

ATTENDANCE & MEETINGS

1. Tri-M meetings are held on the first Tuesday of every month.
 - a. If a meeting date needs to be changed, it will be announced no less than a week before the new meeting date or the original meeting date (whatever date would come first). This rarely happens.
 - b. In order to get credit for attending, you have to stay for the whole meeting. Most are over by 2:40.
2. Missing meetings
 - a. If you know you will miss a meeting, have to leave early or arrive late, you must notify one of the advisors at least the day beforehand.
 - b. If a member misses two meetings unexcused, they will be put on probation* for the remainder of the semester.
 - c. If a member misses three meetings in one semester, they will be removed from the chapter.
 - d. Advisors will notify you if you are on probation or removed from the chapter.
3. The president or chapter advisors may call an emergency meeting at which attendance will not be mandatory.
4. Attendance will be taken as members walk in before every meeting.

POINTS

1. Independent service
 - a. You must get 20 music-related points in order to be inducted into Tri-M
 - b. 2 points per hour of music-related service.
 - c. 3** points per musical performance
 - i. Rewarded points will be distributed at the discretion of the officers/advisors
 - d. Service sheets
 - i. Must be turned in within one month of when you did the service.
 - ii. Must be completely filled out in order to get points

- iii. Must have a signature and contact information of an adult that supervised the event you participated in (not one of your parents!).
 - iv. Service sheets will be verified by officers and advisors.
 - e. Questions on what counts as music related service or anything else on independent service should go to the chapter president, secretary, or the advisors.
 - f. The following does not count as Tri-M service
 - i. Church singing/service unless it is a volunteered solo
 - ii. Helping with musicals/plays
 - iii. Scout projects
 - iv. CMEA participation
 - v. If it is required for something else (like earning Eagle Scout or doing a Gold Award)
 - vi. Anything that you get paid for
 - vii. Service for another honors society can't count for Tri-M.
2. Chapter service
- a. The chapter offers plenty of service opportunities!
 - b. See the list of chapter service opportunities if you are unsure of how many points you may receive for a service opportunity.
 - c. Wear your Tri-M shirt to all chapter service events unless otherwise directed.
 - d. Check in with an officer as you come to and leave an event. There should be at least one officer at each event.
 - e. If you sign up for an event through the chapter and do not show up, you will be put on probation* for a month.
 - f. Do not show up to events that you did not/could not sign up for, you will not receive points for said service
3. You must have ten points by the end of semester one or you will be removed from the chapter.
4. The deadline for turning in final points will be two weeks before induction.
- a. Doesn't count for bringing in food for induction or chapter opportunities.

ELIGIBILITY

1. Members must maintain at least an overall 3.0 unweighted GPA. Will be verified by advisors.
2. All members must be currently enrolled in a year long music course to be in the chapter.
3. Members must maintain an A average in their music classes each semester.
4. Violation of any of the eligibility guidelines may result in probation* or removal from the chapter.
5. Dues
 - a. Dues will be \$5 unless set at a different amount by the chapter advisors and the treasurer together.
 - b. Any check for dues MUST be made payable to “PHS Music”
 - c. The treasurer will set the date that dues must be turned in each year.
 - d. Dues must be put in the collection box/ given to the treasurer/advisors in a sealed envelope with your FULL name
 - e. Dues MUST be turned into the treasurer. The other officers are NOT responsible for your dues. If need be, dues can be turned into a chapter advisor.

BEHAVIOR

1. If your behavior towards an officer, another member of Tri-M, or the advisors is deemed unacceptable or disrespectful, you will be removed from Tri-M at the officer/advisor’s discretion

OFFICER POSITIONS

1. President
 - a. Leader of the honor society. Is ready to work with and communicate with all chapter members and is in contact with local organizations and events to get service opportunities for the chapter.
2. Vice-President
 - a. Steps in for the president when they cannot perform their duties and is another hand to help out on any work that may need to be done for the chapter.

3. Secretary
 - a. Puts in points for the chapter members and keeps meeting minutes when necessary.
 - b. Will need to date each service sheet when they receive it.
4. Treasurer
 - a. Keeps track of the money for Tri-M. The bulk of work comes from dues.
5. All officers are expected to work with each other and aid whenever help is needed.
6. All officers are expected to attend the majority of Tri-M events, and will have to give proper notice if they have to miss.

* “Probation” in Tri-M means that members on probation will not be allowed to sign up for points opportunities through the chapter.