saint Martin's University.

CEEB code

High School Name

Student First Name

Student Last Name

Student Email Address

Student Date of Birth (MM/dd/yyyy)

Unweighted GPA (12th grade only)

CADRS (C for complete or P for in progress) (12th grade only)

Grade level

Student Phone Number (xxx-xxx-xxxx) (12th grade only)

Student Mailing Street Address

Student City

Student State (ex. WA)

Student ZIP (ex. 98501)

Email (Personal)

Email (School)

Email (1 Parent/Guardian)

Email (2 Parent/Guardian)

Email (3 Parent/Guardian)

Email (4 Parent/Guardian)

Parent/Guardian Phone Number (xxx-xxx-xxxx) (12th grade only)

An excel template file will be provided to be filled out.

Suggested Data Submission Timeline

We suggest uploading data no later than January 1st to give students the time they need to thoroughly examine their options and make the best choice for their future. - The earlier the better.

Add us to your "Allow List"

Please add admissions@stmartin.edu to your network's allow list so that students can receive notification of their direct admissions to Saint Martin's University.

Transcripts

If possible, consider sending us a PDF of student transcripts.

Providing a PDF file containing official transcripts for each student included in the dataset allows us to quickly verify GPAs and check for coursework requirements for certain majors.

Data Access

The information sharing can be terminated by either party on written notice of 30 days. The terms of this agreement remain binding on any information shared and retained throughout its lifecycle, irrespective of whether the party remains a current signatory to this agreement.

Data Transfer will occur by secure link file drop in coordination with Assistant Director of Enrollment Systems. Data transfer will be one way, with the participating school district or high

school being given a link where they can upload their data to a secure file on Saint Martin's network.

Data will be uploaded by participating School District or High School via the secure link:

https://stmartin0-my.sharepoint.com/:f:/g/personal/phyde_stmartin_edu/EmxDBFLoitJkbZtRP8q1YUBtyoEsTlrEp1K2vbtXjb4qg.

Information will be shared on a strict need to know basis only and the data will only be processed by staff for them to perform their duties in accordance with one or more of the defined purposes.

Under no circumstances should personal data be processed in any way that is unsecured or left unattended. It is the responsibility of the sender to ensure that the method is secure and that they have the correct contact details for the receiver.

Data Security

Data will not be accessible by any unintended parties. The folder that data is being uploaded to will be permissioned to include certain staff of Saint Martin's University to ensure proper care of the data.

Termination (of Agreement)

The District or High school may terminate this DSA, with 30 days written notice at any time, for any reason.

Signatures

Aberdeen School District

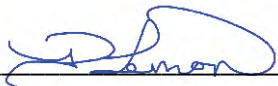
Signature

Printed Name

Title

Date

Saint Martin's University



Signature

Patty Lemon
Dean of Admissions and Enrollment

September 27, 2024
Date

Records Manager Contact Information

Printed Name

Email Address

Phone Number

Mailing Address



GRAYS HARBOR COLLEGE

October 14th, 2024

Aberdeen High School
410 North G. Street
Aberdeen, WA 98520

Dear Ms. Mainio,

Welcome to another exciting year of providing education and opportunities for your students. Grays Harbor College is thrilled to provide the seniors at Aberdeen High School with a letter welcoming them to Grays Harbor College for Fall 2025. At Grays Harbor College, every senior is invited to come and choose from a variety of degrees and certificate programs, learn from dedicated professors, smaller class sized and in a high touch environment.

Due to a late start on our part, we were not able to gather all the names and addresses for seniors in Grays and Pacific Counties to have letters mailed to their homes. Understandably, principals were disappointed that their seniors did not receive a personally addressed letter in the mail. This year, we are starting much earlier to ensure that all seniors receive a personally addressed letter in the mail letting them know they are college material. We would love the opportunity to mail your seniors an acceptance letter from Grays Harbor College.

Attached to this letter is a request for a Memorandum of Understanding between Grays Harbor College and Aberdeen High School for the next academic year. Without this signed agreement, it is difficult for Grays Harbor College to provide an individualized letter to the seniors at your high school. We want every senior to have the experience of receiving an acceptance letter to college and hope you will partner with us in this endeavor.

We are grateful for your help and support in this effort. Please provide the signed MOU and contact person by **November 7th**. Grays Harbor College believes every student should be able to build a bright future!

Sincerely,

Dr. Carli Schiffner
President



Memorandum of Understanding
Between
Grays Harbor College and
Aberdeen High School
in support of increasing postsecondary enrollment

I. PURPOSE AND SCOPE

This Memorandum of Understanding (MOU) is entered into by and between Grays Harbor College (GHC) and Aberdeen High School to outline collaborative efforts and clarify expectations between both parties to increase postsecondary enrollment of high school graduates into GHC degree and credential programs. The services delivered under this agreement are consistent with best practices in community college enrollment and completion.

GHC complies with the terms and regulations established by the Family Education Rights and Privacy Act (FERPA).

