

**MISSION STATEMENT:** To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

**COMMITTEE OF THE WHOLE MEETING** on September 12, 2024, Cambridge Park Elementary School, 1 Crest Way, Aberdeen, NJ.

**I. CALL TO ORDER**

President, Ms. Pell called the Committee of the Whole Meeting to order at 6:31 pm.

**II. STATEMENT OF ADEQUATE NOTICE**

Ms. Pell read the following statement:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 5, 2024 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Present:	Ms. Pell, President	Ms. Ascoli, Vice President
	Ms. Feiles	Ms. Martinez
	Mr. McGovern	Mr. Montone
	Ms. Skop	Ms. Spruell
	Ms. Werneke	

Absent:

Also Ms. Perez, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary  
 Mr. Liebmann, Assistant Superintendent for School Administration PreK-12  
 Dr. Elford Rawls-Dill, Director of Personnel

**V. MINUTES**

- None

**VI. EXECUTIVE SESSION I**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business.

It was moved by Ms. Martinez seconded Ms. Ascoli that the Board convene in Executive Session and approved by a unanimous voice vote at 6:33 pm.

It was moved by Ms. Martinez and seconded by Ms. Ascoli that the Board return to Open Session at 7:02 pm.

**VII. CORRESPONDENCE TO THE BOARD**

Motion by Ms. Skop, seconded by Ms. Feiles to accept the following correspondence:

Email received Sep 4, 2024, adamslilduk122@gmail.com, regarding “Bussing”

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, and zero (0) members were absent

**VIII. BOARD PRESIDENT’S REPORT- Ms. Pell-**Article will be in All Around Matawan for October. Communication contract has begun working with the district. The budget process will begin in October and administration will bring a plan with an active and involved board. Dr. Rawls will be attending the Policy Committee Meetings.

**IX. SUPERINTENDENT’S REPORT – Ms. Perez –** Successful opening and Back to School Night’s have begun for all the buildings. The cell phone policy update has been well received.

**X. STUDENT REPRESENTATIVE’S REPORT**

- None

**XI. CURRICULUM AND INSTRUCTION**

Mr. Liebmann reviewed the Curriculum & Instruction Agenda requesting the Board take action on Item A. The remainder of the items will be presented for action at the September 26, 2024 Regular Action Meeting.

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the receipt of grants from the Matawan-Aberdeen Educational Foundation for the 2024-2025 school year.

<b>Project Title</b>	<b>School</b>	<b>Grades</b>	<b>Total Cost</b>
Ravine Drive Lending Libraries	RD	PK-3	\$804.85
Paws for a Cause	RD	3	\$537.82
Girls in Gloves	MRHS	9	\$700.00
True Colors	MAMS	8	\$629.82
Outdoor Learning Through Art	MAMS	8	\$816.00
Solar Spark	ST	3	\$1,285.53
Lloyd Rd. Teambuilding	LR	4	\$3,650.00

Project Title	School	Grades	Total Cost
REACH items	MRHS		\$102.27
<b>TOTAL</b>			<b>\$8,526.29</b>

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2024-2025 school year.

Location	Date(s)	School/Grade	Purpose
Holmdel Park, Holmdel, NJ Tatum Park, Middletown, NJ Freneau Park, Matawan, NJ Big Brook Park, Marlboro, NJ - NEW	Various Dates September 2024 - June 2025	HS & REACH students and staff	Social/life skills - CBI

**XII. STUDENT SERVICES**

Mr. Liebmann reviewed the Student Services Agenda requesting the Board take action on all items listed on the agenda.

**XIII. PERSONNEL**

Dr. Rawls-Dill reviewed the Personnel Agenda requesting the Board take action on Items 1-10 The remainder of the items will be presented for action at the September 26, 2024 Regular Action Meeting.

**A. Resignations/Retirements - 2024/2025 School Year**

Name	Loc	Position	Reason	Hire Date	Effective Date

**B. Leave of Absence - 2024/2025 School Year**

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates

**C. Appointments - 2024/2025 School Year**

**1. New Hires**

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. Extra-Curricular Activities - 2024/2025 School Year**

Name	Loc	Activity	Position	Step/Stipend	Effective Date
<b>Athletic Activities</b>					
Grigoli, Jeremy	MS	Intramural Floor Hockey Fall	Coach	\$1,045.00	2024/2025 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
<b>Non-Athletic Activities</b>					
Provines, Effie	HS	Beautification Club	Advisor	\$1,400.00	2024/2025 School Year
Shalhoub, Mary Kate	HS	Freshman Class	Advisor	\$1,340.00	2024/2025 School Year
Itzol, Brenda	HS	Hispanic Heritage Club	Advisor	\$1,320.00	2024/2025 School Year
Naimo, Madison	HS	Literary Journal Club	Advisor	\$2,020.00	2024/2025 School Year
McMillan, Marloudiza	HS	Science National Honor Society	Advisor	\$1,400.00	2024/2025 School Year
DeHart, Vanessa	HS	Student Council	Co-Advisor	\$2,510.00	2024/2025 School Year
Portee-Wells, Patricia	HS	Student Council	Co-Advisor	\$2,510.00	2024/2025 School Year
Torres, Natalie	HS	World Language Honor Society	Advisor	\$1,320.00	2024/2025 School Year
Coppola, Joseph	MS	Science Bowl (Competition Team)	Advisor	\$1,260.00	2024/2025 School Year
<b>Hourly Activities</b>					
Matthews, Helen	HS	Crowd Control	Ticket Seller/ PA Announcer	\$62.50/Game	2024/2025 School Year
Phillips, Karl	HS	Crowd Control	Ticket Seller/ PA Announcer	\$62.50/Game	2024/2025 School Year

**3. Summer 2024 Staff Recommendations - 2024/2025 School Year**

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Greici, Jessica	School Counselor	Summer Hours	Up to 12.5 hours	\$40
LoStocco, Justine	School Counselor	Summer Hours	Up to 6 hours	\$40

**4. Summer Workshops (Professional Development) - 2024/2025 School Year**

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Carter, Katelyn	Teacher	ABA VB MAPP Training	Up to 8 hours	\$30

**5. Curriculum & Instruction - Summer Curriculum Developers - 2024/2025 School Year**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
2707	Report Card Revisions Grade K	2	Revise Kindergarten Report Card	4	\$35	\$140

**6. Lloyd Road School Before & After School Intervention Support Teachers - 2024-2025 School Year**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
2706	Teachers				\$35	

Account # 11-401-100-100-11-0000-1

**7. High School Teachers for Breakfast/Before School Supervision - 2024-2025 School Year**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
2687 Baldasserini, Andre Harrington, Meghan Walsh, Heather	Teachers	3	Breakfast/Before School Supervision		\$35	

Account # 11-421-100-178-11-0000-3

**8. Salary Adjustments - 2024/2025 School Year**

Name	Location/Position	From Step/Salary	To Step Salary

**9. Home Instruction - 2024/2025 School Year**

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates

**10. Staff Array Changes - 2024/2025 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason

**11. District Translators - 2024/2025 School Year**

Name	Location	Language

As needed for CST and IEP Meetings, Back-to-School Nights, Parent Conferences, etc.

\$30/Hr for Translators - Account # 20-241-200-100-04-0000-0

\$50/Hr for Sign-Language Interpreter - Account # 11-240-100-101-90-0000-1

**12. Substitutes - 2024/2025 School Year**

Name	Position	Loc	Salary	Account #	Effective Dates
	Substitute School Nurse**	District	\$225/Day	11-000-270-107-11-0000-2	2024/2025 School Year

\*IA as Substitute Teacher - \$114.00 Full-Day Rate; \$57.00 Half-Day Rate; \$16.29 Hourly Rate per MAREA Contract

\*\*Substitute School Nurse \$225 Full-Day Rate; \$112.50 Half-Day Rate

**13. College Student Observers/Teachers/Interns - 2024/2025 School Year**

Name	Cooperating Staff Member	Assignment

**14. Volunteers - 2024/2025 School Year**

Name	Location	Activity	Effective Date

**15. Instructional Assistants as Substitute Teachers - 2024/2025 School Year**

Name	Position	Loc	Salary	Account #	Effective Dates

**16. Mentor Teachers - 2024/2025 School Year**

Mentor	Certification	Location

**D. Other**

**1. HIB - 2024/2025 School Year**

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of August 19, 2024.

