



COMPTON UNIFIED SCHOOL DISTRICT

Business and Administrative Services Division
Purchasing, Contracts, Reprographics, & Warehouse Department

BULLETIN NO. 24/25-1007

October 18, 2024

TO: Department Heads, Principals, Administrators, and Supporting Staff

FROM: Contracts Analyst, Purchasing Department – K. Davila

RE: AGREEMENTS AND CONTRACTS - WEBINAR SCHEDULE (24/25FY)

CUSD Employees,

The Purchasing and Contracts Desk will be hosting one-hour webinars on **Agreements and Contracts**.

Topics to discuss: BoardDocs submissions, agreement packets, insurance requirements for vendors doing business with CUSD, Contract-related requisitions, and more.

All sessions will be held on Thursdays at 11 a.m. for one hour on the following dates:

October 24th, and 31st
November 7th, 14th, and the 21st
December 5th, 12th, and 19th

Each session will be for one hour; a 40-minute presentation followed by 20 minutes Q&A

Microsoft Teams

Meeting ID: 234 793 635 431

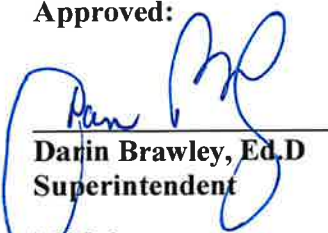
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****Starting January 2025 there will be a session every second Thursday of the month at 11 am****

****This Bulletin expires July 31st, 2025****

If you have any questions, please email Kimberly Davila, Contracts Analyst kdavila@compton.k12.ca.us.

Approved:


Darin Brawley, Ed.D
Superintendent

MS/kd