

MISSION STATEMENT: To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

REGULAR ACTION MEETING on September 26, 2024, Matawan Regional High School, 459 Atlantic Ave., Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Pell called the Regular Action Meeting to order at 6:36 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 5, 2024 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present:	Ms. Pell - President	Ms. Ascoli (Vice President)
	Ms. Feiles	Ms. Martinez
	Mr. Montone	
	Ms. Spruell	

Absent: Mr. McGovern; Ms. Skop; Ms. Werneke

Also Ms. Perez, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary
 Mr. Liebmann, Assistant Superintendent for School Administration PreK-12
 Dr. Rawls-Dill, Director of Personnel
 Mr. Rubin, Board Attorney

V. EXECUTIVE SESSION I

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez, seconded by Ms. Ascoli that the Board convene in Executive Session and approved by a unanimous voice vote at 6:37 pm.

It was moved by Ms. Feiles, and seconded by Ms. Martinez that the Board return to Open Session at 7:03 pm.

VI. MINUTES

Motion by Ms. Martinez, seconded by Ms. Spruell to approve the following minutes:

- Regular Action Meeting Minutes, August 19, 2024
- Executive Session Meetings I and II Minutes, August 19, 2024

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop				X	
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) member was absent

VII. CORRESPONDENCE TO THE BOARD

Motion by Ms. Ascoli, seconded by Ms. Feiles to approve the following correspondence:

Email received Sep 12, 2024, LOlivieri@schools.nyc.gov, regarding, “Autism Class Shut Down at MRHS”

Email received Sep 21, 2024, mcd@5dmlx.com, regarding “Concerns for student”

Email received Sep 21, 2024, mcd@5dmlx.com, regarding “Screenshots”

Email received Sep 23, 2024, smpitta74@yahoo.com, regarding “Back to school night/concerns”

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop				X	
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) member was absent

VIII. STUDENT REPRESENTATIVE’S REPORT – Lindsay Teubner

Good evening, President Pell, Vice President Ascoli, members of the Board, administrators, teachers, parents, and students. My name is Lindsay Teubner, and I am honored to serve as the student representative to the Board of Education this school year. I look forward to working closely with each school in our district to prepare monthly summaries for the board meetings, keeping our community informed and up to date on the wide array of events that take place within our schools!

To begin, the school year is off to an excellent start! Here at the high school, we are looking forward to many events in October including our largest Student Council fundraiser, a Halloween and fall festival targeted to young children and families. This event will be held October 25th and 26th from 6-10 pm in the building. More information to come! Additionally, the Week of Respect, Homecoming, and Red Ribbon Week are also on the agenda for October. These weeks are filled with fun spirit dress up days

and informative activities in the cafeteria run by our Civic Leadership students. Our Homecoming pep rally will take place October 18th where the Homecoming court will be announced. That night, our football team will take on SJV in what promises to be an exciting white-out themed game! As for academics, the high school has also just recently adopted the program 'SchoolLinks' to assist students in the college application and career research processes. Counselors will be meeting with students in the coming weeks to help us navigate this new tool.

At Cambridge Park, on September 5th, Principal Bera welcomed 250 PreK students, 46 Kindergarten students, and 63 staff members. A successful Back to School Night was held on September 17th, and over 300 parents attended! On October 2nd, the Aberdeen Fire department will be visiting Cambridge Park School to talk with the students about Fire prevention. The students will learn more about the fire trucks that help us in town. The Cambridge Park PTO has exciting events planned for this school year. Their first event is a Park Meet up tomorrow, September 27th, and they also have a Trunk & Treat/Harvest Festival planned on October 14th. PreK students will be taking their first class trip to Eastmont Orchards to pick apples on October 16th! Lastly, staff and students at Cambridge Park are looking forward to the Week of Respect October 7th-11th & Anti-Violence awareness week October 16th-20th.

Moving on, Cliffwood would like to express their gratitude for the PTO's continuous support and generosity in successfully organizing a Free School Supply Drive in which students were provided with necessities like backpacks and socks! Cliffwood's Kindergarten students went on a few trips this month including apple and pumpkin picking, as well as a trip to the Cliffwood Firehouse. These kinds of trips offer invaluable educational experiences for young learners. Cliffwood's Back to School Night on September 16th was a great success, providing families the opportunity to connect with their children's teachers and to learn more about Cliffwood's focus this year which includes the emphasis of punctuality, regular attendance, and limiting screen time before bed. Cliffwood also celebrated selected students as PAWS winners, indicating that they embody the values of their school. Ms. Pietrangelo, Cliffwood's school counselor, held an assembly in which she set positive intentions for the year. Cliffwood's PTO has been actively involved in fundraising efforts, including their recent mums sale and successful Jersey Mike's fundraiser. The community's support is greatly appreciated in these initiatives as they help to fund various programs and activities for students.

Next, Ravine Drive was excited to introduce their Roadrunner mascot during their kickoff assembly which highlighted a new Positive Behavior Intervention program called "Ravine Runs on Great Choices!" Part of the program is a chance to win books from their brand new book vending machine. 'Inchy the Bookworm Vending Machine' is located directly outside of their main office. Please be sure to check it out! Additionally, Ravine's outdoor sensory path and sensory bins have both been completed! Students have loved using these before and after school as well as during recess. Finally, Ravine is looking forward to the addition of outdoor tables to complete their outdoor classroom experience. This will provide an additional space for both learning and student regulation.

Next up, Strathmore had their picture day and a successful Back to School Night September 19th! Their first PTO meeting was held on Wednesday, the 25th. Strathmore would also like to thank their PTO for their organization of the "welcome back" lunch for all staff.

MAMS is off to a great start this school year. One new initiative is the Quiet Lunch option. Students had one week to sign up for attending a quiet lunch in the media center. At this alternative location, students may eat while they do schoolwork, study, or read a book in a quiet setting. This is getting great reviews! Spirit Wear Wednesdays are also new this year. Students earn tickets for showing their Matawan-Aberdeen pride, and there will be monthly drawings for prizes. MAMS had more than 100 students wear MARS D gear yesterday for our first Spirit Wear Wednesday!

Finally, Lloyd Road Elementary School had a successful back-to-school night on September 18th. They are thankful for the support received from the PTO, the Ed Foundation, the Special Education Parent Advisory Group (SEPAG), the Matawan-Aberdeen Public Library, Parents of Special People (POSP), Matawan Football/Cheer, Maschio's Food Service, and resources from Preferred Behavioral Health. On September 18th, Lloyd Road Elementary School also hosted a parent workshop in partnership with Preferred Behavioral Health and Compass. This parent workshop focused on the following strategies to support parents/guardians:

Social Media & Students ~ This includes strategies to promote online safety, appropriate online activity, behavior, and boundaries.

Student Wellness ~ This portion covers strategies and tools to support children with managing stress, anxiety & relationships at school.

Student Success Strategies ~ This component consists of practical strategies and tools to assist with the difficulties of parenting.

Additionally, Lloyd Road is excited to announce the kickoff of the Lloyd Road Cafe which will provide students in MD and Autism the opportunity to learn important life skills while allowing staff to purchase breakfast, coffee tea, and hot chocolate. The Lloyd Road Cafe will open at the end of September. The Lloyd Road PTO is gearing up for their fall Chocolate Bar fundraiser event to raise money for Lloyd Road School. For this event, students are asked to help raise money by selling one or more boxes of 30 assorted chocolates from World's Finest Chocolate Bars. A flyer with full details and information can be found on the PTO section of Lloyd's Road's website, in the virtual backpack, and on the PTO Classroom page.

This brings me to the end of my report. Thank you all for your time and acknowledgement of my new position! I cannot wait to see what is in store for our community this academic year. Thank you.

IX. SUPERINTENDENT'S REPORT – Ms. Perez

- Good evening - we are happy to report that we are in the groove of 'school' and our students and staff have started the year strong. We recently had an assessment to gather baseline data; assemblies; and school activities are underway as we enter the Fall season
- Our students are doing exceptionally well with adhering to cell phone and electronic device policies; Thank you to our parents and staff
- Next month we will be reporting on our Test scores from last year at our next board meeting
- We received feedback from our parent community on traffic delays and concerns surrounding our schools. The administrative team - myself, Mr. Liebmann and Dr. Rawls have observed the traffic patterns and so have our police departments. We will be meeting to talk about any potential solutions.
- On the agenda this evening is a new job description for approval Attendance/Truancy/Security Officer. We are confident that this will help us support our goal of decreasing student chronic absenteeism and supporting school safety
- We continue to work with the towns and are in the legal review process.
- We would like to remind our parents to please check their child's backpacks and bags to ensure only items for instructional purposes are brought to school

X. BOARD PRESIDENT'S REPORT – Ms. Pell

- Board volunteers for QSAC

XI. CURRICULUM AND INSTRUCTION

Mr. Liebmann presented the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following resolution(s):

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the receipt of grants from the Matawan-Aberdeen Educational Foundation for the 2024-2025 school year.

