

FOX CHAPEL AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

Agenda Study Session
November 4, 2024 – 7 p.m.
Fox Chapel Area High School LGI Room

Regular Business Meeting
November 11, 2024 – 7 p.m.
Kerr Elementary School Gym

This meeting may be recorded and/or broadcast.

Attached Pages

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. GUESTS

•The Fox Chapel Area High School boys varsity golf team won the WPIAL Class 3A Section 7 title. The team members were seniors **Matthew Begg, Milan Golla, Parker Haberman, Brody Helsel, and Davis Kittsley**; juniors **David DiGregory, Anderson Dockey, Grady Johnson, Griffin McCaffrey, and Samuel Troutman**; sophomore **Carson Kittsley**; and freshman **Barron Bitar**. This is the fourth consecutive year the team won a section championship. The team’s section record was 10-0, and the overall record was 16-2.

Additionally, Carson was crowned the PIAA Class 3A individual golf champion. He is only the second boys golfer in Fox Chapel Area High School history to win a state title. The first was Frank Fuhrer in 1976. The PIAA Class 3A individual championships were held October 21 and 22, 2024, at the Penn State Golf Courses. Prior to that, Carson was also named the WPIAL Class 3A Section 7 individual golf champion on September 18 at the Fox Run Golf Course.

•The Fox Chapel Area High School boys varsity cross country team qualified for the PIAA Cross Country Championships and won the WPIAL Class 3A Section 4 title. The team was undefeated in its section (7-0) for the sixth consecutive year. The team members were seniors **David Black, Nicholas Clump, Douglas Lisotto, and Ethan Vaughan**; junior **Michael Costello**; sophomores **Nolan Gwin, Nolan Horne, Harrison Parker, and Victor White**; and freshman **David Culley**.

Additionally, two members of the girls cross country team, sophomore **Cecilia Ressler** and freshman **Ella Shevchuk**, also qualified for the PIAA Cross Country Championships.

Ethan was also the individual first-place winner at the WPIAL Cross Country Championships, and he was the individual champion at the Tri-State Track Coaches Association (TSTCA) championships.

The PIAA Cross Country Championships were held November 2, 2024, in Hershey. The WPIAL Cross Country Championships were held October 24, and the TSTCA championships were held October 17, both at White Oak Park. The WPIAL Class 3A Section 4 championship was held October 2 at Northmoreland Park.

IV. FOX LEADERSHIP COUNCIL STUDENT REPRESENTATIVE

V. SUPERINTENDENT'S REPORT

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VI. SOLICITOR'S REPORT

VII. APPROVAL OF MINUTES

- Approve the minutes of the regular business meeting dated October 14, 2024.
- * **Motion:** Moved by _____ and seconded by _____, that the minutes of the regular business meeting dated October 14, 2024, are approved as written.

Roll Call Vote:

VIII. FIRST PUBLIC COMMENT PERIOD – Public comment is limited to residents or taxpayers of this district. The first public comment period is for items that are scheduled for deliberation or official action on the agenda. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcasd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.

IX. OLD BUSINESS

X. NEW BUSINESS

- The superintendent is recommending that action be taken on the following items of business:

A. Facilities / Transportation (Mrs. Lynch)

No action is requested.

B. Finance (Mr. Hamilton)

1. Disbursements (Fund 10) – October 2024

- General fund disbursements (Fund 10) in the amount of \$10,410,035.38 from October 1, 2024, through October 31, 2024, are approved as attached.

2. Disbursements (Fund 31) – October 2024

- Capital reserves fund disbursements (Fund 31) in the amount of \$776,982.55 from October 1, 2024, through October 31, 2024, are approved as attached.

3. Finance Report – September 2024

- The finance report for September 2024 is acknowledged and filed for audit as attached.

4. Budget Transfers

- The budget transfers for 2024-2025 are approved as attached.

5. Student Activity Financial Reports

- The first quarter 2024-2025 middle school and high school student activity financial reports are acknowledged and filed for audit as attached.

- * **Motion:** Moved by _____ and seconded by _____, that Finance items 1, 2, 3, 4, and 5 are approved.

Roll Call Vote:

C. Instruction (Mrs. Cooper)

1. January 2025 Graduates

- The following students are eligible for midyear graduation, subject to final approval by the high school lead principal:

Caleb Adams	Maleke Butler-Austin	Aidan Byrnes
Cameron Cavlovich	Henry Chamberlain	John Conway
Maria Gill	Finnigan Holton	Moonyoung Hwang
Kaelynn MacFarlane	Isa McCutcheon	Swati Mylarappa
Gavin Owings	Shay Pick	

2. Camp Allegheny Inc. – Group Contract

- Approve the group contract as attached between the Fox Chapel Area School District and Camp Allegheny Inc. for lodging, meals, and meeting spaces for the fifth-grade environmental education program in the fall of 2025, dates to be determined. **This is a renewal of services.**

3. Junior Achievement of Western Pennsylvania – JA BizTown Contracts

- Approve the contracts as attached between the Fox Chapel Area School District and Junior Achievement of Western Pennsylvania for fourth-grade students to participate in JA BizTown for the 2024-2025 school year at an estimated cost of \$8,750, and authorize the administration to execute the contracts on behalf of the district. **These are renewals of contracts.**

- * **Motion:** Moved by _____ and seconded by _____, that Instruction items 1, 2, and 3 are approved.

Roll Call Vote:

D. Legislation / Policy (Mr. Frank)

1. Policies – Revised – Second Reading and Adoption

- Approve the second reading and adoption of the following revised policies as attached:

No. 218 – Student Discipline
No. 218.1 – Weapons
No. 249 – Bullying/Cyberbullying
No. 323 – Tobacco and Vaping Products
No. 351 – Controlled Substance Abuse
No. 707 – Use of School Facilities
No. 801 – Public Records
No. 805 – Emergency Preparedness and Response
No. 805.1 – Relations with Law Enforcement Agencies
No. 806 – Child Abuse
No. 904 – Public Attendance at School Events

2. Policies – Revised – First Reading

- Approve the first reading of the following revised policies as attached:

No. 613 – Cooperative Purchasing
No. 614 – Payroll Authorization
No. 615 – Payroll Deductions
No. 616 – Payment of Bills
No. 617 – Petty Cash
No. 618 – Student Activity Funds
No. 619 – District Audit

- No. 621 – Local Taxpayer Bill of Rights
- No. 622 – GASB Statement 34
- No. 624 – Taxable Fringe Benefits
- No. 625 – Procurement Cards
- No. 626 – Federal Fiscal Compliance
- No. 626.1 – Travel Reimbursement – Federal Programs

* **Motion:** Moved by _____ and seconded by _____, that Legislation/Policy items 1 and 2 are approved.

Roll Call Vote:

E. Personnel (Ms. Zych)

F. Operations / Cooperative Services (Mr. Goode)

1. Award of Electrical Construction Contract – Hartwood Elementary School HVAC Project

- Approve to award a contract to the bidder listed below on the Hartwood Elementary School HVAC project conditioned upon the contractor completing their post-bid award documents. **This was reviewed and recommended by the Fox Chapel Area School Authority.**

To Right Electric Inc., for the Electrical Construction Contract, with a Base Bid amount of \$577,700 and accepting Alternate EC-01 in the amount of \$807,700, Alternate EC-02 in the amount of \$164,400, Alternate EC-03 in the amount of \$211,100, Alternate EC-04 for a deduction of \$44,400, and Alternate EC-05 in the amount of \$158,800, for a total contract award of \$1,875,300.

2. Student Teaching Affiliation Agreement

- Approve the following student teaching affiliation agreement as attached:

Wilson College

3. UPMC Children’s Hospital of Pittsburgh Ronald McDonald Care Mobile Letter of Agreement

- Approve the letter of agreement as attached between the Fox Chapel Area School District and UPMC Children’s Hospital of Pittsburgh Ronald McDonald Care Mobile for health services to students effective November 12, 2024, at no cost to the district. **This is a new letter of agreement.**

* **Motion:** Moved by _____ and seconded by _____, that Operations / Cooperative Services items 1, 2, and 3 are approved.

Roll Call Vote:

XI. **SECOND PUBLIC COMMENT PERIOD – Public comment is limited to residents or taxpayers of this district. The second public comment period is for other matters of concern within the authority of the School Board. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcsd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.**

XII. **FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE**

XIII. **BOARD COMMENTS**

XIV. ADJOURNMENT

* **Motion:** Moved by _____ and seconded by _____,
that the meeting is adjourned. Time: _____.

Voice Vote:

NOTE: Attachments cited within the agenda are available for the public on the district website. Anyone without access to the district website who wishes to review the attachments may do so by contacting the Board Secretary during regular business hours.

SUPERINTENDENT'S REPORT

A. Enrollment and Fire Drills

B. Textbook for Review

The textbook listed below will be recommended for approval at the December 3, 2024, Board meeting. It is available for review until that time in the administrative offices.

•Updated Copyright of Current Textbook:

Fox Chapel Area High School – Business Education

“Entrepreneurship: Ideas in Action, 7th Student Edition” Cynthia L. Greene; Publisher: Cengage Learning; Updated Copyright 2025; for Entrepreneurship Grades 10-12

C. Information

•**High School Earns AP School Honor Roll Recognition**

Fox Chapel Area High School was honored by the College Board by being placed on the Advanced Placement (AP) School Honor Roll, earning a Silver distinction. The AP School Honor Roll recognizes schools whose AP programs are delivering results for students while broadening access. Schools can earn this recognition annually based on criteria that reflect a commitment to increasing college-going culture, providing opportunities for students to earn college credit, and maximizing college readiness.

“AP gives students opportunity to engage with college-level work, to earn college credit and placement, and to potentially boost their grade point averages,” said Trevor Packer, head of the AP program. “The schools that have earned this distinction are proof that it is possible to expand access to these college-level courses and still drive strong performance – they represent the best of AP.”

Fox Chapel Area High School offers AP courses in English (language and literature), American history, modern European history, economics, government and politics (U.S.), world history, psychology, human geography, computer science, principles of computer science, chemistry, Physics C Electricity and Magnetism, Physics C Mechanics, Calculus AB and BC, statistics, music theory, biology, environmental science, French, Spanish, German, Latin, studio art, and art history.

The College Board’s AP Program enables students to pursue college-level studies – with the opportunity to earn college credit, advanced placement, or both – while still in high school. Through AP courses in 38 subjects, each culminating in a challenging exam, students learn to think critically, construct solid arguments, and see many sides of an issue, giving them skills that prepare them for college and beyond.

D. Fox Chapel Area School Board Upcoming Meetings

November 11, 2024

7 p.m.	Regular Business Meeting	Kerr Elementary	Gym
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November 12, 2024

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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November 19, 2024

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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November 26, 2024

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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Agenda Study Session –11/4/24

December 3, 2024 (Tuesday)

7 p.m.	Reorganization Meeting & Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
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January 7, 2025

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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January 14, 2025

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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January 21, 2025

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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February 4, 2025

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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February 11, 2025

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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February 18, 2025

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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March 11, 2025

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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March 18, 2025

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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April 28, 2025

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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