Incidents Reported	Confirmed Incidents
0	0

**2. Substitute Administrator at KEYS Academy - 2024/2025 School Year**

- Michele Ruscavage; Up to 50 days at \$300 per day  
Account # 20-470-100-104-09-0000-1

**3. Substitute Administrators - 2024/2025 School Year**

- TBD**  
\$300/per diem or \$46.15/hourly (based on 6.5 hour day)

**4. Mentoring our Students Together (MOST) Program - 2024/2025 School Year**

- TBD**

**5. Extra-Curricular Account Number Revision - 2024/2025 School Year**

- Special Classes Coordinator Stipend of \$4,950.00 (Employee # 5715)  
From Account # 11-000-216-100-11-0000-1 to Account # 20-250-200-100-11-0000-1

**6. Additional Pay - 2024/2025 School Year**

- Kate Cameron, Katiria Savinon, Jennifer Strehl  
Up to 10 hours each at employee’s hourly rate  
Hours used to file and reconfigure new file cabinets for Student Services Department

**XIV. POLICY**

Dr. Rawls-Dill reviewed the first reading of the Policy Agenda.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the first reading of the following:

**1. First Reading**

Series	Category	Policy/ Regulation	Title	First Reading
0000	Bylaws	P 0141	Board Member Number and Term Revised	September 12, 2024
2000	Program	P 2200	Curriculum Content (M) Revised	September 12, 2024
3000	Teaching Staff Members	P&R 3160	Physical Examination (M) Revised	September 12, 2024
4000	Support Staff	P&R 4160	Physical Examination (M) Revised	September 12, 2024
5000	Students	R 5200	Attendance (M) Revised	September 12, 2024
5000	Students	P5350	Student Suicide Prevention (M) Revised	September 12, 2024
7000	Facilities	P 7510	Use of School Facilities	September 12, 2024
8000	Operations	P 8420	Emergency and Crisis Situations (M) Revised	September 12, 2024
8000	Operations	P&R 8467	Firearms and Weapons (M) Revised	September 12, 2024

**2. Abolish Policy**

Series	Category	Policy/ Regulation	Title	Abolish
0000	Bylaws	P 0164.6	Remote Public Board Meetings During a Declared Emergency (M)	September 12, 2024

**(M) indicates mandated by state law**

**XV. FINANCE**

Ms. Case reviewed the Finance Agenda requesting the Board take action on Item 1. The remainder of the items will be presented for action at the September 26, 2024 Regular Action Meeting.

The Superintendent recommends that the Matawan-Aberdeen Regional School District board of Education approve the following:

**2. Payroll for August 2024 and Bills List for September 2024** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>August 15, 2024 Payroll</b>	\$484,502.96
<b>August 30, 2024 Payroll</b>	\$348,514.23
<b>Total August 2024 Payroll</b>	<b>\$833,017.19</b>
<b>September 2024 Bills List</b>	\$

**3. Transfer of Funds for August 2024** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:23A-16.10 (c) 3 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

**4. Board Secretary’s Monthly Certification for August 2024**

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, I certify that as of August 31, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

**5. Board of Education Certification Budget Major/Fund Status for August 2024**

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, we certify that as of August 31, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

**6. Treasurer’s Report – August 2024**

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, approve the Treasurer’s Report for the month of August 2024.



**7. Acceptance of Grant Funds, 2024-2025 Unified Champion Schools (USC)**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds for the 2024-2025 Unified Champion Schools in the amount of \$4,500.00.

**8. Acceptance of a Donation from Jersey Mike’s, Cliffwood, NJ**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Jersey Mike’s, 311 NJ-35, Cliffwood, NJ for approximately 370 Cliffwood Elementary School students to receive a free sub on their birthday. The donation is valued in the amount of \$2,590.00 (\$7.00 for each sub; 370 subs).

**9. Acceptance of a Donation from Sundae’s, Aberdeen, NJ**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Sundae’s, 1059 Route 34, Aberdeen, NJ for approximately 370 Cliffwood Elementary School students to receive a free ice cream cone on their birthday. The donation is valued in the amount of \$1,850.00 (\$5.00 for each ice cream cone; 370 cones).

**10. Routine Travel Reimbursement for 2024-2025**

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2024-2025 school year:

Name	Position	Total
Susan Moore	Head Nurse	\$250

**11. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **August 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	8/1/24 @ 8:33 am
Cambridge Park Pre-school	Shelter in Place	8/1/24 @ 9:35 am
Matawan Regional High School	Fire Drill	8/1/24 @ 8:00 am
Matawan Regional High School	Shelter in Place	8/1/24 @ 9:00 am
Matawan-Aberdeen Middle School	Fire Drill	8/30/24 @ 9:00 am
Matawan-Aberdeen Middle School	Lockdown	8/30/24 @9:40 am
Ravine Drive Elementary School	Shelter in Place	8/1/24 @ 8:20 am
Ravine Drive Elementary School	Fire Drill	8/1/24 @ 8:26 am
Ravine Drive Elementary School	Shelter in Place	8/1/24 @ 8:26 am
Strathmore Elementary School	Fire Drill	8/1/24 @ 8:45 am
Strathmore Elementary School	Shelter in Place	8/1/24 @ 9:08 am

**12. Bus Evacuation Drills:**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following bus evacuation drills for the 2023-2024 school year per schedule below

School	Date	Location	Supervised by
Cambridge Park Elementary School	TBD	TBD	TBD
Lloyd Road Elementary School	TBD	TBD	TBD

**XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL ITEMS**

**7:58 pm**

- C. Santora – Like watching all of you talk since another district did away with metal detectors. Are you revisiting security? New food lunch contractor is awful, not enough choices misses popcorn chicken.
- A. Burg – students not liking new lunch. Summer school is two thumbs down and very easy to cheat with online/virtual model and had to pay for it. Both students are vocational students and heard how full the programs are. Can we do something about the band instruments? Instruments have holes in them. No lights, no time on the field, the 7<sup>th</sup> and 8<sup>th</sup> graders are included.
- Ms. Pell – Thank you for fundraising. The Board is considering and looking into other choices.
- C. Barilka – Policies and special education code is hundreds of pages. If it’s a link that links you to a page won’t help. The weapons could pigeon hole you because there would be a list.
- A. Burg – How you reach out to the community then there would be interested companies.
- Ms. Ascoli – The high school does have a work study program. Maybe kids can be linked up.

**8:11 pm**

**XVII. VOTE/ROLL CALL ON AGENDA ITEMS**

**CURRICULUM AND INSTRUCTION**

Motion by Ms. Ascoli, seconded by Ms. Spruell to approve the following resolution(s):

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, and zero (0) members were absent

**STUDENT SERVICES**

Motion by Ms. Skop, seconded by Ms. Feiles to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out-of-district placement for the 2023-2024 School Year.

<b>Student</b>	<b>School</b>	<b>Cost</b>	<b>Effective Dates</b>
4589209800	New Brunswick School District	\$15,292.37	9/7/23-6/6/24
6180446144	New Brunswick School District	\$15,395.00	9/7/23-6/6/24
6991505995	New Brunswick School District	\$11,832.36	9/11/23-4/7/24

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out-of-district placement for the 2024-2025 school year.

Student	School	Cost	Effective Dates
161668	MOESC Regional Achievement Academy	\$12,800.00	9/6/24-10/24/24

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 171283 from Shore Regional Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$2,500.00 (10 months \$25,000.00).

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 170384 from Toms River Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$5,752.70 (10 months \$57,527.00).

