

Eric Birch HS



Barons
Burning Blue and Gold

2024-2025

Student/Parent Handbook



Board of Education

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Mary Sandoval, Member

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Jennifer Bourgeois, Ph.D., Associate Superintendent, Teaching and Learning

Craig Baker, Associate Superintendent, Student Services

Glenn Alegre, Chief of Technology & Digital Integration

Carlo J. Granill, Interim School Police Chief

Eric Birch High School

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Fax Number (909) 357-7588

Mike Bunten, Principal ext. 12107

Kelly Willis, Assistant Principal ext. 12214

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Anna Callanta

Academic Counselor

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Office hours: 8:00-3:30 pm

Callaa@fusd.net

Marco Ibarra

Social Emotional Counselor

909-357-5310 ext. 12208

Office hours: 8:00-3:30 pm

Ibarma@fusd.net

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ERIC BIRCH PHONE DIRECTORY

NAME	EXT	TITLE	BLDG	E-MAIL
BUNTEN, MIKE	12117	PRINCIPAL	ADM	MICHAEL.BUNTEN@FUSD.NET
WILLIS, KELLY	12214	ASSISTANT PRINCIPAL	ADM	WILLKE@FUSD.NET
VENTURA, SUSY	12107	HS SECRETARY	ADM	VENTSU@FUSD.NET
BECERA, VALENA	12203	HEALTH ASSISTANT	OFFICE	BECEVM@FUSD.NET
CALDERON, ALEX	RADIO	DSO	CAMPUS	CALDAD@FUSD.NET
CAUSOR, MAYOLI	12207	(A-L) GUIDANCE TECH	ADM	CAUSMA@FUSD.NET
GENELLI, EMILY	12202	(M-Z) GUIDANCE TECH	ADM	GENEEB@FUSD.NET
GOEBEL, ADRIANA	12316	INSTRUCTIONAL AIDE	RM 16	
GOMEZ, DONNA	12204	SR. ATTENDANCE CLERK	ADM	DOMEGM@FUSD.NET
HASTINGS, LAREE	12310	INSTRUCTIONAL AIDE	RM 10	HASTLI@FUSD.NET
HICKS, DEMETRIUS	12122	MENTAL HEALTH THERAPIST	RM 10	HICKDA@FUSD.NET
HILL, RHONDA	12298	REGISTRAR	ADM	HILLRL@FUSD.NET
HUANTE, RODRIGO	12316	INSTRUCTIONAL AIDE	RM 16	HUANRO@FUSD.NET
ISAAC, WALTER	RADIO	DSO	CAMPUS	ISAAWL@FUSD.NET
ISLAM, SONIA	12317	INSTRUCTIONAL AIDE	RM 17	ISLASA@FUSD.NET
LOPEZ, GERALDINE	12201	COMMUNITY AIDE	ADM	LOPEGE@FUSD.NET
OCAMPO, MARITZA	12319	LIBRARIAN	RM 19	OCAMMA@FUSD.NET
ORTEGA, MARIA	12360	FOOD SERV OPERATOR	CAFETERIA	ORTEMA@FUSD.NET
QUIROZ, JOCYLIN	12317	INSTRUCTIONAL AIDE	RM 17	QUIRJK@FUSD.NET
REYNA, RAYLEAN	RADIO	DAY CUSTODIAN	CAMPUS	REYNRA@FUSD.NET
ROCHA, AURORA	12211	SCHOOL OUTREACH LIASON	ADM	ROCHAU@FUSD.NET
RODRIGUEZ ALVARADO, JOSE	RADIO	NIGHT CUSTODIAN	CAMPUS	RODRJG@FUSD.NET
STANSBURY, VICTORIA	RADIO	DSO	CAMPUS	STANVI@FUSD.NET
CERTIFICATED	PHONE	DEPARTMENT	EMAIL	BLDG
CALLANTA, ANNA	x12206	COUNSELOR	CALLAA@FUSD.NET	Office
IBARRA, MARCO	x12208	COUNSELOR	IBARMA@FUSD.NET	15
KIMMELL, STACY	X13267	PSYCHOLOGIST	KIMMSL@FUSD.NET	Office
CALLEBS, MATTHEW	x12306	SOCIAL STUDIES DEPT CHAIR	CALLMA@FUSD.NET	6
CASTRO, CELIA	x12312	ART/JOURNALISM	CASTCL@FUSD.NET	12
DAENITZ, FRITZ	x12309	ENGLISH DEPT CHAIR	DAENFA@FUSD.NET	9
DAVENPORT, MELANIE	x12304	ENGLISH	DAVMEN@FUSD.NET	4
GAMBOA, ANN	x12313	SCIENCE DEPT CHAIR	GAMBAM@FUSD.NET	13
JOHNSON, TRAVIS	x12308	COLLEGE CAREER LITERACY	JOHNTB@FUSD.NET	8
LEE, JAHMEL	X12311	RESIDENT SUB	LEEJAA@FUSD.NET	11
LU, WENDY	x12302	MATH DEPT CHAIR	LUWENT@FUSD.NET	2
MACK, ERIC	x12303	ENGLISH	MACKEO@FUSD.NET	3
MSHANA, MARIVA	X12311	RESIDENT SUB	MSHAMJ@FUSD.NET	11
PADILLA, VALENTIN	X12301	MATHEMATICS	PADIVA@FUSD.NET	1
RIVAS, AXXEL	x12307	SOCIAL STUDIES	RIVAAE@FUSD.NET	7
ROJAS, KARLA	x12314	BIOLOGY	ROJAKP@FUSD.NET	14
SCHWARTZ, ANNIE	x12317	FUNCTIONAL SKILLS	SCHWAM@FUSD.NET	17
SWILLING, NICHOLAS	x12305	SOCIAL STUDIES	SWILNB@FUSD.NET	5
TRICE, BETHEL	x12356	PE	TRICEBL@FUSD.NET	GYM
UGWA, VANESSA	x12310	RSP	UGWAVN@FUSD.NET	10
WALKER, LAURA	x12316	FUNCTIONAL SKILLS	WALKLM@FUSD.NET	16
WHITLEY, STEVEN	x12318	APEX	WHITSI@FUSD.NET	18
	x12320	CTE	@FUSD.NET	BUS CTR



ERIC BIRCH HIGH



VISION

Preparing students with skills for success in college, career, and life.



MISSION

Eric Birch High School will provide a supportive alternative learning environment where every student can reach their full academic potential for college, career, and life by engaging in meaningful instruction, social emotional learning, and career skills development.

Founded: 1994

School Colors: Navy Blue and Gold

School Mascot: Baron

SLO'S

(Student Learner Outcomes)

Become a productive member of society

Inspire academic and personal growth

Respect in oneself and others

Communicate effectively

Have healthy mindsets



WAY TO GO !

Student Framework for Success

Fontana Unified School District

Educating students for the 21st Century through an educational framework which is Anchored on the “Transforming Together Strategic Framework’s Three Cornerstones”

CORNERSTONE 1: EVERY STUDENT SUCCESSFUL

“Schools demonstrate a relentless focus on preparing students for success in college, career, and life. Schools cultivate citizens who take pride in ownership of their schools, community and the world.”

CORNERSTONE 2: ENGAGING SCHOOLS

“Schools have the high-quality resources, leaders, and teachers to provide the comprehensive learning environment for a 21st Century education.”

CORNERSTONE 3: EMPOWERED COMMUNITIES

“Schools cultivate healthy environments and meaningful partnerships with families and communities to support student achievement in and out of school.”

The staff of Eric Birch welcomes you to our school. We wish you every success while you are here.

EBHS INTRODUCTION

We believe that our students have a potential for success and growth both personally and academically. Therefore, our efforts are, concentrated toward facilitation of the following:

- Students earning a high school diploma;
- Students working toward college and/or career possibilities;
- Students gaining skills necessary for survival in today's society;
- Students growing toward developing their potential, a more positive self-image, and a realistic view of the world in which they live.

When students leave Eric Birch, they should possess a firm foundation of the basic life skills and will, therefore, be more able to function productively in adult life.

The goals of the Eric Birch program are as varied as the students themselves. The following goals reflect our priorities:

- To obtain a high school diploma.
- To transition successfully from the academic environment to the work place, advanced job training or higher education.
- To acquire academic, critical thinking and technological skills, and attitudes necessary for succeeding in the 21st century.
- To develop a positive self-image, a sense of self-worth, and a realistic view of the world in which we live.
- To learn the ethics, behaviors, and attitudes necessary to becoming a confident, responsible, successful, and valued member of society.
- To develop high school and post high school goals.
- To learn to work with and get along with others and to foster independent work habits.

In order to accomplish the program goals students must:

1. Attend school regularly
2. Meet behavioral standards
3. Produce quality work

Academic, Behavior, & Attendance Expectations

GUIDING PRINCIPLES

1. Attend class every day ready to learn
2. Follow the rules of the classroom and of the school
3. Pass your classes the first time you take them

SCHOOL-WIDE CLASSROOM RULES

1. Respect everyone and everything at all times
2. Hats and beanies are not allowed to be worn inside
3. Cell phone use is at the discretion of the teacher
4. Profanity is not allowed. We are an "N" free zone. Use of the "F" word will not be tolerated.
5. Passes are not allowed the first and last 10 minutes of class.

POLICIES

1. Bullying - District policy is in full effect for bullying and cyberbullying. Any form of bullying will not be tolerated and can result in both school and legal consequences.
2. Fighting – students will be suspended for physical fights. Students may be suspended for verbal fights and/or threats.
3. Drugs – random searches will be conducted. Students in possession or under the influence of drugs will be cited in addition to school consequences.
4. Modifications – schedules may be reduced due to chronic absences, tardies, or trancies resulting in loss of credit opportunities
5. Trash – clean up after yourself and keep our campus looking respectable
6. Dress Code – stay covered up and dress in a way appropriate for a school campus
7. Defiance – do not argue with teachers. Follow directions the first time.

PBIS

Eric Birch High School's Positive Behavior Intervention and Support (PBIS) is based on creating positive relationships with all students we encounter during the school day. We believe that teaching schoolwide and classroom expectations to students with positive reinforcement encourages all students to be part of the school community by practicing our 3 guiding pillars of respectful, responsible, and safe.

Eric Birch School Wide Expectations			
Barons	Be Respectful	Be Responsible	Be Safe
Classroom (Virtual and in-person)	<ul style="list-style-type: none"> Follow all directions. Speak at appropriate times. Give attention to the speaker. Use kind words. Always demonstrate a professional decorum. 	<ul style="list-style-type: none"> Be prepared for class. Focus on appropriate technology. Present your best self. Take pride in your learning. Ask questions frequently. 	<ul style="list-style-type: none"> Keep walkways clear. Social distance. Be aware of safety procedures. Store equipment in proper locations.
Restrooms	<ul style="list-style-type: none"> Keep bathrooms clean. Be patient while waiting for others. Give each other space. 	<ul style="list-style-type: none"> Get in and out. Put paper towels in trash can. Always wash your hands. Use at appropriate times. 	<ul style="list-style-type: none"> Watch for wet floors. Clean up any spills you create. Notify staff of any plumbing issues.
Quad/Outdoors	<ul style="list-style-type: none"> Speak knowing others are listening. Treat others kindly. Patiently wait your turn in lunch line. 	<ul style="list-style-type: none"> Keep personal items secured. Put trash in the trash cans. Clean the area you were using. 	<ul style="list-style-type: none"> Keep the area clean. Use school property appropriately. Walk to your destination.
Office	<ul style="list-style-type: none"> Greet others kindly. Have positive interactions. Give others privacy. Demonstrate a professional decorum. 	<ul style="list-style-type: none"> Use office space appropriately. Conduct your business and return to class or to the quad area. 	<ul style="list-style-type: none"> Be aware of your surroundings and proximity to others. Store skateboards on rack carefully.
P.E. Areas	<ul style="list-style-type: none"> Use respectful language when speaking to others. Allow others to participate. 	<ul style="list-style-type: none"> Choose appropriate location for activities. Return equipment to proper locations. Clean up trash before leaving the courts. 	<ul style="list-style-type: none"> Be aware of your surroundings. Store equipment in proper locations. Wear proper shoes and attire. Keep area clear of debris.
Bus	<ul style="list-style-type: none"> Listen to bus driver's instructions. Maintain personal space. Speak at an appropriate volume for being in a vehicle. 	<ul style="list-style-type: none"> Communicate any needs immediately to the driver. Remember the bus driver is an extension of the school staff. Keep bus clean. 	<ul style="list-style-type: none"> Use designated crosswalks. Stay seated until you reach your destination. Keep body parts inside the bus windows.
Parking Lot	<ul style="list-style-type: none"> Allow people to cross the parking lot. Park in designated spaces. 	<ul style="list-style-type: none"> Park in the student lot. Obtain a parking permit. Drive the speed limit. 	<ul style="list-style-type: none"> Look both ways when crossing. Watch for pedestrians. Use designated walking paths.

Cell Phone Recording

Any recording or live video chats are strictly prohibited in classrooms without prior permission from the teacher. Students are not allowed to record anyone on campus or post live videos.

Ed Code 51512

The Legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor.

Any pupil violating this section shall be subject to appropriate disciplinary action.



**FONTANA UNIFIED SCHOOL DISTRICT
2024-2025 SCHOOL CALENDAR**

JULY 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	N			

Student Days = 0

SEPTEMBER 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Student Days = 20

NOVEMBER 2024						
Su	M	Tu	W	Th	F	Sa
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Student Days = 15

JANUARY 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	PD	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	




Student Days = 13

MARCH 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Student Days = 16

MAY 2025						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	MD	X	31

Student Days = 19

	SCHOOL DAYS
	WEEKENDS/VACATIONS
	HOLIDAYS (NO SCHOOL)

AUGUST 2024						
Su	M	Tu	W	Th	F	Sa
					PD	X
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Student Days = 20

OCTOBER 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
6	PD	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Student Days = 22

DECEMBER 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student Days = 15

FEBRUARY 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	




Student Days = 18

APRIL 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Student Days = 22

JUNE 2025						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Student Days = 0

	N	NEW TEACHER ORIENTATION
	PD	PROFESSIONAL DEVELOPMENT (Non-Student Attendance Day)
	X	TEACHER PREP/WORKDAY

AUGUST
5 First Day of School – All Grades

SEPTEMBER
2 Holiday – Labor Day (No School)

OCTOBER
7 Professional Development Day (No School)

NOVEMBER
11 Holiday – Veterans Day Observed (No School)
25-29 Fall Break (No School)

DECEMBER
23-31 Winter Break (No School)

JANUARY
1-10 Winter Break (No School)
13 Professional Development Day (No School)
20 Holiday – Martin Luther King, Jr. Day (No School)

FEBRUARY
10 Holiday – Lincoln's Birthday (No School)
17 Holiday – President's Day (No School)

MARCH
17-21 Spring Break (No School)

MAY
26 Holiday – Memorial Day (No School)
28 Last Day of School – All Grades

JUNE
20 Holiday – Juneteenth Observed (No School)

END OF QUARTER/SEMESTER FOR MIDDLE/HIGH SCHOOLS

Friday, October 4, 2024 – End Quarter 1
Friday, December 20, 2024 – End Semester 1
Friday, March 14, 2025 – End Quarter 3
Wednesday, May 28, 2025 – End Semester 2

END OF SEMESTER FOR ELEMENTARY SCHOOLS

Friday, December 20, 2024 – End Semester 1
Wednesday, May 28, 2025 – End Semester 2


ELEMENTARY AND MIDDLE SCHOOL MINIMUM DAYS/CONFERENCES

Wednesday each week
October 21-25, 2024 – Parent/Teacher Conferences
Friday, December 20, 2024
Wednesday, May 28, 2025 – Last Day of School

HIGH SCHOOL FINAL EXAMS/MINIMUM DAYS

Wednesday each week
December 17-20, 2024
May 23-28, 2025

Board Approved: December 14, 2022

 MD MEMBER DIRECTED DAY (Non-Student Attendance Day)

**DISTRITO ESCOLAR UNIFICADO DE FONTANA
CALENDARIO DEL AÑO ESCOLAR 2024-2025**

JULIO 2024						
D	L	M	Mi	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	N			