Project Title	School	Grades	Total Cost
Ravine Drive Lending Libraries	RD	PK-3	\$804.85
Paws for a Cause	RD	3	\$537.82
Girls in Gloves	MRHS	9	\$700.00
True Colors	MAMS	8	\$629.82
Outdoor Learning Through Art	MAMS	8	\$816.00
Solar Spark	ST	3	\$1,285.53
Lloyd Rd. Teambuilding	LR	4	\$3,650.00
REACH items	MRHS		\$102.27
TOTAL			\$8,526.29

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2024-2025 school year.

Location	Date(s)	School/Grade	Purpose
Holmdel Park, Holmdel, NJ Tatum Park, Middletown, NJ Freneau Park, Matawan, NJ Big Brook Park, Marlboro, NJ - NEW	Various Dates September 2024 - June 2025	HS & REACH students and staff	Social/life skills - CBI
Happy Day Farm, Manalapan, NJ - REVISED	October 18, 2024	ST PreK students and staff	Observe farm life and learn about the animals and food produced on farms.

Location	Date(s)	School/Grade	Purpose
Eastmont Orchards, Colts Neck, NJ - NEW	October 16, 2024	Lightbridge Academy PreK students and staff - traveling with CP	To increase social and emotional engagement while learning about plants and problem solving.
Holmdel Park/Longstreet Farm, Holmdel, NJ - REVISED	May 16, 2025	CL PreK and students and staff	To learn about farm animals and visit the petting zoo.
Eastmont Orchards, Colts Neck, NJ - REVISED	October 15, 2024	CL Kindergarten & Self-Contained students and staff	To observe the end cycle of apples and pumpkins
Cliffwood Firehouse, Cliffwood, NJ - REVISED	October 9, 2024	CL Kindergarten & Self-Contained students and staff	To learn about fire safety

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop				X	
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) member was absent

XII. STUDENT SERVICES

Mr. Liebmann presented the Student Services Agenda on which the Board will take action this evening.

Motion by Ms. Spruell, seconded by Ms. Feiles to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Program	Cost	Effective Dates
170185	LearnWell	\$464.00	9/11/24-9/16/24
162771	LearnWell	\$580.00	9/10/24-9/16/24

Cost: \$1,044.00

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 171284 from Middletown Township Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$5,752.70 (10 months \$57,527.00).

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 170298 from Long Branch Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$2,500.00 (10 months \$25,000.00).

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 170361 from the Lakewood Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$2,500.00 (10 months \$25,000.00).
5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 170892 from the Central Regional Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$5,752.70 (10 months \$57,527.00).

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop				X	
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) member was absent

XIII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda to include Walk-In Items on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements - 2024/2025 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Cameron, Kathryn	CO	Confidential Secretary - Special Services	Resignation	7/1/2016	10/18/2024
Toscano, Christine	CO	Transportation Assistant	Resignation	3/1/2024	9/23/2024

B. Leave of Absence - 2024/2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Beyer, Alexa	HS	Teacher	Maternity	With Pay	9/3/24-9/13/24
			Maternity	Without Pay	9/16/24-9/30/24
			FMLA/NJFLA	Without Pay	10/1/24-12/20/24 Amended Dates - Previously Approved on 5/23/24
Casserly, Kathleen	HS	Teacher	Personal	Without Pay	2/12/25-2/14/25
McCabe, Kenneth	MS	Teacher	Medical/FMLA	With Pay	9/13/24-9/27/24

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Regler, Margaret	LR	School Nurse	Medical/FMLA	With Pay	9/12/24-9/24/24
Wishnick, Jennifer	HS	Teacher	Medical/FMLA	With Pay Without Pay	10/2/24-10/7/24 10/8/24-11/1/24

C. Appointments**1. Extra-Curricular Activities - 2024/2025 School Year**

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
Grigoli, Jeremy	MS	Intramural Floor Hockey Fall	Coach	\$1,045.00	2024/2025 School Year
Non-Athletic Activities					
Provines, Effie	HS	Beautification Club	Advisor	\$1,400.00	2024/2025 School Year
Shalhoub, Mary Kate	HS	Freshman Class	Advisor	\$1,340.00	2024/2025 School Year
Itzol, Brenda	HS	Hispanic Heritage Club	Advisor	\$1,320.00	2024/2025 School Year
Naimo, Madison	HS	Literary Journal Club	Advisor	\$2,020.00	2024/2025 School Year
McMillan, Marloudiza	HS	Science National Honor Society	Advisor	\$1,400.00	2024/2025 School Year
DeHart, Vanessa	HS	Student Council	Co-Advisor	\$2,510.00	2024/2025 School Year
Portee-Wells, Patricia	HS	Student Council	Co-Advisor	\$2,510.00	2024/2025 School Year
Torres, Natalie	HS	World Language Honor Society	Advisor	\$1,320.00	2024/2025 School Year
Coppola, Joseph	MS	Science Bowl (Competition Team)	Advisor	\$1,260.00	2024/2025 School Year
Band Director	HS	Tyler Smayda	Director	\$7,300.00	2024/2025 School Year
Jazz Band Director	HS	Tyler Smayda	Director	\$3,040.00	2024/2025 School Year
Key Club	HS	Samantha Calandrino	Advisor	\$1,500.00	2024/2025 School Year
National Honor Society	HS	Marloudiza McMillan	Co-Advisor	\$700.00	2024/2025 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
National Honor Society	HS	Dylan Warren	Co-Advisor	\$700.00	2024/2025 School Year
Hourly Activities					
Matthews, Helen	HS	Crowd Control	Ticket Seller/ PA Announcer	\$62.50/Game	2024/2025 School Year
Phillips, Karl	HS	Crowd Control	Ticket Seller/ PA Announcer	\$62.50/Game	2024/2025 School Year
Bocchieri, Michelle	MS	One-to-One IA	As needed for extra-curricular programs	Employee’s Hourly Rate	2024/2025 School Year
Lauter, Leslie	MS	One-to-One IA	As needed for extra-curricular programs	Employee’s Hourly Rate	2024/2025 School Year
Wilk, Michelle	MS	One-to-One IA	As needed for extra-curricular programs	Employee’s Hourly Rate	2024/2025 School Year
Warren, Dylan	HS	Biology Tutorial	Instructor	\$35	2024/2025 School Year
Melikhova, Julia	HS	Physics Tutorial	Instructor	\$35	2024/2025 School Year
Skibniewski, Kiri	HS	Physics Tutorial	Instructor	\$35	2024/2025 School Year
Walsh, Healthier	HS	Social Studies Tutorial	Instructor	\$35	2024/2025 School Year

2. Summer 2024 Staff Recommendations - 2024/2025 School Year

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Greici, Jessica	School Counselor	Additional Summer Hours at MAMS	Up to 12.5 hours	\$40
LoStocco, Justine	School Counselor	Additional Summer Hours at MAMS	Up to 6 hours	\$40

3. Summer Workshops (Professional Development) - 2024/2025 School Year

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Carter, Ketelyn	Teacher	ABA VB MAPP Training	Up to 8 hours	\$30

Account # 11-000-221-104-04-0000-2

4. Curriculum & Instruction - Summer Curriculum Developers - 2024/2025 School Year

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
2707 Lenihan, Christine Marion, Colleen	Report Card Revisions Grade K	2	Revise Kindergarten Report Card	4 Shared	\$35	\$140

Account # 11-000-221-104-04-0000-2

5. High School Teachers for Breakfast/Before School Supervision - 2024-2025 School Year

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
2687 Baldasserini, Andre Harrington, Meghan Walsh, Heather	Teachers	3	Breakfast/Before School Supervision	Up to 90 shared	\$35	\$3,150

Account # 11-421-100-178-11-0000-3

6. Salary Adjustments - 2024/2025 School Year

Name	Location/Position	From Step/Salary	To Step Salary
Budner, Bethany	Strathmore/Teacher	E4, \$64,775.00	F4, \$67,125.00
Davilla, Jessica	MAMS/Teacher	E10, \$76,175.00	F10, \$78,525.00
Espósito, Matthew	MAMS/Teacher	C1-2, \$57,000.00	E1-2, \$64,050.00
Fontana, Dana	MAMS/Teacher	D4, \$62,625.00	E4, \$64,775.00
Latin, Donna	Strathmore/Teacher	D9, \$71,525.00	E9, \$73,675.00
Li, Kaitlyn	Cambridge Park	C4, \$57,725.00	E4, \$64,775.00
Paone-Hurd, Krysten	Cliffwood/Teacher	E7.5, \$70,250.00	F7.5, \$72,600.00
Pappas, Alyssa	Cliffwood/Teacher	E13.5, \$92,675.00	F13.5, \$95,025.00
Schwarzmann, Stephanie	Ravine Drive/Teacher	C3, \$57,275.00	E3, \$64,325.00
Torres Rivera, Natalie	High School Teacher	E14, \$95,875.00	F14, \$98,225.00

7. Home Instruction - 2024/2025 School Year

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
161537	Science	MS	First Children Services	2	4	8	9/17/24-10/11/2024
161537	Social Studies	MS	First Children Services	2	4	8	9/17/24-10/11/2024
161537	Language Arts	MS	First Children Services	2	4	8	9/17/24-10/11/2024
161537	Math	MS	First Children Services	2	4	8	9/17/24-10/11/2024
164866	Math	ST	Melissa Cullen	2	6	12	9/16/24-10/25/2024
164866	Science	ST	Melissa Cullen	2	6	12	9/16/24-10/25/2024

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
164866	Language Arts	ST	Melissa Cullen	2	6	12	9/16/24-10/25/2024
164866	Social Studies	ST	Melissa Cullen	2	6	12	9/16/24-10/25/2024
170694	Science	MS	First Children Services	2	2	4	9/25/24-10/1/24
170694	Social Studies	MS	First Children Services	2	2	4	9/25/24-10/1/24
170694	Language Arts	MS	First Children Services	2	2	4	9/25/24-10/1/24
170694	Math	MS	First Children Services	2	2	4	9/25/24-10/1/24

8. Staff Array Changes - 2024/2025 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Denardo, Sarah	CP: .50 CL: .50	School Social Worker	CL: 1.00	School Social Worker	9/1/24-6/30/25
Falciglia, Melissa	CL: 1.00	Special Ed Teacher	CL: 1.00 .10 O/L	Special Ed Teacher BCBA Support	9/30/24-6/30/25
Longo, Andrea	LR: .80 HS: .20	Wilson Instructor Wilson Instructor	LR: 1.00 HS: .20 O/L	Wilson Instructor Wilson Instructor	9/1/24-6/30/25
Zupkus, Emily	LR: 1.00	School Psychologist	ST: 1.00	School Psychologist	11/11/24-6/30/25
Bowman, Jennifer	MS: 1.00	Health & PE Teacher	MS: 1.00 .17 O/L	Health & PE Teacher Adaptive for MD/Autism	4/9/25-6/25/25
Acosta, Alicia	MS: 1.00	Health & PE Teacher	MS: 1.00 .17 O/L	Health & PE Teacher Adaptive for MD/Autism	11/15/24-1/31/25
McCabe, Kenneth	MS: 1.00	Health & PE Teacher	MS: 1.00 .17 O/L	Health & PE Teacher Adaptive for MD/Autism	2/3/25-4/8/25

9. District Translators - 2024/2025 School Year

Name	Location	Language
Hollinger, Jessica	High School	Spanish

As needed for CST and IEP Meetings, Back-to-School Nights, Parent Conferences, etc.

\$30/Hr for Translators - Account # 20-241-200-100-04-0000-0

\$50/Hr for Sign-Language Interpreter - Account # 11-240-100-101-90-0000-1

10. Substitutes - 2024/2025 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
Fischer, Ashley	Substitute School Nurse*	District	\$225/Day	11-000-213-104-11-0000-9	2024/2025 School Year
Ramos, Nina	Substitute School Nurse*	District	\$225/Day	11-000-213-104-11-0000-9	2024/2025 School Year
Trucillo, Patricia	Substitute School Nurse*	District	\$225/Day	11-000-213-104-11-0000-9	2024/2025 School Year

*Substitute School Nurse \$225 Full-Day Rate; \$112.50 Half-Day Rate

11. College Student Observers/Teachers/Interns - 2024/2025 School Year

Name	Cooperating Staff Member	Assignment
Grillo, Zachary	Nicholas Vasilenko	Matawan-Aberdeen Middle School Student Observer Fall 2024 Semester Kean University

12. Instructional Assistants as Substitute Teachers - 2024/2025 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
Caruso, Lidia	IA as Substitute Teacher	RD	Per MAREA Contract*	11-120-100-101-11-0001-9	9/1/24-6/30/25
Prewitt, Caroline	IA as Substitute Teacher	CP	Per MAREA Contract*	11-105-100-101-11-0000-9	9/1/24-6/30/25
Wilk, Michelle	IA as Substitute Teacher	MS	Per MAREA Contract*	11-130-100-101-11-0000-7	9/1/24-6/30/25

*IA as Substitute Teacher - \$114.00 Full-Day Rate; \$57.00 Half-Day Rate; \$16.29 Hourly Rate per MAREA Contract