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 1194542183 from Red Bank Regional to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$1,500.00 (10 months \$15,000.00).

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, and zero (0) members were absent

**PERSONNEL**

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following resolution(s):

**1. Resignations/Retirements - 2024/2025 School Year**

Name	Loc	Position	Reason	Hire Date	Effective Date
Caputo, Gina	CL	Instructional Assistant	Resignation	12/1/2022	10/7/2024
Jeskie, Marie-Paule	LR	Instructional Assistant	Resignation	10/11/2022	8/15/2024
Jimenez, Elizabeth	CO	Transportation Assistant	Resignation	11/25/2014	9/3/2024

**2. Leave of Absence - 2024/2025 School Year**

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Donaghue, Lori	ST	Instructional Assistant	Personal	Without Pay	9/18/24-9/20/24

**3. Appointments - 2024/2025 School Year - New Hires**

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Brussel, Catherine	LR	Elementary Teacher	C1-2	\$57,000.00	Bruder Resignation	9/16/24 -6/30/25
Dougherty, Gerard	LR	Special Education Teacher	E11	\$79,075.00	O’Brien Resignation	9/16/24-6/30/25
Elmendorf, Jennifer	RD	Instructional Assistant - PreK PEA	A1	\$24,150.00 + \$1,485.00 BA Stipend = \$25,635.00	New Section	9/16/24-6/30/25
Engelhardt-Trani, Tami	CP	Instructional Assistant - PreK PEA	A1	\$24,150.00 + \$1,485.00 BA Stipend = \$25,635.00	New Section Vacancy at RD	9/16/24-6/30/25
Mohler, Alexis	RD	Instructional Assistant - ERI	A1	\$24,150.00 + \$805.00 AA Stipend = \$24,955.00	Lamicella Resignation	9/16/24-6/30/25
Paone-Hurd, Krysten	MS	Acting Assistant Principal	N/A	\$300/Per Diem	Tyburczy LOA	9/1/24-12/31/24
Schaffer, Kathleen	CP/LR	School Social Worker - Replacement Position	F1-2	\$66,400.00	Zupkus LOA	9/16/24-6/30/25

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**4. Mentor Teachers - 2024/2025 School Year**

Name	Location
Borchers, Sheri	Matawan-Regional High School
Cohen, Jennifer	Strathmore Elementary
Fisco, Kristen	Strathmore Elementary
Mehta, Vinita	Cambridge Park Elementary
Patterson, Cori	Lloyd Road Elementary
Saviano, Nicole	Cliffwood Elementary School

5. Staff Array Changes - 2024/2025 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Fiedler, Charnell	CL: 1.00	Instructional Assistant	ST: 1.00	Instructional Assistant	9/13/24-11/15/24
Califano, Shannon	HS: .24 .60 .40 .24 O/L	AP Chemistry Chemistry Honors Chemistry Chemistry O/L	HS: .60 .40 .24 O/L	Chemistry Honors Chemistry AP Lab Chemistry	9/1/24-6/30/25 Niesz LOA Amended - Originally Approved on 8/19/24
Brussel, Catherine	LR: 1.00	Elementary Teacher Grade 5 Math/Science	LR: 1.00	Elementary Teacher Grade 4 Math/Science	9/16/24-6/30/25 Lehman Transfer
Lehman, David	LR: 1.00	Elementary Teacher Grade 4 Math/Science	LR: 1.00	Elementary Teacher Grade 5 Math/Science	9/1/24-6/30/25 Bruder Resignation
Certa, Anthony	MS: 1.00 .08 O/L	Special Ed Teacher Effective School Solutions	MS: 1.00	Special Ed Teacher	9/1/24-6/30/25 Amended - Originally Approved on 8/19/24
Russo, Susan	MS: 1.00 .08 O/L	Special Ed Teacher Effective School Solutions	MS: 1.00	Special Ed Teacher	9/1/24-6/30/25 Amended - Originally Approved on 8/19/24
Koranda, Terrence	MS: 1.00	Special Ed English Teacher Grade 7 ICR Grades 6-8	MS: 1.00	English Teacher Grade 7	9/11/24-3/3/25 San Martin LOA
Monro, David	MS: 1.00	Math/STEM Grades 6-8	MS: 1.00 .33 O/L	Math/STEM Grades 6-8 Language Arts ICR Grade 7	9/11/24-3/3/25 Koranda Transfer
Layton, Leah	MS: 1.00	Special Ed English Grade 8 ICR	MS: 1.00 .33 O/L	Special Ed English Grade 8 ICR Language Arts ICR Grade 7	9/11/24-3/3/25 Koranda Transfer
Fontana, Dana	MS: 1.00	Special Ed English Grade 6 ICR	MS: 1.00 .33 O/L	Special Ed English Grade 6 ICR Language Arts ICR Grade 7	9/11/24-3/3/25 Koranda Transfer
Colao, Raquel	MS: 1.00 .17 O/L	English Teacher V&V PM Supplemental Supports	MS: 1.00 .17 O/L .08 O/L	English Teacher V&V PM Supplemental Supports OG Supplemental Reading Instruction	9/1/24-6/30/25