Días en curso = 0

SEPTIEMBRE 2024						
D	L	M	Mi	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Días en curso = 20

NOVIEMBRE 2024						
D	L	M	Mi	J	V	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Días en curso = 15

ENERO 2025						
D	L	M	Mi	J	V	S
			1	2	3	4
5	6	7	8	9	10	11
12	PD	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Días en curso = 13

MARZO 2025						
D	L	M	Mi	J	V	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Días en curso = 16

MAYO 2025						
D	L	M	Mi	J	V	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	MD	X	31

Días en curso = 19

	DÍA ESCOLAR
	FIN DE SEMANA/VACACIONES
	DÍA FESTIVO (NO HAY CLASES)

AGOSTO 2024						
D	L	M	Mi	J	V	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Días en curso = 20

OCTUBRE 2024						
D	L	M	Mi	J	V	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Días en curso = 22

DICIEMBRE 2024						
D	L	M	Mi	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Días en curso = 15

FEBRERO 2025						
D	L	M	Mi	J	V	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	




Días en curso = 18

ABRIL 2025						
D	L	M	Mi	J	V	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Días en curso = 22

JUNIO 2025						
D	L	M	Mi	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Días en curso = 0

	N	ORIENTACIÓN PARA DOCENTES NUEVOS
	PD	CAPACITACIÓN PROFESIONAL (Día sin estudiantes)
	X	DÍA DE PREP/LABORAL PARA DOCENTES

AGOSTO	
5	Inicio de curso- Para todos los grados

SEPTIEMBRE	
2	Commemoración del día del trabajo (No hay clases)

OCTUBRE	
7	Día de capacitación profesional (No hay clases)

NOVIEMBRE	
11	Commemoración del día de los Veteranos (No hay clases)
25-29	Vacaciones de otoño (No hay clases)

DICIEMBRE	
23-31	Vacaciones de invierno (No hay clases)

ENERO	
1-10	Vacaciones de invierno (No hay clases)
13	Día de capacitación profesional (No hay clases)
20	Commemoración del día de Martin Luther King, Jr. (No hay clases)

FEBRERO	
10	Commemoración del Natalicio del presidente Lincoln (No hay clases)
17	Commemoración del día de los presidentes (No hay clases)

MARZO	
17-21	Vacaciones de primavera (No hay clases)

MAYO	
26	Commemoración del día de los caídos (No hay clases)
28	Fin de curso - para todos los grados


JUNIO	
20	Commemoración del día de la Emancipación (Juneteenth) (No hay clases)

FIN DEL TRIMESTRE/SEMESTRE PARA LAS SECUNDARIAS/PREPARATORIAS	
viernes 4 de octubre del 2024 - Fin del primer trimestre	
viernes 20 de diciembre del 2024 - Fin del primer semestre	
viernes 14 de marzo del 2025 - Fin del tercer trimestre	
miércoles 28 de mayo del 2025 - Fin del segundo semestre	

FIN DEL SEMESTRE PARA LAS ESCUELAS PRIMARIAS	
viernes 20 de diciembre del 2024 - Fin del primer semestre	
miércoles 28 de mayo del 2025 - Fin del segundo semestre	

DÍAS MÍNIMOS/CONFERENCIA PARA LAS ESCUELAS PRIMARIAS Y SECUNDARIAS	
El miércoles de cada semana	
21-25 de octubre del 2024- Conferencia de padres y docentes	
viernes 20 de diciembre del 2024	
miércoles 28 de mayo del 2025 - Fin de curso	

DÍAS MÍNIMOS/EXAMENES FINALES PARA LAS PREPARATORIAS	
El miércoles de cada semana	
17-20 de diciembre del 2024	
23-28 de mayo del 2025	

Aprobado por la Junta Directiva: 14 de diciembre del 2022	
	DÍA DIRIGIDO A LOS MIEMBROS (Día sin estudiantes)



Eric Birch High School

Daily Learning Schedule

Time	Mon, Tues, Thurs, Fri Schedule
8:25	First Bell
8:30-9:31	Period 1 <small>11 extra minutes for No Kid Hungry, reviewing schoolwide expectations, and announcements</small>
9:35-10:25	Period 2
10:29-11:19	Period 3
11:23-12:13	Period 4
12:13-12:48	Lunch
12:52-1:42	Period 5
1:46-2:36	Period 6
2:40-3:30	Period 7

Time	Wed Min Day Schedule
8:25	First Bell
8:30-9:13	Period 1 <small>5 extra mins. for No Kid Hungry, reviewing schoolwide expectations and announcements</small>
9:17-9:55	Period 2
9:59-10:37	Period 3
10:41-11:19	Period 4
11:19-11:54	Lunch
11:58-12:36	Period 5
12:40-1:18	Period 6
1:22-2:00	Period 7

2023-2024

Be Respectful

Be Responsible

Be Safe

Revised 6/8/22

Enrollment Procedures

1. Students coming from a high school **outside** of the Fontana Unified School District (FUSD) system must:
 - a. Meet with Enrollment Center at the District Complex to be placed at Eric Birch High School.
 - b. Provide a copy of their previous high school transcript.
 - c. Provide immunization records.
2. Students coming from a FUSD comprehensive high school must:
 - a. Meet with a counselor and a parent/guardian in order to be referred to Eric Birch
 - b. Receive a transfer agreement form from the counselor approving the transfer which includes a parent signature.
 - c. Bring high school transcript from transfer school.

If it is determined that the student will attend Eric Birch High School, an orientation will be scheduled for the student and the parent/guardian. The purpose of this is to orient, enroll, and develop an education plan for the student. (If a student is 18 years of age, parent/guardian attendance at the conference is encouraged but not mandatory.)

We cannot consider enrolling anyone at Eric Birch until they have been cleared from their current school and have completed Eric Birch's enrollment packet. (This includes a complete checkout procedure including the return of books and school identification card and payment of all debts owed at previous /transfer school.) A completed and signed checkout sheet along with the transfer agreement form must be presented at the time of the enrollment.

If Eric Birch is not the appropriate placement for the student the Principal and/or Counselor will try to assist the parent(s)/guardian(s) in suggesting alternative placements.

HEALTH SERVICES — The State of California requires the following immunizations for students 9-12th grades at time of enrollment otherwise may stop from starting school right away:

- Polio—3 doses
- DPT—3 doses
- MMR—2 doses
- Hepatitis B—3 doses
- Varicelle—3doses (out of country),
- T-Dap/Pertussis (**Mandatory**)

NURSE/HEALTH SERVICES



The Health Office is located in the Administration Building and opens from **8:00 a.m. to 3:30 p.m. daily**. A health assistant is available each day of the week. Health Office personnel assist with daily health problems, medicine dispensing, and vision/hearing testing. Students who are ill or injured must obtain a **PASS** from the teacher to visit the Health Office. No visits to the Health Office during passing periods.

Health office personnel frequently call the homes of ill students. It is important to always update your phone numbers and emergency contact numbers. School Board policy states that we can only call numbers that the parent/guardian authorizes us to call. No verbal numbers can be taken from students.

According to the California Education Code 11753.1, pupils required to take medication during the regular school day, as prescribed for them by a physician, may be assisted by the school nurse or other designated personnel, (see Policy Letter) or you may speak with the Health Assistant for more information.

Birch High requires certain information when a student must take medication at school, including an inhaler: See Policy Letter on next page. Medication must be brought in a container with the student's name, physician's name, the name of the medication, dosage, and time to be administered clearly labeled. The same directions apply for over-the-counter medications such as aspirin, Tylenol, and Midol. Students must not carry any medication in their purses or on their person. Students should not offer their medication (even aspirin) to another student at any time. Students who feel that they need medication must come to the Health Office where the school nurse or health assistant will assist them in reaching a parent or guardian.



SAFETY FIRST

State law requires that students wear proper shoes (**ones that have backs on them**) on campus at all times. Clothing must not hinder safety and may not be of such an appearance that it is disruptive to the educational process. (**See Student Dress Code and Policy section**).

Emergency drills are conducted during the school year. Practice drills are taken seriously so that everyone will be prepared should a real emergency occur. Procedures and instructions are reviewed annually, and staff members will teach them to students. Diagrams are posted in each classroom.

SMOG/HIGH HEAT ALERTS

The F.U.S.D. notifies each school if there are Smog Alerts or High Heat Procedures. During these times the students are kept inside the classrooms and do not participate in outside activities.





Fontana Unified School District

9680 Citrus Avenue P.O. Box 5090 Fontana CA 92335 (909) 357-5000

Medication Policy Letter

Dear Parents:

In order to insure the safety of the students in the Fontana Unified School District, a policy of giving medication to students is required. Any student, who needs medication for a chronic disorder, may receive it at school if the following procedure is followed.

1. A physician must complete the form requesting medication be given during school hours.
2. The parent must sign a form requesting that medication be given at the school.
3. The medication must be brought to school **by an adult each week**. (Only one week's supply will be kept at school.)
4. The medication must be in a prescription container properly labeled by the pharmacist.

Medication needed for acute conditions such as ear infections, sore throats, coughs, etc., will no longer be given at school by school personnel unless the required forms are on file. A parent may come to school during the day to give their child medication. However, in most cases arrangements can be made with the doctor to give the required medications outside of school hours. Please do not send Tylenol, aspirin, cough medicine or other non- prescription medication to school with your child. Children **MAY NOT** at any time carry any medication onto school grounds.

Medication is necessary to treat illness, but it can also be deadly if not properly handled. In order to eliminate any possibility of error, the School Board Policy regarding medication will be strictly followed. If it causes an inconvenience to you, remember your child's safety and well-being is our concern.

HEALTHY CHILDREN LEARN BETTER

FONTANA UNIFIED SCHOOL DISTRICT

DOES YOUR CHILD HAVE HEALTH INSURANCE?

Your child may qualify for a low cost or no cost insurance program.

Covers Medical, Dental & Vision Insurance Program

Please contact our office for further details



FUSD Contacts:
Silma Navarro
Enrollment Counselor
(909) 357-7600
Ext. 29318
Email: navasv@fUSD.net

Christian Cortez
Ext 29319
Email: cortcm@fUSD.net
FUSDistrict
Enrollment Center
9548 Citrus Ave. Bldg. "A"
Office A32

A HEALTHIER TOMORROW BEGINS TODAY

LOS NIÑO(A)S SANOS APRENDER MEJOR

DISTRITO ESCOLAR DE FONTANA

¿SUS NIÑO(A)S TIENE ASEGURANZA MEDICA?

Sus hijos (a) s quizás pueden calificar para una aseguranza médica de bajo costo o sin costo. El programa cubre Servicios médicos, dental, vista, medicinas y más.
favor de llamar a nuestra oficina para mayor información



Contacto distrito escolar:

Silma Navarro
Enrollment Counselor
(909) 357-7600
Ext. 29318
Email: navasv@fusd.net

Christian Cortez
Ext 29319
Email: cortcm@fusd.net

Distrito Escolar de Fontana
Centro de Inscripcion
9548 Citrus Ave
Edificio "A"
Oficina A32

UN SALUDABLE MAÑANA COMIENZA HOY

Attendance

Be Here to Succeed!

School attendance is required by law and regular attendance is expected. If a student cannot or will not attend regularly, other agencies will be called in to assist with the problem. It is, according to the law, the parent/guardian's responsibility to see that their minor children attend school.

Good attendance is probably the most important single factor in school success. Most of the students who get poor grades or fail classes also have poor school attendance. Good learning and high achievement begins with good attendance. Make it a high priority in your family for your son/daughter to be in school and on time every day!

Daily Attendance is vital to academic success!

The following absences are considered excused by State law until 18 years of age:

- Illness.
- Visitations to a medical office, clinic, doctor, or dentist.
- Funerals of an immediate family member.
- Quarantine of the home, or Court appearance.

Parent/ Guardian may call the Attendance Office 24 hours a day, 7 days a week at 909-327-5310 x12204 or A 24-hour answering machine will record your message. Please speak slowly and give the following required information:

- The student's first and last name and grade
- The date he/ she was or will absent.
- Parent name and phone number.
- Reason for absence

UNCLEARED ABSENCES
BECOME A TRUANCY
UNDER STATE LAW

If you cannot call, a note may be sent with the student who should take it to the attendance office the day he/she returns to school. A note should contain the same information listed above. Absences must be cleared within three (3) days or it will be considered truancy.

46012 ED. Code- Method of Verification

When a student has had 14 absences in the school year for illness verified by the method listed, any further absences for illness shall be verified by a physician.

Don't be truant! The consequence for habitual truancy includes lunch detention and/ or after school work program. Our school police may and can include a citation under Fontana City Code 15-16. Students cited under this ordinance will have to appear in juvenile court with a parent/guardian and may be subjected to a fine. Truancy means not being in your assigned class. In addition, habitual truants and their parents/guardian are subject to be summoned to appear for a SARF meeting for possible referral to the San Bernardino County District Attorney for prosecution. Being out on campus without a pass, off campus, or leaving class without permission are examples of truancy.

TARDIES

Students are expected to be on time to school and to each class. Punctuality is the responsibility of the individual student and will be encouraged at all times. Poor attendance and habitual tardiness are unacceptable both in school and in life. The teacher will address the tardiness with the student and every effort will be made to resolve the problem. A parent/guardian conference may be required.

Students who are habitually late to school, to classes or frequently absent may be subject to detention or after school work programs. School and district rules will apply including following the SART process. Parent meetings may be held with the principal to determine if additional support is needed to assist student in getting to school.

LEAVING SCHOOL DURING THE DAY

If a student becomes ill during the school day, he/she **must obtain** a **PASS** to leave campus from the health and/or attendance office.

EBHS is a closed campus and students are only allowed to leave if:

- A. Parent/Guardian comes into the attendance office and signs the student out.
- B. Student brings a note from his parent/guardian to the attendance office before school stating:
 - The reason for leaving
 - The time leaving
 - and phone number for verification.

If a student is 18 years of age, they will be carefully monitored for attendance purposes. Students who are 18 years old will only be allowed 3 passes during the school year without a note. If the student has exceeded the 3 passes, student will be referred to the principal for approval.

AUTOMATED ABSENCE NOTIFICATIONS

Calls are made each evening to inform parents/ guardians of absences in one or more classes. These phone calls are sent by the district office. Parents are encouraged to phone the school to inquire about the absences or to clear the absences (see information above).

STUDENTS ON A SHORTENED DAY

Students must leave campus immediately at the end of their last period unless they have made prior arrangements with a staff member. No PASS required. Failure to leave may result in disciplinary action.

School Attendance Review Board (SARB)



Acceptable Reasons For Excused Student Absences

(Ed Code 46010, Ed Code 46010.3, Ed Code 48205) Student must be given an opportunity to complete work which is reasonably close to, but not necessarily identical to, missed work.

1. Personal illness.
2. Quarantine under the direction of a health officer.
3. Personal medical, dental, optometric or chiropractic appointment.
4. Funeral services for a member of the immediate family (limited to one day in the state, and three days out of state).
5. Student serving on jury duty.
6. Exclusion for illness or medical appointment of a child of whom the pupil is the custodial parent.
7. Personal court appearance (requires verification).
8. Prior Principal approval for employment conference.
9. Employment in the Entertainment Industry for a maximum of up to five absences per school year.
10. Observance of a religious holiday or ceremony (recommend three (3) days advance notice to school).
11. Religious retreat (limited to four hours per semester).
12. Prior Principal approval for reasons, which may not be included elsewhere, but are pursuant to uniform standards established by the governing board.
13. For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code
14. For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the military.
15. Other reasons that are within the discretion of school administrators and, based on the factors of the pupil's circumstances, are deemed to constitute a valid excuse.

46014 ED. Code – The following requires a Board-adopted resolution:

Religious observance or exercise for moral or religious instruction limited to four (4) days per month. Student must attend minimum school day hours.



Unacceptable Reasons For Student Absences

Reasons NOT acceptable for being absent from school and are considered trancies or unexcused absences during the regular school year. A truancy occurs if a student does the following:

1. Going to work with parent or other family member.
2. Going to the beach, lake, river, mountains or desert.
3. Going to a concert.
4. Getting ready for a date.
5. Babysitting, taking care of other family members.
6. Under the influence of alcohol or drugs.
7. Joyriding or partying.
8. Personal problems.
9. Repairing car or household items.
10. Waiting for service or repair people to arrive.
11. Shopping.
12. Camping.
13. Attending a sporting event.
14. Any other reason not included in
“Acceptable Reason for Excused Student Absences.”
15. Bus not available/missing bus.
16. Participating in a student demonstration off campus.