D. Other

1. HIB - 2024/2025 School Year

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of September 12, 2024:

Incidents Reported	Confirmed Incidents
0	0

2. Substitute Administrator at KEYS Academy - 2024/2025 School Year

- Michele Ruscavage; Up to 50 days at \$300 per day
Account # 20-470-100-104-09-0000-1

3. Substitute Administrators - 2024/2025 School Year

- Anthony Certa, Vanessa Dawson, Raquel Colao, Christina Fiorilli, Sheryl Kish, Samantha Kitca, Amy Mammano, Michelle O’Neill, Krysten Paone-Hurd, Alyssa Pappas, Sandra Rocco, Erica Unterburger, Nicholas Vasilenko, Heather Walsh, Tara Wilson
\$300/per diem or \$46.15/hourly (based on 6.5 hour day)
Account # 11-000-240-103-10-0000-9

4. Extra-Curricular Account Number Revision - 2024/2025 School Year

- Special Classes Coordinator Stipend of \$4,950.00 (Employee # 5715)
From Account # 11-000-216-100-11-0000-1 to Account # 20-250-200-100-11-0000-1

5. Additional Pay - 2024/2025 School Year

- Kate Cameron, Katiria Savinon, Jennifer Strehl
Up to 30 hours shared at employee's hourly rate
Hours used to file and reconfigure new file cabinets for Student Services Department
Account # 11-000-240-105-11-0000-9

6. Job Description - 2024/2025 School Year

- Attendance/Residency/Security Officer - Revision

7. District Calendar Revision - 2024/2025 School Year

- December 10, 2024 - is now a 1/2 day for Pre-K Students Only
- March 19, 2025 - is now a 1/2 day for Pre-K Students Only

8. Nurse Summer Flex Days - 2024/2025 School Year

- Timesheets for above should be charged to Account # 11-000-213-104-11-0000-0
Up to 12 hours each

9. Salary Amendments - 2024/2025 School Year

- Helen Bebel, Teacher, MAMS
Revise Longevity Pay Previously Approved on the 2024/2025 Staff Listing from \$1,650.00 to \$950.00
- Chani Goldstone, Teacher, MAMS
Revise Longevity Pay Previously Approved on the 2024/2025 Staff Listing from \$950.00 to \$1,650.00
- Jacqueline Kruzik, Instructional Assistant, Strathmore Elementary
Remove \$2,000.00 Annual Stipend Previously Approved on the 2024/2025 Staff Listing
- Lisa McPherson, Instructional Assistant, High School
Increase Degree Stipend Previously Approved on the 2024/2025 Staff Listing to BA Stipend, \$1,485.00 (New Degree Earned)

10. Administrative Leave with Pay - 2024/2025 School Year

- Employee # 4285 Administrative Leave with pay from 10/01/2024 - 10/31/2024

11. Job Title Changes - 2024/2025 School Year

- From: High School Hallway Safety & Security Monitor
To: High School Hallway Safety Monitor
- From: Middle School Hallway Security Monitor
To: Middle School Hallway Safety Monitor

PERSONNEL - WALK-IN ITEMS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Resignations/Retirements - 2024/2025 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
DeNardo, Sarah	CL	School Social Worker	Resignation	9/1/2022	11/22/2024

2. Appointments - 2024/2025 School Year

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Vial, Haley	HS	School Counselor	E1-2	\$64,050.00	Groninger Resignation	10/7/24-6/30/25

3. Staff Array Changes - 2024/2025 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Biagianti, Mary	MS: 1.00	Language Arts Teacher	MS: 1.00 .17 O/L	Language Arts Teacher Wilson Instructor - After School per Student IEP	9/1/24-6/30/25
Krumich, Erica	CL: 1.00	Special Education Teacher	ST: 1.00	Special Education Teacher	9/30/24-6/30/25
Santos, LoriAnn	ST: 1.00	Special Education Teacher	CL: 1.00	Special Education Teacher	9/30/24-6/30/25

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop				X	
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) member was absent

XIV. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Second Reading - Approve and Adopt