**6. Substitutes - 2024/2025 School Year**

Name	Position	Loc	Salary	Account #	Effective Dates
Dhume, Valerie	IA as Substitute Teacher	CL	Per MAREA Contract*	11-120-100-101-11-0004-9	9/1/24-6/30/25
Fiedler, Charnell	IA as Substitute Teacher	CL/ST	Per MAREA Contract*	11-120-100-101-11-0004-9	9/1/24-6/30/25
Incorvaia, Caroline	IA as Substitute Teacher	CL	Per MAREA Contract*	11-120-100-101-11-0004-9	9/1/24-6/30/25
Peters-Esposito, Mindy	IA as Substitute Teacher	CL	Per MAREA Contract*	11-120-100-101-11-0004-9	9/1/24-6/30/25
McMullen, Lauren	IA as Substitute Teacher	CP	Per MAREA Contract*	11-105-100-101-11-0000-9	9/1/24-6/30/25
Mackey, Latieffa	IA as Substitute Teacher	HS	Per MAREA Contract*	11-140-100-101-11-0000-9	9/1/24-6/30/25
Walling, Linda	IA as Substitute Teacher	HS	Per MAREA Contract*	11-140-100-101-11-0000-9	9/1/24-6/30/25
DeMichelle, Karen	IA as Substitute Teacher	LR	Per MAREA Contract*	11-120-100-101-11-0003-9	9/1/24-6/30/25
Hagen, Scott	IA as Substitute Teacher	LR	Per MAREA Contract*	11-120-100-101-11-0003-9	9/1/24-6/30/25
Johannesen, Michelle	IA as Substitute Teacher	LR	Per MAREA Contract*	11-120-100-101-11-0003-9	9/1/24-6/30/25
Norwood, Janice	IA as Substitute Teacher	MS	Per MAREA Contract*	11-130-100-101-11-0000-7	9/1/24-6/30/25
Amir, Sadaf	IA as Substitute Teacher	RD	Per MAREA Contract*	11-120-100-101-11-0001-9	9/1/24-6/30/25
McAndrews, Catherine	IA as Substitute Teacher	RD	Per MAREA Contract*	11-120-100-101-11-0001-9	9/1/24-6/30/25
Schueller, Melanie	IA as Substitute Teacher	RD	Per MAREA Contract*	11-120-100-101-11-0001-9	9/1/24-6/30/25
Stack, Taryn	IA as Substitute Teacher	RD	Per MAREA Contract*	11-120-100-101-11-0001-9	9/1/24-6/30/25
O’Brien, Denise	IA as Substitute Teacher	ST	Per MAREA Contract*	11-120-100-101-11-0002-9	9/1/24-6/30/25

\*IA as Substitute Teacher - \$114.00 Full-Day Rate; \$57.00 Half-Day Rate; \$16.29 Hourly Rate per MAREA Contract

