

AGENDA

Regular Meeting of the St. Mary Parish School Board
Thursday, September 12, 2024, 5:30 p.m.
Evans Medine Meeting Room
474 Hwy 317, Centerville, LA 70522

School Board

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| I: Ms. Guienzy M. Brent | VII: Mr. Murphy J. Pontiff, Jr. |
| II: Ms. Tammie L. Moore (Vice-President) | VIII: Mr. Chad M. Paradee |
| III: Mrs. Lindsey T. Anslem | IX: Mrs. Alaina L. Black (President) |
| IV: Ms. Debra R. Jones | X: Mr. Andrew V. Mancuso |
| V: Mrs. Ginger S. Griffin | XI: Mrs. Rhonda R. Dennis |
| VI: Ms. Marilyn P. LaSalle | |

Buffy S. Fegenbush, Ed. D., Secretary-Treasurer
Hammonds and Sills, Attorney to the Board
Elodie Stewart, Executive Assistant to the School Board/Superintendent

Administration

Buffy S. Fegenbush, Ed. D., Superintendent
Rachael Sanders, Ed. D., Assistant Superintendent of Operation
Alton Ray Perry, CPA, Chief Financial Officer

Opening

Meeting Called to Order.....Mrs. Black
Roll Call.....Dr. Fegenbush
Invocation.....Mr. Holmes
Pledge of Allegiance to The Flag of the United States of America.....Mrs. Black

Appearances:

Recognition of newly appointed positions.....Ms. Estay
Recognition of Ms. Guienzy M. Brent for being an unopposed candidate for District I
School Board Member.....Mrs. Black
Provide information on school-based health clinics in St. Mary Parish Schools.....Dr. Gary Wiltz
Teche Action Clinic
Approval of Amended Agenda.....Mrs. Black
Approval of Official School Board Minutes.....Mrs. Black
Regular Meeting: August 8, 2024

Approval of Consent Agenda.....Mrs. Black

The items preceded with an asterisk will constitute the Consent Agenda with Board Members being able to remove any items so desired from the Consent Agenda at the Board Meeting. All remaining items will constitute the finalized Consent Agenda and be voted on all together.

New Business

Personnel:

1. *Review policies from Forethought Consulting as revised by Hammonds
and Sills.....Ms. Estay
 - A. *Qualifications for School Board Members (ABCB)
 - B. *School Board Member Continuing Education (BBBC)
 - C. *Notification of School Board Meeting (BCBB)
 - D. *Contracts and Compensation (GBA)
 - E. *Sick and Extended Leave (GBRIB)
 - F. *Employee Sick Leave Bank (GBRIBB)
 - G. *Corporal Punishment (JDA)
 - H. *Student Healthy Services (JGC)
 - I. *Immunizations (JGCB)
 - J. *Administration of Medication (JGCD)
 - K. *Behavior Health Services for Students (JGCFA)
 - L. *Gifts and Donations (DFK)

2. *Approval of updated job descriptions.....Ms. Estay
 - A. *Agriculture Teacher
 - B. *Audiologist
 - C. *Bus Foreman
 - D. *Computer Technician I
 - E. *Computer Technician II
 - F. *Coordinator of Pupil Appraisal Services/504
 - G. *Elementary Literacy Coach
 - H. *Lead Computer Technician
 - I. *Licensed Practical Nurse (LPN)
 - J. *Maintenance Technician 3
 - K. *Maintenance Technician 4
 - L. *Maintenance Technician 4 – Assistant Warehouse Foreman
 - M. *Maintenance Technician 5
 - N. *Maintenance Technician 6 – Warehouse Foreman
 - O. *Maintenance Technician 7 – Electrical
 - P. *Maintenance Technician 7 – H.V.A.C.
 - Q. *Maintenance Technician 8 – District Foreman
 - R. *Maintenance Technician 9 – Assistant to the Director of Maintenance
 - S. *Occupational Therapist
 - T. *Paraprofessional
 - U. *Physical Therapist

- V. *School Food Service Cafeteria Manager
- W. *School Food Service Technician
- X. *Special Education Gifted and Talented Liaison
- Y. *Speech-Language Pathologist
- Z. *Speech-Language Pathologist Assistant