Series	Category	Policy/ Regulation	Title	Second Reading
0000	Bylaws	P 0141	Board Member Number and Term Revised	September 26, 2024
2000	Program	P 2200	Curriculum Content (M) Revised	September 26, 2024
3000	Teaching Staff Members	P&R 3160	Physical Examination (M) Revised	September 26, 2024
4000	Support Staff	P&R 4160	Physical Examination (M) Revised	September 26, 2024
5000	Students	R 5200	Attendance (M) Revised	September 26, 2024
5000	Students	P5350	Student Suicide Prevention (M) Revised	September 26, 2024
7000	Facilities	P 7510	Use of School Facilities	September 26, 2024
8000	Operations	P 8420	Emergency and Crisis Situations (M) Revised	September 26, 2024
8000	Operations	P&R 8467	Firearms and Weapons (M) Revised	September 26, 2024

2. Abolish Policy

Series	Category	Policy/ Regulation	Title	Abolish
0000	Bylaws	P 0164.6	Remote Public Board Meetings During a Declared Emergency (M)	September 26, 2024

(M) indicates mandated by state law

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop				X	

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) member was absent

XV. FINANCE

Ms. Case reviewed the Finance Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following resolution(s):

1. Payroll for August 2024 and Bills List for September 2024 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

August 15, 2024 Payroll	\$484,502.96
August 30, 2024 Payroll	\$348,514.23
Total August 2024 Payroll	\$833,017.19
September 2024 Bills List	\$8,499,495.75

2. Transfer of Funds for August 2024 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:23A-16.10 (c) 3 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

3. Board Secretary’s Monthly Certification for August 2024

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, I certify that as of August 31, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for August 2024

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, we certify that as of August 31, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

5. Treasurer’s Report – August 2024

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, approve the Treasurer’s Report for the month of August 2024.

6. Acceptance of Grant Funds, 2024-2025 Unified Champion Schools (USC)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds for the 2024-2025 Unified Champion Schools in the amount of \$4,500.00.

7. Out of District Tuition for the 2024-2025 School Year

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve the two (2) students from the Keansburg School District to attend the Matawan-Aberdeen REACH Program at a cost of \$41,650.00 per pupil.

8. Facilities Usage Rates for the 2024-2025 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Facilities Usage Rates (attached) for the 2024-2025 school year.

9. Memorandum of Understanding between Brookdale and MARS D for the KEYS Program

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Understanding between Brookdale Community College and the Matawan-Aberdeen Regional School district for the KEYS Program for the 2024-2025 school year.

10. Approval of Dual Use/Waiver of Educational Space for the 2024-2025 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the application to the Executive County Superintendent for Monmouth County, to elect for the 2024-2025 school year the Change of Use as listed below.

School	Purpose
Cambridge Elementary School	Change Use, Faculty Lounge to Speech Room

11. Acceptance of a Donation from Jersey Mike’s, Cliffwood, NJ

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Jersey Mike’s, 311 NJ-35, Cliffwood, NJ for approximately 370 Cliffwood Elementary School students to receive a free sub on their birthday. The donation is valued in the amount of \$2,590.00 (\$7.00 for each sub; 370 subs).

12. Acceptance of a Donation from Sundae’s, Aberdeen, NJ

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Sundae’s, 1059 Route 34, Aberdeen, NJ for approximately 370 Cliffwood Elementary School students to receive a free ice cream cone on their birthday. The donation is valued in the amount of \$1,850.00 (\$5.00 for each ice cream cone; 370 cones).

13. Routine Travel Reimbursement for 2024-2025

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2024-2025 school year:

Name	Position	Total
Susan Moore	Head Nurse	\$250

14. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **August 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	8/1/24 @ 9:33 am
Cambridge Park Pre-school	Shelter in Place	8/1/24 @ 9:35 am
Matawan Regional High School	Fire Drill	8/1/24 @ 8:00 am
Matawan Regional High School	Shelter in Place	8/1/24 @ 9:00 am
Matawan-Aberdeen Middle School	Fire Drill	8/30/24 @ 9:00 am
Matawan-Aberdeen Middle School	Lockdown	8/30/24 @ 9:40 am
Ravine Drive Elementary School	Fire Drill	8/1/24 @ 8:26 am
Ravine Drive Elementary School	Shelter in Place	8/1/24 @ 8:26 am
Strathmore Elementary School	Fire Drill	8/1/24 @ 8:45 am
Strathmore Elementary School	Shelter in Place	8/1/24 @ 9:08 am

15. Bus Evacuation Drills:

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following bus evacuation drills for the 2023-2024 school year per schedule below

School	Date	Location	Supervised by
Cambridge Park Elementary School	May 7, 2024	Bus Driveway for all routes	K. Bera
Lloyd Road Elementary School	May 16, 2024	Bus Driveway for all routes	J. Bombardier

16. Award of Joint Transportation Routes for the 2024-2025 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Route for the 2024-2025 school year:

Rte #	Destination	Host	Joiner	# of Days	Effective Dates	Estimated Cost
A-1	Archway	Willingboro	MARSD	180	9/1/24-6/30/25	\$9,829.80

17. Award of Parental Contract for Student Transportation

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Parental Contract for Student Transportation (Route 831) for the transportation of student ID 161852 in accordance with N.J.S.A. 6A:27-9.9 (e) and N.J.S.A.6A:27-1.5 (a) and (b) 1 for the school year 2024-2025 at a total cost of \$1,392.50.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop				X	
Ms. Spruell	X				
Ms. Werneke				X	
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, six (6) members voted yes, zero (0) members voted no, three (3) member was absent

XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

Started at 8:50 pm

- J. McCue– MAMS 180 turnabout homework and received directive from principal and questioning children in the hallway. Addressed at PTO and not transparent from the principal. Requested to translate policy into different languages.
- A. Durran– MAMS parent on the PTO and want more involvement. There is no cell service in the building for zoom meeting and need a way to be involved.
- Ms. Pell – Please email Ms. Perez for assistance, we know
- M. Scott– Wan to see the changes for P7510 and watched the last meeting with questions. ‘mascottnj@aol.com’
- Ms. Martinez – Answered how the policy committee met and discussed concerns at the time. It can be emailed to you.
- Ms. Pell – The committee reports back and can then adopt the new policy.
- Dr. Rawls-Dill – New will be available on the policy website by Monday.
- M. Mills– Curious how we marry the changes before it’s approved. Summary discussions and there was little or no detail.
- Mr. Liebmann – Before it goes to second read it gets posted with the agenda. There are times it’s posted in agenda with a link. The Board sees that but community does not.
- M.Mills – wait to approve so we can and comment.
- Ms. Pell – Thank you for your comment.
- Ms. Martinez – Rates, consolidating language and understand your concern, the legal department has seen it. Once we are confident it goes to 2nd read and vote.
- K. Horan– Attended PTO meeting where principal zoomed in. Was disappointed and don’t like that the link I google that goes to download as a pdf. Maybe use Mr. Perez’s tool. Discussed homework due to working in the local library.
- C. Stevenson– MAMS VP and thought was great to have a virtual meeting. Read principals message about concerns with the internet. Concerns about the equity issue and so much homework without help. Moral for spirit is great. Faculty dan no longer wear their spirit-wear because they can’t wear it. We don’t want to lose teachers.
- J. McCue– Learners are individuals with different learning needs and cited how changed hours of homework can hurt. We need to foster parent admin relationships. Perfect storm for bigger issues. Paramedic that works in NY that sees an increase in the last 2 years about mental health concerns.
- Ms. Pell – Can always speak and no retribution
- M. Mills – Community minded and solution oriented and experience that I can assist with such as Chat GPT, Google and school can deploy that material.

- Ms. Spruell – Children in 3 different buildings and google can translate.
- Ms. Perez – We have been working with the communication company to streamline the newsletters and has translation. Admin said community enjoys the weekly updates. So, we are working on what is weekly vs. monthly.
- Ms. Stevenson – Top 2 languages is English/Spanish. Principal said use Google Translator. Felt like he didn't care about staff and community. My school you get to wear jeans for free.
- Ms. Horan – Use our phone as a hotspot and not all have that ability. Students visit the library for internet. My viewpoint there is a huge breakdown and have children who work differently. Maybe did not receive link to know about PTO meeting. Required give in every class, every week.

Ended 9:29 pm

XVII. UNFINISHED BUSINESS

- Ms. Perez – MAMS offered before and after care, we have only had 3 families participate so it will be extended up to November. If the program continues it needs additional students. There will be outreach from the district. We took notes this evening and will address the concerns we've heard.
- Ms. Martinez – website update, crossing guards.
- Ms. Perez – will preview to the board and will have a newsletter going out. Requested timeline for the town budget so can ask for our needs.
- Ms. Martinez – Policy is working with admin on substance abuse.

XVIII. NEW BUSINESS

- None

XIX. EXECUTIVE SESSION II

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Ascoli, seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 9:39 pm.

It was moved by Ms. Martinez, and seconded by Ms. Ascoli that the Board return to Open Session at 10:35 pm.

XX. ADJOURNMENT

On a motion by Ms. Martinez, seconded by Ms. Ascoli and a unanimous roll call vote the Board adjourned the meeting at 10:36 pm.