All absences must be verified or the absence becomes an unexcused absence or truancy through our school **Attendance clerk.**

For more information on this subject, either call the Department of Child Welfare and Attendance CWA or you may go to our website to view the Parent and Student School Attendance Review Board (SARB) pamphlet.

Fontana Unified School District
Child Welfare and Attendance
9680 Citrus Ave
Fontana, Ca. 92335
909-357-7600 ext. 29082

RAZONES ACEPTABLES PARA FALTAS JUSTIFICADAS DE LOS ESTUDIANTES

(Código de Ed. 46010, Código de Ed. 46010.3, Código de Ed. 48205) Se le debe dar al estudiante una oportunidad para completar el trabajo que sea razonablemente similar a, pero no necesariamente, idéntico al trabajo no realizado el día de la falta.

1. Enfermedad personal.
 2. Cuarentena bajo el cuidado de un profesional en salud.
 3. Cita personal médica, dental, optometría Quiropráctico.
 4. Servicios funerales para un miembro de la familia inmediata (limitado a un día en el estado y tres días fuera del estado).
 5. El estudiante sirviendo como jurado.
 6. Exclusión por enfermedad o cita médica de un niño/a de quien el estudiante es el padre/madre con custodia legal.
 7. Presentación en el tribunal (requiere verificación).
 8. Aprobación previa del director para una conferencia de empleo.
 9. Empleo en la Industria del Entretenimiento por un máximo de hasta cinco faltas por año escolar.
 10. Celebración de un día festivo religioso o Ceremonia (se recomienda tres (3) días de notificación por adelantado a la escuela).
 11. Retiro religioso (limitado a cuatro horas por semestre).
 12. Autorización previa del director por razones las cuales no pueden incluirse en otro sitio, pero están de acuerdo a estándares uniformes establecidos por la mesa directiva.
 13. Con el propósito de servir como miembro de foro en una mesa directiva para una elección de acuerdo a la Sección 12302 del Código de Elecciones.
 14. Pasar tiempo con un miembro inmediato de la familia quien está activo en el servicio militar.
 15. Otras razones de acuerdo al criterio de los administradores de la escuela, y basados en factores de circunstancias del estudiante, con consideradas que constituyen una excusa válida.
- Código de Ed. 46014. – lo siguiente requiere una resolución aprobada por la Mesa Directiva:
- Celebración religiosa o ejercicio para instrucción moral o religiosa limitada a cuatro (4) días por mes. El estudiante debe asistir los días de asistencia mínima.



RAZONES INACEPTABLES PARA FALTAS DE ESTUDIANTES

Razones NO aceptables para faltar a la escuela y que se consideran sin autorización o faltas injustificadas durante el año escolar regular. Una falta sin autorización ocurre si el estudiante hace lo siguiente:

1. Ir a trabajar con uno de los padres u otro familiar.
2. Ir a la playa, lago, al río, a las montañas o desierto.
3. Ir a un concierto.
4. Prepararse para una cita.
5. Cuidar niños, cuidar a otro miembro de la familia.
6. Bajo la influencia de alcohol o drogas.
7. Paseando en coche o de fiesta.
8. Problemas personales.
9. Reparando el carro o artículos de la casa.
10. Esperando un servicio o que llegue gente de reparación de servicios.
11. De compras.
12. De campamento.
13. Asistiendo a un evento deportivo.
14. Cualquier otra razón no incluida “Razón Aceptable para Faltas Justificadas.”
15. Autobús no disponible/se le pasó el autobús.
16. Participando en una demostración para estudiantes fuera del plantel.

Todas las faltas deben ser verificadas o la falta se convierte en injustificada o sin autorización.

Para más información sobre esta tema, por favor hablar al departamento de Asistencia Estudiantil (CWA) o ir al sitio web de nuestra escuela.

Fontana Unified School District
Child Welfare and Attendance
9680 Citrus Ave
Fontana, Ca. 92335
909-357-7600 ext. 29082

CAMPUS BOUNDARIES

Eric Birch is a **closed** campus. During school hours students may not go past the campus gates or into the parking lot area without being accompanied by school personnel or **issued a PASS**. Those who do will be subject to disciplinary action. Students going past the gates and attempting to return to class shall be considered off-campus and will be disciplined. Students under 18 must have approval from their parent/guardian to leave campus. Students that are 18 may sign themselves out; however, they are subject to same ATTENDANCE POLICY as any other student. (Attendance Policy Page19).

ALL students must have a pass to leave their classrooms; any student roaming the campus will be sent back to class, or if they come to the office without a pass will be sent back to class.

VISITORS

Visitors are to check in with the front office immediately upon arrival and only remain on campus with the permission of the Principal or designee. Usually they should only come on campus before school or after school unless it is a guest speaker or FUSD employee.

Visitors must obtain and wear a visitor's identification badge while on campus which will be given when signing in unless they are district employees then they must wear their district badges at all times while on campus.

OFF-LIMIT AREAS

The student parking lot is off limits during class times (this includes passing periods). Students are to be in designated areas during school hours, not in driveways, behind buildings or in fields. Students out of class **must** have a **PASS**. Students caught off limits will be referred to the Principal for a consequence. The Principal may assign a consequence such as lunch detention, AWSP, and or given a citation for truancy.

CAMPUS SECURITY VIDEO

All schools in the F.U.S.D. are now under Video Surveillance. This is for safety of students and staff. This surveillance is 24 hours and monitors the school for security reasons. The cameras are located in some classrooms and on the roof of the buildings. The office of School Police maintains the videotapes.



CHANGE OF ADDRESS

Students and/or parents/guardians are required to notify the school (*attendance office*) if their home address, home telephone number, work telephone number or emergency contact numbers have changed from time of enrollment. The school must have updated contact numbers throughout the year. In order to keep in contact with families we must have current information. (Ed. Code 49408) Any student who moves out of the FUSD attendance area is required by law to request an inter-district transfer which CWA (Child Welfare and Attendance) at district office. Out-of-District students' without an approved inter-district transfer will be dropped.

After a returned mail stating that a student's address is not valid, Birch High School has the right to send an FUSD employee, a liaison to verify student's address. If the liaison sees no one is at the stated address the student will be dropped until an updated address such as a utility bill is turned in.

VEHICLES

Parking Locations: Student parking is restricted to the Southwest parking lot only. Entrance and exit is located on Locust Avenue. Students must park in the designated areas only. Students may not park in teacher or visitor parking areas or in front of the campus. **Students must have a valid driver's license, current registration and insurance to park on campus.** Students who park on campus must obtain a parking pass. In order to obtain a parking pass, Students shall go to the school website, click on the game link

(<https://studio.code.org/projects/applab/eCaEcqKrkCwlWkk5HYkSTrHqL5DZmkUTZPHhpKW13oU>), and first pass the new driver role-playing game. This game can be completed on a smart phone, tablet, or computer. Once the student passes the game, they will be issued a certificate of completion which they can show their administrators. Students will then be issued a parking pass for the back parking lot.

PERSONAL PROPERTY

Personal property brought to school by a student will be the sole responsibility of that student. Staff members will not be held liable should the property be damaged and/or stolen.

BIKES, SCOOTERS, AND SKATEBOARDS

Bikes, Scooters, and Skateboards may be walked onto campus and are the sole responsibility of the students who bring them to school. A skateboard rack is available in the front office. The bike rack is located near room 19.

CELLULAR PHONES/ELECTRONIC DEVICES

Electronic devices of any type (iPods, cell phones, headphones, smart watches etc.) are to be turned off while in class. Students who violate this rule may have their devices confiscated. It is up to the teacher's discretion when they want students to pick up their devices. Parents and/or Guardians must pick up confiscated items from Principal's office when the device has been an issue. After the third offense, students will have lunch detention or afterschool work program for each offense afterwards.



WE ARE NOT RESPONSIBLE FOR LOST OR STOLEN ELECTRONIC DEVICES

CONFISCATED ITEMS

If a teacher decides to seek help from administration, confiscated items will be turned in to the Assistant Principal. Parents and/or Guardians must pick up the items from the Principal's office. After the third offense, students will have lunch detention or afterschool work program assigned.

INSURANCE

The Fontana Unified School District does not provide medical, accident, or dental insurances for pupils injured on school premises or through school activities. However, the district is making available for students a low cost medical/dental accident insurance program. Parents can visit their Child's School Administration Office to obtain a detailed brochure/application, or you may obtain one online at www.peinsurance.com (click on Products, then Student Insurance). Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance and covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance of other health benefits that cover medical and hospital expenses. Some pupils may qualify to enroll in low cost local, state, or Federal sponsored health insurance programs. Information about these programs may be obtained by calling the Healthy Families and Medical Programs Information line at 1-800-880-5305.

DISTRICT BUS PASSES

If you are interested in obtaining a bus pass for your student, go to FUSD website for a copy of the Bus Pass Application and mail the completed form to the FUSD Transportation Enrollment Center office at 9548 Citrus Avenue (Fontana, CA 92335) or Fax it to (909) 357-7641. Bus Pass Applications are also available at the Fontana Unified School District's Enrollment Center between the hours of 7:30 am and 4:30 pm, Monday through Friday.



FIELD TRIP CODE OF CONDUCT:

All students should have the proper FUSD field trip forms signed by a parent or guardian.

**Form is located on
our school website
as well as in
counselor's office.**

FONTANA UNIFIED SCHOOL DISTRICT
Fontana, California
FIELD TRIP/EVENT WAIVER AND MEDICAL AUTHORIZATION

I, _____, hereby give my permission for my child, _____, to participate in the following school-sponsored but non-required activity:
NAME OF SCHOOL: _____
ACTIVITY: _____
LOCATION: _____
DATE: _____ TIME: Leave _____ Return _____ Cost: _____
TEACHER: _____

☐ Single Event ☐ Multiple Day ☐ Out of State ☐ Seasonal (see attached)

I agree that my child will abide by all the rules and regulations governing conduct during the field trip/event. I agree that if my child is determined to be in violation of behavior standards during a trip/event, he/she may not be permitted to participate in future field trips/events.

I agree to allow my child to participate in this non-required field trip/event. In consideration of offering the opportunity for participation in this non-required event, on behalf of my child I agree for any purpose, including, but not limited to observation, use of facilities or equipment or participation in any way, the undersigned hereby acknowledges, agrees that THE UNDERSIGNED HEREBY RELEASES, WAIVES, DISCHARGES AND COVENANTS NOT TO SUE the FONTANA UNIFIED SCHOOL DISTRICT (hereinafter referred to as 'releasees') from all liability to the undersigned or their child for or any loss or damage, and any claim or demands therefor on account of injury to the person or property or resulting in death of the undersigned, whether caused by the negligence of the releasees or otherwise, while the undersigned is in, upon, or about the premises or any facilities or equipment therein.

THE UNDERSIGNED HEREBY AGREES TO INDEMNIFY AND SAVE AND HOLD HARMLESS the releasees and each of them from any loss, liability, damage or cost they may incur due to the presence of the undersigned in, upon or about the Fontana Unified School District premises or in any way observing or using any facilities or equipment of the school district or its vendors or agents whether caused by the negligence of the releasees or otherwise.

THE UNDERSIGNED HEREBY ASSUMES FULL RESPONSIBILITY FOR AND RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE due to the negligence of releasees or otherwise while in, about or upon the premises of the school district or its vendors or agents and/or while using the premises or any facilities or equipment hereon.

THE UNDERSIGNED further expressly agrees that the foregoing RELEASE, WAIVER AND INDEMNITY AGREEMENT is intended to be as broad and inclusive as is permitted by the law of the State of California and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

THE UNDERSIGNED HAS READ AND VOLUNTARILY SIGNS THE RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT, and further agrees that no oral representations, statements or inducement apart from the foregoing written agreement have been made.

All persons making the field trip or event shall be deemed to have waived all claims against the District or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. (Ed. Code § 35330) Such waiver shall extend to and include the District's officers, employees, and agents.

In the event of any illness or injury, I hereby consent to whatever X-ray, examination, anesthetic, medical, dental, or surgical diagnosis or treatment and hospital care from a licensed physician and/or surgeon as deemed necessary by the

Academic Information:

Eric Birch is fully accredited by WASC (Western Association of Schools and Colleges). The goal of Eric Birch is to help students earn a FUSD high school diploma.

HOW TO EARN CREDITS:

Our master schedule is organized into 2 semesters to take grade-level classes for initial credit, and 4 quarters for students to remediate courses at a quicker pace. All classes are 5 credits. Students will take 7 courses at a time; some classes will be semester classes and some will be quarter classes. Semester classes are approximately 18 weeks and quarter classes are approximately 9 weeks in length in order to accelerate credits earned. Students should work to pass all classes the first time they take them and earn approximately 90 - 110 credits per school year.

GRADUATION REQUIREMENTS:

Diplomas are authorized by the Fontana Unified School District Board of Education to pupils who have earned **210 credits** in the required areas verses a comprehensive high school which requires 230 credits. *****Class of 2023 will require 30 credits of math.**

Areas and Subject Required Credits

English (10 each grade level)	40
Mathematics	30
Life Science	10
Physical Science (Earth, Chem, Physics)	10
United States History	10
American Government	05
Economics	05
World History	10
Fine Arts, Foreign Language, CTE	10
Physical Education	20
Elective Credits	60
Total	210

COURSE WORK/HOMEWORK

Eric Birch teachers operate under a general policy, which permits some students to complete a portion of the course through homework. This approach provides the individual an opportunity to use study time at home and to speed up the student's progress through the course.



The decision to permit homework and the amount of homework to be permitted is based on several factors: student's age, student's short and long-range goals, level of trust between student and teacher, degree of responsibility displayed by the student, etc.

NOTE: Homework assignments are available on Q Parent Connection, or by calling 357-5310 extension 0 school staff will transfer you to appropriate teacher (s) only before and after school hours. Otherwise during school hours, office will transfer to their voicemails or email them a note

Home Communication

STUDENT PROGRESS REPORTS\REPORT CARDS

Progress reports will be sent home with the student, a minimum of four times per year. Attendance, behavior and progress towards graduation will be reported. Report cards will be mailed home a minimum of four times per year. Parents are welcome to call the counselor or teachers at any time and check the progress of their student. This can be done through Q parent connect. ***See the next page for assistance..***

CONTACT WITH TEACHERS

Teachers will call parents/guardians, as necessary, and parents/guardians are encouraged to call or email teachers when situations warrant or to request information. This can be done through Q parent connect. ***See the next page for assistance.***

CONFERENCES

Parents/Guardians who wish to have conferences with teachers, counselors or administrator for the purpose of discussing their concerns, are encouraged to do so. Please call the student's counselor to set up an appointment or go through Q Parent Connect. *See next page.*

COUNSELORS

Counselors are on campus from 8:00am-3:30 pm and are available to assist or advise students and parents/guardians in the following areas:

- a. Academic advising and/ or scholarships
- b. Personal assistance
- c. Crisis intervention and /or behavior problems
- d. College vocational guidance

See page 5 for extensions



OFFICE PHONE USE

Students are allowed to use the office phone to call home for emergencies and other reasons.

Students may not use the office phone during class time and should wait until lunch or after school.

Fontana Unified School District

Q Parent Connection



Dear Parents/Guardians:

Q Parent Connection is a web-based tool that allows parents to be more in touch with their child's education. Using a confidential PIN number and password, parents are able to view attendance, missing assignments, report cards, class schedules, test history and more. The *Q Parent Connection* effectively allows parents to be up-to-date on their child's performance in school and gives you one more tool to help your student succeed.

To receive a *Q Parent Connection* PIN and Password:

1. Read the "User Agreement for *Q Parent Connection*"
2. Sign and Print your name, and date
3. Complete the Parent/Guardian Information Section
4. Complete the Student Information Section
5. Return the Completed form to the School Office and present a valid ID in person upon submitting

After your form is received and the information is entered into the *Q* system, an email will be automatically generated and sent to the email address provided with your pin and password. This is a temporary password and should be changed after logging in by selecting the "My Account" link in the top right corner of the *Q Parent Connection* site.

User Agreement for *Q Parent Connection*

I acknowledge that access to my child/children's demographic and academic information is available online through the *Q Parent Connection* website, which can be found at <https://sis.fusd.net/parentportal>. This website is intended to provide demographic and academic information about my child/children. Although efforts are made to maintain and update the information in this website, Fontana Unified School District does not guarantee the accuracy of the information on this website.

To access my child/children's information online, I will be provided with a confidential PIN and password. I understand that it is my personal responsibility to safeguard the confidential PIN and password provided to me. I also understand that the privacy of my child/children's school information may be at risk if my PIN and password are lost or shared with others. Moreover, it is my sole responsibility to change my password at the *Q Parent Connection* website if I believe others have or may have access to my PIN and password. I will notify my child/children's school if I need assistance to change my password.

The District makes no warranties of any kind; either expressed or implied that the functions or the services provided by or through the *Q Parent Connection* website will be error-free or without defects. Moreover, the District is not responsible for any viruses, content or dispute resulting from any access to the *Q Parent Connection* website. The District is also not responsible or liable for any damages that may be suffered by me or any other person who gains access to the *Q Parent Connection* website, including but not limited to, loss of data, interruption of service, or exposure to inappropriate material or people.

"I have read and agree to abide by and support the expectations of FUSD's User Agreement for *Q Parent Connection*. I understand that for security purposes the District reserves the right to change user passwords or deny parent/guardian access at anytime. By signing this agreement I, as parent/guardian, release FUSD from any and all liability for damages arising out of the unauthorized access to my parent/guardian account. I assume full responsibility in notifying the District of any changes to the student and/or parent/guardian information. As a security precaution, I agree that I will not share my password or allow anyone other than myself to use the account including my own child/children. FUSD is not liable for any harm or injury that a user may suffer as a consequence of any inaccurate information the user may obtain through *Q Parent Connection*. By entering into this User Agreement, the user agrees to be bound by this release of liability and waives any and all rights to assert claims, which may arise due to use of these electronic services."

May 21, 2015

Page 1 of 1

Please fill the Q Parent Connection release form which is given in the orientation packet or online.

<https://sis.fusd.net/ParentPortal/Home>

STUDENT PROGRAMS

SCHOOL TUTORING

Extended Learning Opportunities are offered during lunch time. The program is designed to empower students with the time, support, and individualized instruction that students need to master the academic standards. Additional time outside of the school day for students is to do homework, study, use computers, and/or receive individualized instruction from highly qualified teachers in a safe supportive environment.

APEX PROGRAM (CBI)

The Computer based Instruction (CBI) Credit Recovery program is designed for those students that are behind in credits, and are self-motivated. Students who fail to meet the requirements of the CBI Program contract will be dismissed from the CBI Program. CBI Program courses are designed for credit recovery and not initial credit.

Independent Study

Short Term Independent Study (IS) program is for students who plan to miss 3 to 14 days of school. Grades, attendance, behavior and the reason for the absence are factors considered to determine if a student qualifies for this program. Student must meet with Mrs. Miller/RM 2 and sign a contract. Students under age 19 **must have** a parent attend the meeting and sign the contract as well. Work is the same or comparable to that being completed had they been in attendance on the days for which IS is granted. Assuming the work is satisfactorily completed, students will receive attendance credit for the missed days.

NOTICE OF PROCEDURAL RIGHTS AND SAFEGUARDS FOR PARENT AND STUDENT RIGHTS UNDER SECTION 504, THE REHABILITATION ACT OF 1973

The Rehabilitation Act of 1973, commonly referred to as “Section 504,” is a nondiscrimination statute enacted by the United States Congress. The purpose of the Act is to prohibit discrimination and to assure that disabled students have educational opportunities and benefits equal to those provided to nondisabled students.

An eligible student under Section 504 is a student who (a) has, (b) has a record of having, or (c) is regarded as having, a physical or mental impairment which substantially limits a major life activity such as learning, selfcare, walking, seeing, hearing, speaking, breathing, working, and performing manual tasks.

Dual Eligibility: Many students will be eligible for educational services under both Section 504 and the Individuals with Disabilities Act (IDEA). Students who are eligible under the IDEA have many specific rights that are not available to students who are eligible solely under Section 504. It is the purpose of this Notice form to set out the rights assured by Section 504 to those disabled students who do not qualify under the IDEA.

The enabling regulations for Section 504 as set out in 34 CFR Part 104 provides parents and/or students with the following rights:

1. You have a right to be informed by the school district of your rights under Section 504. (The purpose of this Notice form is to advise you of those rights) 34 CFR 104.32.
2. Your child has the right to an appropriate education designed to meet his/her individual educational needs as adequately as the needs of no disabled students are met. 34 CFR 104.33
3. Your child has the right to free educational services except for those fees that are imposed on nondisabled students or their parents. Insurers and similar third parties are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student. 34 CFR 104.33.
4. Your child has a right to placement in the least restrictive environment. 34 CFR 104.34.

5. Your child has a right to facilities, services, and activities that are comparable to those provided for nondisabled students. 34 CFR 104.34.
6. Your child has a right to an evaluation prior to an initial Section 504 placement and any subsequent significant change in placement. 34 CFR 104.35.
7. Testing and other evaluation procedures must conform with the requirements of 34 CFR 104.35 as to validation, administration, areas of evaluation, etc., The district shall consider information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition,
8. social and cultural background, adaptive behavior, physical or medical reports, student grades, progress reports, parent observations, anecdotal reports, and MAPS/CAASPP scores. 34 CFR 104.35.
9. Placement decisions must be made by a group of persons (i.e., the Section 504 Committee), including persons knowledgeable about your child, the meaning of the evaluation data, the placement options, and the legal requirements for least restrictive environment and comparable facilities. 34 CFR 104.35.
10. If eligible under Section 504, your child has a right to periodic reevaluations, generally every three years. 34 CFR 104.35.
11. You have the right to notice prior to any action by the district regarding the identification, evaluation, or placement of your child. 34 CFR 104.36.
12. You have the right to examine relevant records. 34 CFR 104.36.
13. You have the right to an impartial hearing with respect to the district's actions regarding your child's identification, evaluation, or educational placement, with opportunity for parental participation in the hearing and representation by an attorney. 34CFR 104.36.
14. If you wish to challenge the actions of the district's Section 504 Committee regarding your child's identification, evaluation, or educational placement, you should file a written Notice of Appeal with the district's Section 504 Coordinator (Coordinator of Alternative Education, 9680 Citrus Avenue, Building B, Fontana, CA (909) 357-5000 Ext. 29077) within ten (10) calendar days from the time you received written notice of the Section 504 Committee's action(s). A hearing will be scheduled before an impartial hearing officer and you will be notified in writing of the date, time, and place for the hearing.

15. If you disagree with the decision of the impartial hearing officer, you have a right to a review of that decision by a court of competent jurisdiction. 34 CFR 104.36.
16. On Section 504 matters other than your child's identification, evaluation, and placement, you have a right to file a complaint with the district's Section 504 Coordinator (or designee), who will investigate the allegations to the extent warranted by the nature of the complaint to reach a prompt and equitable resolution.
17. You also have a right to file a complaint with the Office of Civil Rights. The address of the Regional Office which covers California is:

United States Department of Education Office for Civil Rights, Region IX Old Federal Building
50 United Nations Plaza, Room 239 San Francisco, California 94102

AVISO SOBRE LOS DERECHOS Y GARANTÍAS PROCESALES DE LOS PADRES Y LOS DERECHOS DEL ESTUDIANTE BAJO LA SECCIÓN 504, LA LEY DE REHABILITACIÓN DE 1973

La Ley de Rehabilitación de 1973, comúnmente conocida como la "Sección 504", es un estatuto de no discriminación promulgado por el Congreso de los Estados Unidos. El propósito de la ley es prohibir la discriminación y asegurar que los estudiantes con discapacidades tengan oportunidades y beneficios educativos como los que se les proporcionan a los estudiantes sin discapacidad.

Un estudiante que califica bajo la Sección 504 es un estudiante que (a) tiene, (b) tiene un historial de o (c) se le considera que tiene, un impedimento físico o mental el cual limita considerablemente una actividad importante de la vida diaria como el aprendizaje, cuidado personal, caminar, ver, escuchar, hablar, respirar, trabajar y el poder hacer tareas manuales.

Doble elegibilidad: Varios estudiantes calificarán para los servicios educativos bajo ambas categorías, la Sección 504 y la Ley para Personas con Discapacidad (IDEA). Los estudiantes que califican bajo la ley IDEA tienen varios derechos específicos que no están disponibles para los estudiantes que solamente califican bajo la Sección 504. El propósito de este aviso es presentar los derechos que la Sección 504 garantiza para aquellos estudiantes con discapacidad que no califican bajo la ley IDEA.

Los reglamentos habilitantes de la Sección 504 tal y como se presentan en 34 CFR parte 104, le proporcionan a los padres y/o a los estudiantes los siguientes derechos:

- Usted tiene el derecho a que el distrito escolar le informe sobre sus derechos bajo la Sección 504. (El propósito de este aviso es informarle de esos derechos) 34 CFR 104.32.
- Su hijo tiene el derecho a una educación apropiada diseñada para el cumplimiento de sus necesidades educativas individuales de manera adecuada tal y como se cumplen las necesidades de estudiantes sin discapacidad. 34 CFR 104.33
- Su hijo tiene el derecho a servicios educativos gratuitos, salvo aquellos gastos que se les imponen a los estudiantes sin discapacidad o a sus padres. Las aseguradoras y terceras partes semejantes no están exentas de obligaciones que de otra manera sean válidas para proporcionar o pagar por servicios que se le proporcionen a un estudiante con discapacidad. 34 CFR 104.33.
- Su hijo tiene el derecho a una colocación dentro del entorno menos restrictivo. 34 CFR 104.34.
- Su hijo tiene el derecho a instalaciones, servicios y actividades que sean comparables a las que se les proporcionan a los estudiantes sin discapacidad. 34 CFR 104.34.
- Su hijo tiene el derecho a una evaluación antes de una colocación inicial de la Sección 504 o cualquier cambio subsiguiente significativo en la colocación. 34 CFR 104.35.
- Los exámenes y otros procedimientos de evaluación deben cumplir con los requisitos de 34 CFR 104.35 en cuanto a la autenticación, administración, áreas de evaluación, etc., El distrito deberá considerar información proveniente de diversas fuentes, incluyendo exámenes de aptitud y rendimiento, recomendaciones de los maestros, estado físico, antecedentes sociales y culturales, comportamiento adaptativo, informes físicos o médicos, calificaciones del estudiante, informes de progreso, observaciones del padre de familia, informes anecdóticos y resultados de las pruebas MAPS/CAASPP. 34 CFR 104.35.

- Las decisiones con respecto a la colocación se deben tomar por un grupo de personas (i.e., el Comité de la Sección 504), que incluya personas con conocimiento de su hijo, del significado de los datos de las evaluaciones, de las opciones en cuanto a las colocaciones y de los requisitos legales con respecto a los entornos menos restrictivos e instalaciones comparables. 34 CFR 104.35.
- Si su hijo califica bajo la Sección 504, él o ella tiene el derecho a reevaluaciones periódicas, por lo general cada tres años. 34 CFR 104.35.
- Usted tiene el derecho a tener un aviso antes de que el distrito tome cualquier acción con respecto a la identificación, evaluación o colocación de su hijo. 34 CFR 104.36.
- Usted tiene el derecho a revisar los registros relevantes. 34 CFR 104.36.
- Usted tiene el derecho a una audiencia imparcial con respecto a las acciones del distrito con relación a la identificación, evaluación o colocación educativa de su hijo, con la oportunidad para la participación de los padres en la audiencia y de ser representado por un abogado. 34 CFR 104.36.
- Si usted desea impugnar las acciones del Comité de la Sección 504 del distrito con relación a la identificación, evaluación o colocación educativa de su hijo, deberá presentar una apelación por escrito con el coordinador de la Sección 504 del distrito (coordinador de Educación Alternativa, 9680 Citrus Avenue, Edificio B, Fontana, CA (909) 357-5000 Ext. 29077) dentro de un plazo de diez (10) días calendario después de haber recibido su notificación por escrito sobre la(s) acción(es) del Comité de la Sección 504. Se programará una audiencia ante un funcionario de audiencias imparcial y se le notificará por escrito la fecha, hora y lugar en que se celebrará la audiencia.
- Si usted no está de acuerdo con la decisión del funcionario de audiencias imparcial, usted tiene el derecho a que esa decisión se revise por un tribunal con jurisdicción competente. 34 CFR 104.36.
- Con respecto a asuntos de la Sección 504 aparte de la identificación, evaluación y colocación de su hijo, usted tiene el derecho a presentar una queja con el coordinador de la Sección 504 del distrito (o persona designada), que investigará las acusaciones hasta donde se le permite de acuerdo a la índole de la queja para lograr una resolución rápida y equitativa.
- Usted también tiene el derecho a presentar una queja con la Oficina de Derechos Civiles. La dirección de la oficina regional a cargo de California es:

WORK PERMITS Procedures



WORK PERMIT APPLICATION PROCEDURES

Effective Spring 2021

Step One: You must send a request to the Work Permit Office in order to receive a B1-1 Work Permit Application. You will receive application through a returned [SECURE] e-mail.

Step Two: Fill in your information in the section shown below. Provide a non-digital signature.

School: _____ Student ID: _____ Student Contact Ph. #: _____

STATE OF CALIFORNIA DEPARTMENT OF EDUCATION
STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT-CERTIFICATE OF AGE
CDE 000-87-1 (Rev. 12-19)

