

Deployed & Deploying Families Information Guide

Watertown City School District



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Registration for New Families

- [Registration PreK -12 - Watertown City School District \(watertowncsd.org\)](http://watertowncsd.org)
- Registration packet [Date: \(finalsite.net\)](http://finalsite.net)
- Physician report [Required New York State School Health Examination Form \(finalsite.net\)](http://finalsite.net)
- Dental Health Certificate [DentalHealthCertificate.pdf \(finalsite.net\)](http://finalsite.net)
- Required documentation [RequiredDocumentation_1.pdf \(finalsite.net\)](http://finalsite.net)
- If your child receives special education or additional services please advise the Registration Office.
- Watertown City School District Map [citymap3648schooldist1.pdf \(finalsite.net\)](http://finalsite.net)
- Public notice of district's enrollment & registration process
[CopyofStudentRegistrationPublicNoticeandAnnouncement.pdf \(finalsite.net\)](http://finalsite.net)



Homeschool Education Registration

Instructions - Office of Curriculum & Instruction:

[Curriculum & Instruction - Watertown City School District \(watertowncsd.org\)](https://www.watertowncsd.org/curriculum-instruction)

Click on *homeschooling tab*

Email: homeschool@watertowncsd.org

Homeschool Regulations:

[Home Instruction | New York State Education Department \(nysed.gov\)](https://www.nysed.gov/home-instruction)

Homeschool required documents are listed on this website.



Transferring to Another District

Please **provide information to your child's school** (secretary, attendance and/or counselor at school they are now attending);

- The school district you are moving to and planning for enrollment.
- New school district contact information.
- Planned to start date

This assists us in the transfer of records.

The new school will request our school records of the student.

If Special Education Services have been received, please also notify the Special Education Office.



Attendance and Absences

Every Absence Matters!

If your child(ren) must be absent:

1. **Call the school office** and press the appropriate prompt for attendance.
2. Follow up. By submitting a **written note or an excuse** on the ParentSquare notification.

If your **child must leave early**, please **contact** the main **office and follow up** with an excuse note.

Please ensure your child connects with their teachers to make up for missed instruction.



Contacting Schools Regarding Absences and Attendance

Watertown High School (315) 785-3828

Case Middle High School (315) 785-3882

Wiley Intermediate School (315) 785-3775

Knickerbocker Elementary (315) 785-3840

North Elementary (315) 779-5460

Ohio Elementary (315) 785-3755

Sherman Elementary (315) 785-3760

Starbuck Elementary (315) 785-3765

Counseling and Related Services

- The school's website is a wonderful tool to direct you to who your child may need to connect with. [Home - Watertown City School District \(watertownncsd.org\)](http://watertownncsd.org)
- Each of the schools will have the supports listed. Even if you call the school they can connect you to the Principal, counselor, or any supportive service in the school as requested.
- Watertown has supportive services and community services in various schools such as North Country Family Health, YMCA, Cornell Cooperative, Liberty Program, and MFLC. These are also connected to our website.
- Each student will have their schedule online in their classroom. This will also have the email of the teacher(s) and assigned school counselor. If they have additional services such as Special Education Services the provider may also be listed.



Military Connections

The Watertown City School District welcomes military families.

Information can be found here:

<https://www.watertowncsd.org/families/military-family-connections>

Military Family Support Contact:

Jennifer Matthews

Watertown City School District's MFLC (Military Family Life Counselor)

(315) 704-9304



Calendar of Events

District and building events are listed on school calendars. These can be found on our school website: [Calendar - Watertown City School District \(watertowncsd.org\)](https://www.watertowncsd.org)

Notifications of upcoming events are also made available through ParentSquare, email, and/or letters.

Some of events may be livestreamed or videotaped (board meetings,, concerts, graduation).

If you have specific questions regarding athletics, please refer to the Athletic Office, coaches and/or the school's website.

<https://www.watertowncsd.org/athletics>



Before and After School Care

The Watertown City School District collaborates with Cornell Cooperative Extension, and our local YMCA to provide services before and after school.

Cornell Cooperative Extension (4H):

<https://cals.cornell.edu/cornell-cooperative-extension>

YMCA (SACC):

<https://www.watertownymca.org/programs/sacc/and-after-school-care>

<https://www.watertownymca.org/programs/sacc>

Please contact Cornell Cooperative Extension or the Watertown YMCA with questions regarding after school programs.



Employment Opportunities

Watertown City School District job openings:

<https://www.olasjobs.org/WatertownCSD>



Contact Us

Building hours and contact information:

<https://www.watertownncsd.org/about-us/building-hours-contact-info>

If you have specific questions regarding your child(ren), please reach out to the appropriate building.

