

Joint Operating Committee

77 Graterford Road
Limerick, Pennsylvania 19468
Phone 610 – 489-7272
www.westerncenter.org



REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER

Monday, September 9, 2024

5:00 PM via Zoom

AGENDA

1. Call to Order

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call

_____ Prego _____ Beiber _____ Grimm _____ Strunk _____ Nippert
_____ Hermans _____ Goldsmith _____ Weingarten _____ McCarrick
_____ Present _____ Absent _____ Quorum

- C. Agenda Items and/or Changes

2. Approval of Minutes

- A. August 5, 2024

([Attachment A](#))

A motion was made by _____ and seconded by _____ to approve the August 5, 2024 meeting minutes.

_____ Yea _____ Nay _____ Motion passed

3. Presentations - None

4. Public Comment to Address Agenda Items Only

5. WMCTC Reports

- A. Administrative Report
 - 1. Administrative Director (Mr. David Livengood)
 - 2. Business Manager (Mrs. Donna Wilson)
 - 3. Principal (Mr. Craig Robinson)
- B. Student Honors - None

C. Important Dates

1. October 7 JOC Meeting at 7:00 pm
2. October 23 OAC/LAC Meetings
3. November 4 JOC Meeting at 7:00 pm

6. Additional Reports

- A. Superintendent of Record (Mr. Robert Rizzo)
- B. Solicitor's Report (Mr. Marc Davis, Esq.)
- C. Board Secretary's Report (Mr. JP Prego)
- D. Other Advisory Reports
 1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
 2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Beiber
 3. Facilities - JP Prego, Karen Weingarten, Charles Nippert

7. New Business (Policy 1st Reading)

- A. Policy 000 - JOC Policy/Procedure/Administrative Regulations ([Policy 000](#))
- B. Policy 001 - Name and Classification ([Policy 001](#))
- C. Policy 002 - Authority and Powers ([Policy 002](#))
- D. Policy 249 Bullying/Cyberbullying ([Policy 249](#))

8. Personnel

- A. Resignations
 1. Ms. Aimee Mutter, Attendance Administrative Assistant, resigned immediately on August 14, 2024.
- B. Employment
 1. Mrs. Kristen Zavertnik will begin employment on September 23, 2024, as the Early Childhood Education Instructional Assistant at a rate of \$17.50.
 2. Mrs. Breana Linder will begin employment on August 20, 2024, as the Attendance Administrative Assistant at a rate of \$19.00.
- C. Mentoring
 1. Approval is needed for the following mentors:
 - William Soleu will mentor Joe Cruz at a rate of \$1,500
 - Phillip Mest will mentor Mark Zasowski at a rate of \$1,500
 - Chuck Smith will mentor Aimee Shelton at a rate of \$750
 - Tina Arnt will mentor Megan Costik at a rate of \$1,500
- D. Supplemental Contracts
 1. The administration recommends that Mr. Thomas Bartholomew be compensated \$2,000 for his new role as SkillsUSA advisor.

E. Tenure

1. Julia Powers, Guidance Counselor

A motion was made by _____ and seconded by _____ to approve Personnel items A - E as presented.

_____Yea _____Nay _____Motion passed

9. Finance

A. Approval of Cash Receipts and List of Bills ([Attachment B](#))

A motion was made by _____ and seconded by _____ to approve Finance items A as presented.

_____Yea _____Nay _____Motion passed

10. Other Action Items

A. The Administration recommends approving the review of the WMCTC Health and Safety Plan as required by the Pennsylvania Department of Education as presented. (No Change) ([Attachment C](#))

B. The Administration recommends purchasing a 2024 Sienna XLE Van to transport students and staff to field trips and conferences and a hybrid training vehicle for the automotive program. The vehicle costs \$50,445. The Workforce Grant will cover \$50,000 of the total cost. The WMCTC total cost is \$445. ([Attachment D](#))

A motion was made by _____ and seconded by _____ to approve other action items A & B as presented.

_____Yea _____Nay _____Motion passed

11. Board Comment

12. Public Comment

13. Adjournment

A motion was made by _____ and seconded by _____ to adjourn.

_____ Yea _____ Nay _____ Motion passed

Meeting ended at _____.