A "PLACEMENT OF FINGER TO IDENTIFY ALIBI AND ADDRESS IN A FORM" (2.7390) OF 2006
Form (CCT Form 01-1) shall be completed in accordance with CUB 1.2340, 1.2341, 1.2342, 1.2343, 1.2344, 1.2345, 1.2346, 1.2347, 1.2348, 1.2349, 1.2350, 1.2351, 1.2352, 1.2353, 1.2354, 1.2355, 1.2356, 1.2357, 1.2358, 1.2359, 1.2360, 1.2361, 1.2362, 1.2363, 1.2364, 1.2365, 1.2366, 1.2367, 1.2368, 1.2369, 1.2370, 1.2371, 1.2372, 1.2373, 1.2374, 1.2375, 1.2376, 1.2377, 1.2378, 1.2379, 1.2380, 1.2381, 1.2382, 1.2383, 1.2384, 1.2385, 1.2386, 1.2387, 1.2388, 1.2389, 1.2390, 1.2391, 1.2392, 1.2393, 1.2394, 1.2395, 1.2396, 1.2397, 1.2398, 1.2399, 1.2400, 1.2401, 1.2402, 1.2403, 1.2404, 1.2405, 1.2406, 1.2407, 1.2408, 1.2409, 1.2410, 1.2411, 1.2412, 1.2413, 1.2414, 1.2415, 1.2416, 1.2417, 1.2418, 1.2419, 1.2420, 1.2421, 1.2422, 1.2423, 1.2424, 1.2425, 1.2426, 1.2427, 1.2428, 1.2429, 1.2430, 1.2431, 1.2432, 1.2433, 1.2434, 1.2435, 1.2436, 1.2437, 1.2438, 1.2439, 1.2440, 1.2441, 1.2442, 1.2443, 1.2444, 1.2445, 1.2446, 1.2447, 1.2448, 1.2449, 1.2450, 1.2451, 1.2452, 1.2453, 1.2454, 1.2455, 1.2456, 1.2457, 1.2458, 1.2459, 1.2460, 1.2461, 1.2462, 1.2463, 1.2464, 1.2465, 1.2466, 1.2467, 1.2468, 1.2469, 1.2470, 1.2471, 1.2472, 1.2473, 1.2474, 1.2475, 1.2476, 1.2477, 1.2478, 1.2479, 1.2480, 1.2481, 1.2482, 1.2483, 1.2484, 1.2485, 1.2486, 1.2487, 1.2488, 1.2489, 1.2490, 1.2491, 1.2492, 1.2493, 1.2494, 1.2495, 1.2496, 1.2497, 1.2498, 1.2499, 1.2500, 1.2501, 1.2502, 1.2503, 1.2504, 1.2505, 1.2506, 1.2507, 1.2508, 1.2509, 1.2510, 1.2511, 1.2512, 1.2513, 1.2514, 1.2515, 1.2516, 1.2517, 1.2518, 1.2519, 1.2520, 1.2521, 1.2522, 1.2523, 1.2524, 1.2525, 1.2526, 1.2527, 1.2528, 1.2529, 1.2530, 1.2531, 1.2532, 1.2533, 1.2534, 1.2535, 1.2536, 1.2537, 1.2538, 1.2539, 1.2540, 1.2541, 1.2542, 1.2543, 1.2544, 1.2545, 1.2546, 1.2547, 1.2548, 1.2549, 1.2550, 1.2551, 1.2552, 1.2553, 1.2554, 1.2555, 1.2556, 1.2557, 1.2558, 1.2559, 1.2560, 1.2561, 1.2562, 1.2563, 1.2564, 1.2565, 1.2566, 1.2567, 1.2568, 1.2569, 1.2570, 1.2571, 1.2572, 1.2573, 1.2574, 1.2575, 1.2576, 1.2577, 1.2578, 1.2579, 1.2580, 1.2581, 1.2582, 1.2583, 1.2584, 1.2585, 1.2586, 1.2587, 1.2588, 1.2589, 1.2590, 1.2591, 1.2592, 1.2593, 1.2594, 1.2595, 1.2596, 1.2597, 1.2598, 1.2599, 1.2600, 1.2601, 1.2602, 1.2603, 1.2604, 1.2605, 1.2606, 1.2607, 1.2608, 1.2609, 1.2610, 1.2611, 1.2612, 1.2613, 1.2614, 1.2615, 1.2616, 1.2617, 1.2618, 1.2619, 1.2620, 1.2621, 1.2622, 1.2623, 1.2624, 1.2625, 1.2626, 1.2627, 1.2628, 1.2629, 1.2630, 1.2631, 1.2632, 1.2633, 1.2634, 1.2635, 1.2636, 1.2637, 1.2638, 1.2639, 1.2640, 1.2641, 1.2642, 1.2643, 1.2644, 1.2645, 1.2646, 1.2647, 1.2648, 1.2649, 1.2650, 1.2651, 1.2652, 1.2653, 1.2654, 1.2655, 1.2656, 1.2657, 1.2658, 1.2659, 1.2660, 1.2661, 1.2662, 1.2663, 1.2664, 1.2665, 1.2666, 1.2667, 1.2668, 1.2669, 1.2670, 1.2671, 1.2672, 1.2673, 1.2674, 1.2675, 1.2676, 1.2677, 1.2678, 1.2679, 1.2680, 1.2681, 1.2682, 1.2683, 1.2684, 1.2685, 1.2686, 1.2687, 1.2688, 1.2689, 1.2690, 1.2691, 1.2692, 1.2693, 1.2694, 1.2695, 1.2696, 1.2697, 1.2698, 1.2699, 1.2700, 1.2701, 1.2702, 1.2703, 1.2704, 1.2705, 1.2706, 1.2707, 1.2708, 1.2709, 1.2710, 1.2711, 1.2712, 1.2713, 1.2714, 1.2715, 1.2716, 1.2717, 1.2718, 1.2719, 1.2720, 1.2721, 1.2722, 1.2723, 1.2724, 1.2725, 1.2726, 1.2727, 1.2728, 1.2729, 1.2730, 1.2731, 1.2732, 1.2733, 1.2734, 1.2735, 1.2736, 1.2737, 1.2738, 1.2739, 1.2740, 1.2741, 1.2742, 1.2743, 1.2744, 1.2745, 1.2746, 1.2747, 1.2748, 1.2749, 1.2750, 1.2751, 1.2752, 1.2753, 1.2754, 1.2755, 1.2756, 1.2757, 1.2758, 1.2759, 1.2760, 1.2761, 1.2762, 1.2763, 1.2764, 1.2765, 1.2766, 1.2767, 1.2768, 1.2769, 1.2770, 1.2771, 1.2772, 1.2773, 1.2774, 1.2775, 1.2776, 1.2777, 1.2778, 1.2779, 1.2780, 1.2781, 1.2782, 1.2783, 1.2784, 1.2785, 1.2786, 1.2787, 1.2788, 1.2789, 1.2790, 1.2791, 1.2792, 1.2793, 1.2794, 1.2795, 1.2796, 1.2797, 1.2798, 1.2799, 1.2800, 1.2801, 1.2802, 1.2803, 1.2804, 1.2805, 1.2806, 1.2807, 1.2808, 1.2809, 1.2810, 1.2811, 1.2812, 1.2813, 1.2814, 1.2815, 1.2816, 1.2817, 1.2818, 1.2819, 1.2820, 1.2821, 1.2822, 1.2823, 1.2824, 1.2825, 1.2826, 1.2827, 1.2828, 1.2829, 1.2830, 1.2831, 1.2832, 1.2833, 1.2834, 1.2835, 1.2836, 1.2837, 1.2838, 1.2839, 1.2840, 1.2841, 1.2842, 1.2843, 1.2844,

Page 1 of 1

DOB Date	Social Security Number	Age	Student's Signature
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Step Three: Parents or legal guardian are to complete the information in the section shown below.

To be filled in and signed by parent or legal guardian

Parent's Name (Print First and Last) _____ Age _____ Date _____

parent line

parent

Step Four: Have your new employer complete the employer section as shown below and provide non-digital signature.

To be filled in and returned by employer

Revised Name of Agency or Element	Revised Phone	Revised FAX	Revised E-mail
-----------------------------------	---------------	-------------	----------------

Business Address	City	Zip Code
How often's business expected to work? _____ times per week		
Estimated number of people to be paid _____		

discovery of the "truth" is not an employee's concern or responsibility. The individual is responsible for the "truth" and the organization is responsible for the "truth" as well. The organization is responsible for the "truth" as well.

Employee's Name (Print Name and Title)	Employee's Signature	Date
--	----------------------	------

Step Five: Leave the last section blank. Once application is filled out completely and signed by all parties, send to the Work Permit Office at the e-mail shown below. You can scan the application or take a photo; ensure all of the application is visible.

For a national or local government unit (NLS)		
National number of work hours when school is in session	National number of work hours when school is not in session	or A is not a number

Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Total	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	Total
Grand Total								Grand Total							

— **Directed**

— Overall — Geometry

Step Six: The B1-1 Work Permit Application must be completed and must be sent through the [SECURE] e-mail that the application was sent to you from in order for an application to be reviewed and permit issued.

Submission of Work Permit Application

Submit CDE Form B1-1 **ONLY** through the [SECURE] e-mail that the work permit application was sent through to you.

Review/Approval of Work Permit Application

CDE Form B1-1 will be reviewed and processed by Work Permit Office within 48 hours, Monday through Thursday from 8:00 AM to Noon. However, if work permit application is not filled out correctly and completely there will be a delay in issuance of a work permit.

Issuance of Work Permit

Once work permit is generated, it will be sent electronically through your [SECURE] student e-mail.

Student With No Access to Electronic Devices

The Work Permit Office will work with students that do not have access to electronic devices to ensure that they have access to obtain a Work Permit Application/Work Permit during Work Permit Office hours. If you require assistance, please call (909)357-5490 ext. 56353 and leave a message and we will return your call.

Hours of Operation

Work Permit Office hours are Monday through Friday from 8:00 AM to 4:00pm. Students are to only call the work permit office after 3:10pm when the school day is complete.

Work Permit Office E-mail: workpermits@fUSD.net

Community College

Community college classes are available to our students. Many classes apply toward our diploma requirements. For more information, see our Baron Counselors.

GED

The GED (General Education Development) is a secondary alternative to a high school diploma and can be taken by 17.5-year-old students who wish to enter the work force, join the Military, or enter community college. They can enroll at the Fontana Adult School. For more information, see the school Principal.

Adult Education

Eric Birch students are encouraged to take advantage of the many courses offered through the Fontana Adult Education Program. Classes are offered on a semester basis. Concurrent Students: repeat credit only (not original credit). For more information, call (909) 357-5490 x56221. You may also find them on line at

<https://www.fusd.net/Domain/47>



Chaffey
College



San Bernardino
Valley College



California High School Proficiency Examination

(CHSPE): 5 CCR 11523

The California High School Proficiency Examination (CHSPE) is a voluntary test that assesses proficiency in basic reading, writing, and mathematics skills taught in public schools. The CHSPE consists of two test sections: mathematics and English-language arts (ELA). The ELA section has two subtests (reading and language). Eligible persons who pass both parts of the CHSPE are awarded a Certificate of Proficiency by the State Board of Education. The test is given in English only. In order to be eligible, students must be 16 years old, or have been enrolled in the tenth grade for one academic year or longer, or will complete one academic year of enrollment in the tenth grade at the end of the semester during which the next regular administration will be conducted. (Regular administrations are the fall and spring administrations each school year.)

A pupil who receives a Certificate of Proficiency may, with verified approval from the parent or legal guardian, leave high school early. The Certificate of Proficiency, however, is not equivalent to completing all course work required for regular graduation from high school. For more information, including administration dates and registration deadlines, visit the following website:

www.chspe.net .

For more information regarding the CHSPE, can also see our Baron Counselors.



Eric Birch High School - Family Compact

Our school philosophy as an alternative school is that families, students, and school staff should work in partnership to help each student reach his/her potential. As partners we agree to the following:

As a student I will:

- ☐ Believe that I can learn and will learn.
- ☐ Read for at least 30 minutes, five days a week.
- ☐ Come to class on time, ready to learn and with assignments completed.
- ☐ Set aside time every day to complete my homework.
- ☐ Know and follow the school and class rules.
- ☐ Follow the school's uniform dress code.
- ☐ Regularly talk to my parents and my teachers about my progress in school.
- ☐ Respect my school, classmates, staff, and family.
- ☐ Ask for help when I need it.

As a parent/guardian or family member I will:

- ☐ Talk to my child regularly about the value of education.
- ☐ Communicate with the school when I have a concern.
- ☐ Monitor TV viewing, internet & social media distractions and make sure that my child reads every day.
- ☐ Make sure that my child attends school every day, on time, and with homework completed.
- ☐ Support the school's discipline and uniform dress code.
- ☐ Monitor my child's progress in school.
- ☐ Make every effort to attend school events, such as parent-teacher conferences and Back-to-School Night.
- ☐ Ensure that my child gets adequate sleep, regular medical attention, and proper nutrition.
- ☐ Participate in shared decision making with school staff and other families for the benefit of students.
- ☐ Respect the school, staff, students, and families.

As a teacher I will:

- ☐ Provide high-quality curriculum and instruction.
- ☐ Communicate high expectations for every student.
- ☐ Endeavor to motivate my students to learn.
- ☐ Teach and involve students in classes that are interesting and challenging.
- ☐ Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community.
- ☐ Enforce rules equitably and involve students in creating a warm and caring learning environment in the class.
- ☐ Communicate regularly with families about their child's progress in school.
- ☐ Provide assistance to families on what they can do to support their child's learning.
- ☐ Participate in shared decision making with other school staff and families for the benefit of students.

Dress Code

Every student has the right to attire themselves in a manner that is suitable and appropriate for school as long as it is not distracting to others in the learning environment. Dress should be appropriate for normal school activities, and it should reflect our 3 guiding pillars of being respectful, responsible, and safe. Health and Safety are guides to acceptable school attire. In cases of questionable dress not specifically covered in the rules listed below, a site administrator will make the final decision.

NOTE: The administration retains the sole discretion to determine the appropriateness and acceptability of garments.

Items not permitted are:

- Exposed boxers, bra straps or any undergarments of any type
- Crop tops revealing midriffs, low cut blouses, strapless tops, tube tops
- Bandanas, headbands, and doo-rags or any item referring to any gang affiliation
- Baseball caps, beanies, and other hats cannot be worn inside
- Clothing advertising drugs, guns, alcohol, tobacco products or other illegal substances
- Clothing with profanity and/or lewd pictures
- Pajamas or sleepwear, except on spirit days

Student Responsibilities:

Education Code 48908: All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the school.

C.C.R. Title 5, Sec. 300: Every student shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all the direction of his teacher and others in authority; observe good order and propriety of deportment; be diligent in study; respectful to his teacher and others in authority; kind and courteous to schoolmates; and refrain from the use of profane and vulgar language. (Reg. 77, No. 39)

Student Classroom Rules/Consequences

The entire staff at Eric Birch High School expects that students conduct themselves in an appropriate manner at all times. Classroom rules and consequences are posted in every classroom. Respect is the key for all interactions between students and staff. When necessary, teachers will issue consequences designed to facilitate a change in behavior. Should unacceptable behavior continue, referrals to the office may be written and consequences ranging from warnings to suspension may be issued (specific consequences are outlined below). All students are afforded due process rights that will be adhered to and respected.

Discipline Action / Consequence Guidelines:

Discipline consequences are based on individual incidents. The final decision is at the discretion of the administrators. All students are expected to conduct themselves in such a manner as to contribute to a productive learning environment. The purpose of the student's discipline policy at E. Birch High School is to maintain an educational environment conducive to learning and to protect the safety and health of all pupils. Teachers, campus supervisors, and all other EBHS staff members will assist in encouraging students to follow the rules and regulations of the school, the district, and the laws of the State of California. Every student's rights of due process will be adhered to and respected, and student shall know the reason for disciplinary actions.

EBHS Basic School Rules

- Attend school regularly; be on time to school and to all classes.
- Respect yourself, other students and the entire EBHS Staff.
- Bring required materials to class each day and complete class work and homework on time.
- Take pride in the school; keep the campus free of litter and respect the value of school property.
- Abide by all school rules and regulations ~ including dress code!

Alcohol and Other Drugs

BP 5131.6 - The Board of Education believes that the use of alcohol or other drugs adversely affects a social and legal consequences. The Board desires to keep district schools free of alcohol and other drugs in order student's ability to achieve academic success, is physically and emotionally harmful, and has serious to help prevent violence, promote school safety and create a well-disciplined environment conducive to learning.

BP 5145.12- Students possessing, using or selling alcohol or other drugs or related paraphernalia shall be subject to disciplinary procedures including suspension or expulsion and/or referral to law enforcement in accordance with law, Board policy and administrative regulation. In addition, such students may be referred to an appropriate counseling program, transferred to an alternative placement, and/or be restricted from extracurricular activities, including athletics.

Fighting

Eric Birch will be a safe environment for all students and staff. Fighting on campus **will not be tolerated**. Eighteen-year-old students involved in fighting and/or threatening or harassing activities of any kind may be dropped from school. Fighting includes threats, “stare downs”, intimidation by groups or individuals, pressure from outside groups, participation in group “gang” tactics, telephone, written or email threats and/or obscenities, confrontation and/or fights **before, during, or after school hours on campus, or to and from school**.

Racially motivated offenses **will not be tolerated** and are subject to strict discipline. Fighting and/or threatening activity toward or with any person on campus or to and from school, may result in:

1. A parent/guardian conference with an administrator and the student.
2. Lunch Detention
3. Student placed into a different learning environment.
4. Counseling sessions.

Continued fighting-second offense-or more will result in suspension and possible expulsion proceedings.

NOTE: Students who are 18-year-old and involved in fighting and/or threatening or harassing activities of any kind may be dropped.

Weapons

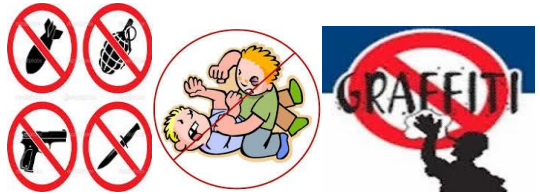
Possessing, selling, or otherwise furnishing to others any firearm, knife, explosive, or other dangerous objects such as but not limited to brass knuckles, slingshots, or razor blades is prohibited.

A student discovering inadvertent possession of a dangerous object should **immediately self-report such possession to a staff member** in order for optional consequences to be considered.

