

Issued: 10/31/24

**TOWN PLAN AND ZONING COMMISSION
REGULAR MEETING
MONDAY, NOVEMBER 4, 2024
LEGISLATIVE CHAMBER, ROOM 314
TOWN HALL, WEST HARTFORD, CT 06107**

AGENDA

[Legal Notice](#)

CALL TO ORDER/ROLL CALL: 7:00 P.M.

MINUTES:

1. Approval of Minutes:
 - a. [Minutes](#) of the Regular Meeting, Monday, October 7, 2024

COMMUNICATIONS:

2.
 - a. **1678 Asylum Avenue** - Notice of the Town Planner's intent to approve, pursuant to section 177-42 (A)(9), a request filed by the University of St. Joseph, to install bleachers and a small press box adjacent to the multisport turf field at the northwest corner of the campus.

[1678 Asylum Ave Application Materials](#) *This link contains the following:*

- Town Planner's Notice of Intent to Approve
- Application Form
- Project Narrative
- Site Plan
- Architectural Plans
- Bleacher Rendering

NEW BUSINESS:

3. **170 Kingswood Road** – Application (SUP #1394-LB-24) of the Kingswood Oxford School, requesting TPZ review and look-back of compliance with the conditions of SUP #1394. Originally approved in December of 2022 for the construction of dugouts and the installation of protective netting for the varsity baseball field. (Submitted for TPZ receipt. Suggest required public hearing be scheduled for December 2, 2024.)

[170 Kingswood Road Application Materials](#) *This link contains the following:*

- Application Form
- Look-Back Narrative
- Photos of Completed Project

OLD BUSINESS:

4. **2865 Albany Avenue** – Application (SUP #1377-LB-24) of Renbrook School, requesting TPZ review and look-back of compliance with the conditions of SUP #1377. Originally approved in May of 2022 for the installation of a synthetic turf athletic field. (Received by the TPZ on October 7, 2024 and set for public hearing on November 4, 2024.)

[2865 Albany Ave Application Materials](#) *This link contains the following:*

- Application Form
- As-Built Survey Map
- Staff Comments
- Original Approved Plans
- Project Completion Certification
- Look-Back Narrative
- Staff Report

5. **1678 Asylum Avenue** – Application (SUP #1378-LB-24) of the University of St. Joseph, requesting TPZ review and look-back of compliance with the conditions of SUP #1378. Originally approved in May of 2022 for the installation of a synthetic turf softball field. (Submitted for TPZ receipt. Suggest required public hearing be scheduled for November 4, 2024.)

[1678 Asylum Ave Application Materials](#) *This link contains the following:*

- Application Form
- As-Built Survey Map
- Original Approved Plans
- Staff Comments
- Project Completion Certifications
- Look-Back Narrative
- Staff Report
- Photos of Completed Project

6. **160 Mohegan Drive** – Application (SUP #1383-LB-24) of The Children’s Museum Inc., on behalf of The Emanuel Synagogue, (R.O.). Originally approved in August of 2022 to temporarily house the Children’s Museum. (Submitted for TPZ receipt. Suggest required public hearing be scheduled for November 4, 2024.)

[160 Mohegan Drive Application Materials](#) *This link contains the following:*

- Application Form
- Look-Back Narrative
- Staff Report
- Staff Comments
- Letter of Support

7. **134 Norwood Road** – Application (SUP #1426-R1-24) of the Hartford Golf Club, requesting approval to renovate one existing fire pit area, add an additional fire pit adjacent to the existing one and add approximately 1,200 square feet of new patio area. (Submitted for TPZ receipt. Suggest required public hearing be scheduled for November 4, 2024.)

[134 Norwood Road Application Materials](#) *This link contains the following:*

- Application Form
- Project Narrative
- Proposed Plans
- Staff Report
- Staff Comments
- Stormwater Report

TOWN COUNCIL REFERRAL:

8. None

TOWN PLANNER’S REPORT:

9. None

INFORMATION ITEMS:

10. None

REMINDER OF FUTURE TPZ REGULAR AND SPECIAL MEETINGS:

- TPZ Regular Meeting, December 2, 2024 @ 7:00 PM

Anyone requiring auxiliary aid or service for effective communication or modification of policies or procedures to participate in a meeting, service, program or activity of the Town of West Hartford, should contact Suzanne Oslander, ADA Coordinator, at suzanneo@westhartfordct.gov or (860) 561-7580, as soon as possible, preferably seven days beforehand.