

BOARD OF EDUCATION MEETING PACKET

November 4, 2024

7:00pm

Bates Boardroom



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below. Upon request to the Superintendent the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

MEETING AGENDA

- A. CALL TO ORDER – Roll Call
- B. MEETING MINUTES (10/21/2024)
- C. APPROVAL OF AGENDA
- D. SCHOOL PRESENTATIONS
 - 1. Bond Steering Committee
- E. [PUBLIC PARTICIPATION](#) (up to ~30 minutes/max 5 per person)
- F. ADMINISTRATIVE & BOARD UPDATES
 - 1. Superintendent
 - 2. Board President
 - 3. Student Representatives
- G. CONSENT ITEMS – none
- H. ACTION ITEMS
 - 1. 21f Plan Approval
- I. DISCUSSION ITEMS
 - 1. Bond and Facility Improvement Discussion
- J. [PUBLIC PARTICIPATION](#) (up to ~15 minutes/max 3 per person)
- K. BOARD COMMENTS
- L. INFORMATION ITEMS
 - 1. SEAB Minutes 10/16/2024
- M. CLOSED SESSION – none planned
- N. ADJOURNMENT

[CALENDAR](#)

- *November 18, 2024 - Community Chat - 6:15 pm -6:45 pm Bates Boardroom
 - *November 18, 2024 - Board Meeting - 7:00 pm Bates Boardroom
 - *December 16, 2024 - Board Meeting - 7:00 pm Bates Boardroom
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Public Participation Policy 2504: *Those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.*

BOARD OF EDUCATION MEETING NOTES
NOVEMBER 4, 2024

A. CALL TO ORDER

1. Roll Call

B. MEETING MINUTES

- * An appropriate motion might be, "I move that the Board of Education approve the attached meeting minutes from October 21, 2024 as presented/amended."

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

- * An appropriate motion might be, "I move that the Board of Education approve the agenda as presented/amended."

D. SCHOOL PRESENTATIONS

1. Bond Steering Committee

One of the Board's adopted strategic goals concerned Facilities Planning:

The district will conduct a comprehensive analysis of current/future facility needs, which shall include a 10-year facilities study and analysis of environmental and sustainability impacts.

In July, the District sent out a call for community members, parents, and staff who might be interested in serving on the Bond Steering Committee. The facility study was complete at the end of the summer. Since the end of August, the BSC has met five times to review, discuss, and help prioritize facility improvements that will maintain existing facilities and envision adaptations or new facilities to support students and the community. Tonight they will present their work.

E. PUBLIC PARTICIPATION (full guidelines at link)

Each speaker is allotted a maximum of 5 minutes for a total of approximately 30 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce their name and district of residence and indicate if they represent any organization or agency. No person may speak more than once on the same subject during a single meeting nor yield their time to another speaker. The Board does not respond to comments during the meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a [public comment form](#) available at the meeting entrance and on our website.

F. ADMINISTRATIVE & BOARD UPDATES

1. Superintendent
2. Board President
3. Student Representatives

G. CONSENT ITEMS – none

**BOARD OF EDUCATION MEETING NOTES
NOVEMBER 4, 2024**

H. ACTION ITEMS

1. 21f Plan Approval

Under Section 21f of the State School Aid Act (MCL 388.1621f), school districts may provide up to 15 days of virtual instruction. This is allowed if the district has developed a virtual instruction plan, obtained approval from the Board of Education, and notified affected students and their parents or legal guardians in advance.

Your packet includes a virtual instruction plan which meets these requirements. It will only be used for seniors on testing day at the high school. This plan does not represent any change to DCS practice, but formalizes the process for transparency and accountability purposes. This item was previously discussed at the October 21, 2024 meeting and has been edited according to that discussion and consultation with our auditors.

* An appropriate motion might be, "I move that the Board of Education approve the attached Virtual Learning Plan dated 11-4-2024 for the 2024-2025 school year."

I. DISCUSSION ITEMS

1. Bond and Facility Improvement Discussion

Earlier in the evening, the Bond Steering Committee will have shared their work. This is an opportunity for the Board to discuss that presentation.

J. PUBLIC PARTICIPATION (up to ~ 15 minutes/max 3 per person)

Each speaker is allotted a maximum of 3 minutes for a total of 15 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce their name and district of residence and indicate if they represent any organization or agency. No person may speak more than once on the same subject during a single meeting nor yield their time to another speaker. The Board does not respond to comments during the meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a [public comment form](#) available at the meeting entrance and on our website.

K. BOARD COMMENTS

M. INFORMATION ITEMS

1. SEAB Minutes 10/16/2024

N. CLOSED SESSION - none planned

O. ADJOURNMENT

**DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING MINUTES
OCTOBER 21, 2024**

A. CALL TO ORDER – 7:00pm

1. Roll Call

Members Present: Daniel Alabré, Brian Arnold, Elise Bruderly, Mara Greatorex, Jennifer Kangas, Dick Lundy, Melanie Szawara; Student Representatives Marty Watson and Claire Beneteau

Members Absent: none

Administrative & Supervisory Staff: Christie Bueche, Ryan Bruder, Barb Leonard, Craig McCalla, Melanie Nowak, Hope Vestergaard

DEA: Jessica Baese

Guests: Mike Cipolla, Dawn Gilbert, Jenni Davis

B. MEETING MINUTES

Melanie Szawara made a motion to approve the meeting minutes from 9/23/2024 as presented. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Melanie Szawara made a motion to amend the agenda to move *Action Item 4, 21fPlan Approval* to Discussion and approve the agenda as amended. Jennifer Kangas seconded the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS

1. Audit Presentation

Kim Lindsay of Rehmann shared the 2023-2024 fiscal year audit results. The District received an unmodified “clean” opinion with no findings or reportable conditions on financial reporting.

2. National Principals Recognition Month

Executive Director of Human Resources Barb Leonard shared a statement from the District to all the building principals thanking them for their dedication and leadership. Trustees had sent signed thank you notes to all the principals, which accompanied a token gift from the District.

E. PUBLIC PARTICIPATION – none

F. ADMINISTRATIVE & BOARD UPDATES

1. Superintendent Update.

a. Principal for Operations Craig McCalla updated the Board on facilities project statuses: the Wylie pool is operational and being used while final tweaks are implemented; the temporary MC chiller has been removed as heating season begins; the new chiller is installed and the final hook-up should be completed in the next two weeks; the flex space at DHS looks great and is receiving finishing touches; the building automations are almost complete with only DHS remaining; the solar system is operational and only awaiting DTE to sort out their in-house approvals.

**DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING MINUTES
OCTOBER 21, 2024**

b. McCalla also provided a brief update on the Bond Steering Committee’s work to date. The Committee has worked with architects and builders to review and prioritize facility work based on immediate needs and expected 1-, 5-, and 10-year life cycles. The Bond Steering Committee will present their work at the November 4, 2024 regular meeting.

2. Board President Update

Board President Elise Bruderly noted that Community Chats have been scheduled for November 18th and December 16th so that trustees can check their availability and sign up, if interested.

3. Student Representative Update

Claire Beneteau noted that girls golf took second place in the state with Avery Manning taking first; field hockey is going to state semi-finals; tennis is done for the season. She also mentioned that she placed in a weekend debate tournament and that the Drama Fall production is happening Oct 25-27th. Marty Watson noted that cross country regionals are coming up; there will be another advisory period this Friday; students are interested to see how the advisory period evolves with suggestions from students and teachers. He also noted that this is Chelsea week with the Dig Pink Volleyball match scheduled for Thursday, the big football match up Friday, and the Ed Foundations competition culminating at the football game. He pointed out that the freshman football team remains undefeated and the bands are putting on a “Glow Show” event at Al Ritt this week.

Elise Bruderly thanked the students for their work hosting the board candidate forum.

Trustees asked clarifying questions about the advisory period.

G. CONSENT ITEMS

Melanie Szawara made a motion that the Board of Education approve the consent items in bulk. Brian Arnold seconded the motion. **Motion Carried (unanimous).**

- a. The Board received the September budget report.
- b. The Board offered Will Floss a probationary teaching contract for the 2024-2025 school year.