Vandalism/Tagging/Graffiti

Vandalism of school property (including textbooks), tagging, or graffiti is prohibited. The consequences for such acts will be:

- Suspension/expulsion
- Restitution
- Community service
- Referral to law enforcement/citation from school police



Smoking/Vaping

The California Education Code prohibits smoking on any public school grounds. Consequences for smoking on campus or within 1,000 feet of campus and/or possession of tobacco products on campus will result in confiscation of items and disciplinary action.

NOTE: School Police may issue tickets for smoking.



Use of Drug-Detection Dogs:

In an effort to keep the schools free of drugs, the district may use specially trained non-aggressive dogs to sniff and alert staff to the presence of substances prohibited by law and Board policy. The dogs may sniff the air around lockers, desks, bags, items, or vehicles on district property or at district-sponsored events. Drug-detection dogs are not allowed to directly sniff any students.



FONTANA UNIFIED SCHOOL DISTRICT

Legal Notice for Pupils and Parents/Guardians

Bullying and Harassment



The Fontana Unified School District prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of a person's disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. This policy applies to all acts related to school activity or school attendance occurring within a District school.

Bullying is defined as any **severe or pervasive** physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils directed toward one or more pupils that has or can be reasonably predicted to have the effect of causing a reasonable pupil to experience a substantially detrimental effect on the pupil's physical or mental health, academic performance, or ability to participate in school activities.

REPORT IT



Any person that has been a victim of, or witnessed bullying or harassment on school grounds, during school activities, or going to and coming from school is highly encouraged to report the incident immediately to an administrator, teacher, or other adult personnel on campus. Students have an option of reporting the incident anonymously through the Bullying/Harassment Complaint form located at the school, or through the We Tip Hotline at 1-855-86-Bully (1-855-862-8559).

INVESTIGATION

The principal or designee shall promptly investigate all complaints of bullying or sexual harassment. The student who filed the complaint shall have an opportunity to describe the incident, present witnesses and other evidence of the bullying or harassment, and put his/her complaint in writing. The school administration shall investigate the accusation and shall determine appropriate action.



TRANSFER REQUEST

A child that has been reported as the victim of a violent offense or bullying as defined by state law is entitled to transfer to another school within or outside the District, under California Education Code 46600 (b). Placement at a requested school is contingent upon space availability. Transfer requests can be obtained at any school site or the Office of Child Welfare and Attendance located at 9680 Citrus Avenue, Building #B Fontana, CA 92335.

Rev. 11/5/2015



DISTRITO ESCOLAR UNIFICADO DE FONTANA

Aviso Legal para Alumnos y Padres/Tutores Abuso y Acoso



El Distrito Escolar Unificado de Fontana prohíbe discriminación, acoso, intimidación, y abuso en base a características reales o percibidas de incapacidad de una persona, género, identidad de género, expresión de género, nacionalidad, raza o grupo étnico, religión, orientación sexual, o asociación con una persona o grupo con una o más de estas características reales o percibidas. Esta política se aplica a todo acto relacionado con actividades escolares o asistencia escolar que ocurra en un Distrito Escolar.

El abuso está definido como cualquier conducta física o verbal **severa o persistente**, incluyendo comunicaciones hechas por escrito o por medio de un acto electrónico, e incluyendo uno o más actos cometidos por un alumno o grupo de alumnos dirigido hacia uno o más estudiantes, que tenga o puede tener razonablemente el efecto predecido de causar a un alumno razonable que experimente un efecto perjudicial sustancial a la salud física o mental del alumno, desempeño académico, o capacidad de participar en actividades escolares.



REPORTALO

Es de suma importancia que cualquier persona que ha sido víctima de, o fue testigo de abuso o acoso en terrenos de la escuela, durante actividades escolares, o al ir y venir de la escuela que reporte el incidente inmediatamente a un administrador, maestro, u otro adulto del personal del plantel. Los estudiantes tienen una opción de reportar el incidente anónimamente por medio del formulario de queja localizado en la escuela llamada en inglés *Bullying/Harassment Complaint form* o por medio de *We Tip Hotline* al 1-855-86-Bully (1-855-862-8559).

INVESTIGACION

El director o representante investigará inmediatamente todas las quejas de abuso o acoso sexual. Los estudiantes que presentan una queja deberán tener una oportunidad de describir el incidente, presentar testigos y otra evidencia o acoso, y hacer su queja por escrito. La administración de la escuela investigará la acusación y determinará la acción apropiada.



SOLICITUD DE TRANSFERENCIA

Un alumno/a que ha sido reportado como víctima de una ofensa violenta o abuso como lo define la ley del estado tiene derecho a cambiarse a otra escuela en o fuera del Distrito, bajo el Código de Educación de California 46600 (b). La ubicación en la escuela solicitada dependerá del espacio disponible. Las solicitudes de transferencia pueden obtenerse en cualquier escuela o en la Oficina de Bienestar y Asistencia Estudiantil localizada en 9680 Citrus Avenue, Edificio #B, Fontana, CA 92335.

Rev. 11/6/2015

Sexual Harassment BP 5145.7

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint is addressed through Title IX complaint procedures or uniform complaint procedures, as applicable, and shall offer supportive measures to the complainant.

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's web site, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

18. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
19. A clear message that students do not have to endure sexual harassment under any circumstance
20. Encouragement to report observed instances of sexual harassment even when the alleged victim of the harassment has not complained
21. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the

sexual harassment complaint will be received, investigated, or resolved

22. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to harassment, prevent recurrence, and address any continuing effect on students
23. Information about the district's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made
24. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
25. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation

Disciplinary Actions

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

Record-Keeping

In accordance with law, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

Política 5145.7: Acoso sexual

Fecha de adopción original: 19/05/1993/ Fecha última revisión: 21/10/2020/ Fecha de última revisión: 21/10/2020

La Mesa Directiva está comprometida a mantener un ambiente escolar seguro que esté libre de acoso y discriminación. La Junta prohíbe, en la escuela o en actividades patrocinadas por la escuela o relacionadas con la escuela, el acoso sexual dirigido a cualquier estudiante por cualquier persona. La Junta también prohíbe el comportamiento o la acción de represalia contra cualquier persona que denuncie, presente una queja o testifique, o de otra manera apoye a un denunciante en alegaciones de acoso sexual.

El distrito alienta enfáticamente a los estudiantes que sienten que están siendo o han sido acosados sexualmente en los terrenos de la escuela o en una actividad patrocinada o relacionada con la escuela por parte de otro estudiante o un adulto, o que han sufrido acoso sexual fuera del campus que tiene un efecto continuo. efecto en el campus, para comunicarse inmediatamente con su maestro, el director, el Coordinador del Título IX del distrito o cualquier otro empleado escolar disponible. Cualquier empleado que reciba un informe u observe un incidente de acoso sexual deberá notificar al Coordinador del Título IX.

Una vez notificado, el Coordinador del Título IX se asegurará de que la denuncia se aborde a través de los procedimientos de denuncia del Título IX o los procedimientos de denuncia uniforme, según corresponda, y ofrecerá medidas de apoyo al denunciante.

El Superintendente o la persona designada informará a los estudiantes y padres/tutores sobre la política de acoso sexual del distrito difundiendo a través de notificaciones para padres/tutores, publicándola en el sitio web del distrito e incluyéndola en los manuales para estudiantes y personal. Todo el personal del distrito deberá recibir capacitación sobre la política.

Instrucción/Información

El Superintendente o la persona designada se asegurará de que todos los estudiantes del distrito reciban información apropiada para su edad sobre el acoso sexual. Dicha instrucción e información incluirán:

1. Qué actos y comportamientos constituyen acoso sexual, incluido el hecho de que el acoso sexual podría ocurrir entre personas del mismo sexo y podría implicar violencia sexual
2. Un mensaje claro de que los estudiantes no tienen que soportar el acoso sexual bajo ninguna circunstancia
3. Estímulo para denunciar los casos observados de acoso sexual, incluso cuando la presunta víctima del acoso no se haya quejado.
4. Un mensaje claro de que la seguridad de los estudiantes es la principal preocupación del distrito, y que cualquier violación de la regla por separado que involucre a una

presunta víctima o a cualquier otra persona que denuncie un incidente de acoso sexual se abordará por separado y no afectará la forma en que se recibirá la denuncia de acoso sexual. , investigado o resuelto

5. Un mensaje claro de que, independientemente del incumplimiento por parte del denunciante de la escritura, el cronograma u otros requisitos formales de presentación, toda acusación de acoso sexual que involucre a un estudiante, ya sea como denunciante, demandado o víctima del acoso, se investigará y se tomarán medidas. tomarse para responder al acoso, prevenir la recurrencia y abordar cualquier efecto continuo en los estudiantes

6. Información sobre los procedimientos del distrito para investigar quejas y la(s) persona(s) a quien(es) se debe hacer un informe de acoso sexual

7. Información sobre los derechos de los estudiantes y padres/tutores a presentar una denuncia civil o penal, según corresponda, incluido el derecho a presentar una denuncia civil o penal mientras continúa la investigación del distrito sobre una denuncia de acoso sexual.

8. Un mensaje claro de que, cuando sea necesario, el distrito implementará medidas de apoyo para garantizar un ambiente escolar seguro para un estudiante que es denunciante o víctima de acoso sexual y/u otros estudiantes durante una investigación.

Acciones Disciplinarias

Una vez completada la investigación de una denuncia de acoso sexual, cualquier estudiante que se descubra que ha participado en acoso sexual o violencia sexual en violación de esta política y estará sujeto a medidas disciplinarias. Para los estudiantes en los grados 4-12, la acción disciplinaria puede incluir suspensión y/o expulsión, siempre que, al imponer tal disciplina, se tengan en cuenta todas las circunstancias del incidente.

Tras la investigación de una denuncia de acoso sexual, cualquier empleado que se descubra que ha participado en acoso sexual o violencia sexual hacia cualquier estudiante estará sujeto a medidas disciplinarias, que pueden incluir el despido, de conformidad con la ley y el convenio colectivo aplicable.

Mantenimiento de registros

De acuerdo con la ley, el Superintendente o su designado mantendrán un registro de todos los casos denunciados de acoso sexual para permitir que el distrito controle, aborde y prevenga el comportamiento de acoso repetitivo en las escuelas del distrito.



FONTANA UNIFIED SCHOOL DISTRICT

Every Student Successful | Engaging Schools | Empowered Communities

UNIFORM COMPLAINT PROCEDURES (UCP) ANNUAL NOTICE 2023-2024

For stakeholders including students, employees, parents/guardians of its pupils, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The Fontana Unified School District (FUSD) has the primary responsibility for compliance with federal and state laws and regulations. The District has established Uniform Complaint Procedures (UCP) to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees, and the non-compliance of our Local Control and Accountability Plan (LCAP).

The UCP Annual Notice is also available on our website at www.fusd.net.

The district requires that school personnel take immediate steps to intervene when safe to do so when he or she witnesses an act of discrimination, harassment, intimidation, or bullying. The District will investigate all allegations of unlawful discrimination, harassment, intimidation, or bullying against any protected group as identified in Education Code Sections 200 and 220 and Government Code Section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the District, which is funded directly by, or that receives or benefits from any state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

- Accommodations for Pregnant and Parent Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education and Career Technical and Technical Training Programs
- Child Care and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district
- Every Student Succeeds Act
- Local Control and Accountability (LCAP)
- Migrant Education
- Physical Education Instructional Materials
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- Schoolsite Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing

Additionally, any other state or federal education program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by the district.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Responsibilities of FUSD

Fontana Unified School District will post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, and pupils formerly in Juvenile Court now enrolled in the school district.

We advise complainants of the opportunity to appeal an Investigation Report regarding programs within the scope of the UCP to the California Department of Education (CDE).

We advise complainants of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state and federal discrimination, harassment, intimidation, or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

UCP Complaints Regarding State Preschool Health and Safety Issues Pursuant to Section 1596.7925 of the California Health and Safety Code (HSC)

In order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the California *Health and Safety Code (HSC)* a notice shall be posted in each California state preschool program classroom operated in any school in FUSD.

The notice is in addition to this UCP annual notice and addresses parents, guardians, students, and teachers of (1) health and safety requirements under Title 5 of the California *Code of Regulations* (5 CCR) that apply to California state preschool programs pursuant to Section 1596.7925 of the *HSC*, and (2) the location at which to obtain a form to file a complaint.

Contact Information

Complaints within the scope of the Uniform Complaint Procedures are to be filed with the person responsible for processing complaints:

Equity Office Title IX Officer

Associate Superintendent, Student Services Director, Certificated Human Resources

9680 Citrus Avenue 9680 Citrus Avenue

Fontana, CA 92335 Fontana, CA 92335
(909) 357-5000, ext. 29194 (909) 357-5000, ext. 29194
TITLEIX@fusd.net TITLEIX@fusd.net

The above contacts are knowledgeable about the laws and programs they are assigned to investigate in Fontana Unified School District.

A copy of the District’s UCP policies and procedures is available free of charge at the District Office or on the District website: www.fusd.net.



DISTRITO ESCOLAR UNIFICADO DE FONTANA

Éxito para cada estudiante | Escuelas atractivas | Comunidades empoderadas

LOS PROCEDIMIENTOS UNIFORMES DE QUEJAS (UCP)

AVISO ANUAL

2023-2024

Para las partes interesadas las cuales incluyen a los estudiantes, empleados, padres/tutores legales de los alumnos, comités asesores del distrito, comités asesores de las escuelas, funcionarios o representantes de escuelas particulares y otros grupos de interés

La responsabilidad primordial del Distrito Escolar Unificado de Fontana es el cumplimiento de la leyes y regulaciones federales y estatales. El Distrito ha establecido los Procedimientos Uniformes de Quejas (UCP, por sus siglas en inglés) a fin de abordar alegaciones de discriminación ilegal, hostigamiento, intimidación y acoso escolar y quejas que aleguen el quebrantamiento de las leyes federales o estatales que rigen sobre los programas educativos, el cobro ilegal de cuotas estudiantiles y el incumplimiento de nuestro Plan de Responsabilidad de Control Local (LCAP, por sus siglas en inglés).

La Notificación Anual sobre el UCP se encuentra disponible en nuestra página web www.fusd.net.

El Distrito requiere que el personal de la escuela tome medidas inmediatas para intervenir, cuando sea seguro hacerlo, cuando él o ella presencie un acto de discriminación, hostigamiento, intimidación o de acoso escolar. El Distrito investigará toda alegación de discriminación ilegal, hostigamiento, intimidación o de acoso escolar contra cualquier grupo protegido identificado en la sección 200 y 220 del Código de Educación y en la sección 11135 del Código del Gobierno, incluso cualquier característica, ya sea real o percibida, según lo establecido en la sección 422.55 del Código Penal o en base a la asociación de una persona con una persona o grupo con una o más de estas características, ya sean reales o percibidas, dentro de cualquier programa o actividad dirigida por el Distrito, el cual está financiado de manera directa por o que recibe o se beneficia de cualquier asistencia financiera del estado.

Programas y actividades a los que se aplica el UCP:

- Adaptaciones para las alumnas embarazadas y con hijos
- Educación para adultos
- Educación y seguridad después del horario de clases
- Educación vocacional técnica agrícola
- Educación vocacional técnica y programas de capacitación vocacional técnica
- Cuidado y desarrollo infantil
- Educación compensatoria
- Programas de ayuda categórica consolidados
- Períodos lectivo sin contenido educativo
- La discriminación, el hostigamiento, la intimidación o el acoso contra cualquier grupo protegido según se identifica en las secciones 200, 220 y la Sección 11135 del Código de Gobierno, que incluye cualquier característica
- Requisitos educativos y para la graduación de alumnos en hogares de acogida temporal, alumnos sin vivienda, alumnos que provienen de familias militares, alumnos que anteriormente estuvieron en Correccional de menores y que actualmente están inscritos en el distrito escolar
- Ley cada estudiante triunfa
- Planes de rendición de cuentas con control local
- Educación para alumnos migratorios
- Minutos de instrucción dedicados a la educación física
- Pagos que realizan los alumnos
- Adaptaciones razonables para alumnas en período de lactancia
- Centros y programas regionales ocupacionales
- Planes escolares para el rendimiento estudiantil
- Planes concernientes a la seguridad escolar

real o percibida según se establece en la Sección 422.55 del Código Penal, o sobre la base de la asociación de una persona con otro individuo o grupo que tiene una o más de estas características reales o percibidas, en cualquier programa o actividad conducida por una institución educativa, como se define en la Sección 210.3; y que es financiada en forma directa por el Estado, o que recibe o se beneficia de cualquier asistencia financiera estatal.

