

**HEARTLAND ELEMENTARY  
SITE BASED COUNCIL  
MINUTES  
July 16, 2024**

**ATTENDANCE** - Emily Campbell, Jennifer Miller, Sarah Mraz, Carissa Breeding, Hannah Asher Kim Huggins. Amanda Chism was absent. Meeting was called to order by Emily Campbell at 4:29 pm.

**OPENING BUSINESS**

- Agenda Approval - After the Council reviewed the agenda, Kim Huggins made a motion to approve the agenda and Sarah Mraz seconded the motion. Consensus was reached by the Council.
- June meeting minutes approval - Motion was made by Kim Huggins and seconded by Hannah Asher to approve the June meeting minutes as revised. Consensus was reached by the Council.
- Public Comment/Visitors: Debbie Wyatt, Director of Federal Programs and Leadership Development for Hardin County Schools was in attendance.
- Good News Report
  - At next month's Board meeting, BETA Club will be acknowledged for their performance at Nationals.
  - Heartland Elementary was recognized as one of five schools that exceeded their attendance goal.
  - Summer Reading Night was a success.
  - Bulldog Fest went well.
  - HES SBDM Council welcomed new members: Carissa Breeding, Hannah Asher, and Amanda Chism.

**STUDENT ACHIEVEMENT -**

**PLANNING -**

**BUDGET REPORT**

- PER PUPIL - The budget was reviewed by the Council. Sarah Mraz motioned to approve the budget as written. Kim Huggins seconded the motion. Consensus was reached.
- LOCAL - The budget was reviewed by the Council. Sarah Mraz motioned to approve the budget as written. Hannah Asher seconded the motion. Consensus was reached.

**OLD BUSINESS -**

**NEW BUSINESS -**

- 2024-2025 Safety and Emergency Plan - The plan was reviewed by the Council. Hannah Asher motioned to approve the plan. Sarah Mraz seconded the motion. Consensus was reached.
- 2024-2025 Master Schedule - The schedule was reviewed by the Council. Sarah Mraz motioned to approve the schedule. Hannah Asher seconded the motion. Consensus was reached.
- 2024-2025 Title I Budgets - The budgets were reviewed by the Council. Kim Huggins motioned to approve the budgets. Sarah Mraz seconded the motion. Consensus was reached.

- 2024-2025 ESS Budget - The budget was reviewed by the Council. Hannah Asher motioned to approve the budget. Sarah Mraz seconded the motion. Consensus was reached.
- 2024-2025 SBDM Council meeting dates - The dates will be the third Tuesday of every month at 4:00 pm with the exception of the June meeting, which will be held on June 3, 2025 at 11:00 am. Sarah Mraz motioned to approve the dates. Kim Huggins seconded the motion. Consensus was reached.

### **EXECUTIVE SESSION TO DISCUSS PERSONNEL**

Hannah Asher made a motion and Kim Huggins seconded the motion for the Council to go into Executive Session at 5:19 pm to discuss personnel. The Council came out of Executive Session at 5:23 pm. Mrs. Campbell updated the Council on the hiring process of new staff. She recommended Bethany Herrick, Instructional Assistant I and Victoria Johnson, Instructional Assistant I. Sarah Mraz made a motion for hire. Kim Huggins seconded the motion. Consensus was reached.

### **ANNOUNCEMENTS**

- July 25-26 Open Enrollment
- August 1 - Open House
- August 5 - Opening Day for staff
- August 7 - First day of school for students
- August 12 - Parent Orientation night

**ADJOURNMENT** -The next meeting will be held on Tuesday, August 20th at 4:00 pm. With no further items to discuss, motion was made by Jennifer Miller and seconded by Hannah Asher to adjourn the meeting. Consensus was reached. Meeting adjourned at 5:26 pm.

Respectfully submitted,  
Beth Crowdus, Office Manager  
Heartland Elementary School