H. ACTION ITEMS

1. Accept Audit Report

Dick Lundy made a motion that the Board of Education accept the 2023-2024 financial audit. Melanie Szawara seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

**DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING MINUTES
OCTOBER 21, 2024**

2. Insulin Lawsuit

Brian Arnold made a motion that the Board of Education approve the attached resolution authorizing the Superintendent to engage Frantz Law Group to represent the District in the class action insulin lawsuit. Melanie Szawara seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

3. CPA Tech Purchase

Melanie Szawara made a motion that the Board of Education approve the purchase of a long throw projector and screen installation from telsystems for a base bid of \$82,767.44 with a contingency of \$16,553.49, for a total of \$99,320.93. Mara Greatorex seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

4. SEAB Appointments

Daniel Alabr  made a motion that the Board of Education appoint Denise Kasischke, Eric Tamme, and Violet Vrsek to the Sex Education Advisory Board. Melanie Szawara seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

I. DISCUSSION ITEMS

1. Facility Study Update

Dr. Timmis shared a preliminary draft presentation of the facility study findings. The study was conducted to determine the state of district facilities as well as examine ways that facilities can support the District's strategic educational goals. Key topics include work needed on an immediate, short-term, and long term basis; life expectancy of facilities; prioritization criteria; and estimated costs. Trustees had the opportunity to ask questions and clarify the planning process. The district is near completion of the scope of work and funds from the 2017 Bond Proposal. At the next meeting, the Board will hear a presentation from the Bond Steering Committee regarding the needs and a vision for a scope of future work.

2. 21f Plan

Executive Director of Instruction Ryan Bruder shared with the Board the MDE requirement that district school boards annually approve a virtual learning plan. As a new requirement, it was difficult for the admin team to find examples to model a plan on so they used the MDE language to draft the plan. Trustees asked if the plan must include language about possible virtual instruction on inclement weather and professional development days as allowable by law and/or if the Board can specify that Dexter will only use it for testing days [which is current practice and future intent]. Admin will clarify with the auditors and return with answers.

J. PUBLIC PARTICIPATION - none

**DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING MINUTES
OCTOBER 21, 2024**

K. BOARD COMMENTS

1. Dick Lundy suggested that Trustees consider leaving their copy of the audit at the Board Offices if not needed at home.
2. Daniel Alabré thanked Craig McCalla for facility walk-throughs and said he found them to be very informative.
3. Jennifer Kangas complimented CFO Christie Bueche and the business office for their work to produce a clean audit.

L. INFORMATION ITEMS

1. Nice Job Notes – June-September 2024

M. CLOSED SESSION - none

N. ADJOURNMENT

At approximately 8:39pm, President Elise Bruderly adjourned the meeting.

MINUTES/hlv

Daniel Alabré
Secretary, Board of Education

The Following Plan is applicable for Seniors on State Testing Day when the 9th, 10th, and 11th grade students are taking the SAT, PSAT, and other standardized tests.

Background: *Under Section 21f of the State School Aid Act (MCL 388.1621f), school districts may provide up to 15 days of virtual instruction. This is allowed if the district has developed a virtual instruction plan, obtained approval from the Board of Education, and notified affected students and their parents or legal guardians in advance. The law limits the use of virtual instruction days is limited to specific scenarios: Emergency closures: Days when instruction is canceled due to circumstances beyond the control of school authorities; Student testing days: Any day when testing, including state assessments, occurs; Professional development purposes: However, the substitution of regular instructional time for these purposes is limited to not more than 30 hours. DCS will only be using virtual instruction days for seniors on state testing day.*

1. Access to Virtual Participation

- **Technology Distribution:** All students will be provided with district-issued devices (e.g., Chromebooks or iPads) based on grade level and need. These devices will ensure that students can access learning materials and participate in virtual instruction.
- **Internet Access:** Students will be able to access district WiFi and/or arrangements will be made for them to access low-cost internet or publicly available WiFi.
- **Tech Support:** A dedicated help desk will be available to support students and families with device setup, troubleshooting, and access to digital tools. Support will be accessible via phone, email, and an online ticketing system.

2. Teacher Availability and Support

- **Communication Channels:** Teachers will be available to students through multiple platforms, including email, video conferencing (via Zoom or Google Meet), phone calls, and chat platforms.
- **Office Hours:** Teachers will maintain daily office hours for one-on-one or group support. These hours will be communicated to students and families at the start of the semester, ensuring accessibility during consistent blocks of time each day.
- **Response Time:** Teachers will respond to student and parent inquiries within 24 hours during school days, providing timely feedback and support.

3. Support for All Learners

- **Individualized Support:** Students with IEPs, 504 plans, and EL students will receive accommodations as outlined in their plans. Virtual learning accommodations may include extended time on assignments, speech-to-text software, translated materials, and access to paraprofessionals or support staff via video calls.