- Consejos escolares de cada plantel
- Establecimientos preescolares públicos estatales
- Asuntos relacionados con la seguridad y la salud en los establecimientos preescolares públicos estatales de las LEA, exentos de licencias

Y cualquier otro programa educativo estatal o federal que el Superintendente de instrucción pública del estado (State Superintendent of Public Instruction [SSPI], por sus siglas en inglés) del Departamento de Educación de California (California Department of Education [CDE], por sus siglas en inglés) o su funcionario designado considere apropiado.

Presentación de una queja conforme al UCP

Una queja conforme al UCP deberá presentarse a más tardar un año después de la fecha en que ocurrió la presunta transgresión.

Para las quejas relacionadas con los Planes de rendición de cuentas con control local (Local Control and Accountability Plans [LCAP], por sus siglas en inglés), la fecha de la supuesta transgresión es la fecha en que la autoridad revisora aprueba el LCAP o la fecha de la actualización anual que fue adoptada por nuestra agencia.

Un alumno inscrito en cualquiera de nuestras escuelas públicas no deberá pagar costo alguno por participar en una actividad educativa.

Se puede presentar una queja ante el director de una escuela o ante nuestro superintendente o su funcionario designado en relación con los pagos que realizan los alumnos.

Se puede presentar de forma anónima una queja en relación con los pagos que realizan los alumnos o sobre el LCAP, es decir, sin una firma de identificación, si el reclamante proporciona prueba o información que conduce a la evidencia que respalda una alegación de incumplimiento.

Responsabilidades de FUSD

Publicaremos una notificación estandarizada, además de esta notificación, con los requisitos educativos y de graduación para los alumnos en acogida temporal, alumnos sin vivienda, alumnos que provienen de familias militares, alumnos que estuvieron previamente en el tribunal de menores y actualmente están inscritos en el distrito escolar.

Informamos a los reclamantes sobre la posibilidad de apelar un Informe de Investigación de quejas sobre programas dentro del alcance del UCP ante el Departamento de Educación (Department of Education [CDE], por sus siglas en inglés).

Informamos a los reclamantes sobre los recursos conforme al Derecho Civil, que incluyen mandatos judiciales, órdenes de restricción u otras soluciones y órdenes que

pueden estar disponibles bajo las leyes estatales o federales de discriminación, hostigamiento, intimidación o acoso escolar, si corresponden.

Las copias de nuestros procedimientos UCP estarán disponibles gratuitamente.

En cuanto a quejas conforme al UCP relacionadas con problemas de la salud y la seguridad en establecimientos preescolares públicos estatales, de acuerdo con la Sección 1596.7925 del Código de Salud y Seguridad de California (*California Health and Safety Code* [HSC], por sus siglas en inglés)

Con el fin de identificar temas apropiados sobre la salud y la seguridad en establecimientos preescolares públicos estatales de conformidad con la Sección 1596.7925 del *Código de Salud y Seguridad de California* (*California Health and Safety Code* [HSC], por sus siglas en inglés), se colocará un aviso en cada salón de clases de los programas preescolares estatales de California en cada escuela de nuestra agencia.

El aviso es adicional a esta notificación anual sobre el UCP e informa a los padres, tutores, alumnos y maestros sobre (1) los requisitos de salud y seguridad bajo el Título 5 del *Código Procesal de California* (*California Code of Regulations* [5 CCR], por sus siglas en inglés) que se aplican a los programas preescolares públicos del Estado de California, de conformidad con la Sección 1596.7925 del HSC; y (2) la ubicación en la que se puede obtener un formulario para presentar una queja.

Información del contacto

Las quejas dentro del ámbito del UCP deben presentarse ante la persona responsable de procesar las quejas:

Cumplimiento de Equidad
Superintendente Asociado, Servicios Estudiantiles
9680 Citrus Avenue
Fontana, CA 92335
(909) 357-5000, ext. 29194
TITLEIX@fUSD.net

Oficina de Título IX
Director, Recursos Humanos Certificados
9680 Citrus Avenue
Fontana, CA 92335
(909) 357-5000, ext. 29194
TITLEIX@fUSD.net

El contacto anterior conoce las leyes y los programas que se le asignan para investigar en el Distrito Escolar Unificado de Fontana.

Copias de las políticas y procedimientos del UCP del Distrito están disponibles, sin costo alguno, en las oficinas administrativas del Distrito o en el sitio web del Distrito: www.fUSD.net.

Challenge of Authority

All school staff personnel (SCHOOL STAFF IS DEFINED AS ALL ADULT PERSONNEL) are in a position of authority on campus and at any school-related activities.

Direct challenges or verbal abuse toward a staff member will result in strict disciplinary action. If the challenge or verbal abuse is considered a threat of bodily harm to a staff member, disciplinary action could result in arrest and possible expulsion from the Fontana Unified School District.

NOTE: By law, students are required to do what is reasonably asked of them as long as the request does not cause physical or mental danger to them. If a student feels they are being treated unfairly, the student should refrain from arguing with the staff member and take the appeal to the administrator or counselor.

Due Process

All students are entitled to due process of law. When facing disciplinary action, students are entitled to hear the accusation and then provide an explanation.

Students wishing to appeal disciplinary decisions should contact the Principal for information on the procedures.

Lunch Detention

As a form of discipline, students could be placed on lunch detention for a variety of reasons including tardies, defiance, disruption, etc. Students can be given several days of lunch detention due to the severity of the act. If a student does not serve their detention they will be given an extra day or will be referred to the Principal as a consequence. Principal may assign after school work program as a consequence.

After School Work Program

As a form of discipline, students could be placed on after school work program (ASWP) for a variety of reasons. If a student is placed on ASWP, they must remain after school with either the safety officer or custodian to give them a list of duties such as pick up trash, and/ or wash windows.

CALIFORNIA STATE EDUCATION CODES:

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.

(2) Willfully used force or violence upon the person of another, except in self-defense.

(b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

(d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

(e) Committed or attempted to commit robbery or extortion.

(f) Caused or attempted to cause damage to school property or private property.

(g) Stolen or attempted to steal school property or private property.

(h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.

(i) Committed an obscene act or engaged in habitual profanity or vulgarity.

(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

(l) Knowingly received stolen school property or private property.

(m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that

pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, “hazing” means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, “hazing” does not include athletic events or school-sanctioned events.

(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings: (1) “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

(A) Placing a reasonable pupil or pupils in fear of harm to that pupil’s or those pupils’ person or property.

(B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.

(C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.

(D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) (A) “Electronic act” means the transmission, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

(i) A message, text, sound, or image.

(ii) A post on a social network Internet Web site including, but not limited to:

(I) Posting to or creating a burn page. “Burn page” means as Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).

(II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). “Credible impersonation” means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.

(III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). “False profile” means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the profile.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

(3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section, unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

(1) While on school grounds.

(2) While going to or coming from school.

(3) During the lunch period whether on or off the campus.

(4) During, or while going to or coming from, a school-sponsored activity.

(t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

(u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.

(v) A superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion, including, but not limited to, counseling and an anger management program, for a pupil subject to discipline under this section.

(w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

For more information

You may call the District Office Child Welfare and Attendance at 909-357-7600 ext. 29083 or go to our website:

<http://www.fusd.net/EricBirch>

CÓDIGO DE EDUCACIÓN DEL ESTADO DE CALIFORNIA, SECCIÓN 48900:

Un alumno(a) no deberá ser suspendido(a) de la escuela o recomendado(a) para expulsión, a menos que el superintendente o el director de la escuela a la que asiste el alumno(a) determine que el estudiante ha cometido un acto como se define de acuerdo a una o más de las subdivisiones de (a) a (r), incluyendo:

(a) (1) Causó, intentó causar, o amenazó con causar daño físico a otra persona.

(2) Usó intencionalmente fuerza o violencia contra otra persona, excepto en defensa propia.

- (b) Poseyó, vendió, o de otra manera proporcionó un arma, cuchillo, navaja, explosivo, u otro objeto peligroso, a menos que, en caso de poseer un arma de este tipo, el estudiante haya obtenido un permiso por escrito de un empleado escolar, certificado, el cual esté de acuerdo con el Director o Representante del Director.
- (c) Poseyó ilegalmente, usó, vendió, o proporcionó de alguna manera, o estuvo intoxicado con una sustancia mencionada en el Capítulo 2 (comenzando con la Sección 11053) de la División 10 del Código de Salud y Seguridad, una bebida alcohólica, o estupefaciente de cualquier clase.
- (d) Ofreció ilegalmente, arregló, o negoció para venta una sustancia listada en el Capítulo 2 (comenzando con la Sección 11053) de la División 10 del Código de Salud y Seguridad, una bebida alcohólica, o estupefaciente de cualquier clase, y ya sea vendió, entregó, o de alguna otra manera proporcionó a una persona otro líquido, sustancia, o material y representado el líquido o material como una sustancia controlada, bebida alcohólica o estupefaciente.
- (e) Cometió, o intentó cometer robo o extorsión.
- (f) Causó, o intentó causar daño a propiedad escolar o propiedad privada.
- (g) Robó, o intentó robar objetos de propiedad escolar o propiedad privada.
- (h) Poseyó o usó tabaco, o productos que contienen tabaco o productos de nicotina, incluyendo, pero no limitándose a cigarros, puros, cigarros miniatura, cigarros de clavo, tabaco sin humo, rapé, tabaco para masticar, y betel. Sin embargo, esta sección no le prohíbe al alumno(a) el uso o posesión, si ha sido recetado médicamente para él o ella.
- (i) Cometió un acto obsceno o participó en groserías o vulgaridades de manera habitual.
- (j) Poseyó ilegalmente, u ofreció ilegalmente, arregló o negoció para la venta, objetos de parafernalia (artículos para el consumo de droga), como se definió en la Sección 11014.5 del Código de Seguridad y Salud.
- (k) Interrumpió actividades escolares, o de otra manera intencionalmente desafió la autoridad de supervisores, maestros, administradores, oficiales escolares, u otro empleado escolar ocupado/a en el desempeño de sus deberes.
- (l) Aceptó con conocimiento de causa, objetos robados de la escuela o de propiedad privada.
- (m) Poseyó un arma de fuego de imitación. Como se usa en esta sección “arma de fuego de imitación” significa una réplica de un arma de fuego que es tan sustancialmente similar en propiedades físicas a un arma de fuego de verdad, que fácilmente puede hacer creer a una persona razonable, que se trata de un arma de fuego de verdad.
- (n) Cometió o intentó cometer un ataque sexual como se define en la Sección 261, 266c, 286, 288, 288a, ó 289 del Código Penal, o cometió una agresión sexual como se define en la Sección 243.4 del Código Penal.
- (o) Acosó, amenazó, o intimidó a un alumno(a) que es testigo de la parte reclamante o testigo en un proceso disciplinario escolar con el propósito de, ya sea, impedir que ese alumno(a) sea testigo, o de tomar represalias en contra de ese alumno(a) por ser un testigo, o ambas cosas.
- (p) Ilegalmente ofreció, hizo arreglos para venta, negoció, o vendió el medicamento controlado Soma.

(q) Participó o intentó participar en novatadas. En esta subdivisión, “novatadas” significa un método de iniciación o pre-iniciación en una organización o cuerpo estudiantil, sea o no la organización o cuerpo estudiantil reconocido oficialmente por una institución educativa, lo cual es probable que cause lesiones corporales serias o degradación personal o vergüenza dando como resultado daño físico o mental a un ex-alumno, alumno actual, o futuro. Para propósitos de esta subdivisión, “novatadas” no incluye eventos atléticos o eventos escolares autorizados.

(r) Participó en acto de intimidación/abuso para propósitos de esta subdivisión, los siguientes términos tienen los siguientes significados: (1) “abuso” significa cualquier acto severo o físico significativo o acto verbal o conducta, incluyendo comunicaciones hechas por escrito o por medio de un acto electrónico, incluyendo uno o más actos cometidos por un alumno o grupo de alumnos según se definió en la sección 48900 .2, 48900.3, o 48900.4, dirigido hacia uno o más estudiantes que tiene o puede tener el efecto razonablemente pronosticado de tener el efecto de uno o más de los siguientes:

(A) Provocar en un alumno razonable o alumnos temor de daño a la persona o propiedad de ese alumno o alumnos.

(B) Causar que un alumno razonable experimente efecto substancial en detrimento de su salud física o mental.

(C) Causar que un alumno razonable experimente interferencia substancial con su desempeño académico.

(D) Causar que un alumno razonable experimente interferencia substancial en su habilidad de participar o beneficiarse de servicios, actividades, o privilegios de una escuela.

(2) (A) “Acto Electrónico” significa la transmisión, por medio de un aparato electrónico, incluyendo, pero sin limitarse a, un teléfono inalámbrico, u otro artículo de comunicación inalámbrico, computadora o localizador, de una comunicación, incluyendo, pero sin limitarse a alguna de las siguientes:

(i) Un mensaje, texto, sonido o imagen.

(ii) Un aviso de una red de comunicación social de la red, pero sin limitarse a:

(I) Aviso de o creación de una página copiada. “página copiada” quiere decir de un sitio de la Internet creada con el propósito de tener uno o más de los efectos mencionados en el párrafo (1).

(II) Creando una personificación creíble a otro alumno actual con el propósito de tener uno o más de los efectos mencionados en el párrafo (1). “Personificación creíble” quiere decir sabiendo y sin el consentimiento personificar un alumno con el propósito de abuso al alumno y tal que otro alumno razonablemente lo creería, o ha creído razonablemente, que el alumno fue o está siendo personificado.

(III) Creando un falso perfil con el propósito de tener uno o más de los efectos mencionados en el párrafo (1). “Perfil falso” quiere decir un perfil de un alumno ficticio o un perfil usando la similitud o atributos de un alumno/a actual que el alumno quien creó el perfil.

(B) Aunque se hace mención en el párrafo (1) y sub-párrafo (A), un acto electrónico no deberá constituir conducta universal exclusivamente en base de que ha sido transmitido en el internet o está actualmente publicado en el internet.

(3) “Alumno razonable” quiere decir alumno, pero sin limitarse a, un alumno con necesidades especiales, quien ejercita cuidado promedio, destreza, y juicio en conducta para una persona de su edad, o por una persona de su edad con sus necesidades especiales.

(s) Un alumno(a) no deberá ser suspendido(a) o expulsado(a) por cualquiera de los actos enumerados, a menos que este acto esté relacionado con actividades escolares o asistencia escolar, y ocurra dentro de una escuela bajo la jurisdicción del Superintendente del Distrito Escolar o del director, o que ocurra dentro de cualquier otro distrito escolar. Un alumno(a) puede ser suspendido(a) o expulsado(a) por cualquiera de los actos enumerados en esta sección y relacionados con actividades escolares o asistencia escolar, y que ocurran en cualquier momento, incluyendo, pero no limitándose a lo siguiente:

(1) Mientras esté dentro de la propiedad escolar.

(2) En el transcurso del ir o regresar de la escuela.

(3) Durante la hora del almuerzo, ya sea fuera o dentro de la escuela.

(4) Durante, o en el transcurso del ir o regresar de, una actividad realizada por la escuela.

(t) Un alumno(a) que ayuda o instiga, como se define en la Sección 31 del Código Penal, a imponer o intentar imponer daño físico a otra persona, puede estar sujeto a suspensión, pero no a expulsión, de acuerdo a lo establecido en esta sección. Excepto que el alumno(a) que ha sido juzgado(a) en el tribunal de menores por haber cometido, como ayudante y cómplice, un crimen de violencia física en el cual la víctima sufrió graves o serias lesiones corporales deberá ser disciplinado de acuerdo a la subdivisión (a).

(u) Como se usa en esta sección, “propiedad escolar” incluye, pero no se limita a, archivos electrónicos y base de datos.

