



Churchville-Chili Central School District

Transportation Office

REQUEST FOR CHILDCARE/ALTERNATE SITE TRANSPORTATION

- Please submit this form by **April 1, 2024** for the upcoming school year.
- Any changes during the school year will necessitate a new updated form for our records, processing of requests could take up to 5 school days.
- Childcare or alternate site locations must be located within the same school attendance boundary as the student's home school, unless the childcare provider is licensed by the state of New York. In the latter case, the childcare location must be located within the school district boundaries.
- Varying schedules cannot be accommodated.

Requested Start Date: _____

Student Information:

Full Name: _____ Grade : _____ School: _____

Parent/Guardian Information:

Full Name: _____ Phone number: _____

Home Address: _____ Email address: _____

Pick up Information:

Pick up address: _____

Days of Pick up: _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday

(check the day(s) of the week your child will be at the alternate address for pickup)

Drop off Information:

Drop off address: _____

Days of Drop off: _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday

(check the day(s) of the week your child will need to be dropped off at the alternate address)

Sitter/Alternate Site Information:

Full Name: _____ Phone number: _____

MAIL or FAX or SCAN/EMAIL this form to:

Churchville-Chili Central School
Transportation Department
139 Fairbanks Road
Churchville, NY 14428

293-4514 (fax)

CCTransportation@cccsd.org (email)

Parent/guardian signature: _____ Date: _____

Dear Churchville-Chili Family:

Welcome to Churchville-Chili School District. The goal of the District is to provide a safe school bus ride for your child to and from school. We ask that students be ready at the bus stop five minutes before the scheduled time. In order to ensure proper arrival time at school, buses will continue on their way if your child is not outside and ready to board when the bus arrives.

In the interest of the safety of your child, phone calls requesting same day changes in transportation for your child will not be honored.

TRANSPORTATION TO AND FROM HOME

You do not need to contact us if your children are being picked up and dropped off from their own home. Before school begins, your children will receive a letter with bus information. Each letter will indicate a place for and an approximate time of pick-up and drop off. **Please allow a five (5) to fifteen (15) minute wait window.**

TRANSPORTATION TO AND FROM CHILDCARE or ALTERNATE SITE LOCATIONS

The form on the reverse side must be submitted **BEFORE APRIL 1, 2024**. According to state law and to district policy, childcare or alternate site locations must be located within the same school attendance boundary as the student's home school, unless the childcare provider is licensed by the state of New York. In the latter case, the childcare location must be located within the school district boundaries.

In the interest of your child's safety, it is very important that pick up and drop off arrangements be consistent and simple. **Varying schedules cannot be accommodated.** The ideal schedule to monitor is one where the student goes to and from the same place every day. If you have any questions about transportation, please call 293-4544. We look forward to safely transporting your children in the upcoming school year.

Sincerely,

Todd Shero

Todd Shero
Transportation Director