The period covered by this agreement is from September 1, 2024, through October 13, 2028.

II. RESPECTIVE RESPONSIBILITIES UNDER THIS MOU

A. Grays Harbor College agrees to:

1. Identify a GHC staff representative to work with Aberdeen High School to help prepare students for enrollment at Grays Harbor College. This will include completing a college application, placement, educational pathways, and navigating student aid programs (financial aid, scholarships, etc.).
2. Collaborate with high school counselors to facilitate graduates' transition from their high school to GHC.
3. Identify high school Career and Technical Education (CTE) courses that are eligible for college credit and determine credit values. Assist students with applying those credits to their college transcript.


B. Aberdeen High School agrees to:

1. Collaborate with GHC to facilitate graduates' transition from high school to GHC.

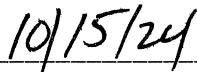
2. Provide names, class standing, email addresses, phone numbers, and home addresses for currently enrolled high school students each year in January. Note: The following information -- name, home address, email address, and phone number -- may be shared by GHC, via secure methods, with vendor(s) to facilitate College communication (e.g. direct mail) with students.
3. Provide high school transcripts for all graduating students beginning with the graduating class of 2024 and for subsequent classes in June of the graduating year.
4. Identify prospective high school students with no postsecondary education plans or those planning to attend GHC and refer to the GHC Outreach Navigator.
5. Assist GHC on other processes/issues as they arise and are mutually agreed to.

III. ADMINISTRATION AND GOVERNANCE

Representatives from Aberdeen High School and GHC will meet regularly throughout the academic year to monitor progress and develop plans.



Grays Harbor College Representative



Date

Aberdeen High School Representative

Date



CONTRACTED EMPLOYEE

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

PROVIDER PLACEMENT DETAILS:

Provider Name: Soliant Health, LLC

Term: August 28, 2024 – June 12, 2025

Services Provided: Occupational Therapy Hours: up to 37.5 hours per week

RATE & PAYMENT DETAILS:

Contracted Employee: Sherica Proffitt

Position: Occupational Therapist – Virtual
(Example: OT, PT, PTA, SLP)

Bill Rate: \$ 99/hour

Payment: Invoices submitted by the 5th of the month, paid after the 2nd Board meeting of the month

ADDITIONAL INFORMATION:

Comments:

VENDOR:

ABERDEEN SCHOOL DISTRICT

By: Jani Wood, Soliant

By: _____
Superintendent or Designee

Date: 10/18/2024

Date: _____

CERTIFICATED

Certificated Substitute Hires:

Lana Clay
Kathryn Hirschfeld
Jerry Salstrom
Kylie Stenbeck

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Erin Pehl	Aberdeen High School	SpEd Paraeducator	11/12/24
Alan Avalos-Vazquez	Miller Junior High	MTSS Assistant – Bilingual	11/04/24
Justin DeCristofaro	Miller Junior High	SpEd Paraeducator – Transitions	11/13/24
Terry Kehn	Miller Junior High	After School Paraeducator	10/21/24
Taiya Flohr	AJ West Elementary	Food Service Worker	10/22/24
Tiffini Galvan	Stevens Elementary	Paraeducator	11/04/24

LEAVE OF ABSENCE: We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jacqueline Hoggatt	District	McKinney-Vento Liaison	10/14/24-11/22/24

RETIREMENT: We recommend the Board approve the following classified retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Keith Reid	Central Park Elementary	Custodian	11/07/24

RETIREMENT REVISION: We recommend the Board approve the following classified retirement revision:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Peter Ross	Aberdeen High School	Custodian	02/28/25

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Johnnas Johnson	Miller Junior High	Assistant Wrestling Coach	10/28/24
Jimmy Martin	Miller Junior High	Head Wrestling Coach	10/21/24
Jeremy Plummer	Miller Junior High	Head 6 th Grade Girls' Basketball Coach	10/22/24
Trina Wallin	Miller Junior High	Head 6 th Grade Girls' Basketball Coach	10/21/24
Rebel Jordan	AJ West Elementary	Head 5 th Grade Girls' Basketball Coach	10/16/24
Sam Schneider	Central Park Elementary	Head 5 th Grade Girls' Basketball Coach	10/16/24
Amy Thelin	McDermoth Elementary	Head 5 th Grade Girls' Basketball Coach	10/16/24
Samantha Duegan-Leverett	Robert Gray Elementary	Head 5 th Grade Girls' Basketball Coach	10/16/24
Ashley Aschim-Oldham	Stevens Elementary	Head 5 th Grade Girls' Basketball Coach	10/16/24

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Sarah Brockavich	Aberdeen High School	Assistant Cheer Coach .5 FTE	10/04/24
Jimmy Martin	Aberdeen High School	Assistant Girls' Wrestling Coach	10/21/24

Classified Substitute Hires:

Pamela Giroski
Sean Sackett
Amber Wessel