3. Approve resolution adopting operating budget of revenues and expenditures for fiscal year ending June 30, 2025.....Mr. Perry
4. *Permission to submit the Annual Financial Report (AFR) to the State of Louisiana Department of Education for the year ending June 30, 2024.....Mr. Perry
5. *Approve banking resolutions authorizing signatories at various schools as a result of recent appointments.....Mr. Perry
6. Receive update regarding 2025 Commercial Group Health plan renewal and take appropriate action.....Mr. James Perez
7. Receive 2025 MAPD plan renewal and take appropriate action.....Mr. James Perez
8. Approve casualty insurance for year commencing October 1, 2024.....Norris Consulting
9. *Proclamation(s):
 - A. *National School Lunch Week (October 14-18, 2024).....Ms. Mitchell
 - B. *White Cane Awareness Day (October 15, 2024).....Ms. Mitchell
 - C. *Red Ribbon Week (October 23-31, 2024).....Ms. Mitchell
 - D. *National School Bus Safety Week (October 21-25, 2024).....Ms. Mitchell
 - E. *National Bullying Prevention Month (October 2024).....Ms. Mitchell
 - F. *Learning Disabilities Awareness Month (October 2024).....Ms. Mitchell
 - G. *National Hispanic Heritage Month (September 15-October 15, 2024).....Ms. Mitchell
 - H. Digital Citizenship Week Proclamation (October 14-18, 2024).....Ms. Ransonet
10. *Request for Disposal and Weeding of Library Materials for the 2024-2025 school year.....Ms. Ransonet
11. *Field Trips.....Dr. Sanders
 - A. *Franklin High School, Future Farmers of America (FFA) Organization traveling to Jackson, Mississippi for a Youth Expo. on December 12, 2024.
12. Discuss and take necessary action on bids received for Track and Field Improvements at Franklin High, Patterson High, and Berwick High Schools.....Mr. Reid Miller
13. Award substantial completion to Morgan City High School Stadium Renovations.....Mr. Carl Blum
14. Accept change order #2 for Reroofing Phase 1 at Berwick High School, Berwick Junior High School and Patterson High School in the amount of \$15, 934.43 using ESSER Funds.....Mr. Carl Blum
15. Discuss and take necessary action regarding bids for Morgan City High Bus #205.....Mr. Wiese
16. Consider funding M. E. Norman Elementary School exterior facelift and painting for an estimated cost of \$175,000.....Mr. Wiese

- 17. Memorandum of Understanding between St. Mary Parish School Board and St. Mary/Vermilion CAA Head Start Program with provisions of Public Law 102 – 119 (The Individuals with Disabilities Education Act) and Public Law 97 – 35 (Federal Head Start Act).....Ms. Almetra Franklin
St. Mary CAA Head Start Administrator
- 18. Memorandum of Understanding between St. Mary/Vermillion CAA Head Start Program and St. Mary Parish School Board.....Ms. Almetra Franklin
St. Mary CAA Head Start Administrator
- 19. Accept the resignation of Mr. Murphy Pontiff, Jr., school board member of District VII effective September 30, 2024.....Mrs. Black

Reports

Committee:

- 1. Set time and date for Special Education Advisory Committee Meeting.....Ms. McClarity
- 2. Set time and date for Policy Committee Meeting.....Mr. Mancuso

Staff:

- 1. Chief Financial Officer’s Report.....Mr. Perry
 - A. Sales Tax Update
 - B. Financial Statements (Major Funds Only)
 - C. Other Significant Items

Superintendent’s Report.....Dr. Fegenbush

Closing

Resolution of Respect.....Ms. Estay

Adjournment.....Mrs. Black

Notice:

In compliance with the Americans with Disabilities Act, the Evans Medine Meeting Room is wheelchair accessible and disabled parking is available at the Central Office Complex parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Superintendent’s Office at (337) 836-9661 or fax (337) 836-5461. Notification 72 hours prior to the meeting will enable the School Board to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II}

Public Participation

A public comment period shall be held before any vote is taken on an agenda item. Public participation policy (BCBI) addresses specific procedures on public participation: <http://www.stmaryk12.net/SMPpublicparticipation>