**7. College Student Observers/Teachers/Interns - 2024/2025 School Year**

Name	Cooperating Staff Member	Assignment
Noto-Billera, Ana Lucia	Joann Royston, General Education Teacher Kelli Werner, Special Education Teacher	Cliffwood Elementary School Student Teacher 2024/2025 School Year Georgian Court University

**8. Administrative Leave with Pay - 2024/2025 School Year**

- Employee # 6613 Administrative Leave with Pay from 09/06/2024 through 09/26/2024

**9. Salary Correction - 2024/2025 School Year**

- Employee # 4251 (12-Month Employee)  
From Transportation Dispatcher Step 12, \$68,950.00 + Dispatcher Stipend, \$1,665.00; total \$70,615.00  
To Transportation Dispatcher Step 12, \$68,950.00 (Stipend for 10-Month Employee)

**10. Visual Impairment Instructor - 2024/2025 School Year**

- Jacqueline Kruzik, \$4,950.00 Annual Stipend
- Additional Translator Rate of \$30/Hr for work done outside of the contractual hours -  
Up to 16 hours per month

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, and zero (0) members were absent

**FINANCE**

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Settlement Agreement**

Be It Resolved that a settlement agreement in the matter of PERC docket No. SN-2024-39 be approved.

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, and zero (0) members were absent

**XVIII. UNFINISHED BUSINESS**

- Ms. Ascoli – Demographer update? Ms. Case met with demographer and has begun data analysis work.
- Ms. Werneke – Website will be updated next month. Sad to see parents posting so will be providing board with process for assistance and administration will release a Chain of Command process.
- Ms. Martinez – Reference the chain of command in the article. PTO’s, where are we at with using only Maschio’s food. Money being dictated toward the kids and not the staff with the PTO. Passionate about security and the town in the spring for Class III. We can not hire crossing guards and Class II’s. We need crossing guards on Rt 34.
- Ms. Perez – Crossing guards are through the towns. We evaluated and we were not able to transfer a crossing guard. We did not make an additional crossing guard request. We believe in partnership and collaboration. Parents have called and asked for more and for safer routes for walking. Updated the board that the towns are working with legal and jurisdiction that the towns are working on. Town understands we want the Class III to begin in January.
- Ms. Skop – Moved Naviance to School Links and the timelines for seniors. Causing unnecessary stress and not sure why we didn’t know.
- Ms. Feiles – Bigger than the board
- Ms. Skop – Transitioning around January would have been ok since college applications would have been done.
- Ms. Werneke – The newsletters have been excellent eve over summer. How do we determine input from others?
- Mr. Liebmann - Recommendation comes from building level then goes to C&I. Different stakeholders then come to the table
- Ms. Ascoli – School Links will be amazing because it’s for college and career readiness. It was the timing of it all.
- Ms. Werneke – Want a timeline for the town to stick to it and how can we make that happen?
- Ms. Spruell – Explain how the bus stops are created?
- Ms. Case – Reviewed the process on how bus stop are created.



**XIX. NEW BUSINESS**

- None

**XX. EXECUTIVE SESSION II**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 90 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Martinez seconded Ms. Werneke that the Board convene in Executive Session and approved by a unanimous voice vote at 8:57 pm.

It was moved by Ms. Werneke and seconded by Mr. McGovern that the Board return to Open Session at 10:23.

**PERSONNEL - WALK-IN ITEM**

Motion by Ms. Feiles, seconded by Ms. Ascoli to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Appointments - 2024/2025 School Year - New Hire**

<b>Name</b>	<b>Loc</b>	<b>Position</b>	<b>Step</b>	<b>Salary/Stipend</b>	<b>Replace/Reason</b>	<b>Effective Dates</b>
Garcia Colon, Gabriela	MS	Part-Time Hallway Security Monitor	A1	\$21,252.00 (.88 of \$24,150.00)	Borr Resignation	9/16/24-6/30/25

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**XXI. ADJOURNMENT**

On a motion by Ms. Spruell seconded by Ms. Werneke and a unanimous roll call vote the Board adjourned the meeting at 10:25 pm.