

**FONTANA UNIFIED SCHOOL DISTRICT  
JOB DESCRIPTION**

**TITLE:** Center Monitor

**CATEGORY:** Hourly, On-Call, As Needed

**REPORTS TO (BY TITLE):** Site Administrator

**SALARY SCHEDULE/RANGE:** Minimum Wage

**WORK YEAR:** N/A

**SUPERVISION:** N/A

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**POSITION DESCRIPTION**

**DUTIES AND RESPONSIBILITIES (ESSENTIAL JOB FUNCTIONS)**

Duties may include, but are not limited to the following:

1. Direct or oversee the activities of preschool children.
2. Follow program policies regarding check-in and check-out of children.
3. May work with children with special needs, i.e. physically or emotionally handicapped.
4. Demonstrate appropriate behavior management techniques to use with preschool-age children.
5. Be familiar with licensing rules and regulations.
6. Understand the needs of young children and possess a genuine liking for children.
7. Communicate with children and motivate them to participate in learning activities.
8. Direct or oversee the activities of children enrolled in the Early Education program.
9. Establish and maintain cooperative working relationships with staff, children, and parents.
10. Establish and maintain a safe and healthful environment.
11. Follow oral directions.

**JOB REQUIREMENTS**

Skills:

Knowledge of:

Ability to:

Physical Requirements:

Work Environment:

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### **MINIMUM QUALIFICATIONS**

Experience:

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Education:

- Completion of the twelfth grade or equivalent.

### **DESIRED QUALIFICATIONS**

Experience:

- Bilingual (Spanish speaking) preferred.

### **NECESSARY MATERIALS**

License:

- Valid First Aid and CPR Certificates issued in conformance with the American Red Cross recommendations and guidelines for CPR, first aid, and emergency care.

Materials:

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Approved:

Revised: