

		Respectful	Responsible	Safe
Cafeteria	Voice Level 1-2	Listen to adults Wait in line with hands, feet and objects to self Use your manners Raise your hand for help	Gather items before you sit Clean up after yourself Stack your tray Food stays inside cafeteria	Choose food quickly and carefully Eat food from <u>your</u> tray Wait to be dismissed by an adult Walk at all times
Computer Lab	Voice Level 0-1	Follow instructions Treat computers with care Keep hands, feet and objects to self	Sit in assigned seat Keep workstation clean Keep food/drink outside	Keep usernames and passwords private Log/turn off computers correctly Push in your chair Walk at all times
Hallway	Voice Level 0	Keep hands, feet and objects to self	Walk directly to your destination Keep hallways clean	Face forward Keep to the right Walk at all times
Library	Voice Level 0-1	Follow instructions Treat books with care Keep hands, feet and objects to self	Use shelf marker Return books on time Pay fines Keep food/drink outside	Use computers appropriately Push in your chair Walk at all times
Office	Voice Level 1	Wait your turn Ask for help Use your manners Keep hands, feet and object to yourself	Enter office with permission Use and return materials Clean up after yourself	Follow directions Walk at all times
Playground	Voice Level 2-5	Listen to adults Use kind words Take turns	Play by the rules Use and return equipment Report unsafe acts/equipment to adults Respond to bell signals	Honor personal space Use equipment correctly Stay in play zones Resolve problems peacefully
Restroom	Voice Level 0-1	Close and lock stall door Flush Trash in bin Honor privacy	Use restroom during recess Be quick Wait your turn "Think 2" to avoid waste	Open/close doors carefully Wash hands Walk at all times