- **Specialized Services:** Speech therapists, occupational therapists, and other specialized service providers will continue to offer services virtually where possible. Case managers will maintain regular contact with families to ensure all necessary supports are in place.
 - **Accessibility Tools:** All online learning platforms will be compliant with ADA guidelines to ensure accessibility for students with disabilities. Training will be provided to students and families on using accessibility tools.
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4. District-Level Commitments

- **Approval and Record-Keeping:**
 - The virtual learning plan will be formally approved by the Dexter Community Schools Board of Education. Board minutes documenting the approval will be kept on file.
 - Any amendments or updates to the plan will be recorded and archived.
- **Communication to Families:**
 - The virtual learning plan will be communicated to students and their families via multiple channels: email, district website, and physical letters (where necessary). A dedicated section on the district website will contain all relevant documents, FAQs, and support contacts.
 - A notification record (copies of emails, letters, and postings) will be maintained by the district's central office for future reference and compliance.
- **District Calendar:**
 - The official school calendar will include designated virtual learning days. These days will be used for: state and district-level testing only.

Dexter Community Schools
SEX EDUCATION ADVISORY BOARD



Sex Education Advisory Board Meeting Minutes
Dexter High School - Conference Room
10.16.24

Present: Ann Pregont, Ryan Bruder, Crystal Zurek, Kaela Laurin, Cole Doty, Anne Scruggs, Kim Kirkey, Dr. Laura Babe, Dr. Randy Desrochers, Mutheu Esilaba, Lauren Preston, Kari Reschke, Penni Jones
Absent: Amy Reiser, Dr. Jessica Fealy, Dan Trevisan
Guests Present: Ashley Logan

- 1) Meeting Minutes from 5.22.24
 - a) **Motioned by Dr. Randy Desrochers**
 - b) **Seconded by Anne Scruggs**
- 2) Approval of Agenda
 - a) **Motioned by Kim Kirkey**
 - b) **Seconded by Laura Preston**
- 3) Public Participation
 - a) Ashley Logan shared information and her desires for the SEAB to consider moving reproductive health lessons to the third grade, or earlier, in response to the percentage of early and very early (prior to age 9) menarche. Ms. Logan distributed an informational flier with additional information.
- 4) Discussion Items
 - a) SEAB Goals
 - Goals Chosen/Created as a Group for Action:
 - *Our goal is to create and administer stakeholder and student surveys by April 3rd, 2024, and analyze the data by May 22nd, 2024.*
 - Action steps:
 - Expedited MiPhy if possible - Administration
 - SEAB members will draft 3 questions for student and parent surveys
 - Draft stakeholder and student surveys - SEAB Committee
 - Find out survey requirements - Ryan Bruder
 - *Our goal is to have curriculum alignment and consistency across grades with the addition of updated content by January 2025.*
 - Action steps:
 - Review the scope & sequence of the current curriculum by May 2024
 - Choose a rubric for curricula review
 - Incorporate data from stakeholder and student surveys



- Review available potential curricula
 - Settle on a curriculum to bring to the Board of Education for adoption
- b) 24-25 Curriculum Review Proposal
- i) Tools: [HIV/STD and Sexuality Education Review Tool](#)
 - ii) Resources:
 - (1) Current DCS Programming
 - (2) Michigan Model for Health
 - (3) Puberty the Wonder Years
 - (4) 3 R's: Rights, Respect, Responsibility
 - iii) Process:
 - (1) DCS Health Teachers Review using [HIV/STD and Sexuality Education Review Tool](#).
 - (2) DCS Health Teachers make a recommendation to SEAB.
 - (a) DCS Health Teachers
 - (b) Ryan Bruder and Ann Pregont - Process
 - (c) Danielle Dros - Sex Education Regional Coordinator/Expert
 - (3) SEAB reviews recommendation, makes any appropriate modifications and
 - (4) SEAB approves to recommend to the DCS BOE
 - iv) Timeline: **May need to adjust**
- 5) Action Items
- a) Concerns were raised by a member of the SEAB that the proposed plan found above had not been discussed nor acted on by the SEAB in its entirety. The SEAB members present at the 10.16.24 meeting had an opportunity to further discuss the plan as proposed, which ultimately resulted in a motion by Dr. Laura Babe for the DCS SEAB to follow the 24-25 Curriculum Review Process, as outlined above. The motion was carried unanimously.
- 6) Future Business
- a) For the November 6th meeting, SEAB Chairs will work to acquire digital access to the curricular resources that are to be reviewed. Time will be spent reviewing the results of the DCS SEAB Survey which was administered in the Spring of 2024. The DCS SEAB will work to provide a "charge" for the DCS Health Teachers who will be participating in the Sex Education Curriculum Review in November.