

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Minutes
September 18, 2024

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2024 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Tae Chang
Mr. Charles Crowley, President
Dr. Danielle Insalaco-Egan, Vice President
Mr. Drew Krasny
Mrs. Deborah Munoz-Maniscalco
Mrs. Courtney Russell
Mrs. Stacey Wunsch
Mr. Paul Wolford, Superintendent
Mr. Kevin Lane, Business Administrator/MS Director
Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs.
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:32 p.m

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:32 p.m. - NO PUBLIC COMMENT

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. 2023-2024 Multilingual Learners Access Scores - Mrs. Melissa Jackson
PowerPoint presentation on file for review in the Board Office.

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 505**
- b. **Emergency & Crisis Situations Drill Record: August**
 - Fire Drill: N/A
 - Security Drill: N/A
 - Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the August 21, 2024 Regular Business meeting.
- d. Approval of meeting minutes from the August 21, 2024 Closed Executive Session.

SUBMISSIONS AND CERTIFICATIONS:

- e. Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff
- f. 2024-2025 Gifted and Talented Report
- g. 2024-2025 Nursing Services Plan

- h. **HIB Report for August, 2024:**
 - Reported Cases: N/A
 - Number of Cases Open: N/A
 - Number of Cases Closed: N/A

D. Egan Moved, S. Wunsch Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item IX. a. through h.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			

Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/ CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	May 22, 2025	Gr. 4	New York, NY	\$6.00	J. Winik
2.	October 23, November 13, December 9, 2024, January 23, February 27, March 27, 2025 <i>back up day: 4/22/25</i>	BrainBusters Meets	Northern Valley Schools	\$0	A. Kosakowski
3.	October 25, 2024	Gr. 4	West Orange, NJ	\$17.00	D. Zukofsky
4.	November 20-22, 2024	Gr. 8	Washington D.C.	\$690.00	A. Homan
5.	October 11, 2024	Gr. 8	Demarest, NJ	\$0	J. Honovich
6.	October 16 & 30, 2024	Gr. 5 & 8	Haworth, NJ	\$0	M. Rucereto & R. Hall
7.	October 23, 2024	Debate Club	Tenafly, NJ	\$0	S. Paulillo

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the October assemblies “Be True to You” for grades Pre-K through 4, at a total cost not to exceed \$4,000.00.

S. Wunsch Moved, T. Chang Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item X. a. and b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2024-2025 school year:

1.	Camille Taveras	Student Council	\$2,017.00
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- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following 10 month certified staff assignment changes for the 2024-25 school year, pursuant to Policy 3130 Assignment and Transfer:

<u>STAFF MEMBER</u>	<u>MOVE FROM</u>	<u>MOVE TO</u>
Pam Alderton	Middle School Special Education	Pre-K Special Education
Kerry-Ann Blauvelt	Grade 4	MS Special Education
Meredith Budinich	Grade 2	Elem/MS Special Education

Jill Iela Burgy	Middle School Science	Elementary STEM
Terry Leeshock	Kindergarten	Pre-K
Angelica Talamo	Grade 1	Reading Specialist

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2024 graduate level courses for the following staff members; reimbursement to be paid at the 2024-25 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Michael Rucereto	EL 5983 Internship Experience for Educational Leadership	American College of Education
2.	Katelyn Arbadji	LEAD 5393 Teacher Leadership	American College of Education

- d. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following staff member to work for the Before and/or After School Care Program for the 2024-25 school year, at rate of \$25.75 per hour:

- Camille Taveras

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the STRONGE Teacher Evaluation System for the 2024-25 school year for all teaching staff members.

The STRONGE evaluation rubrics have four defined annual ratings: ineffective, partially effective, effective, and highly effective, which are the standards set forth in N.J.A.C. 6A:10-2.1. The evaluation rubrics for teachers, principals, vice principals, and assistant principals include all other relevant minimum standards set forth in N.J.S.A. 18A:6-123 (P.L. 2012, c. 26, § 17c).

