



Hogan Cedars Elementary PTSO | Parent Teacher Student Organization

Our mission is to support and encourage all students of Hogan Cedars. We will partner with staff to support and encourage student engagement and support the school mission of Engaging Hearts and Minds. This will be accomplished through creative methods and approaches to connect with students and families, building school spirit and excitement.

PTSO Meeting Minutes: Tuesday, September 10, 2024

Samantha McWilliams, PTSO President

Heidi Blakley, Principal

Meeting called to order: 6:03pm

In Attendance: Heidi Blakley, Samantha McWilliams, Melissa Swails, Naomi Mcadams, Raquel Cravens, Baylie Snyder, Jen Alonso, Rachel Gartrell, Lyndie Conner, Kayla Gage, Jennifer Pollard, Luceno Bautista, Mercy Utule, Mack Holland, Shelby Martinez, Caitrin Thomaselli, Lindsay Garman, Virginia Garcia.

Welcome to the 2024-25 School Year!

- Introductions:
 - Sam talked about the PTSO, what we do and how to get involved.
- Approve Agenda
 - Samantha motioned to approve agenda
 - Baylie seconded
 - Agenda approved unanimously

President Report

- 2023-24 Highlights: Sam discussed the events throughout the school year, celebrations, meeting goals, and how much the school relies on volunteers throughout the year. .
- Insurance Renewal Effective 9/26/24:
 - \$405.00 - Includes General liability policy with additional directors and officers insurance.
- Sam will be unavailable 9/18 - 9/28

Principal's Report

- Mrs. Blakley talked about the track and what we have done so far with it, talked about teachers who are new and what grade they teach, talked about volunteer opportunities for teacher, events etc.
- Mrs. Blakley talked about new teachers that have joined us this year, Tracy Early Title 1 Reading Teacher, Kate Vanaman Kindergarten, Jessie Davis court Kindergarten, Caeley Stone 1st Grade.

Fun Run (Rachel/Melissa/Mrs. Alonso) - Tuesday, October 1st

- Rachel described what the Fun Run is and how it works.
- Fundraising Goal: \$8,000
- Mrs. Alonso talked about improving the run by decorating more to keep the kids having fun. focused and motivate. (i.e: Bubble Machine, Decorated Arches and Canopies, flags around the track, lights, having volunteers dress up, and more
- Multiple volunteers expressed interest in helping with the event; Rachel, Raquel, and Melissa will be following up with volunteers and the ideas presented by Mrs. Alonso.
- A race company may be making donations of swag bags and t-shirts for the event; more info to come.
- Rachel and Naomi planned to meet regarding 99 Pledges; a fundraising platform that we may use



instead of Square.

Treasurer's Report

- Current Bank Balance: \$12,077.27
- Review of Financials: see attached for current revenue/expenses.

Volunteer Coordinator Report

- New Volunteers!
- 290 Volunteers
- 4 Hours reported so far!
- Raquel is working on excel sheet to help coordinate events and volunteers, and will share it with board members and volunteers who are coordinating events..

Event Coordinator Report

- Teddy Bear Parade : Saturday September 28th, 2024
- Bailey Shared why we do the parade (to benefit Trauma Intervention Program), what to bring/ wear
- Raquel will be sending out an email and information will be shared on Facebook/ParentSquare about the event.

Old Business:

- Storage Room Organization Update: 90% done but needs final touches.

Upcoming Events/New Business:

- PTSO Meeting Time Change: There will be a survey coming out via email to find out if parents would be more likely to show up to meetings at different times.
- Back to School Night - Tuesday, September 24th
 - The school needs some volunteers for decorating bulletin boards; Baylie and Lindsay said they would like to take on this task.
 - There is usually a PTSO information booth; with Sam out of town, it will need staffing. Raquel will be there, and Virginia expressed interest in helping out, as she speaks Spanish.

NEXT PTSO MEETING: October 8, 2024

Meeting adjourned at: 7:09pm

Minutes recorded by Melissa Swails