

MINUTES



**Addison Central School District
Executive Committee
Committee Meeting
Monday, October 21, 2024, 4:00 pm - 5:30 pm
49 Charles Avenue
Middlebury VT
05753**

ACSD District Vision and Mission

OUR VISION

Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

In Attendance

Barbara Wilson; Mary Heather Noble; Suzanne Buck; Wendy Baker

- A. Call to Order Upon Reaching A Quorum 2 min
Meeting called to order at 4:34 p.m.
 - 1. Introductions – Board members, Administrators and Staff
Courtney Krahn, ACSD Director of Teaching and Learning attended executive session to report student achievement data by school, per 1 VSA Section 313 (a) (7).
- B. First Public Comment Period 5 min
No public comment.
- C. Recommendation to Approve Minutes from 10/7/2024 2 min
Motion to approve minutes from October 7, 2024.
Move: Suzanne Buck Second: Mary Heather Noble Status: Passed
- D. Executive Session(s): Board Member Performance 1 VSA 313(a) (3) and Board Member Disciplinary Action 30 min
Executive Sessions for Agenda Items D and E were combined. Entered Executive Session at 4:05 p.m. Exited Executive Session and re-entered Open Session at 6:16 p.m.
Motion to enter Executive Session for Board Member performance per 1 VSA Section 313 (a) (3) and possible Board member disciplinary action per 1 VSA Section 313 (a) 4.
Move: Suzanne Buck Second: Mary Heather Noble Status: Passed
- E. Executive Session: Exempt Public Records - 1 VSA 313(a)(6) 30 min

Executive Sessions for Agenda Items D and E were combined. Entered Executive Session at 4:05 p.m. Exited Executive Session and re-entered Open Session at 6:12 p.m.

Motion to enter Executive Session for review of Student Achievement data per school per 1 VSA Section 313 (a) (6).

Move: Suzanne Buck Second: Mary Heather Noble Status: Passed

F. Committee Discussion

20 min

1. Board Voicemail

Mary Heather Noble reported that she had checked the Board voicemail on October 21, 2024 and that there were no new messages.

2. Education Delivery and Funding Report

The Committee agree to postpone this to another meeting. The topic will come up during the VSBA update at the October 28, 2024 full Board meeting.

3. October 28th Board Agenda Creation

The Committee reviewed the draft agenda for the October 28, 2024 full Board meeting. Important highlights:

- The EDGENOMICS presentation will be moved to the November 25, 2024 Board meeting.
- The VT Education and Funding Report will be an agenda item for the November 11, 2024 Board meeting. Board members will be reminded to read and review it at the October 28, 2024 meeting. This will give members ample time to digest and bring questions.
- An Executive Session will be added to the end of the October 28, 2024 meeting agenda (before Board reflection) per 1 VSA Section 313 (a) (3) to update the Board on the ACSEa's letter concerning Board member behavior.

Members of the Executive Committee also agreed that full Board review of student achievement data by school is imperative to understand the systemic issues regarding classroom stability, the District's current ability to fully deliver the coordinated curriculum, and impacts on student performance. This information will need to be conducted during Executive Session to protect individual students since some schools have very small grade populations. The Committee agreed to proposed Saturday, November 9th as a half-day Board retreat to review the data and incorporate the information into Strategic Plan driven budgeting. Dr. Baker will check with her staff to see if that date works and get back to Barb asap.

4. Superintendent Evaluation Next Steps

The Committee agreed to achedule another independent Executive Committee meeting to focus on how it will gather data to inform the Superintendent's first Formative Evaluation. Dr. Baker requested feedback in November, with enough comprehensive data to provide a baseline -- her preference would be to use the full evaluation tool, knowing that some indicators will be given "Needs Additional Information" this early in the process.

Barb Wilson, Mary Heather Noble, and Suzanne Buck all agreed that having full Board participation in the feedback would be favored by Board members over having the formative evaluation done only by the Executive Committee. Mary Heather agree to convert the tool into an online Google Form to help compile Board member feedback to that end. A meeting is tentatively scheduled for Tuesday, October 29th to finalize the process and identify a date to

share Formative Evaluation Feedback with Dr. Baker.

5. Board Meeting Location Recommendation from Exec Committee

Committee members agreed that the recommended Board meeting locations for the 2024-25 academic year is the MUHS library, so that remote zoom participation and meeting recording quality can be optimized. The group will look to the Communications & Engagement Committee for ways to get Board members to members towns and member schools for meaningful engagement (e.g., the October 22, 2024 community budget input meetings, the Superintendent's PTO tours, etc.).

6. Other

None.

G. Second Public Comment Period

5 min

No public comment.

H. Adjourn

Meeting adjourned at 6:57 p.m.

Motion to adjourn.

Move: Mary Heather Noble Second: Suzanne Buck Status: Passed

Total Meeting Time: 1h 34m

*Public Comment Guidelines:

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.