(v) Un Superintendente del Distrito Escolar o Director puede proporcionar según su criterio, el uso de alternativas a la suspensión o expulsión, incluyendo, pero no limitándose a apoyo psicológico y un programa de control del temperamento, para un alumno(a) sujeto a acción disciplinaria, bajo esta sección.

(w) Es la intención del poder legislativo, que se impongan alternativas de suspensión o expulsión en contra de un alumno(a) que falte injustificadamente a la escuela, llegue tarde o de otro modo, que se ausente de las actividades escolares.



Fontana Unified School District

Every Student Successful | Engaging Schools | Empowered Communities

9680 Citrus Avenue • P. O. Box 5090 • Fontana • California 92334 5090 • (909) 357-5000 • www.fusd.net

Nondiscrimination Statement

The Fontana Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment), or bullying based on a person's actual or perceived ancestry, color, disability, race, ethnicity, religion, gender, gender expression, gender identity, immigration status, national origin, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact Equity Compliance Officer: Craig Baker, Associate Superintendent, Student Services at 9680 Citrus Avenue, Fontana CA 92335 (909) 357-5000 extension 29194 TitleIX@fusd.net; Title IX Coordinator: Caroline Labonte, Director, Certificated Human Resources, at 9680 Citrus Avenue, Fontana CA 92335 (909) 357-5000 extension 29045 TitleIX@fusd.net; and 504 Coordinator: Lauri Martin, Director, Online Learning and Alternative Programs, at 9680 Citrus Avenue, Fontana, CA 92335 (909) 357-5000, extension 29077 504Coordinator@fusd.net.

El Distrito Escolar Unificado de Fontana prohíbe la discriminación, la intimidación, el acoso (incluyendo el acoso sexual) o acoso escolar basado en lo actual o percibido de una persona como: la ascendencia, el color, la discapacidad, la raza, la etnia, la religión, el género, la expresión de género, la identidad de género, el estado migratorio, el origen nacional, el sexo, la orientación sexual o la asociación con una persona o grupo con una o más de estas características reales o percibidas. Para preguntas o quejas, comuníquese con el Oficial de Cumplimiento de Equidad: Craig Baker, Superintendente Asociado de Servicios Estudiantiles en 9680 Citrus Avenue, Fontana CA 92335, (909) 357-5000, EXT 29194, TitleIX@fusd.net y la Coordinadora del Título IX: Caroline Labonté, Directora de Recursos Humanos Certificados, en 9680 Citrus Avenue, Fontana CA 92335, (909) 357-5000, EXT 29045, TitleIX@fusd.net; y Coordinador de la Sección 504: Lauri Martin, Directora, Programas en Línea y Alternativos, en 9680 Citrus Avenue, Fontana, CA 92335 (909) 357-5000, extensión 504Coordinator@fusd.net.

BOARD OF EDUCATION

Joseph "Joe" Armendaraz
Adam P. Perez
Jennifer Quezada, Ed.D.
Mary B. Sandoval
Marcelino "Mars" Serna

SUPERINTENDENT

Miki R. Inbody

Telecommunications Device for the Deaf (909) 357-5018

Board Policy for School Activities

The Board prohibits, at any district school or school activity, unlawful discrimination including discriminatory harassment, sexual harassment, intimidation, or bullying, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or any other legally protected status or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact Equity Compliance Officer: Craig Baker, Senior Associate Superintendent, Student Services at (909) 357-5000, EXT 29194, Craig.Baker@fusd.net and Title IX Coordinator: Caroline Labonte, Director, Certificated Human Resources, at (909) 357-5000, EXT 29045, Caroline.Labonte@fusd.net

School Computers

Students and parents MUST sign FUSD's "Internet Use Policy" for students to obtain access to school computers. Any student going to inappropriate web sites, downloading inappropriate materials or miss-using computer access will be subject to disciplinary action and access privileges will be revoked. If you did not receive a "Student Internet and Electronic Mail Acceptable Use Policy Signature form" in your orientation packet, please see your Guidance Tech.

Computer Technology

Computer technology has become an integral part of the curriculum. Computers are available for student use in each classroom. To assure and maintain appropriate use the following rules will be implemented:

An "Acceptable Use Policy" form **must be signed by both the student and parent/guardian** and returned to the front office. **Students who do not return the signed "Acceptable Use Policy" will not be allowed access to computers.**

- Games – use of games will not be allowed during school hours unless they are directly related, in an educational sense, to the approved curriculum.
- Vandalism – tampering of **any** kind with hardware or software will result in suspension and restitution for financial cost due to repairs.
- Any inappropriate deviation from normal school assignments (including cheating) such as but not limited to:
- Searching for, accessing, transmitting or downloading computer malware (including viruses, worms, spyware, adware, Trojan horses) or other

harmful files or programs or in any way degrading or disrupting any computer system performance

- Searching for, accessing, transmitting or downloading any materials that are in violation of the Child Internet Protection Act (CIPA)
- Transmitting or downloading confidential information or copyrighted materials or committing plagiarism
- Obtaining and/or using an anonymous e-mail site
- Selling or purchasing any illegal substance
- Threatening, harassing or making defamatory or false statements about others

Student Acceptable Use Agreement
Grades 6-12
Signature Form

LARK

Legal, Appropriate, Responsible, Kind

Each student who is authorized to use District Information Systems and his/her parent/guardian shall sign this Acceptable Use Agreement on a yearly basis as an indication that they have read and understand the agreement.

Student Agreement

I understand that I will only be able to use District Information Systems if I follow the above rules.

Student Full Name (Printed) _____

Student Signature _____

Student I.D. Number _____

Date _____

Parental Agreement

As a parent or guardian of the above-named student, I have read, understand, and agree that my student shall comply with the principles outlined by LARK in the terms in the above Acceptable Use Agreement. By signing this Agreement, I give permission for my student to use District Information Systems and/or to access the school's computer network and the Internet. I agree to release from liability, indemnify, and hold harmless the school, district, and district personnel against all claims, damages, and costs that may result from my student's use of District Information Systems or the failure of any technology protection measures used by the District. Further, I accept full responsibility for supervision of my student's use of his/her account if and when such access is not in the school setting.

Parent/Guardian Name (Printed) _____

Parent/Guardian Signature _____

Parent/Guardian E-mail Address _____

Date _____

*This signed form will be entered into Q and kept in the student's cumulative folder.

Fontana Unified School District
Student Acceptable Use Agreement
Grades 6-12

LARK

Legal, Appropriate, Responsible, Kind

The Fontana Unified School District (District) supports instruction through the use of technology to provide students with access to people and material from all over the world. The District believes that information and interaction promotes educational excellence that is consistent with the goals of the District. To this end, the Board of Education encourages the responsible use of computer, telephone, and other electronic systems and resources (Information Systems) including the Internet, in support of the mission and goals of the District and its schools. The District complies with federal and state laws including, but not limited to, the Children's Internet Protection Act (CIPA), Neighborhood Children's Internet Protection Act (NCIPA), and Children's Online Privacy Protection Act (COPPA).

The District expects all students to use Information Systems, including the Internet, responsibly in order to avoid potential problems and liability. Efforts are taken to protect students from inappropriate materials, but it is impossible to completely protect students from material that is not consistent with District goals. The District may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

The use of District Information Systems is a privilege, not a right. This privilege may be withdrawn if it is not used responsibly. Each student who is authorized to use District Information Systems and his/her parent/ guardian shall sign this Acceptable Use Agreement (AUA) on an annual basis as an indication that they have read and understand the agreement.

Rights and Responsibilities

It is the policy of the District to maintain an environment that promotes ethical and responsible conduct of Information Systems activities by students. Accordingly, the District recognizes its legal and ethical obligation to protect the well-being of students and employees in its charge. To this end, the District retains the following rights and recognizes the following obligations:

1. To monitor usage and log network activity to determine, from time to time, whether specific uses of Information Systems are consistent with Board Policy 4040 and this AUA. Monitoring consists of the following:
 - a. Real-time monitoring of Internet, web, e-mail, and network activity and/or maintaining a log for later review.
 - b. Inbound and outbound District electronic mail for viruses and/or offensive material.
2. To provide guidelines and make reasonable efforts to train students in acceptable use policies and practices.
3. To remove user access to Information Systems for violation of District policy.
4. To prosecute criminal violators to the fullest extent of the law.

LARK provides general principles and guidelines that students are expected to follow:

Legal: Respect copyright laws by copying text, pictures, music, and videos only with permission, by citing where the materials were found. Permission must be obtained before taking pictures or videos of others. Illegally copied or downloaded software, files, pictures, music, videos, or games may not be used on any District computer, nor may the Information Systems including the Internet be used for any illegal purpose.

Appropriate: District Information Systems are to be used for educational purposes, and only appropriate words and images may be used and viewed. If inappropriate materials are viewed or received, it is the responsibility of the recipient to delete them. The guidelines set forth in this AUA should be followed at all times.

Responsible: Diligent care should be taken with all hardware, systems settings (including shared computer screensavers or system files), and software, so as to prevent damage, changing, or misuse, whether intentional or not. Personal information and passwords must be kept private.

Kind: Using District Information Systems including the Internet does not change our obligations to be kind to one another. Do not use the computer or Internet to treat on the rights or feelings of others when communicating online. Be polite and kind when using online communications, and tell an adult if you observe misuse of online communication that might be harmful to you or to others.

Acceptable Use

The following practices are acceptable:

1. Use District provided or personal electronic devices and the Internet to research and complete assigned classroom projects.
2. Use District provided or personal e-mail to send electronic mail to other students and staff members. The purpose of these communications should be educational. This may include collaborating with students, communicating with teachers, or submitting assignments electronically.
3. Ensure account information (i.e. username and password) is used only by the authorized student for an authorized purpose. Student shall not provide access to another individual, either deliberately or through failure to secure his/her access.
4. Student is to store information in his or her District provided storage. This storage is intended for classroom assignments and other school related materials. It should not include personal programs, files, photos, or videos.
5. Be informed that the records and/or e-mails of students that are maintained, sent, or received on any personal device that is being used for school purposes may be subject to disclosure pursuant to a subpoena or other lawful request.

Unacceptable Use

The following practices are prohibited:

1. Logging in for another student or user. All users must login under their own username and password.
2. Accessing, posting, submitting, publishing, or displaying harmful or inappropriate matter that is threatening, hateful, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political belief.
3. Bullying, harassing, intimidating, or threatening other students, staff, or other individuals ("cyberbullying").
4. Disclosing, using, or sharing personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person.

5. Downloading, copying, otherwise duplicating, and/or distributing copyrighted materials (including music or videos) without the specific written permission of the copyright owner is a violation of U.S. Copyright Laws.
6. Copying the work or ideas of another person, including copying from printed sources or downloading material from the Internet, and representing it as your own without properly citing all sources.
7. Other prohibited usage of Information Systems includes:
 - a. Bypassing the District Internet filtering system.
 - b. Use of District Information Systems to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law.
 - c. Intentionally seeking information on, obtaining copies of, or modifying the files, data, and/or passwords belonging to other users.
 - d. Hate mail, chain letters, harassment, discriminatory remarks, privacy, obscenity, and other offensive, antisocial behaviors.
 - e. Accessing of social networks, such as, but not limited to, Facebook.
 - f. Disruptive use of systems by others. Hard ware and software shall not be destroyed, modified, or abused in any way.

Consequences for Violations

Violations of the law, Board policy, or this agreement may result in revocation of a student's access to District Information Systems and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

Disclaimer

The District is not responsible for any damages students may suffer, including loss of data resulting from delays, non-deliveries, or service interruptions caused by student's own negligence, errors or omissions.

Resources for Parents/Guardians

Net Cetera booklet "Chatting with Kids About Being Online" available online at <http://www.fusd.net/departments/Technology/security/parents.stm>.

Tips for Protecting Kids Online available online at <https://www.ourguardonline.gov/topics/protect-kids-online>.

Privacy and Internet Safety for Parents available online at <https://www.common SenseMedia.org/privacy-and-internet-safety>.



EMERGENCY PROCEDURES

Quick Reference for Students

- Stay calm.
- When a disaster strikes, an alarm/announcement will be made.
- A plan for vacating the rooms is posted in a conspicuous place in every room.
- Listen to your teacher and staff members for instructions.
- Stay with your class and evacuate to your designated area when instructed to do so.
- Your teacher will take attendance to make sure everyone is accounted for.
- Once there is an all clear bell or announcement, students will be return back with their class using the same route they used when they evacuated the class.
- Students will only be released to persons authorized on the student's emergency file.
- If the situation allows, parents will be notified of emergency situation and procedures through a Teleparent telephone call.
- Students and parents are encouraged to set up an emergency pick up location near the Birch campus.



Lockdown Procedures

- Immediately enter into the nearest classroom.
- You are not allowed to leave the classroom under any circumstances until instructed to do so.
- Stay away from windows and doors.
- Avoid using cell phone and electronic devices to free up communication lines.



Exceptions To Normal School Plan If The Disaster Were To Occur:

1. BEFORE SCHOOL – Staff and students would report to the evacuation area and find the Academic Area where they would normally have their FIRST PERIOD class or assigned work area.
2. AFTER SCHOOL – Staff and students would report to the evacuation area and find the Academic Area where they would normally have their SEVENTH PERIOD class or assigned work area.
3. DURING LUNCH – Staff and students would report to the evacuation area and find the Academic Area where they would normally have their FOURTH PERIOD class or assigned work area.
4. DURING PASSING PERIOD – Staff and students would report to the evacuation area and find the Academic Area where they would normally have their NEXT ATTENDED PERIOD or work area. If a teacher does not have a scheduled class, report to the Command Center.
5. STAFF: DURING YOUR PREP OR RELEASE PERIOD – Help evacuate students in your vicinity, then report to the Command Center.



FONTANA UNIFIED SCHOOL DISTRICT LOCK DOWN PROCEDURES

Campus lockdowns may be called by school officials or other agencies. Some examples include but are not limited to:

- Principal or other staff member with knowledge of an immediate threat to the campus or those persons on the campus.
- Law enforcement, based on activities in or around the school that may pose a threat to the school.
- FEMA-based on information of a threat or weather emergency.

Lockdowns may be called for a variety of reasons, including but not limited to:

- Human threat such as an active shooter or suspected criminal fleeing from police
- Bomb threat
- Known weapon on campus
- Hazardous materials (Haz Mat) incident
- Ongoing campus disturbance or threatened campus disturbance

Fontana Unified School District Lock Down Procedures

1. Make a radio or PA notification and/or verbal contact with staff
2. **CALMLY** announce "Attention students and staff: The campus is in lock down until further notice. Please implement your lockdown procedures. Students are to remain in class" (or "students shall return to their previous class" if lock down occurs during a passing period or lunch period).
3. Contact School Police using your emergency radio or call extension 5020. Explain the situation clearly; **DO NOT USE CODES**
4. If safe, campus security or administrators should sweep common areas and hallways and direct or usher students into a classroom or identified "safe zone."
5. Identify and log students in "safe zones" for later identification
6. Campus security will take extra care to ensure "special needs" students are protected and secured.
7. When possible, identify and assist substitute teachers
8. All perimeter gates surrounding the campus shall be secured

9. Teachers and students should lock down in classroom from the inside
10. Blinds should be drawn and lights turned out
11. Order students to remain silent and remind students that discipline will be severe for failure to cooperate during a campus lockdown or other emergency
12. Do not allow cell phone use by students
13. Do not allow use of television or radio. Keep students calm and do not share information with them that will create panic and anxiety
14. Ensure students and staff remain away from and not visible through windows. Have them sit on floors and up against walls if necessary.
15. Account for students and report status to administration if possible
16. Do not call the main office for updates on the situation
17. No one is allowed to leave or enter the classrooms, offices or campus grounds
18. Ignore fire alarms
19. Lockdown may be ended **ONLY** by known administrator or law enforcement officer going door to door. This may require sliding identification under doors if any doubt exists. Restrict the ability to end a lockdown to a small number of key personnel.
20. Do not make parental contact until situation has stabilized and it is allowable to pick up students or when it is apparent the lockdown will last for an extended period of time

- **Lockdown procedure drills should be conducted quarterly at a minimum and should include students**
- **These lockdown procedures shall be distributed to local law enforcement agencies likely to be involved with FUSD during a lockdown situation**