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	REGISTRATION COST
1.	Adrienne	December 2, 2024	Beyond Conventional:	New	\$115.00

	Huettenmoser		Empowering G&T Learners	Providence, NJ	
2.	Adrienne Huettenmoser	January 24, 2025	Promoting Inclusion: Recognizing & Addressing Bias	New Providence, NJ	\$145.00
3.	Erin Carr	October 24-25, 2024	NJALC Fall Symposium	East Windsor, NJ	\$205.00
4.	Erin Carr	February 10, 2025	Running Effective I&RS/NJTSS Meetings	New Providence, NJ	\$115.00
5.	Jill Burgy	September 27, 2024	Pillars of Computer Science - PRISM/MSU	Bloomfield, NJ	\$0

g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves an additional 2024-25 Threat Assessment Team NJDOE trained member:

- Danielle Villone

h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to chaperone the Grade 8 field trip to Washington D.C. on November 20, 21 & 22, 2024, at a rate of \$119.00 per overnight, per chaperone (2 nights each):

- Alicia Kosakowski
- Joseph Ribeiro
- Michael Rucereto
- Camille Taveras
- Nurse - Outsourced Nursing Service Employee
- Kevin Lane - Administrator in Charge

i. **BE IT RESOLVED** that Employee #67402438 whose name is on file (hereinafter referred to as the “Employee”) be granted a leave of absence utilizing twenty-eight sick days from October 8, 2024 to November 19, 2024, subject to receipt of an updated letter from the employee’s physician; and

BE IT FURTHER RESOLVED that the Employee shall return to work on November 20, 2024, or on an earlier return date, subject to advance notice to the Haworth School District Administration (hereinafter referred to as the “District”), whereupon the above leave dates may be administratively adjusted as appropriate;

BE IT FURTHER RESOLVED that any requests to extend or change the terms of the Employee’s leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and employee’s contract; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from the Employee’s physician or changes to the District’s calendar.

D. Egan Moved, D. Krasny Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XI. a. through i.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of August 1, 2024 to August 31, 2024 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	8/15/2024	\$67,978.52
Board Share - FICA	8/15/2024	\$3,300.33
State Share - FICA	8/15/2024	\$1,652.51

	TOTAL:	\$72,931.36
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<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	8/30/2024	\$103,034.66
Board Share - FICA	8/30/2024	\$5,982.12
State Share - FICA	8/30/2024	\$1,652.51
	TOTAL:	\$110,669.29

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of September, 2024.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of July, 2024.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2024-2025 shared services contract with the Northern Valley Regional High School District for a part-time Occupational Therapist at total cost of \$81,941.00.
- e. **WHEREAS**, the Haworth Board of Education (hereinafter referred to as the “Board”) desires to locate Multilingual Learners (hereinafter referred to as ML) and Basic Skills Instruction (hereinafter referred to as BSI) as a shared space in an elementary classroom of the Haworth Public School (hereinafter referred to as the “School”); and

WHEREAS, the Board believes it is in the best interest of the school district to maximize efficiency by reassigning the elementary classroom located in the 4th and 5th grade wing of the school to a “dual usage” classroom for ML and for BSI (hereinafter referred to as BSI),

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

The elementary classroom is hereby reassigned to a “dual usage” classroom consisting of a classroom for BSI and a classroom for ML, subject to the approval of the Executive County Superintendent (hereinafter referred to as “ECS”). The group size of the classroom shall not exceed the maximum capacity specified in N.J.A.C. 6A:14-4.6.

BE IT FURTHER RESOLVED that the School Business Administrator is hereby directed to request approval of the ECS for the dual usage classroom. The Long Range Facility Plan shall be amended accordingly.

C. Russell Moved, T. Chang Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XII. a. through e.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

C. Crowley - asked for an explanation for Item e.

P. Wolford - it is requirement by the state to identify any spaces that we are using for dual purposes. The space gets inspected by the county to make sure it is appropriate to have two different types of curriculum being taught in the same space.

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

**HAWORTH BOARD OF EDUCATION
MINUTES - 9-18-24**

Policy or Regulation	Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P 0141	Board Member Number and Term	Revised	Recommended	August 21, 2024	September 18, 2024
P 0164.6	Remote Public Board Meetings During a Declared Emergency	Abolished	Mandated	August 21, 2024	September 18, 2024
P 2200	Curriculum Content	Revised	Mandated	August 21, 2024	September 18, 2024
P 3160	Physical Examination	Revised	Mandated	August 21, 2024	September 18, 2024
R 3160	Physical Examination	Revised	Mandated	August 21, 2024	September 18, 2024
P 4160	Physical Examination	Revised	Mandated	August 21, 2024	September 18, 2024
R 4160	Physical Examination	Revised	Mandated	August 21, 2024	September 18, 2024
R 5200	Attendance	Revised	Mandated	August 21, 2024	September 18, 2024
P 5337	Service Animals	Revised	Recommended	August 21, 2024	September 18, 2024
P 5350	Student Suicide Prevention	Revised	Mandated	August 21, 2024	September 18, 2024
P 7231	Gifts from Vendors	Abolished	Mandated	August 21, 2024	September 18, 2024
P 8420	Emergency and Crisis Situations	Revised	Mandated	August 21, 2024	September 18, 2024
P 8467	Firearms and Weapons	Revised	Mandated	August 21, 2024	September 18, 2024
R 8467	Firearms and Weapons	Revised	Mandated	August 21, 2024	September 18, 2024
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants	Revised	Recommended	August 21, 2024	September 18, 2024

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation	Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P 2365	Acceptable Use of Generative Artificial Intelligence (AI)	New	Recommended	September 18, 2024	
P 5440	Honoring Student Achievement	Revised	Recommended	September 18, 2024	

S. Wunsch Moved, D. Krasny Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XIV. a. and b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

S. Wunsch - asked for an explanation of BOE member & term policy, as well as the service animals policy.

P. Wolford - the BOE member & term policy is just revised language from the state stating that our Board consists of 7 members for 3 year terms. We haven't had a service animal request as of yet but this puts a policy in place in the event the need arises.

XV. EDUCATION

NO RESOLUTIONS

XVI. COMMITTEE REPORTS

Finance & Facilities
Curriculum & Instruction
Negotiations
Public Relations

Policy - D. Egan reported that the committee discussed how the district is going to manage AI and how the district can support the teachers and students. in discussing the Honoring Student Achievement Policy, the committee stressed the tier system. We are going to have two forms of report cards available to accommodate different high school application requirements. Students will also have a GPA available.

BCSBA/NJSBA

Haworth Home & School Association

Northern Valley Regional High School & NV Educational Foundation

Legislative Chairperson

Senior Citizens Liaison

Town Council Liaison - S. Wunsch noted that she attended the Town Council meeting and they inquired about the maintenance of the outside lights. Mr. Wolford shared that the district converted to all LED lights and the company that installed them maintains the lights when needed.

Ad-Hoc Committee Reports

XVII. OLD BUSINESS

K. Lane - shared that he held a parent meeting regarding Standard Based Report Cards to explain how they work. He noted that it was a productive meeting and the many questions asked by the parents were answered.

XVIII. NEW BUSINESS

a. 2024-2025 Board of Education District Goals Discussion

Mr. Wolford presented his ideas for the 2024-25 BOE goals to the members. He explained that he would like to continue with some of the goals from last year, as he feels they are an ongoing process. Those include the Referendum and Math & ELA performance and scores.

He would like to add a goal for the Child Study Team to provide programming prioritizing mental health.

He suggested a goal revolving around the celebration of the school's growing diversity and diverse learners.

Lastly he would like a goal focusing on a new 5-year Strategic Plan and aligning the Strategic Plan towards the other goals. He would like this goal to reference a 5 year vision and plan of the direction the Board would like to see the district go.

D. Maniscalco requested that a focus on Science be added along with Math & ELA.

Mr Wolford explained that a committee will need to be formed for the Strategic Plan which should be a collaboration of staff, BOE members, and community members.

S. Wunsch encouraged the BOE to revisit the plan every 5 years and keep the idea of it being a shared vision with all stakeholders.

P. Wolford explained that the goal is to have the plan in place for the new school year and to start working on it in January.

C. Crowley asked if an AI goal can be included somewhere within these as well?

D. Egan suggested it being included within the diversity goal.

C. Russell acknowledged that the elementary Back to School Night was very impressive.

C. Crowley concurred and shared that he received a lot of good feedback about Back to School Night.

XIX. Open to the Public on any item – 8:15 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

Close the Public portion: 8:15 p.m.

XX. MOTION TO ADJOURN

D. Egan Moved, D. Maniscalco Seconded
All in favor.

ADJOURNMENT: 8:16 p.m.

Charles Crowley, President
Haworth Board of Education

Kristi Giambona
Board Secretary